

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting

ELCO High School Cafeteria

May 10, 2010

The Regular Board of Education Meeting was called to order by President Gardener at 6:00 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Cafeteria with President Gardener presiding and leading in the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer and Mrs. Souders; Messrs. Bernard, Gardener, Houtz, Kahl, Mark, Moll, and Ondrusek. Also in attendance were the following from the administrative team: Dr. Nilsen, Dr. Grove, Mr. DuBois, Mr. Felty, Mr. Janicelli, Mr. Gerhart, Mrs. Bowersox, Mrs. Stauffer, and Mrs. Shoemaker; Gwe Boltz, Business Manager; Stacy Edris, Asst. Business Manager; Bob Boltz, Technology Director; Douglas Good, Board Secretary; a reporter from the Lebanon Daily News; and thirteen (13) members from the community.

Students of the Month – Presented by Mr. Ed Gardener

Middle School – Chad Hollinger

High School – Ashley Walker (April Student of the Month)

Ezekiel Blouch (May Student of the Month)

Student Council Report

Megan Leppo reported on the following: Spanish Honor Society, Track Team, Advanced Placement Tests, Prom, and various other school activities.

Board President Communications

None to report.

Public Comments – Items on the Agenda

No comments were made.

On a motion by Kahl, seconded by Bernard and approved by voice vote, all voting Aye, the Minutes of 04-19-10 and 05-03-10 were approved.

On a motion by Boyer, seconded by Houtz and approved by voice vote, all voting Aye, the Treasurer's report was approved as presented and filed for audit for the month ending 04-30-10.

Consent Items (Items discussed on 05-03-10) – Mr. Raymond Ondrusek

On a motion by Ondrusek, seconded by Kahl and approved by voice vote, all voting Aye, Consent Items were approved.

Personnel Committee

- A. Approved position transfer to Michael O'Neill from middle school English teacher to high school English teacher effective the 2010-2011 school year.
- B. Approved employment of the following individuals as professional staff for the 2010-2011 school year:
 - 1. Victoria Taylor, high school English teacher, on a "Temporary Contract" at a salary of Masters' – Step 1 (\$47,359).
 - 2. Emily Popchuck, high school English teacher, on a "Temporary Contract" at a salary of Bachelors' – Step 1 (\$41,953).
- C. Approved employment of the following individuals for summer maintenance/custodial work at rates indicated:
 - 1. Seth Newswanger, \$7.75 per hour
 - 2. Joshua Hartman, \$7.60 per hour
 - 3. Daniel Miller, \$7.51 per hour
 - 4. Travis Thome, \$7.75 per hour
- D. Approved employment of the following as athletic coach for the 2010-2011 season:
 - 1. Ashli Shay, Head Coach, Girls' Basketball
- E. Approved the following field trip:
 - 1. Jonathan Bickel, chaperones, and twelve (12) English students to travel and visit the United Nations, New York City, NY, May 26, 2010.
- F. Approved Absence Without Pay to the following individuals:
 - 1. Donna DelCollo, high school Social Studies teacher, 1 day, April 30, 2010 (retro-active)
 - 2. Pamela Neill, high school aide, 1 day, June 1, 2010

Curriculum Committee

- A. Approved the list of 2010 graduating seniors, pending successful completion of all requirements.
(See attached.)

General Services Committee

- A. Approved the following bid awards through the Lancaster-Lebanon Joint Purchasing Board:

Supplemental Disposables Bid	\$2,651.22
Custodial Supplies	\$15,931.69
Athletic Trainer/Medical Bid	\$3,037.91
Copy Paper	\$15,726.00

- B. Approved an Energy Services Agreement with OnDemand Energy Solutions to procure electricity for all district accounts. NOTE: this program has been endorsed by the Lebanon Valley Chamber of Commerce.
- C. Approved agreement with Hess Corporation for the purchase of natural gas for July 1, 2010 through June 30, 2012.
- D. Approved Drs. Noone and Flanagan to provide dental services at a cost of \$3,027, which represents a 3.85% increase over the 2009-10 school year.
- E. Approved Schaefferstown Family Practice to provide school health services for the 2010-11 school year as follows, noting there is no change in rates from 2009-10 except for a \$5 increase in non-sports physicals:

Physicals \$25 (increased \$5 from 09-10)
 Flu Shots \$25 (if available)
 Sports Physicals:
 Fall (1)
 \$800 for 0-75 physicals
 \$1200 for 76-125 physicals
 \$1600 for 126 or more physicals
 Fall (2)
 \$600 for 0-50 physicals
 \$800 for 51 or more physicals
 Winter/Spring
 \$600 for 0-50 physicals (winter)
 \$800 for 51 or more physicals (winter)
 Football Games - \$200/game

