

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Board of Education  
Committee-of-the-Whole Meeting

ELCO Senior High School Library

June 7, 2010

6:06 p.m.

The Committee-of-the-Whole Meeting was called to order by President Ed Gardener at 6:06 p.m.

The Eastern Lebanon County School Board met in a Committee-of-the-Whole session in the ELCO High School Library with President Gardener presiding and leading in the Opening Exercises.

Roll Call

The secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders; Messrs. Bernard, Gardener, Houtz, Kahl, Mark, Moll and Ondrusek (by conference call). Also in attendance were the following from the administrative team: Dr. Nilsen, Mr. Felty, Mr. DuBois, Mrs. Shoemaker; Gwen Boltz, Business Manager; Bob Boltz, Director of Technology; Douglas Good, Board Secretary; a reporter from the Lebanon Daily News; Laura LeBeau from WLBR; and twenty-one members from the community.

Board President Communications

1. Executive Session was held June 7, 2010 at 5:30 p.m.
2. Gettle transportation request

A motion to accept the President Communications was made by Houtz, seconded by Bernard and approved by a voice vote, all voting Aye.

Written Requests to Address the Board

1. Dwayne Salem – Right to Know: list concerns.
2. Gregg Smith – Proposed transportation plans: for ELCO Daycare concerns.

Public Comments – Items On the Agenda

Len Schott – various questions under General Services Committee items.

## **ACTION ITEMS**

### **Personnel Committee – Mr. Jack Kahl, Chair**

On a motion by Kahl, seconded by Bernard and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved half day of “Leave Without Pay” to Lynnette Peterschmidt, elementary teacher at Schaefferstown, for June 9, 2010.**

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved one day of “Leave Without Pay” to Amy Shucker, middle school Language Arts teacher, for June 14, 2010.**

On a motion by Kahl, seconded by Souders and approved by voice vote, all voting Aye, Item C was approved:

- C. Approved one day of “Leave Without Pay” to Janice DuBois, Teacher of the Gifted, for June 14, 2010.**

### **Curriculum Committee – Mrs. Jadell Souders, Chair**

On a motion by Souders, seconded by Kahl and approved by voice vote, all voting Aye, with one (1) NO vote by Ondrusek, Item A was approved:

- A. Approved a special education settlement agreement #06-07-10-I-SpecEd, details of which have been redacted as required by Federal Law.**

### **General Services Committee – Mrs. Carrie Boyer, Chair**

On a motion by Boyer, seconded by Kahl and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved the following Use of Facilities:**

- 1. Absolute Wellness Group use of the stadium bleachers and track area for Bootcamp Fitness Classes, which will be held Mondays and Thursdays, June 14<sup>th</sup> – August 5, 2010, from 6:30 to 7:30 p.m.**

### **Finance Committee – Mr. Leon Moll, Chair**

On a motion by Moll, seconded by Boyer and approved by a Roll Call Vote, all voting Aye, Item A was approved:

**A. Approved the changes to the 2010-2011 proposed final Budget.**

On a motion by Moll, seconded by Boyer and approved by a Roll Call Vote, with a vote of 8 Ayes and 1 NO vote by Ondrusek, Item B was approved:

**B. Adopted the 2010-2011 General Fund Budget.**

On a motion by Moll, seconded by Bernard and approved by voice vote, all voting Aye, Item C was approved:

**C. Approved Resolution # 06-07-10-I, concerning homestead/farmstead exemptions for the 2010-2011 budget.**

On a motion by Moll, seconded by Mark and approved by voice vote, all voting Aye, Item D was approved:

**D. Approved Special Education Contracting Agreement with IU 13 for the 2010-2011 school year. Cost: Lancaster contract - \$302,445.00; Lebanon contract - \$749,955.00. Supplemental contracts estimated: \$200,346.40, which includes speech and language, occupational and physical therapy and job training services.**

Personnel Committee – Mr. Jack Kahl, Chair

The Board reviewed and discussed the following:

