

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting

ELCO High School Library

March 15, 2010

The Regular Board of Education Meeting was called to order by President Gardener at 6:00 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Gardener presiding and leading in the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer and Mrs. Souders; Messrs. Bernard, Gardener, Houtz, Kahl, Mark, Moll, and Ondrusek. Also in attendance were the following from the administrative team: Dr. Nilsen, Dr. Grove, Mr. DuBois, Mr. Felty, Mr. Janicelli, Mrs. Bowersox, Mrs. Stauffer, and Mrs. Shoemaker; Gwen Boltz, Business Manager; Douglas Good, Board Secretary; a reporter from the Lebanon Daily News; Laura LeBeau from WLBR; and twelve (12) members from the community.

Students of the Month – Presented by Mrs. Jadell Souders

Elementary – Collin Landis & Jennifer Kinsey (Mrs. Hibshman's class)
Evan Gettler & Hannah Richards (Mr. Longenecker's class)
Middle School – Grant Fisher & Carlyn Obregon
High School – Megan Leppo & Austin Schaeffer

Student Council Report – Megan Leppo

Megan reported on the following activities: March 4 – National Honor Society Induction, Help for Haiti, spring sports, musical, TSA Conference results, FFA competition, Student Council Conference, and various other activities.

Board President Communications

1. High School Update – Mr. Felty
2. Melissa Regnell – shared concerns with communication

Public Comments – Items on the Agenda

1. Robert Regnell – objected to the method used to identify the reasons for executive session, as he believed they were not real, distinct issues. Mr. Regnell also requested that approval of policies 103.1, 113, 113.1, 113.3, 113.4 and 114 be tabled for further discussion. He specifically requested that the section concerning recording of meetings remove the requirement for parents to submit documentation of a disability.
2. Melissa Regnell – community input on policy changes
3. Len Schott – concern on policy changes
4. John Schlegel – offices moving to elementary schools concerns

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, the Minutes of 02-08-10 and 03-01-10 were approved.

On a motion by Moll, seconded by Bernard and approved by voice vote, all voting Aye, the Treasurer's report was approved as presented and filed for audit for the month ending 02-28-10.

Consent Items (Items discussed on 03-01-10) – Mr. Raymond Ondrusek

On a motion by Ondrusek, seconded by Kahl and approved by voice vote, all voting Aye, with the exception of General Services, Item B, Consent Items were approved.

A motion to amend the previous motion to exclude General Services Item A was made by Ondrusek, seconded by Kahl and approved by voice vote, all voting Aye.

Personnel Committee

A. Accepted a "Letter of Retirement" from the following employees:

1. Janice DuBois, Gifted Support teacher, effective the last day of the 2009-2010 school year.
2. Marie Hibshman, high school Chemistry teacher, effective the last day of the 2009-2010 school year.
3. Elizabeth McGuire, 3rd grade teacher at Myerstown Elementary, effective the last day of the 2009-2010 school year.
4. Elaine Stoll, high school English teacher, effective the last day of the 2009-2010 school year.

B. Approved "Absence Without Pay" to the following individuals:

1. Patricia Polynone, MS custodian – February 9, 10, 2010 (retro-active)
2. Stacy Snavelly – elementary Special Ed – February 16, 2010 (retro-active)
3. Peggy Troxel – elementary Librarian – March 31, 2010

C. Approved the following trips/conferences:

1. Mark Evans invited to attend the Marine Corps Educator Workshop, Paris Island, SC, April 6, 7, 8, 9, 2010 (NO cost to the district, funded by Marine Corps).

2. Dave Fair, HS Chorus and parents, for a bus trip to New York City, April 10, 2010 (NO cost to the district).
3. Ken Miller (TSA Advisor), high school and middle school qualifying TSA members to travel and attend the TSA State Conference at Seven Springs Resort in Champion, PA, April 14-17, 2010. (Cost to the district is for a substitute.)

D. Approved the following individuals as coaches for the 2010 Spring sports season:

1. Emilee Gettle – volunteer coach for Track & Field

E. Approved the following individuals be added to the ELCO sub listing (pending receipt of all documentation):

1. Richard Cosey, ELCO sub – Elementary K-6
2. Erik Harlan, ELCO sub – Social Studies 7-12
3. Julia Fern, ELCO sub – Nurse Asst.
4. Katherine Hess, ELCO sub – instructional aide/secretarial
5. Michelle Hitz, ELCO sub – instructional aide/secretarial
6. Teresa Trainer, IU sub – all areas

General Services Committee

On a motion by Ondrusek, seconded by Boyer and approved by voice vote, all voting Aye, with two NO votes by Souders and Mark, Item A was approved:

A. Approved the following Change Order:

Change Order #11 – to the General Contract to provide a lintel for an HVAC plenum at the west side of the stage at a cost of \$960.26.

