

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting

ELCO High School Library

August 9, 2010

The Regular Board of Education Meeting was called to order by President Gardener at 6:12 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Gardener presiding and leading in the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer and Mrs. Souders; Messrs. Bernard, Gardener, Houtz, Kahl, Mark, Moll, and Ondrusek. Also in attendance were the following from the administrative team: Dr. Nilsen, Mr. DuBois, Mrs. Bowersox, Mrs. Stauffer, and Mrs. Shoemaker; Gwen Boltz, Business Manager; Michael Janicelli; news reporters from the Lebanon Daily News and WLBR; and eighteen (18) members from the community.

Board President Communications

1. An Executive Session was held at 5:45 p.m., August 9, 2010 - The Board will meet in Executive Session to discuss matters involving a legal matter involving possible litigation and a student matter which is protected by Federal Law, specifically the Family and Educational Rights and Privacy Act (FERPA).
2. Reminder that residents 65 and older are exempt from paying Per Cap taxes.

Written Requests to Address the Board

1. Ann Gruber – ELCO Issues: Her employment and termination. Requests chance to continue teaching.

Public Comments – Items on the Agenda

Jay Bauder – Change Orders and costs explanation given by Carrie.

On a motion by Kahl, seconded by Ondrusek and approved by voice vote, all voting Aye, the Minutes of 07-12-10 were approved.

On a motion by Moll, seconded by Boyer and approved by voice vote, all voting Aye, the Treasurer's Report was approved as presented and filed for audit for the month ending 07-31-10.

Curriculum Committee – Mrs. Jadell Souders, Chair

On a motion by Souders, seconded by Bernard and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved the 2010-2011 student standardized testing schedule. (Board attachment)

On a motion by Souders, seconded by Bernard and approved by voice vote, all voting Aye, with one (1) NO vote by Ondrusek, Item B was approved:

- B. Approved the 2010-2011 Federal Programs (Title I, II, & VI).

On a motion by Souders, seconded by Ondrusek and approved by voice vote, all voting Aye, Item C was approved:

- C. Approved Terrie Stauffer, Laurie Bowersox, Keith DuBois, Michael Gerhart, Edward Felty, and Michael Janicelli as Attendance Officers for the 2010-2011 school year.

On a motion by Souders, seconded by Kahl and approved by voice vote, all voting Aye, Item D was approved:

- D. Approved a new first grade position at Fort Zeller Elementary School to address class size in 1<sup>st</sup> grade based on increased enrollment over the summer. Funding for this position will be provided through reallocation of federal dollars for the 2010-2011 school year.

Personnel Committee – Mr. Jack Kahl, Chair

On a motion by Kahl, seconded by Mark and approved by voice vote, all voting Aye, Item A was approved:

- A. Accepted a “Letter of Retirement” from the William Rager, custodian, effective September 2, 2010.

On a motion by Kahl, seconded by Houtz and approved by voice vote, all voting Aye, Item B was approved:

- B. Accepted a “Letter of Resignation” from Laurie Trautman, middle school cafeteria worker, effective August 10, 2010.

On a motion by Kahl, seconded by Mark and approved by voice vote, all voting Aye, Item C was approved:

- C. Accepted a “Letter of Resignation” from Michael Frost, 4<sup>th</sup> grade teacher at the Intermediate School, effective immediately (8/3/10).

On a motion by Kahl, seconded by Mark and approved by voice vote, all voting Aye, Item D was approved:

- D. Approved a “Medical Leave” from Judith Strasz, high school administration assistant to begin August 12, 2010. Following usage of all available leave (sick, vacation, and personal) she will retire her position with an approximate retirement date of April 7, 2011.

On a motion by Kahl, seconded by Houtz and approved by voice vote, all voting Aye, Item E was approved:

- E. Approved to terminate the employment of Ann Gruber, a professional employee assigned to the high school.