- A. Recommend approval of revisions to the Act 93 Agreement. (See attached.)
- B. Request approval to renew a contract with Delta Dental for 2010-11 fiscal year to provide third party administrator services for the district's dental program. (NOTE: The dental program was marketed to both insured and self-insured providers. Delta TPA continues to be the best option financially for the district at this time.)
- C. Recommend approval granting Tenure to the following individuals:
  - 1. Kristi Skilling – Full-Day Kindergarten teacher
  - 2. Meghan Boyer – 5<sup>th</sup> grade elementary teacher
  - 3. Eric Longenecker – 5<sup>th</sup> grade elementary teacher
  - 4. Zachary Cook – MS Social Studies teacher
  - 5. Kati Dalton – MS Earth & Space Science teacher
  - 6. Paul Zook – MS Math teacher
  - 7. Amy Hicks – HS Business Ed. teacher
- D. Recommend approval to employ the following as coaches for the 2010 Fall Sports season:

<b>Sport</b>	<b>Head Coach</b>	<b>Assistant Coaches</b>	<b>Volunteer Coaches</b>
Football	Mark Evans	John Carley, Earl Thomas Jr. Joseph Sandoe, Eric Newswanger, Greg Keener, Bob Bashore	Derek Fulk, Derek Thomas, Andrew Paine, Mike Lux, Bob Williams, Ethan Longenecker
Soccer	Mike Seigfried	Kirk Keppley, Derek Fulk, Paul Kline, Katie Lamm	Cody Harvey, John Mentzer, Erik Harlan, Taylor Good
Field Hockey	Amanda Templeton	Jenn Snyder, Emily Weiler, Meghan Boyer, Brenda Miller	Jill Houtz,
Girls Tennis	Zach Cook	N/A	Cathy Shaak
Cross Country	Charles Gerberich	Wyatt Hall	Greg Underkoffler,
Golf	Dave Meyer	N/A	Mike Simmons, Harold Haag
Girls Volleyball	Paul Dissinger		Wes Harpold, Sara Fulkerson
Cheerleading	Lisa Liskey	Heidi Deitz, Jennifer Reinhart	Jennifer George, Sherri Fake, Sarah Pasquale
Summer Weight Lifting Supervisors		Mark Evans, Brad Conners, Chad Miller	

- E. Recommend approval to add the following individuals to the ELCO sub listing for the 2010-2011 school term:
1. Jacqueline Shaak
  2. Elizabeth McGuire
- F. Recommend approval of a stipend of \$600 for the National Honor Society Advisor position (rationale attached).
- G. Recommend approval to employ Christina Wilson on a “Temporary Contract” as Middle School Language Arts teacher (Michael O’Neill’s position) beginning the 2010-2011 school year, at a salary of Bachelors’ – Step 1 (\$41,953.00).
- H. Recommend approval of Coaching Certification Policy (see attached).

Curriculum Committee – Mrs. Jadell Souders, Chair

The Board reviewed and discussed the following:

- A. Recommend approval of revisions to the 2010-2011 Student/Faculty Handbooks.
- B. Recommend approval for an updated Induction Program Design (attached) as developed by the Induction Committee.
- C. Recommend approval of Austin Funk, 4<sup>th</sup> grade student, as a parent paid tuition student, for the 2010-2011 school year per parent request.

- D. Recommend approval to waive tuition fees for Austin Funk per parent request for the 2010-2011 school year.

General Services Committee – Mrs. Carrie Boyer, Chair

The Board reviewed and discussed the following:

- A. Request approval to award contracts to the following vendors to furnish fuel during the 2010-11 fiscal year, bid through the Lancaster-Lebanon Joint Purchasing Board:

Talley Petroleum - #2 Fuel Oil (transport)	\$2.3091 per gallon
Pilot – BioDiesel 2%	\$2.3665 per gallon
Petroleum Traders – Gasoline, 87 Octane	\$2.1949 per gallon

- B. Request approval of the district's property, liability and workers' compensation insurance package with Ohio Casualty in the total amount of \$160,921 broken down as follows:

Property Liability	\$45,610.00
Energy Systems	\$5,866.00
Auto	\$5,237.00
Excess Liability	\$11,882.00
Errors & Omissions	\$15,075.00
Workers' Compensation	\$55,693.00
Crime (3 year)	\$3,847.00
Student Accident	\$15,708.00

