

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Re-Organization Meeting
And
Regular Board of Education Meeting
ELCO High School Library

December 6, 2010

The Regular Board of Education Meeting was called to order by President Gardener at 6:05 p.m.

The Eastern Lebanon County School Board met in a Re-Organization and Regular Session in the ELCO High School Library with President Gardener presiding and leading in the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer and Mrs. Souders; Messrs. Bernard, Gardener, Houtz, Kahl, Mark, Moll, and Ondrusek (via Skype). Also in attendance were the following from the administrative team: Dr. Nilsen, Dr. Grove, Mr. DuBois, Mr. Felty, Mrs. Bowersox, Mrs. Stauffer, and Mrs. Shoemaker; Gwen Boltz, Business Manager; Douglas Good, Board Secretary; a news reporter from the Lebanon Daily News; Laura LeBeau of WLBR; and four (4) members from the community.

Appointment of Temporary President

Mr. Gardener nominated Mr. Houtz as Temporary President. Mr. Bernard moved to close the nominations, seconded by Mrs. Souders. Vote to close the nominations: all Aye.

Upon taking a Roll Call Vote, with all voting Aye, Mr. Houtz was appointed as Temporary President.

Election of Officers

Mr. Houtz called for nominations for Board President. Mr. Mark nominated Mr. Gardener. Mr. Moll made a motion to close the nominations, seconded by Mrs. Souders. Vote to close nominations: all Aye. A Roll Call Vote for the Office of President was taken with all voting Aye. Mr. Gardener was elected President.

Newly elected President Gardener took the President's chair and presided over the remainder of the meeting.

Mr. Gardener called for nominations for Vice President. Mr. Kahl nominated Mr. Bernard. Mrs. Boyer made a motion to close the nominations, seconded by Mr. Moll. Vote to close nominations: all Aye. A Roll Call Vote, for the Office of Vice President was taken with all voting Aye. Mr. Bernard was elected Vice President.

Organizational Matters

President Gardener made a motion for the establishment of Rules of Operation, seconded by Boyer and approved by voice vote, all voting Aye, the following was approved:

A. Establishment of rules of operation:

Proposed Motion

“That we, the Eastern Lebanon County School Board, adopt Board operational procedures and rules as outlined in the district policy manual and affirm that we will comply with Act 92 of 1998, (The Sunshine Act).”

President Gardener made a motion to adopt the Board Meeting dates for the 2011 calendar year, seconded by Moll and approved by voice vote all voting Aye, the following was approved:

- B. Adopted the following schedule of meeting dates for board meeting for the 2011 calendar year:

EASTERN LEBANON COUNTY SCHOOL DISTRICT
2011 CALENDAR OF BOARD MEETINGS

Committee-of-the-Whole &
General Purposes

January 3, 2011
February 7, 2011
March 7, 2011
April 4, 2011
NO Committee Mtg.
NO Committee Mtg.
NO Committee Mtg.
NO Committee Mtg.
September 12, 2011 (2nd Monday)
October 3, 2011
November 7, 2011
NO Committee Mtg.

Regular Board of Education Meetings
December 6, 2010

January 10, 2011
February 14, 2011
March 14, 2011
April 18, 2011 (3rd Monday)
May 9, 2011
June 13, 2011
July 11, 2011
August 8, 2011
September 19, 2011 (3rd Monday)
October 17, 2011 (3rd Monday)
November 14, 2011
December 5, 2011 (Re-Organization)

According to the adopted policies of the Board of School Directors, Committee-of-the-Whole Meetings and for general purposes are held on the first Monday of each month and Regular Board Meetings are held on the second Monday of each month. All meetings are held in the Eastern Lebanon County High School Library, 180 Elco Drive, Myerstown, PA, beginning at 6:00 p.m., subject to change by action of the Board of School Directors, in advance, with proper notice and legal advertising. Special Board Meetings may be scheduled as provided by the School Laws of Pennsylvania. (COMMITTEE MEETINGS ARE HELD AT 5:00 P.M., PRIOR TO THE BOARD MEETINGS.)

