

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting

ELCO High School Library

April 19, 2010

The Regular Board of Education Meeting was called to order by President Gardener at 6:03 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Gardener presiding and leading in the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer and Mrs. Souders; Messrs. Bernard, Gardener, Houtz, Kahl, Mark, Moll, and Ondrusek. Also in attendance were the following from the administrative team: Dr. Nilsen, Dr. Grove, Mr. DuBois, Mr. Felty, Mr. Janicelli, Mr. Gerhart, Mrs. Bowersox, Mrs. Stauffer, and Mrs. Shoemaker; Gwen Boltz, Business Manager; Douglas Good, Board Secretary; a reporter from the Lebanon Daily News; and seven (7) members from the community.

Students of the Month – Presented by Mr. Bob Mark

Elementary – Matthew Berger & Lillian Petty (Mr. Entrekin’s class)
Peyton Kline & Grace Firestine (Miss Boyer’s class)
Zoe McGee & Kayla Light (Mrs. Correll’s class)
Middle School – Olivia Clelan & Justin Gerhart

Student Council Report

No report.

Board President Communications

1. Executive Session for Salary Negotiations was held on April 19, 2010 at 5:00 p.m.

Public Comments – Items on the Agenda

Comments were made by:

1. Len Schott – Middle School Special Ed., Waste Management, change order, roof repairs, Mandate Waiver, PPO Insurance
2. Robert Regnell – policy changes on Policy #216

On a motion by Ondrusek, seconded by Boyer and approved by voice vote, all voting Aye, the Minutes of 03-15-10 and 04-06-10 were approved.

On a motion by Moll, seconded by Kahl and approved by voice vote, all voting Aye, the Treasurer's report was approved as presented and filed for audit for the month ending 03-31-10.

Consent Items (Items discussed on 04-06-10) – Mr. Raymond Ondrusek

On a motion by Ondrusek, seconded by Moll and approved by voice vote, all voting Aye, with the exception of General Services, Item D, Consent Items were approved.

Personnel Committee

- A. Approved ELCO Music Department to hold a summer program for instrumental lessons for our elementary students in the Middle School band room. (There is no cost to the district.)
- B. Approved the ELCO Music Department to hold a concert "Bandapalooza" on Tuesday, July 20, 2010 at 7:00 p.m., outside the Middle School (held in MS cafeteria in case of rain). Rehearsals will be held June 22, June 29, July 6, July 13, and July 15 from 6:30 to 8:30 p.m. at the Middle School.
- C. Approved a field trip to Lynn Aponick, Marie Hibshman, and AP & Envirothon students to travel and attend the Karen Noonan Center, Bishop's Head, MD, May 26-28, 2010. (Cost to the district is for substitutes only.)
- D. Approved the School Board Secretary Performance Evaluation Tool (see attached).
- E. Approved to accept a "Letter of Resignation" from Tracy Leshner, middle school Special Ed. teacher, effective immediately.
- F. Approved a "Maternity Leave" to Jennifer Gerhart, Special Ed. teacher at Myerstown, to begin approximately September 1, 2010 through March 1, 2011.
- G. Approved employment of the following individuals for the 2010-2011 school year:
 1. Cody Hassler, Temporary Contract, 1st Grade, Ft. Zeller, at a salary of Bachelors' – Step 2 (\$42,960).
 2. Deborah Hickernell, Permanent Contract, 3rd Grade, Myerstown, at a salary of Bachelors' – Step 4 (\$44,974).
 3. Angela Kendall, Letter of Temporary Employment, 2nd Grade, Ft. Zeller, at a salary of Bachelors' – Step 2 (\$42,960). This is a one-year position, Class Size Reduction Grant.
 4. Corinne Shaak, Letter of Temporary Employment, elementary grade, at a salary of Bachelors' – Step 1 (\$41,953). This is a one-year position, Class Size Reduction Grant.
 5. Kristi Reichard, Letter of Temporary Employment, 5th Grade, at a salary of Bachelors' – Step 2 (\$42,960). This is a one-year position replacing Sally Brunner.
- H. Approved one-year positions to the following professional staff:

