

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting

ELCO High School Library

September 20, 2010

The Regular Board of Education Meeting was called to order by President Gardener at 6:05 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Gardener presiding and leading in the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer and Mrs. Souders; Messrs. Bernard, Gardener, Houtz, Kahl, Mark, Moll, and Ondrusek (via video conferencing). Also in attendance were the following from the administrative team: Dr. Nilsen, Dr. Grove, Mr. DuBois, Mr. Felty, Mrs. Bowersox, Mrs. Stauffer, and Mrs. Shoemaker; Gwen Boltz, Business Manager; Stacy Edris, Asst. Business Manager; Bob Boltz, Director Technology; a news reporter from the Lebanon Daily News; and twenty (20) members from the community.

Board President Communications

1. An Executive Session was held at 5:00 p.m., September 20, 2010 - to discuss legal, negotiations, and personnel matters.

Student Council Report

Tori Young, High School Student Council Vice President gave the Student Council Report.

Written Requests to Address the Board

1. Lindsey Fouch – son's busing assignment. Bus stop on 897 (Lindsey's Mom walks the boy to the stop.)

Public Comments – Items on the Agenda

1. Mrs. Balderrama – asked about length of bus routes and changes. Mr. Gardener stopped her since her issue was not on the agenda.
2. Len Schott – questioned a change order on the geo-thermal wells. Is this the last change? Busing is not on the agenda, but he said the one comment previously stated about a busing issue.

On a motion by Mark, seconded by Boyer and approved by voice vote, all voting Aye, the Minutes of 08-09-10, 09-03-10, and 09-13-10 were approved.

On a motion by Moll, seconded by Mark and approved by voice vote, all voting Aye, the Treasurer's Report was approved as presented and filed for audit for the month ending 08-31-10.

Consent Items (Items discussed 9-13-10) – Mr. Ray Ondrusek

On a motion by Ondrusek, seconded by Kahl and approved by voice vote, all voting Aye, Consent Items, *with the exception of Personnel C2 and Finance B1*, were approved.

Personnel Committee

- A. Approved employment of Allen Yingst as the high school Security Officer, at a salary of \$15.25/hour, for 27.5 hours a week, on a two-year contract (2010-2012).
- B. Approved the following individuals be added to our substitute list (pending receipt of all documentation):
1. Dawn Lawrence – cafeteria worker (retroactive to September 1, 2010)
 2. Dulcea Adams – cafeteria worker
 3. Debra Yingst – cafeteria worker
 4. Emma Henry – instructional aide/secretarial
 5. Jill Houtz – Health/Physical Education, Math 7-9
 6. Natalie Griffin – English 7-12
 7. Robert Behling – IU sub, all areas
 8. Rebecca Boerst – IU sub, all areas
 9. Lisa Damore – IU sub, all areas
 10. Melissa Giordano – IU sub, all areas
 11. Elizabeth May – IU sub, all areas
 12. Donna Moll – IU sub, all areas
 13. Faith Siegrist – IU sub, all areas
 14. Grace Walters – IU sub, all areas
 15. Nanci Witek – IU sub, all areas
 16. Dennis Yiengst – IU sub, all areas
 17. Syeda Yaqeen – IU sub, all areas
- C. Approved the following conference/field trip requests:
1. David Fair and Student Council rep's to travel and attend the Student Council State Conference in Scranton, PA, October 7-9, 2010.
- D. Approved naming Emily Ziegler, high school English teacher, as Freshman Class Advisor.
- E. Approved adding the following individuals as volunteer coaches for the fall 2010 sports season:
1. Richard Steigerwalt – football
 2. Ethan Longenecker – football
 3. Caitlyn McKinney - cheerleading
- F. Approved three (3) days of "Leave Without Pay" to Kristin Heller, elementary Reading teacher at FZ, September 27, 28, 29, 2010 (also using all personal leave available).

General Services Committee

- A. Approved Change Order #5 for the HVAC contract to replace a hood damaged by a storm in the amount of \$3,460.30.

Finance Committee

- A. Approved payment of bills as found listed and attached to the September 13, 2010 Board Agenda in the amounts indicated:

General account bills amounting to	\$204,451.48
Cafeteria account bills amounting to	\$27,878.21
Athletic account bills amounting to	\$4,744.53
General account prepaids for August amounting to	\$483,095.54
Cafeteria account prepaids for August amounting to	\$2,897.00
Athletic account prepaids for August amounting to	\$11,789.95
General account prepaids for September amounting to	\$343,328.04

Cafeteria account prepaids for September amounting to	\$0.00
Athletic account prepaids for September amounting to	\$1,408.04
Construction Funds	\$0.00
Construction Funds prepaid for August	\$1,033,422.28
Construction Funds prepaid for September	\$1,425,808.44

B. Approved establishing the following accounts in the high school student activity fund:

2. French Honor Society

Items removed from Consent:

Personnel Committee

On a motion by Ondrusek, seconded by Kahl and approved by voice vote, all voting Aye, Item C2 was approved:

C. *Approved the following conference/field trip requests:*

2. *Douglas Bohannon to travel and attend the 41st (NIAAA) National Interscholastic Athletic Administration Association conference, December 15-19, 2010 in Orlando, FL. (Cost of the trip is budgeted and is estimated at \$500-\$1000. The LLL also pays \$1000 towards the cost.)*

Finance Committee

On a motion by Ondrusek, seconded by Houtz and approved by voice vote, all voting Aye, Item B1 was approved:

B. *Approved establishing the following accounts in the high school student activity fund:*

1. *Renaissance*

Personnel Committee – Mr. Jack Kahl, Chair

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item A was approved:

- A. **Approved Julie DeVore and middle school Student Council rep's to travel and attend the Student Council State Conference in Scranton, PA, October 7-9, 2010. (They will be traveling with David Fair and the high school Student Council rep's.)**

On a motion by Kahl, seconded by Mark and approved by voice vote, all voting Aye, Item B was approved:

- B. **Approved Jon Bickel and Dorothy Noll to travel and attend the Veteran's History Project's 10th Year Commemoration "Illuminating the Future by Sharing the Past" September 29, 2010 in Washington, D.C. (Cost to the district is for the use of a school van.)**

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item C was approved:

- C. **Approved adding John Brewer, Elementary K-6, to the ELCO sub listing (pending receipt of all documentation).**

On a motion by Kahl, seconded by Mark and approved by voice vote, all voting Aye, Item D was approved:

- D. **Approved four days of "Leave Without Pay" to Tania Bucks, 1:1 aide at the high school, November 30, December 1, 2, 3, 2010. (All personal leave has been exhausted.)**

General Services Committee – Mrs. Carrie Boyer, Chair

On a motion by Boyer, seconded by Kahl and approved by voice vote, all voting Aye, with one (1) NO vote by Souders, Item A was approved:

A. Approved Change Order #6 to the HVAC Construction in the amount of \$28,965.30 for additional well casing for the geo-thermal wells.

Superintendent's Report

Items under the Superintendent's Report will be discussed in October.

- A. Approve the 2010-2011 Administration Goals. (Board Attachment)
- B. Review job descriptions (Elem./Intermediate Building Secretary, both 10 month and 12 month positions). (Board Attachment)

Public Comments – Items On/Off the Agenda

1. Jay Bauder – why are lights on at the Intermediate School all night? Dr. Nilsen said the lights were on because the computer program was not in place and the 2nd shift custodians needed lighting. The computer program is now in place and the 2nd shift custodial crews are not working beyond their shift.
2. Carrie Weaver – last week her son told her the bus driver made a threat about stopping for 15 minutes as punishment. Carrie wanted to know what to do. Mr. Gardener indicated that the issue with a bus driver is a personnel matter.
3. Theresa Bozman – A concern about the Bible times release program. Her concern is what is happening instructionally when the release time is happening. Released students should have to makeup the work.
4. Sheri Balderrama – Recess, only 1 per day. She said there were studies done that show 2 to 3 recesses help students do better. Not sure if this is true. Also, a concern about the playground equipment and activities. Question about basketball nets and counts.
5. Cathie Walck – Question, do we as PTO's have to supply playground equipment? The answer was No and now my kids are bored. There is not enough stuff. Mr. Gardener did say there will be money left, but there are some considerations for those dollars (entrance, exit in parking lot and more equipment for playground).
6. Howard Kramer – Brought up an issue about a school district that looked at clustering and transportation but did not do it because of transportation. Howard talked to a board member at Cedar Crest and that board member said the issue was not solely transportation.
7. Deb Quillen – Concerns as a bus driver. Twelve buses into I.S., four sitting on service road. Deb is a little concerned about her delay. Deb talked about maybe making two more sets of shuttle buses to help with flow.
8. Josh Garman – Josh stated the drivers and transportation folks are doing great. The Jackson kids were not coming out of the building in a timely manner.
9. Sheri Balderrama – Early buses
10. Dennis Hollinger – Why is the Board micro-managing this issue when we have professionals in charge?
11. Alicia Redcay – Issue of the bus stop on 897 a few doors down from Lindsey Fouch. Issue of safety of her child's stop but is more concerned with safety then making the routes shorter.
12. Christine Williams – Is it possible to have the PTO purchase some additional items for recess/playground and be reimbursed later to give the students more to do?

Old Business

1. Bus update by Carrie Boyer
2. Jadell Souders thanked Bob Boltz for putting bus info on District's front page.

New Business

1. Tool kit for tough kids
2. October 11th event
3. Kendra Moll asked for support of a Field Hockey event.

Adjournment

On a motion by Moll, seconded by Kahl and approved by a voice vote, all voting Aye, President Gardener adjourned the meeting at 7:30 p.m.

Executive Session

An Executive Session was held after the Regular Board of Education Meeting to discuss matters involving negotiations and personnel matters.

Respectfully submitted

Randall A. Grove
Acting Board Secretary