Finance Committee

- A. Approved payment of bills as found listed and attached to the May 3, 2010 Board Agenda in the amounts indicated:

General account bills amounting to

\$187,828.77

Cafeteria account bills amounting to	\$117,800.87
Athletic account bills amounting to	\$3,495.70
General account prepaids for April amounting to	\$1,032,636.59
Cafeteria account prepaids for April amounting to	\$33,134.56
Athletic account prepaids for April amounting to	\$6,624.71
General account prepaids for May amounting to	\$0.00
Cafeteria account prepaids for May amounting to	\$0.00
Athletic account prepaids for May amounting to	\$0.00
Construction Funds	\$0.00
Construction Funds prepaid for April	\$893,385.96
Construction Funds prepaid for May	\$0.00

- B. Approved Budget Transfers.
- C. Approved the ELCO High School and Middle School Activity Reports, quarter ending March 31, 2010. (See attached.)
- D. Approved Resolution # 05-10-10-I, which standardizes per capita tax exoneration requirements countywide.
- E. Approved Per Capita Tax Exonerations for 2009. (See attached listing.)

Personnel Committee – Mr. Jack Kahl, Chair

On a motion by Kahl, seconded by Mark and approved by voice vote, all voting Aye, Item A was approved:

- A. Accepted a “Letter of Resignation” from Cody Hassler, 1st grade teacher at Fort Zeller for the 2010-2011 school year.**

On a motion by Kahl, seconded by Bernard and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved employment of the following individuals as professional staff for the 2010-2011 school year:
 1. **Tara Lutz**, middle school Special Ed. English teacher, on a “Permanent Contract” at a salary of **Masters’ +15 – Step 2 (\$51,528)**.
 2. **Taylor Good**, 3rd grade teacher at the Intermediate School, on a “Letter of Temporary Employment” (one-year position) at a salary of **Bachelors’ – Step 1 (\$41, 953)**.

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item C was approved:

- C. Approved employment of the following individual as athletic coach for the 2010-2011 season:

1. **Brad Conners**, Head Coach, Boys' Basketball

On a motion by Kahl, seconded by Moll and approved by voice vote, all voting Aye, Item D was approved:

D. Approved a position transfer to Karen Wagner from Reading teacher to 1st grade teacher at Jackson, beginning the 2010-2011 school year.

On a motion by Kahl, seconded by Houtz and approved by voice vote, all voting Aye, Item E was approved:

E. Approved Kristin Heller (replacing Karen Wagner) as a permanent Reading teacher beginning the 2010-2011 school year.

On a motion by Kahl, seconded by Moll and approved by voice vote, all voting Aye, Item F was approved:

F. Approved Jessica Hole as the Psychology Intern for the 2010-2011 school year at a salary of \$12,000 with no benefits.

On a motion by Kahl, seconded by Mark and approved by voice vote, all voting Aye, Item G was approved:

G. Approved one day of "Absence Without Pay" to Karen Keppley, custodian, for May 28, 2010.

Curriculum Committee – Mrs. Jadell Souders, Chair

On a motion by Souders, seconded by Ondrusek and approved by voice vote, all voting Aye, Item A was approved:

A. Approved a new elementary Math textbook (K-5), Progress in Math.

On a motion by Souders, seconded by Ondrusek with a voice vote, all voting NO, ***Item B was not approved:***

B. Recommend approval of a new course, TV Production/Communication, for the 8th grade Exploratory Arts rotation at the ELCO Middle School beginning with the 2010-2011 school term. This course takes the place of the current World Language offering due to increased student numbers in World Language at the ELCO High School.

Souders made a motion to add motion to agenda, seconded by Boyer and approved by voice vote, all voting Aye, motion was added.

C. Recommend approval of a part-time World language position at the ELCO Middle School for the 2010-2011 school year.

On a motion by Souders, seconded by Boyer and approved by voice vote, all voting Aye, Item C was approved:

C. Approved a part-time World language position at the ELCO Middle School for the 2010-2011 school year.

General Services Committee – Mrs. Carrie Boyer, Chair

On a motion by Boyer, seconded by Ondrusek and approved by voice vote, all voting Aye, with one NO vote by Souders, Item A, was approved:

A. Approved the following change orders:

1. Change Order #13 for the General Construction Contract, in the amount of **\$4,887.17** to install a roof hatch in the fire pump room required by local code enforcement official and to modify hardware set for use of card reader at entrance to the fire pump room.
2. Change Order #4 to the Electrical Contract, in the amount of **\$6,054.11** to change the electrical service for the elevator and to install floor boxes in conference room and stage, which was requested by the district.
3. Change Order #5 to the Electrical Contract, in the amount of **\$16,188.75** to provide a fuel tank for the emergency generator (the fuel source was undetermined at the time of bidding, which required this to be handled as a change order), to provide a disconnect switch on the main service for the fire pump, which was required by PP&L, and to provide power for the sound system equipment at the stage.
4. Change Order #4 to the HVAC Contract, in the amount of \$13,904.90 to relocate two rows of wells in the geothermal field to the north side of the well field from the south side.

