

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Board of Education  
Committee-of-the-Whole Meeting

ELCO Senior High School Library

February 1, 2010

6:03 p.m.

The Committee-of-the-Whole Meeting was called to order by President Ed Gardener at 6:03 p.m.

The Eastern Lebanon County School Board met in a Committee-of-the-Whole session in the ELCO High School Library with President Gardener presiding and leading in the Opening Exercises.

Roll Call

The secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders; Messrs. Bernard, Gardener, Houtz, Kahl, Mark, Moll, and Ondrusek. Also in attendance were the following from the administrative team: Dr. Nilsen, Dr. Grove, Mr. Felty, Mr. DuBois, Mrs. Bowersox, Mrs. Stauffer, and Mrs. Shoemaker; Gwen Boltz, Business Manager; Douglas Good, Board Secretary; a reporter from the Lebanon Daily News; and ten residents of the community.

Board President Communications

Executive Sessions were held on January 25, 2010 for Legal Matters; and February 1, 2010, for Personnel Matters before and after meeting.

Public Comments – Items on the Agenda

Comments were made by Mr. Len Schott regarding Act 1 budget questions.

Board In-Service

Dr. Nilsen, Dr. Grove, and Mrs. Stauffer made a presentation on the Full-Day Kindergarten program.

**ACTION ITEMS**

**Personnel Committee – Mr. Jack Kahl, Chair**

On a motion by Kahl, seconded by Souders and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved a “Letter of Temporary Employment” to Ashley Gerhart, for the maternity leave of Anne Frederick, Full-day Kindergarten at Myerstown Elementary, retroactive to January 29, 2010 through June 11, 2010 at a salary of Bachelors’ – Step 1, (prorated, \$219.22/day).**

On a motion by Kahl, seconded by Houtz and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved three days of Absence Without Pay (AWOP) to Beth Kane, 2<sup>nd</sup> grade teacher at Myerstown, February 4, 5, 8, 2010.**

Personnel Committee – Mr. Jack Kahl, Chair

The Board reviewed and discussed the following:

- A. Recommend approval of job description for the position of Board Secretary (**first reading**). (See attached.)
- B. Recommend approval of Absence Without Pay (AWOP) to the following employees:
1. Eugene Brown, part-time high school custodian, 2 days, March 11-12, 2010
  2. Mary Weigley, middle school instructional aide, 3-1/2 days, April 20 (pm), 21, 22, 23, 2010
- C. Recommend approval of a “Child Bearing Leave” to Jonelle Edris, 3<sup>rd</sup> grade elementary teacher at Schaefferstown, beginning approximately March 24, 2010 through June 7, 2010.
- D. Recommend approval to employ the following individuals as Full-Day tutors (funding through the Accountability Block Grant) for the Spring session beginning February 9, 2010:
1. Danielle Brandt – Myerstown Elementary
  2. Amy Schaeffer – Schaefferstown Elementary
  3. Denise Kramer – Jackson Elementary
- E. Recommend approval of a “Letter of Temporary Employment” to the following individuals:
1. Corinne Shaak (maternity leave of Erin Marquette), Kindergarten at Schaefferstown, beginning approximately February 19, 2010 through May 11, 2010, at a salary of Bachelors’ – step 1 (prorated, \$219.22/day).

2. Timothy Coomer (maternity leave of Lindsey Hibshman), 5<sup>th</sup> grade at Jackson, beginning approximately March 20, 2010 through June 10, 2010, at a salary of Bachelors' – Step 1 (prorated, \$219.22/day).
3. Kelly Christman (maternity leave of Jonelle Edris), 3<sup>rd</sup> grade at Schaefferstown, beginning approximately March 24, 2010 through June 4, 2010, at a salary of Bachelors' – Step 2 (prorated, \$224.01/day).

F. Recommend accepting a “Letter of Retirement” from the following employees:

1. Jacqueline Shaak, 3<sup>rd</sup> grade teacher at Jackson, effective the last day of the 2009-2010 school year.
2. Peggy Troxel, elementary Librarian, effective the last day of the 2009-2010 school year.
3. Suzanne Swanger, high school Librarian, effective the last day of the 2009-2010 school year.

G. Recommend approval for the following trips/conferences:

1. Ken Krause and qualifying student to travel and attend the PMEA District VII Band, at Big Spring High School, February 12-13, 2010. (Cost to the district is for usage of school van.)
2. Paul Dissinger and the Quiz Bowl team to travel to and compete at the University of Delaware, March 6, 2010. (Cost to the district is for usage of school van.)
3. Stacy Dieffenbach and FFA students to travel and attend the State Leadership Legislative Conference, March 14-16, 2010, in Grantville, PA. (Cost to the district is approximately \$150, which was budgeted.)