The President made the following appointments:

- C. Appointed Board Committees and Chairs: Personnel, Curriculum, General Services, and Finance.
1. Personnel Committee Chair – Mr. Jack Kahl
 2. Curriculum Committee Chair – Mrs. Jadell Souders
 3. General Services Committee Chair – Mrs. Carrie Boyer
 4. Finance Committee Chair – Mr. Leon Moll
 5. Personnel Committee Members: Kahl (Chair), Houtz, Moll and Bernard
 6. Curriculum Committee Members: Souders (Chair), Houtz, Kahl and Boyer
 7. General Services Committee Members: Boyer (Chair), Mark, Ondrusek and Souders
 8. Finance Committee Members: Moll (Chair), Bernard, Mark and Ondrusek
- D. Appointed a representative and alternate to the Lebanon County Earned Income Tax Bureau and to the Lebanon County Tax Collection Committee for 2011 – Mr. Bernard as rep. and Mr. Mark as alternate.
- E. Appointed a representative to the Harrisburg Area Community College Advisory Council (Lebanon Campus) – Mr. Moll.
- F. Appointed a representative to the PA School Board Legislative Committee – Mr. Houtz.
- G. Appointed a representative to the Ad Hoc Policy Committee – Mr. Ondrusek as rep., Mr. Mark as alternate.

Board President Communications

1. An Executive Session was held on November 8, 2010 after the Regular Board of Ed Meeting to discuss negotiations.
2. An Executive Session was held on December 6, 2010 at 5:30 p.m. to discuss legal matters.

Students of the Month – Presented by Mr. Leon Moll

Middle School – Leanne Superdock & Galen McNaughton
 High School – Christian Grove & Kristin Palashnyuk

Student Council Report

Abbie Heckman, High School Student Council rep, reported on the following: FBLA Dodgeball tournament, holiday fun day, canned food drive, and two dances.

Public Comments – Items On the Agenda

1. Len Schott – new equipment question for Fort Zeller

On a motion by Kahl, seconded by Bernard and approved by voice vote, all voting Aye, the Minutes of 11-08-10 were approved.

On a motion by Boyer, seconded by Bernard and approved by voice vote, all voting Aye, the Treasurer's Report was approved as presented and filed for audit for the month ending 11-30-10.

Personnel Committee

On a motion by Kahl, seconded by Houtz and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved employment of Richard Schwalm on a "Letter of Temporary Employment" as a long-term substitute Earth, Space Science teacher (replacing Kati Dalton/maternity leave) for the 2nd semester of the 2010-2011 school year, to begin approximately January 24, 2011 to June 9, 2011, at a salary of Bachelors' 24 – Step 10 (prorated at \$283.22/day).

On a motion by Kahl, seconded by Houtz and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved employment of Robin Anne Kimmey on a "Letter of Temporary Employment" as a long-term substitute Special Ed teacher at Fort Zeller (replacing Sara Faust/maternity leave) beginning approximately January 3, 2011 to April 1, 2011, at a salary of Masters' – Step 1, prorated at \$250.58/day (pending receipt of all documentation).

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item C was approved:

- C. Approved a "Maternity Leave" to Ashli Shay, high school Health & P.E. teacher, for six weeks beginning approximately January 30, 2011.

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item D was approved:

- D. Accepted a "Letter of Resignation" from Erica Weaver, instructional aide, effective December 10, 2010.

On a motion by Kahl, seconded by Houtz and approved by voice vote, all voting Aye, Item E was approved:

- E. Accepted a "Letter of Resignation" from Ray Rhoads, piano accompanist for the spring musical, effective immediately.

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item F was approved:

- F. Approved one day of AWOP (Absence Without Pay) to Tania Bucks, retroactive to November 17, 2010. (Tania has exhausted all leave available.)

On a motion by Kahl, seconded by Mark and approved by voice vote, all voting Aye, Item G was approved:

G. Approved Charles Kocher, Jr. as a substitute bus driver (employed by Brightbill), pending testing.

On a motion by Kahl, seconded by Houtz and approved by voice vote, all voting Aye, Item H was approved:

H. Approved adjusting the hourly rate of Elizabeth Quenzer for substitute nurse aide to \$16.32, which is the rate she was being paid when furloughed.

On a motion by Kahl, seconded by Bernard and approved by voice vote, all voting Aye, Item I #1 was approved:

I. Approved the following trips/conferences:

1. Chad Miller and the wrestling team to participate in the Delco Duals held in Philadelphia, PA, December 27, 2010. **(This will include an overnight stay, which is being paid by the booster club.)**

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item I #2 was approved:

2. Stacy Dieffenbach and FFA students for an overnight conference to attend and participate in the ACES (Agricultural Cooperation Establishes Success) Conference in Harrisburg, PA, February 19-20, 2011. Students will do leadership and etiquette workshops run by the State officer team. (Cost to the district is approximately \$425, which was budgeted.)

On a motion by Kahl, seconded by Bernard and approved by voice vote, all voting Aye, with one (1) NO vote by Souders, Item I #3 was approved:

3. Terrie Stauffer, elementary principal, to travel to and attend the ASCD Conference in San Francisco, CA, March 24-30, 2011, for the purpose of professional growth, research writing, Social Studies programs and curriculums that are available. (Cost to the district is approximately \$1500, which was budgeted.)