On a motion by Boyer, seconded by Kahl and approved by Roll Call Vote of 7 Ayes and 2 NO votes by Ondrusek and Souders, Item B, was approved:

B. Moved to permanently close the Myerstown Elementary School as an instructional center effective at the beginning of the 2010-11 school term as discussed at a public hearing on January 25, 2010 and as authorized by Section 780 of the Pennsylvania School Code of 1949, as amended.

On a motion by Boyer, seconded by Moll and approved by Roll Call Vote of 7 Ayes and 2 NO votes by Ondrusek and Souders, Item C was approved:

C. Moved to permanently close the Schaefferstown Elementary School as an instructional center effective at the beginning of the 2010-11 school term as discussed at a public hearing on January 25, 2010 and as authorized by Section 780 of the Pennsylvania School Code of 1949, as amended.

On a motion by Boyer, seconded by Mark and approved by voice vote, all voting Aye, Item D was approved:

D. Approved the following grade configurations for the elementary schools beginning with the 2010-11 school term:

Fort Zeller Elementary School	Grades K, 1 and 2
Jackson Elementary School	Grades K, 1 and 2
ELCO Intermediate School	Grade 3, 4 and 5

On a motion by Boyer, seconded by Kahl and approved by voice vote, all voting Aye, Item E was approved:

E. Approved starting and ending times for elementary schools beginning in 2010-11 school year as follows:

Fort Zeller and Jackson Elementary Schools	9:00 AM to 3:30 PM
ELCO Intermediate School	8:45 AM to 3:15 PM

On a motion by Boyer, seconded by Moll and approved by voice vote, all voting Aye, Item F was approved:

F. Approved the following Facility Use:

- 1. Kapp Advertising Services, Inc. for the use of the high school auditorium, gym, and cafeteria for their Taste of Home School to be held Tuesday, September 14, 2010.**

Superintendent's Report

On a motion by Ondrusek, seconded by Houtz and approved by voice vote, all voting Aye, Item A was approved:

A. Approved new/revised policies (**Second Reading**) see attached:

Revised/New

- 246 – Student Wellness (revised)
- 710.1 – Use of District-Owned Vehicles (revised)
- 718 – Service Animals in Schools (new)
- 907 – School Visitors (revised)
- 916 – School Volunteers (new)

B. Important Dates/Action:

1. June 9, 2010 – Baccalaureate – HS auditorium
2. June 10, 2010 – Commencement – New Beginnings Church, Myerstown
3. Secretary of Ag @ FFA Banquet, May 27, 2010

- C. District organization for bus runs and student assignment
- D. K-5 Teacher Assignments
- E. Coaching Certification - Mr. Douglas Bohannon - presentation

Public Comments – Items On/Off the Agenda

Comments were made by:

1. Robert Regnell – Gifted Teacher position
2. John Schlegel – use of Myerstown and Schaefferstown schools

Old Business

No report.

New Business

Savings of approximately \$150,000 by closing schools, 4.26 mills increase.

Kahl made a motion to add motion to agenda, seconded by Ondrusek and approved by voice vote, all voting Aye, motion was added.

A. I move we make public the names of anyone requesting information under the Pennsylvania Right-to-Know Law from the district, as well as specific information sought, staff time required to fulfill the request and related costs, and this information be made part of the monthly board agenda, retroactive to January 1, 2009.

On a motion by Kahl, seconded by Ondrusek and approved by voice vote of 5 Ayes and 4 NO votes by Boyer, Souders, Gardener and Houtz, Item A was approved:

A. Moved to make public the names of anyone requesting information under the Pennsylvania Right-to-Know Law from the district, as well as specific information sought, staff time required to fulfill the request and related costs, and this information be made part of the monthly board agenda, retroactive to January 1, 2009.

Adjournment

On a motion by Ondrusek, seconded by Kahl and approved by a voice vote, all voting Aye, President Gardener adjourned the meeting at 7:21 p.m.

Respectfully submitted

Douglas G. Good, Secretary