On a motion by Ondrusek, seconded by Kahl on General Services Item B:

B. Approve a Use of Facilities for the following:

1. Lori Binkley, elementary aide, use of a workroom at Jackson Elementary, for a 1:1 summer tutoring program held 8 a.m. to 2 p.m., Mon.-Wed.
2. Pat Hall, elementary Reading Specialist, use of a classroom at Fort Zeller Elementary, for a summer tutoring program held 8 a.m. to 12 p.m., Tuesdays and Thursdays.
3. ELCO Football Booster Club use of the high school field hockey/football practice fields and the concession stand for Flag Football, Sunday afternoons from 1 to 4 p.m., April 11, 18, 25 and May 2, 9, 16, 2010 (rain date of May 23, 2010).

A motion to amend the previous motion by separating each item was made by Ondrusek, seconded by Souders and approved by voice vote, all voting Aye, General Services Item B was separated.

On a motion by Ondrusek, seconded by Mark and approved by voice vote all voting Aye, with four NO votes by Houtz, Souders, Gardener and Moll, General Services Item B, 1 was approved:

B. Approved a Use of Facilities for the following:

1. Lori Binkley, elementary aide, use of a workroom at Jackson Elementary, for a 1:1 summer tutoring program held 8 a.m. to 2 p.m., Mon.-Wed.

On a motion by Ondrusek, seconded by Kahl and approved by voice vote all voting Aye, with four NO votes by Houtz, Souders, Gardener, and Moll, General Services Item B, 2 was approved:

B. Approved a Use of Facilities for the following:

2. Pat Hall, elementary Reading Specialist, use of a classroom at Fort Zeller Elementary, for a summer tutoring program held 8 a.m. to 12 p.m., Tuesdays and Thursdays.

On a motion by Ondrusek, seconded by Houtz and approved by voice vote all voting Aye, General Services Item B, 3 was approved:

B. Approved a Use of Facilities for the following:

3. ELCO Football Booster Club use of the high school field hockey/football practice fields and the concession stand for Flag Football, Sunday afternoons from 1 to 4 p.m., April 11, 18, 25 and May 2, 9, 16, 2010 (rain date of May 23, 2010).

Finance Committee

A. Approved payment of bills as found listed and attached to the March 1, 2010 Board Agenda in the amounts indicated:

General account bills amounting to	\$207,075.69
Cafeteria account bills amounting to	\$141,614.94
Athletic account bills amounting to	\$9,293.01
General account prepaids for February amounting to	\$999,935.77
Cafeteria account prepaids for February amounting to	\$1,234.85
Athletic account prepaids for February amounting to	\$6,657.62
General account prepaids for March amounting to	\$0.00
Cafeteria account prepaids for March amounting to	\$0.00
Athletic account prepaids for March amounting to	\$0.00
Construction Funds	\$223,559.38
Construction Funds prepaid for February	\$585,614.28
Construction Funds prepaid for March	\$0.00

B. Approved of Budget Transfers.

Personnel Committee – Mr. Jack Kahl, Chair

On a motion by Kahl, seconded by Ondrusek and approved by voice vote, all voting Aye, Item A was approved:

A. Approved the following field trip requests:

- 1. Donna Kurtz and the ELCO Raider Pride Club, for a day trip to Rehobeth Beach, Delaware, June 1, 2010 (rain date of June 3, 2010). (Cost to the district is for use of school vans.)**
- 2. Ken Krause and qualifying band student to travel and participate in the PMEA Regional Band to be held at Gettysburg High School, March 25-26, 2010. (Cost to the district is for use of school vans and substitute.)**

On a motion by Kahl, seconded by Bernard and approved by voice vote, all voting Aye, Item B was approved:

B. Approved the following individuals as a volunteer coaches for the 2010 Spring season:

- 1. David Kirchner - Track & Field**
- 2. Amy Schaeffer – Track & Field**

On a motion by Kahl, seconded by Souders and approved by voice vote, all voting Aye, Item C was approved:

C. Approved the following individual as a substitute, pending receipt of all documentation:

- 1. Kathy Lear, ELCO sub – Elementary K-6**
- 2. Melissa Corl, ELCO sub – Elementary K-6**
- 3. Margaret Cartwright, IU sub – all areas**
- 4. Joshua Althouse, IU sub – all areas**
- 5. Trevor Hopper, IU sub – all areas**
- 6. Bradley Howe, IU sub – all areas**
- 7. Angela Kahler, IU sub – all areas**
- 8. David Eggert, IU sub – all areas**

Curriculum Committee – Mrs. Jadell Souders, Chair

On a motion by Souders, seconded by Kahl and approved by voice vote, all voting Aye, Item A was approved:

A. Approved the “Snow Makeup Day” on May 7, 2010 be a two-hour late start day to facilitate the district’s Staff Recognition Breakfast that morning.