On a motion by Kahl, seconded by Moll and approved by voice vote, all voting Aye, Item I #4 was approved:

4. Wyatt Hall and qualifying athletes for an overnight stay to participate at the State Indoor Track Meet, Friday, February 25, 2011 in State College, PA. **(This is pending qualification of athletes and will be school funded.)**

On a motion by Kahl, seconded by Moll and approved by voice vote, all voting Aye, Item I #5 was approved:

5. Chad Miller and qualifying athletes to participate at the State wrestling competition March 10-12, 2011. **(This is pending qualification of athletes and will be school funded.)**

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item J was approved:

J. Approved to add the following individuals to the ELCO sub listing (pending receipt of documentation):

1. Jill Leidhecker – Elementary, Math
2. Kate Holzman – Elementary K-6
3. Julie Kramer – IU sub, all areas

Curriculum Committee

On a motion by Souders, seconded by Boyer and approved by voice vote, all voting Aye, Item A was approved:

A. Approved survey by PLCB (PA Liquor Control Board) to be given to students, parents, and community members.

General Services Committee

Boyer made motion:

- A. Request acceptance of quote from Bitting Recreation for playground equipment at Fort Zeller Elementary School at a cost of \$37,081 installed.

A motion by Boyer was made to amend the motion for using funds from Construction Fund, seconded by Kahl and approved by a voice vote, with 6 voting Aye, and 3 NO votes by Souders, Mark, and Ondrusek. The motion was approved as amended:

- A. Accepted quote from Bitting Recreation for playground equipment at Fort Zeller Elementary School at a cost of \$37,081 installed (using funds from Construction Fund).

Finance Committee

On a motion by Moll, seconded by Mark and approved by voice vote, all voting Aye, Item A was approved:

- A. Request approval of payment of bills as found listed and attached to the December 6, 2010 Board Agenda in the amounts indicated (Board Attachment):

General account bills amounting to	\$191,916.86
Cafeteria account bills amounting to	\$103,109.58
Athletic account bills amounting to	\$2,161.06
General account prepaids for November amounting to	\$1,195,226.27
Cafeteria account prepaids for November amounting to	\$38,612.50
Athletic account prepaids for November amounting to	\$16,969.94
General account prepaids for December amounting to	\$0.00
Cafeteria account prepaids for December amounting to	\$0.00
Athletic account prepaids for December amounting to	\$0.00
Construction Funds	\$3,113.20
Construction Funds prepaid for November	\$415,946.63
Construction Funds prepaid for December	\$0.00

On a motion by Moll, seconded by Bernard and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved Budget Transfers.

On a motion by Moll, seconded by Mark and approved by voice vote, all voting Aye, Item C was approved:

- C. Approved the following accounts to be established in the High School Student Activity Fund: Envirothon Club and Chess Club.

Superintendent's Report

- A. Board photo will be taken January 3, 2011 at 5:45 p.m.
- B. AYP recognition – Dr. Nilsen reported that all four elementary schools, high school and district were recognized by the State

On a motion by Bernard, seconded by Souders and approved by voice vote, all voting Aye, Item C was approved:

- C. Approved the following revised policies, **First Reading:**

Policy 810 – Transportation (adding requirement for responsible adult to be present when dropping off kindergarten students if they are the only students at the stop.)

Policy 808 – Food Services (revised charge policy and negative accounts to comply with recent changes in law.)

- D. Round-table to be held December 7, 2010; and holiday concerts were also reported by Dr. Nilsen.

Public Comments – Items On/Off the Agenda

1. Len Schott – EIT update requested
2. Jay Bauder – space concerns for IS questioned

Old Business

No report.

New Business

Bernard made a motion to add item to agenda to reject the Grumbine Plan, seconded by Ondrusek and approved by voice vote, all voting Aye.

Motion was made by Bernard, seconded by Kahl to reject the Grumbine Plan regarding the issue of earned income tax and the alleged overpayment/underpayment from 2004-2007.

Motion to Table was made by Boyer, seconded by Kahl and approved by voice vote, all voting Aye, motion to Table was approved:

“Motion to table action on what is commonly known as the Grumbine Plan regarding the issue of earned income tax and the alleged overpayment/underpayment from 2004-2007 due, in part, to the lack of clear information on the accuracy of the purported amount due.”

Carrie Boyer reported on the appraisals received on elementary schools; and bus driver using cell phones.

Adjournment

On a motion by Houtz, seconded by Kahl and approved by a voice vote, all voting Aye, President Gardener adjourned the meeting at 7:02 p.m.

Respectfully submitted

Douglas G. Good
Board Secretary