On a motion by Kahl, seconded by Ondrusek and approved by voice vote, all voting Aye, Item F was approved:

- F. Approved employment of the following professional staff:

1. Rocco Pastorella, Math teacher at the Middle School, on a “Letter of Temporary Employment” for a one-year position (sabbatical of Scott Laicha & Karen Blair) for the 2010-2011 school term, at a salary of Bachelors’ – Step 1 (\$41,953.00).
2. Stephanie Yost, half-time French teacher at the Middle School, on a Temporary Contract, at a salary of Bachelors’ – Step 1, pending receipt of all required documentation. (Note: this is a shared position with Annville-Cleona SD.)
3. Ashli Shay, Health & Phys. Ed. teacher at the High School, on a “Temporary Contract” beginning the 2010-2011 school term at a salary of Bachelors’ + 24 – Step 3, \$44,313 (replacing Ann Gruber).

On a motion by Kahl, seconded by Houtz and approved by voice vote, all voting Aye, Item G was approved:

- G. Approved the transferring of Kristi Reichard from a one-year teaching position to a “Temporary Contract” (replacing Michael Frost) beginning the 2010-2011 school year at her current salary of Bachelor’s – Step 2 (\$42,960).

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item H was approved:

- H. Approved the transferring of Devon Duryea from full-time Reading teacher to full-time 1<sup>st</sup> grade teacher at Fort Zeller for the 2010-2011 school year.

On a motion by Kahl, seconded by Mark and approved by voice vote, all voting Aye, Item I was approved:

- I. Approved the change in employment status of Kay Gallop from substitute cafeteria worker to part-time cafeteria worker (subject to assignment) beginning with the 2010-2011 school year at a salary of \$8.69/per hour for 3.5 hours per day.

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item J was approved:

- J. Approved position transfers to the following support personnel:

1. Stephanie Hammer – from Middle School Library Secretary to One-to-One Aide at a salary of \$12.21/per hour beginning with the 2010-2011 school year.
2. Angela Hartman – from One-to-One Aide at the Middle School to Middle School Library Secretary at a salary of \$9.30/per hour beginning with the 2010-2011 school year.
3. Patti Erby – from HS Head Custodian to Intermediate School, Second Shift Supervisor (district wide), with no rate increase.
4. Ray Trone – from second shift custodian at the Middle School to Head Custodian at the High School with \$1.00/per hour increase.
5. Nickolas Hain – from custodian to food truck driver with no rate increase (replacing Bill Rager).

On a motion by Kahl, seconded by Ondrusek and approved by voice vote, all voting Aye, Item K was approved:

- K. Approved the following individuals for extra-curricular positions for the 2010-2011 school year as listed:

Odd-18 Director	David Fair
Choreographer for Odd-18	Katie Kokan
Marching Band Director	Kenneth Krause
Jazz Band Director	Kenneth Krause
Drill Instructors (3)	David Fair (25%)
	Kristofer Miller (25%)
	Jeremy Ulrich (50%)
Show Designer	Craig DeVore
Visual Instructor (rifles & silks)	Charles Troxel
Visual Design (rifle & silks)	Skip Stine
Marching Instructor	Geoffrey Harman
Percussions Arrangements	Mark Doll
Percussion Instructor	Mark Doll
Senior Class Advisor	Sara Velázquez
Junior Class Advisor	Deanna Ebert
Sophomore Class Advisor	Jennifer Martin
Freshmen Class Advisor	TBA
Drama Director	Michael O'Neill
Assistant Drama Director/Tickets	Kenneth Krause
Environthon Advisor	Lynn Aponick
FBLA Advisor	Amy Weddle
FFA Advisor	Stacy Dieffenbach
Fitness Center Monitor	Adam Zurick
Graduation Project Coordinator	Kenneth Krause
National Honor Society Advisory	Jennifer Haas
Quiz Bowl Advisor	Paul Dissinger
Renaissance Coordinator(s)	Kenneth Krause
	Tina Kunder

Science Fair Advisor	Todd Dresch
Student Council Advisor	David Fair
TSA Advisor	Kenneth Miller
Yearbook Advisor	Jonathan Bickel
Yearbook Photographer	Kenneth Miller
Behind the Wheel Instructor	James Weaver
Cafeteria Monitors	John Carley (2 lunches)
	Michael Lucky
	Chad Miller
	Robert Miller
	Michael Seigfried

On a motion by Kahl, seconded by Houtz and approved by voice vote, all voting Aye, Item L was approved:

L. Approved Joshua Glant as the JV Girls' Volleyball Coach for the Fall season of 2010.

On a motion by Kahl, seconded by Mark and approved by voice vote, all voting Aye, with one (1) abstention from Bernard, Item M was approved:

M. Approved bus drivers for the 2010-2011 school year. (Board attachment)

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, with one (1) NO vote by Bernard, Item N was approved:

N. Approved bus routes and stops for the 2010-2011 school year. (Listing available upon request.)

On a motion by Kahl, seconded by Ondrusek and approved by voice vote, all voting Aye, Item O was approved:

O. Approved the 2010-2011 curriculum coordinators:

<b>Teacher</b>	<b>Department</b>
Lynn Aponick	Science
Michael Simmons	Math K-12
Laurie Zimmerman	Language Arts K-12
Robert Miller	Social Studies K-12
Kris Haley-Paul	Fine Arts (Art) K-12
Beth Weidner	Special Education K-12
Heather Gery	Health, Physical Education K-12
Kenneth Miller	Practical Arts (Ind. Arts, Vocational Ag) 6-12
Joyce Wherley	Family & Consumer Science
Amy Weddle	Business Education 6-12
Beverly Henry	Reading K-5
Sally Brunner	Intermediate Grades 3-5
Jennifer Kiscadden-Zeigler	Elementary Grades K-2
Brian Klinger	Music K-12

On a motion by Kahl, seconded by Houtz and approved by voice vote, all voting Aye, Item P was approved with a note of a change in the first mentor listed to be made in September:

P. Approved Mentors for the 2010-2011 school year:

<b>Mentor</b>	<b>New Teacher</b>
Pat Hall	Devon Duryea – Reading @ FZ <b>(mentor will change in Sept.)</b>
Cindy Boehler-Walsh	Joseph Sandoe – Chemistry @ HS
Lindsey Hibshman	Corinne Shaak – 5 <sup>th</sup> grade @ IS
Amanda Templeton	Victoria Taylor – English @ HS
Amy Shucker	Christina Wilson – Lang. Arts @ MS

On a motion by Kahl, seconded by Mark and approved by voice vote, all voting Aye, Item Q was approved:

- Q. Approved Judy Trout and Judy Umbenhauer to call substitutes for the 2010-2011 school term at a salary of \$2,781.19/ea.

On a motion by Kahl, seconded by Bernard and approved by voice vote, all voting Aye, Item R was approved with a note to review further in future:

- R. Approved district “Job Descriptions.” (Public attachment)

On a motion by Kahl, seconded by Ondrusek and approved by voice vote, all voting Aye, Item S was approved:

- S. Approved ELCO Sub Listing for the 2010-2011 school year. (Board attachment)

On a motion by Kahl, seconded by Ondrusek and approved by voice vote, all voting Aye, Item T was approved:

- T. Approved adding the following individuals to the 2010-2011 ELCO Sub Listing (pending receipt of all documentation).

1. Joshua Glant – Math 7-12
2. Olivia Derr – Elem. Ed & Special Ed
3. Christopher Kimmey – Music K-12
4. Holly Smith – English 7-12
5. Megan Wentzel – Elementary Ed. K-6
6. Kristi Hackman - Aide

On a motion by Kahl, seconded by Ondrusek and approved by voice vote, all voting Aye, Item U was approved:

- U. Approved removing motion from the table the following trip request:

1. Michael Seigfried and Kirk Keppley to travel and attend the NSCAA Soccer Coaches Convention in Baltimore, MD, January 12-16, 2011. (Cost to the district is approximately \$1000.)

On a motion by Kahl, seconded by Ondrusek and approved by voice vote, all voting Aye, Item V was approved:

- V. Approved trip requests for the following:

1. Michael Seigfried and Kirk Keppley to travel and attend the NSCAA Soccer Coaches Convention in Baltimore, MD, January 12-16, 2011. (Cost to the district is approximately \$1000.)
2. Derek Fulk to travel and attend the NSCAA Soccer Coaches Convention in Baltimore, MD, January 12-16, 2011. (Cost included in the estimated amount for Michael S. and Kirk K., which is a total of \$1000 for all three individuals.)
3. Dotty Noll, HS Technology Learning Coordinator, to travel and attend an IU13 sponsored Apple Training in Cupertino, CA, October 13-16, 2010. (Cost to the district is for travel, approximately \$400-500, which has been budgeted.)