1. Sally Brunner – Math Coach for a one-year period, 2010-2011 school term. (Funded by Federal stimulus money.)
 2. Laurabeth Krpata – Literacy Coach for a one-year period, 2010-20101 school term. (Funded by Federal stimulus money.)
 3. Kristin Heller – Elementary Reading for a one-year period, 2010-2011 school term. (Replacing Laurabeth Krpata at Jackson Elementary.)
- I. Approved the following individuals be added to the ELCO sub listing (pending receipt of all documentation):
1. Melanie Hornung – Elementary K-6
 2. Lucinda Beck – Custodial sub (currently a part-time café. worker)
 3. R. Brian Good, IU sub – all areas
 4. Preston Hoover, IU sub – all areas
 5. Pamela McCue, IU sub – all areas
 6. Philip Wiley, IU sub – all areas
 7. Stephen Weidle, IU sub – all areas
 8. Syeda Yaqeen, IU sub – all areas

Curriculum Committee

- A. Approved conducting a survey of high school 10th grade students by the University of Michigan's Institute for Social Research. Survey to be completed in four, 10th grade Social Studies classes in May. Parent information and permission letters will be sent home about three weeks prior. The University of Michigan will pay the postage. The University of Michigan will also be giving the high school \$500 for participating in this survey.
- B. Approved the following textbooks:
1. French III - Title: C'et a toi! Level III (includes access to online textbook)
 Publisher: EMC/Paradigm Publishing, Saint Paul, Minnesota
 Edition: 2nd Edition
 Copyright year: 2007
 2. 7th and 8th grade Social Studies (American History) – Title: American History: Beginnings to 1914 (includes access to online textbook)
 Publisher: McDougal Littell, Evanston, IL
 Edition: 1st Edition
 Copyright year: 2008
 3. 3rd, 4th and 5th grade Music – Title: Making Music
 Publisher: Silver-Burdett
 Edition: 1st Edition
 Copyright year: 2008

General Services Committee

- A. Approved lunch prices and milk prices for the 2010-11 school year as follows:

Milk	\$.45 (from \$.40)
Student Lunches:	
Elementary	\$1.75 (from \$1.70)
Middle/High School	\$1.85 (from \$1.80)
Adult	\$3.10 (from \$3.00)

- B. Approved Resolution #04-19-10-I authorizing the submission of mandate waiver applications to Pennsylvania Department of Education.
- C. Approved awarding contracts to Waste Management for trash removal and recycling services for 2010-11 in the amount of \$17,703.48.
- E. Approved awarding contracts to the following vendors for custodial supplies for the 2010-11 fiscal year:

Clean Image, Inc.	\$526.75
CVS Flags	\$292.20
Penn Valley Chemical Company	\$7,125.43
XPEDX	<u>\$422.49</u>
 Total cost	 <u>\$8,366.87</u>

- F. Approved PDE 3074, Application for Non-reimbursable Projects for roof repairs to ELCO High School and Schaefferstown Elementary Schools.
- G. Approved Resolution #04-19-10-II, affirming a mandate waiver application by IU 13 Joint Purchasing Board seeking relief from bulk fuel bidding in lieu of procuring the product as a hedged commodity.
- H. Approved Use of Facilities for the following:
 1. ELCO Youth Baseball for use of Schaefferstown Elementary baseball field for possible Sunday use, after 1:00 p.m., April to July 2010.
 2. Richland Legion Post 880 for use of Lyle Krall baseball field, weekdays, Saturdays, and Sundays (after 1:00 p.m.), beginning May 15 through August 1, 2010. **(NOTE: Because of reciprocal use of fields between the Legion and the district, and Mr. Krall’s maintenance of the baseball field, no fee will be assessed.)**
 3. Broadway Beginnings, the Dance Centre for use of the High School auditorium and changing areas, for recitals, June 5, 2010 from 1:00 to 9:00 p.m., and Sunday, June 6, 2010 from 1:00 to 6:30 p.m. Rehearsal will take place Tuesday, June 1, 2010 from 4:00 to 9:00 p.m.
 4. ELCO Cheerleading for use of the High School gym and auxiliary gym to hold a ‘Lock-In’ on September 3-4, 2010, from 9:30 p.m. to 7:00 a.m.

