

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Board of Education
Committee-of-the-Whole Meeting

ELCO Senior High School Library

November 1, 2010

6:05 p.m.

The Committee-of-the-Whole Meeting was called to order by President Ed Gardener at 6:05 p.m.

The Eastern Lebanon County School Board met in a Committee-of-the-Whole session in the ELCO High School Library with President Gardener presiding and leading in the Opening Exercises.

Roll Call

The secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders; Messrs. Bernard, Gardener, Houtz, Kahl, Mark, Moll and Ondrusek (by Skype). Also in attendance were the following from the administrative team: Dr. Nilsen, Dr. Grove, Mr. DuBois, Mr. Janicelli; Gwen Boltz, Business Manager; Bob Boltz, Director of Technology; Douglas Good, Board Secretary; a reporter from the Lebanon Daily News; and six members from the community.

Board President Communications

1. An Executive Session was held October 18, 2010 to discuss negotiations.
2. An Executive Session was held November 1, 2010 to discuss legal matters.

Public Comments – Items On the Agenda

No comments were made.

ACTION ITEMS

Personnel Committee – Mr. Jack Kahl, Chair

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved, retroactive to October 20, 2010, Jon Bickel serving as a chaperone for five ELCO high school students on a field trip to Washington, D.C., to escort local veterans. (This trip was organized by the Veterans Hospital. The only cost to the district was for a sub.)**

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved Martha Shaak (employed by Brightbill) as a bus aide on one of our wheelchair vehicles, pending receipt of all clearances.**

Personnel Committee – Mr. Jack Kahl, Chair

The Board reviewed and discussed the following:

- A. Recommend approval for one (1) day of “Leave Without Pay” to Heather Miller, Kindergarten teacher, January 5, 2011 for a family vacation scheduled prior to notification of policy. (Note: Mrs. Miller will also be using all personal leave available for her time off.)**

- B. Recommend approval of a “Maternity Leave” to Sara Faust, Special Ed teacher at Fort Zeller, beginning approximately January 3, 2011 through April 1, 2011.
- C. Recommend approval for the following trips/conferences:
 - 1. Paul Dissinger, chaperones, and students to travel and visit the sights in Washington, D.C., April 12, 2011, which include a session of the Supreme Court, war monuments, and the Museum of American History. (Cost to the district is for subs, where needed. Transportation will be funded by the students.)
 - 2. David Fair, high school chorus and parents, to travel to New York City, NY, April 16, 2011, for a day in New York. (There is no cost to the district.)
 - 3. David Fair, chaperones, and the ELCO High School Chorus, to travel and perform at the Music Festival, Jackson, NJ and to visit Great Adventure Amusement Park, May 13, 2011. (There is no cost to the district.)
 - 4. Kris Haley-Paul, Michael Lucky, the National Art Honor Society and art students, to travel to New York City to attend the Museum of Modern Art Soho, May 12, 2011. (Cost to the district is for subs.)
- D. Recommend approval to add the following individuals to the ELCO sub listing (pending receipt of documentation):
 - 1. Laura Heckman – Elementary
 - 2. Gregory Ziegler – Social Studies
 - 3. Warren Zimmerman – Social Studies, Mid-Level Science, Mid-Level Math
 - 4. Kevin Carson – IU sub, all areas
 - 5. Jennifer Porter – IU sub, all areas
- E. Recommend approval of Charles Gerberich as the JH Boys’ Basketball coach for the 2010-2011 winter season.
- F. Recommend approval of the following individuals as musical staff for the 2011 Spring Musical:

Musical Director – Brian Trupp	Orchestra Director – Kenneth Krause
Music Director – David Fair	Choreographer – Katie Kokan
Costume Design – Michele Baker	Publicity – Candy Witters
Accompanist – Ray Rhoads	Business Manager/Ticket Sales – Candy Witters
Stage/Set Design - TBA	

Curriculum Committee – Mrs. Jadell Souders, Chair

The Board reviewed and discussed the following:

- A. Recommend approval of updates to report cards for ~~Kindergarten~~, First and Second grade to reflect skills sets and content changes in the mathematics sections to align with the new Progress in Math series.
- B. Recommend approval of an AP Government course at the high school. This course will provide alignment to the Keystone exams, which will be phased in over the next several years. Cost to the district will be for textbooks (classroom set with online access for students), and to send one teacher to the AP Conference prior to teaching the course.

General Services Committee – Mrs. Carrie Boyer, Chair

The Board reviewed and discussed the following:

- A. Request approval of Change Order #7 for the HVAC contract to install a dryer vent in the kitchen at a cost of \$601.86.
- B. Request approval of Use of Facilities:

1. ELCO Girls/Boys Indoor Tennis use of the middle school gym for Sunday's, December 2010 – February 2011 from 6:00 to 9:00 p.m.
2. ELCO Baseball for use of the high school gym to hold Open Gym on Sunday's beginning January 2 through February 27, 2011 from 4:00 to 6:00 p.m.
3. ELCO Softball for use of the high school gym to hold Open Gym on Sunday's beginning January 9 through February 27, 2011 from 1:00 to 3:30 p.m.
4. Myerstown Soccer Club for Sunday use of the middle school gym, January 2, 9, 16, 23, 30, 2011, from 1:00 to 6:00 p.m.
5. ELCO Youth Basketball Committee for Sunday use of the Intermediate School gym March 13 & 20, 2011, if needed as snow date make-ups for tournament.

Finance Committee – Mr. Leon Moll, Chair

The Board reviewed and discussed the following:

- A. Request approval of payment of bills as found listed and attached to the November 1, 2010 Board Agenda in the amounts indicated:

General account bills amounting to	\$659,022.90
Cafeteria account bills amounting to	\$70,211.13
Athletic account bills amounting to	\$9,567.13
General account prepaids for October amounting to	\$1,497,606.65
Cafeteria account prepaids for October amounting to	\$248.50
Athletic account prepaids for October amounting to	\$11,502.43
General account prepaids for November amounting to	\$0.00
Cafeteria account prepaids for November amounting to	\$0.00
Athletic account prepaids for November amounting to	\$0.00
Construction Funds	\$763.59
Construction Funds prepaid for October	\$748,281.85
Construction Funds prepaid for November	\$0.00

- B. Request approval of Budget Transfers. (Board attachment)
- C. Request approval of the Middle School and High School Student Activity Funds, quarter ending September 30, 2010. (Board attachment)
- D. Request approval of Resolution # 11-08-10-I providing notice required under Act 32 concerning designation of tax collector for 2011. (Public attachment)

Superintendent's Report

Dr. Nilsen reported on: Goal report on Special Ed available to Board; report on Cyber School - \$600,000 spent this year, working on an alternative.

Public Comments – Items On/Off the Agenda

1. Sheri Balderrama – bus issues, lunch for Intermediate School time
2. Len Schott – facilities hours
3. Melissa Newmaster – rental fees for gyms

Old Business

Report on PTF concerning playground equipment; board member attending PTF meetings on regular basis.

New Business

No report.

Adjournment

On a motion by Boyer seconded by Bernard and approved by voice vote, all voting Aye, the Committee-of-the-Whole Meeting was adjourned at 6:50 p.m. by President Gardener.

Respectfully submitted,

Douglas G. Good, Board Secretary