General Services Committee – Mrs. Carrie Boyer, Chair

On a motion by Boyer, seconded by Ondrusek and approved by voice vote, all voting Aye, ***Item A, was approved without bond costs on #'s 2, 3, 4, 5:***

A. Approved the following change orders:

1. Electrical #8 – provide separate 227v emergency lighting fixtures in gym at a cost of \$1,056.61 (admin gave okay for this to keep project going. We did not want emergency lights on 24/7 and this addresses that issue.)
2. General #18 – provide additional interior signage at a cost of \$2,213.40 (***without bond costs***).
3. General #19 – provide electric hardware for Door A143C and additional hardware changes for doors A142D, A102A, B146, B132 and A102B at a total cost of \$5,981.26 (***without bond costs***).
4. General #20 – additional sidewalks at owner request at a cost of \$16,511.36 (***without bond costs***).
5. General #21 – install rip rap lines swale as required by County Conservation District at a cost of \$13,404.25 (***without bond costs***).

On a motion by Boyer, seconded by Kahl and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved a three-year service maintenance contract with Trane, beginning July 1, 2010 and ending June 30, 2013, at a cost of \$56,110 in year one, \$58,354 in year two, and \$60,688 in year three.

On a motion by Boyer, seconded by Ondrusek and approved by voice vote, all voting Aye, Item C was approved:

- C. Approved authorization to the Business Manager to solicit bids for supplies and equipment for the 2011-2012 school year and to purchase from state contract or cooperative purchasing programs when it is advantageous to the district to do so.

On a motion by Boyer, seconded by Bernard and approved by voice vote, all voting Aye, Item D was approved:

- D. Approved contract for the Transportation of School Pupils with Ephrata Mennonite School for the 2010-2011 school year at the sum of \$24,847.20 effective August 23, 2010 to May 27, 2011.

On a motion by Boyer, seconded by Houtz and approved by voice vote, all voting Aye, Item E was approved:

- E. Approved Use of Facilities for the Odyssey of the Mind teams to host the District Odyssey of the Mind Competition at the Intermediate Building, March 4-5, 2011.

Finance Committee – Mr. Leon Moll, Chair

On a motion by Moll, seconded by Boyer and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved payment of bills as found listed and attached to the August 9, 2010 Board Agenda in the amounts indicated:

General account bills amounting to	\$814,459.19
Cafeteria account bills amounting to	\$33,308.40
Athletic account bills amounting to	\$10,191.50
General account prepaids for July amounting to	\$1,240,066.61
Cafeteria account prepaids for July amounting to	\$720.48
Athletic account prepaids for July amounting to	\$20,438.16
General account prepaids for August amounting to	\$237,589.40
Cafeteria account prepaids for August amounting to	\$356.68
Athletic account prepaids for August amounting to	\$0.00

Construction Funds	\$0.00
Construction Funds prepaid for July	\$965,639.50
Construction Funds prepaid for August	\$204,590.63

### Superintendent's Report

- A. Leave Without Pay Guidelines (Board attachment)
- B. Requested principals to give update on building activities:

Jackson and Fort Zeller tours being held today and Wednesday.

Intermediate School Open House will include 5<sup>th</sup> grade students as guides.

Middle School – Wednesday after Labor Day will be Meet the Teacher Night. August 18 & 19 is 6<sup>th</sup> grade orientation.

High School – August 16 is 9<sup>th</sup> grade orientation.

### Public Comments – Items On/Off the Agenda

No comments made.

### Old Business

No report.

### New Business

On a motion by Boyer, seconded by Moll and approved by a voice vote, all voting Aye, Item A was approved:

- A. Request approval to add to the agenda a request to purchase additional playground equipment for the Intermediate School in the amount of \$28,983.

On a motion by Boyer, seconded by Moll and approved by a voice vote, all voting Aye, with one (1) NO vote by Ondrusek Item B was approved:

- B. Move to approve the purchase of Rockscapes for the Intermediate School playground in the amount of \$28,983.

### Adjournment

On a motion by Ondrusek, seconded by Houtz and approved by a voice vote, all voting Aye, President Gardener adjourned the meeting at 7:23 p.m.

### Executive Session

An Executive Session was held after the Regular Board of Education Meeting to discuss matters involving salary.

Respectfully submitted

Carrie Boyer, Assistant Board Secretary