A. Approved payment of bills as found listed and attached to the April 6, 2010 Board Agenda in the amounts indicated:

General account bills amounting to	\$315,216.58
Cafeteria account bills amounting to	\$67,078.39
Athletic account bills amounting to	\$4,007.28
General account prepaids for March amounting to	\$1,521,356.86
Cafeteria account prepaids for March amounting to	\$7,795.35
Athletic account prepaids for March amounting to	\$17,336.60
General account prepaids for April amounting to	\$262,761.72
Cafeteria account prepaids for April amounting to	\$0.00
Athletic account prepaids for April amounting to	\$150.00
Construction Funds	\$0.00
Construction Funds prepaid for March	\$1,000,095.15
Construction Funds prepaid for April	\$403,398.76

B. Approved Budget Transfers.

C. Approved exoneration of 2009 school property taxes on a mobile home, tax ID #23:2363624-391566-5890 inasmuch as the home has been removed from the site and deleted from the assessment roles.

On a motion by Ondrusek, seconded by Boyer and approved by voice vote, all voting Aye, with the exception of one (1) NO vote by Souders, Item D, was approved.

D. Approved Change Order #3 for plumbing contract to lower the fire tank because of conflicts with site utilities at a cost of \$15,556.10.

Personnel Committee – Mr. Jack Kahl, Chair

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, with an abstention from Souders, Item A was approved:

A. Approved benefit changes to the common PPO health insurance plan through Lebanon County Healthcare Consortium.

On a motion by Kahl, seconded by Bernard and approved by voice vote, all voting Aye, Item B was approved:

B. Approved position transfer to Dennie Boltz from high school English teacher to Elementary Librarian beginning the 2010-2011 school year.

On a motion by Kahl, seconded by Moll and approved by voice vote, all voting Aye, Item C was approved:

C. Approved position transfer to Amanda Templeton from high school English teacher to High School Librarian (contingent upon receipt of certification) beginning the 2010-2011 school year.

On a motion by Kahl, seconded by Bernard and approved by voice vote, all voting Aye, Item D was approved:

D. Approved to employ the following individual for the 2010-2011 school year:

1. **Joseph Sandoe – High School Chemistry, “Temporary Contract” at a salary of Bachelors’ – Step 1 (\$41,953) contingent upon receipt of certification.**

On a motion by Kahl, seconded by Bernard and approved by voice vote, all voting Aye, Item E was approved:

E. Accepted a “Letter of Resignation” from Chris Firestine, head High School Boys’ Basketball coach, effective immediately.

On a motion by Kahl, seconded by Houtz and approved by voice vote, all voting Aye, Item F was approved:

F. Approved Absence Without Pay to the following individuals:

1. **Kris Haley-Paul, high school art teacher - one day, May 13, 2010**
2. **Sheri Davis, instructional aide at Myerstown - two days, May 10, 11, 2010.**

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item G was approved:

G. Approved a field trip/fundraiser request by the ELCO Cheerleading Boosters for a bus trip to New York City, December 4, 2010.

On a motion by Kahl, seconded by Souders and approved by voice vote, all voting Aye, Item H was approved:

H. Approved adding the following individuals to the ELCO sub listing (pending receipt of all documentation):

1. **Peggy Ludwick – ELCO sub, Elementary Ed.**
2. **Lauren Fair – IU sub, all areas**
3. **Stephen George – IU sub, all areas (recertified)**

Curriculum Committee – Mrs. Jadell Souders, Chair

On a motion by Souders, seconded by Houtz and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved to conduct a student survey during the month of May at Myerstown Elementary in grades 3-5. This is part of the PA CARES grant, which requires a bullying survey to be given to students in the spring of the first and second year of implementing the program. We are currently in our second year. Results will be compiled by an independent company and sent to the school over the summer.**

General Services Committee – Mrs. Carrie Boyer, Chair

On a motion by Boyer, seconded by Ondrusek and approved by voice vote, all voting Aye, Item A, was approved:

- A. Approved the following summer camps to be held at ELCO:**

Sport	Date	Time	Location
Football	June 21 – 24	8:00 AM – 12:00	FB Practice Fields
Soccer School	June 28 – July 1	8:30 AM – 12:00	Soccer Practice Fields
	August 2 - 5	8:30 AM – 12:00	Soccer Practice Fields
	July 19 – 22 (T3 Soccer)	8:00 AM – 3:00, 6:00 – 8:00	Soccer Practice Fields
Girls Basketball	June 21 – 24	9:00 AM – 12:00	HS Gym
Boys Basketball	June 14 - 17	9:00 AM – 3:00 PM	HS Gym
Wrestling	July 13 - 15	8:00 AM – 12:00	Wrestling Room
Tennis	June 21 – 24	6:00 PM – 8:00 PM	Tennis Courts
Volleyball (Girls) Summer League	June 14 – July 7	6:00 PM – 9:00 PM	HS Gym
Baseball	Thursday's in June/July		Lyle Krall Field

On a motion by Boyer, seconded by Ondrusek and approved by voice vote, all voting Aye, Item B, was approved:

- B. Approved a Use of Facilities to ELCO Youth Baseball, Inc. for use of the baseball fields at Fort Zeller and Jackson, 7 days a week from 5:00 to 8:30 PM and Sundays after 1:00 PM retroactive to April 1, 2010 through July 4, 2010.**

Superintendent's Report

On a motion by Ondrusek, seconded by Bernard and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved new/revised polices (First Reading) see attached:**

Revised/New

- 246 – Student Wellness (revised)
- 710.1 – Use of District-Owned Vehicles (revised)
- 718 – Service Animals in Schools (new)
- 907 – School Visitors (revised)
- 916 – School Volunteers (new)

On a motion by Ondrusek, seconded by Kahl and approved by voice vote, all voting Aye, Item B was approved:

B. Approved to revise/update/delete the following policies (**Second Reading**) see attached:

Revised/New

- 103.1 – Nondiscrimination – Qualified Students With Disabilities
- 109 – Resource Materials
- 109.1 – Resource Materials – Challenges/Reconsideration
- 109.1 Appendix A – Request for Reconsideration of a Work
- 113 – Special Education
- 113.1 – Discipline of Students With Disabilities
- 113.3 – Behavior Support For Students With Disabilities
- 113.4 – Screening and Evaluations For Students With Disabilities
- 114 – Gifted Education
- 122.1 – High School Band Policy
- 211 – Student Accident Insurance
- 331 – Job Related Expenses
- 338 – Sabbatical Leave
- 607 – Tuition Income
- 609 – Investment of District Funds
- 705 – Safety and Loss Control
- 808 – Food Services
- 811 – Bonding
- 812 – Property Insurance
- 813 – Other Insurance
- 818 – Contracted Services

Delete/Remove

- 211-R – Admin. Regulation, Student Insurance
- 618.1 – Student Activity Accounting Policy and Procedures
- 812-R – Admin. Regulation, Broker of Record
- 813-R – Admin. Regulation, Payment for Insurance Coverage

No Changes

- 102 – Academic Standards
- 137 – Home Education Programs
- 251 – Homeless Students
- 412 – Evaluation of Professional Employees
- 413 – Evaluation of Temporary Professional Employees

706.1 – Disposal of Surplus Property
716 – Integrated Pest Management

Public Comments – Items On/Off the Agenda

Comments were made by:

1. Robert Regnell – policy questions on Policy #907
2. Melissa Regnell – policy questions on Policy #907
3. Len Schott – dress code for professional staff

Old Business

No report.

New Business

No report.

Adjournment

On a motion by Ondrusek, seconded by Houtz and approved by a voice vote, all voting Aye, President Gardener adjourned the meeting at 6:48 p.m.

An Executive Session was declared by President Gardener for the following reasons:

The Board will meet in Executive Session to discuss matters involving a legal matter involving possible litigation, and a student matter which is protected by Federal Law, specifically the Family and Educational Rights and Privacy Act (FERPA).

A Finance Committee Meeting was held after the Executive Session.

Respectfully submitted

Douglas G. Good, Secretary