- C. Request to approve extension of Builder's Risk Insurance through PSBA Insurance Trust for three months at a cost of \$3,223.00.
- D. Request approval of a contract to Eastern Air Balance Corporation in the amount of \$45,500 for testing and balancing of air and hydronic systems for ELCO Intermediate School.
- E. Request approval of a contract with Eastern Air Balance Corporation in the amount of \$76,580 for HVAC Building Systems Commissioning for ELCO Intermediate School. (Note: if both air balancing and commissioning is approved, the combined price will be \$480 lower, per proposal from Eastern Air Balance.)
- F. Request to approve bid awards for the following bids approved by the Lancaster-Lebanon Joint Purchasing Board:

Cafeteria Paper & Small Wares	\$8,603.44
Instructional Supplies – Classroom/Office	\$16,879.64
Technology Education Supplies	\$5,054.82
Audio-Visual Multimedia Equip. & Sup.	\$1,146.25
Instructional Art Supplies	\$8,884.58

G. Recommend approval for the following Facility Use requests:

1. Mike Stauffer and the ELCO Music Dept. for use of the Instrumental Music Room at Fort Zeller for music lessons to be given Tuesdays, June 22, 29, July 13, 20, 27, 2010 and Wednesdays, July 7, 14, 21, 28 and August 4, 2010 from 8:00 a.m. to 2:00 p.m., **and request waiving of all fees.**
2. Cindy Gernert and Sheri Davis for use of Jackson Elementary Library for tutoring elementary students beginning June 21 through August 18, 2010 (Mon., Tues, & Wed.) **and request waiving of all fees.**
3. Brian Trupp and the high school musical cast for use of the high school cafeteria, faculty lunchroom, and kitchen to hold a Cast Party, March 19, 2011 from 9:00 a.m. to 2:00 a.m.

Finance Committee – Mr. Leon Moll, Chair

The Board reviewed and discussed the following:

A. Request approval of payment of bills as found listed and attached to the June 7, 2010 Board Agenda in the amounts indicated:

General account bills amounting to	\$362,049.53
Cafeteria account bills amounting to	\$104,213.41
Athletic account bills amounting to	\$8,205.61
General account prepaids for May amounting to	\$1,094,863.75
Cafeteria account prepaids for May amounting to	\$2,787.34
Athletic account prepaids for May amounting to	\$12,594.84
General account prepaids for June amounting to	\$0.00
Cafeteria account prepaids for June amounting to	\$0.00
Athletic account prepaids for June amounting to	\$0.00
Construction Funds	\$1,469.00
Construction Funds prepaid for May	\$985,175.30
Construction Funds prepaid for June	\$0.00

B. Recommend approval of Budget Transfers for the 2009-2010 fiscal year that may be required by the local auditors subsequent to June 30, 2010.

C. Request approval of bank depositories and accounts.

D. Request approval of Resolution # 06-14-10-II concerning the amount of the tax collector bond for School Code Taxes. (See attached.)

Superintendent's Report

The Board reviewed and discussed the following:

A. Recommend approval for new/revised polices (**First Reading**) see attached:

**Revised/New**

217 – Graduation Requirements (revised)

B. Important Dates/Items:

1. June 9, 2010 – 7:30 p.m. - Baccalaureate – HS auditorium
2. June 10, 2010 – 6:30 p.m. - Commencement – New Beginnings Church, Myerstown
3. Daycare SAC availability will be checked into by administration.

Public Comments – Items On/Off the Agenda

Holly Krall-Heft – concerns about daughter switch to Fort Zeller

Maria Bickel – concerns about daughter switch to Fort Zeller

LerVon Martin – concerns about daughter switch to Fort Zeller

Justin Strickler – concerns about daughter switch to Fort Zeller

All above requested grandfather clause for 15 students.

Len Schott – coaching certification

Jamie Wolgemuth – school closing concerns

Deanette Yoder – concerns for her child possibly switching schools

Old Business

Ed Felty – graduation

New Business

Mentoring tab for Seniors in Lebanon Daily News

Family Fun Farewell at Schaefferstown

Carnival Days – Myerstown faculty doing a good job with carnival

Adjournment

On a motion by Boyer seconded by Kahl and approved by voice vote, all voting Aye, the Committee-of-the-Whole Meeting was adjourned at 8:02 p.m. by President Gardener.

Respectfully submitted,

Douglas G. Good, Secretary