On a motion by Souders, seconded by Ondrusek and approved by voice vote, all voting Aye, Item B was approved:

B. Approved the date of June 10, 2010 as High School Commencement.

General Services Committee – Mrs. Carrie Boyer, Chair

On a motion by Boyer, seconded by Ondrusek and approved by voice vote, all voting Aye, Item A, was approved:

A. Approved the following Use of Facilities to:

- 1. Myerstown Soccer Club for use of the soccer fields along Evergreen Dr., on Sunday afternoons after 1:00 p.m., from the middle of March through the middle of May 2010.**

On a motion by Boyer, seconded by Kahl and approved by voice vote, all voting Aye, Item B, was approved:

B. Approved to amend the fee schedule currently in place for Use of Facilities, effective immediately, to include a fee of up to \$250 per field (based on actual time and materials used), per group or camp for initial field preparation, which shall be done by district maintenance staff. (Note: After initial field preparation, if additional line painting is needed, it will be provided on time and materials basis or just materials if the group is granted permission to line the field(s) themselves.)

A motion to table General Services Item C was made by Boyer, seconded by Bernard and approved by voice vote, all voting Aye, Item C was tabled:

C. Request approval to waive fees for the ELCO Football Booster Club use of the high school field hockey/football practice fields for Flag Football, Sunday afternoons from 1 to 4 p.m., April 11, 18, 25 and May 2, 9, 16, 2010 (rain date of May 23, 2010).

Finance Committee – Mr. Leon Moll, Chair

On a motion by Moll, seconded by Kahl and approved by Roll Call vote, all voting Aye, Item A was approved:

A. Approved the LLIU 2010-2011 Budget.

Superintendent's Report

Important Dates were shared:

A. Important Dates:

1. EIT/TCC Meeting, March 17 at 6:30 p.m., Cedar Crest HS (LGI room)
2. Board Meetings in April – Tuesday, April 6; Monday, April 19 (3rd Monday of the month)

3. April 14, 2010 – IU 13 Partnership Convention at Palmyra Area High School
(reservations must be returned to Gloria Hill by March 22, 2010)

On a motion by Ondrusek, seconded by Houtz and approved by voice vote, all voting Aye, Item B was approved:

B. Approved to review/update/delete the following policies (**First Reading**) see attached:

Revise/New

103.1 – Nondiscrimination – Qualified Students With Disabilities
 109 – Resource Materials
 109.1 – Resource Materials – Challenges/Reconsideration
 109.1 Appendix A – Request for Reconsideration of a Work
 113 – Special Education
 113.1 – Discipline of Students With Disabilities
 113.3 – Behavior Support For Students With Disabilities
 113.4 – Screening and Evaluations For Students With Disabilities
 114 – Gifted Education
 122.1 – High School Band Policy
 211 – Student Accident Insurance
 331 – Job Related Expenses
 338 – Sabbatical Leave
 607 – Tuition Income
 609 – Investment of District Funds
 705 – Safety and Loss Control
 808 – Food Services
 811 – Bonding
 812 – Property Insurance
 813 – Other Insurance
 818 – Contracted Services

Delete/Remove

211-R – Admin. Regulation, Student Insurance
 618.1 – Student Activity Accounting Policy and Procedures
 812-R – Admin. Regulation, Broker of Record
 813-R – Admin. Regulation, Payment for Insurance Coverage

No Changes

102 – Academic Standards
 137 – Home Education Programs
 251 – Homeless Students
 412 – Evaluation of Professional Employees
 413 – Evaluation of Temporary Professional Employees
 706.1 – Disposal of Surplus Property
 716 – Integrated Pest Management

Public Comments – Items On/Off the Agenda

Comments were made by:

1. Robert Regnell – Sunshine Act legal opinion concerns

Old Business

No report.

New Business

On a motion by Gardener, seconded by Boyer and approved by voice vote, all voting Aye, Item A to amend the Board Minutes of February 1, 2010 were approved:

A. Approved to amend the Board Minutes of February 1, 2010, Public Comments – Items On/Off the Agenda to read: Comments were made by Melissa Regnell regarding Special Education – Chapter 14.

On a motion by Boyer, seconded by Houtz and approved by a voice vote, all voting Aye, President Gardener adjourned the meeting at 7:17 p.m.

An Executive Session was declared by President Gardener for the following reasons:

The Board will meet in Executive Session to discuss matters involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the School District, or former public officer or employee, a legal matter involving litigation, and a student matter which is protected by Federal Law, specifically the Family and Educational Rights and Privacy Act (FERPA).

Respectfully submitted

Douglas G. Good, Secretary