H. Recommend the following individuals as coaches for the 2010 Spring sports season:

<b>SPORT</b>	<b>HEAD COACH</b>	<b>ASSISTANT COACHES</b>	<b>VOLUNTEER COACHES</b>
Baseball	Chris Weidner	Michael Simmons, Chad Miller	Lyle Krall, Michael Muhr, Bob Bashore
Softball	Dennis Morgan	Randy Derr, Barry Lutz	Jill Chernich, Doug Hoffman, Joel Stamm, Leon Moll, Douglas Shuey, Karla Wenzler
Girls Soccer	Steve Keller	Derek Fulk, Katie Lamm, Mike Seigfried, Erik Harlan	John Smith, John Mentzer, Cody Harvey, Robert Smith, Chris Pagano
Track & Field	Robert Miller	Holly Hartman, Earl Thomas Jr., Wyatt Hall, Katie Dalton, Todd Snook, Kylie Whoolery	Shane Manney, Joel Keller, Andrew Miller, Blake Ziegler, Robert Hogeland
Boys Tennis	Zach Cook		Cathy Shaak, Chris Gyorke

I. Recommend the following individuals be added to the ELCO sub listing (pending receipt of all documentation):

1. Kristin Caccese, ELCO sub – Elementary K-6
2. Tiara Gordon, ELCO sub – Elementary K-6
3. Charles Hansell, ELCO sub - Math
4. Patricia Martin, ELCO sub – Secretarial, Instructional Aide
5. Rebecca Boerst, IU sub – all areas

Curriculum Committee – Mrs. Jadell Souders, Chair

The Board reviewed and discussed the following:

- A. Request approval to survey secondary students, grades 6-12, on Internet safety and online behaviors.

General Services Committee – Mrs. Carrie Boyer, Chair

The Board reviewed and discussed the following:

- A. Recommend approval of a Use of Facilities for the following:
  1. ELCO Baseball for use of the high school gym for a Youth Baseball Coaches Clinic, Sunday, February 28, 2010 from 6:30 p.m. to 8:30 p.m.
  2. ELCO United Soccer for use of the high school soccer fields on Saturday and Sunday afternoons March – June 2010 after 1:00 p.m.
- B. Request approval of PlanCon H documents for the General Obligation Notes, Series of 2009 for the Intermediate School Project.
- C. Request approval of change orders as follows:
  1. Change Order #14 to the general contract for the repair of a sinkhole in the amount of \$3,431.44.
  2. Change Order to the HVAC contract for remobilization of the geotherm well driller in the amount of \$22,413.74.

Finance Committee – Mr. Leon Moll, Chair

The Board reviewed and discussed the following:

- A. Request approval of payment of bills as found listed and attached to the February 1, 2010 Board Agenda in the amounts indicated:

General account bills amounting to	\$334,005.94
Cafeteria account bills amounting to	\$75,265.72
Athletic account bills amounting to	\$18,323.13

General account prepaids for January amounting to	\$1,249,637.76
Cafeteria account prepaids for January amounting to	\$868.76
Athletic account prepaids for January amounting to	\$13,010.84
General account prepaids for February amounting to	\$0.00
Cafeteria account prepaids for February amounting to	\$0.00
Athletic account prepaids for February amounting to	\$0.00
Construction Funds	\$0.00
Construction Funds prepaid for January	\$1,337,903.37
Construction Funds prepaid for February	\$0.00

- B. Request approval of High School and Middle School Activity Accounts. (See attached.)
- C. Request acceptance of the 2008-09 Fiscal Year Audit performed by Trout, Ebersole & Groff.
- D. Request adoption of Resolution # 02-08-10-I concerning the 2010-2011 general fund budget and authorize the administration to apply for exceptions for which the district is eligible (see attached). **(Roll Call Vote)**

#### Superintendent's Report

The Board reviewed and discussed the following:

- A. Recommend approval to remove Policy 315 and 415 from the District Policy Manual, per the recommendation from PSBA **(Second reading)**. (See attached.)
- B. Important Dates:
1. 2010 Legislative Breakfast, March 8, 2010 to be held at the IU 13 – 7:30-9:45 AM. **(If interested in attending, please complete registration and return to Gloria Hill by February 12<sup>th</sup>.) Dr. Grove will be coordinating.**
- C. Adopt-A-Board
- D. Publications available for Board Members from PSBA

#### Public Comments – Items On/Off the Agenda

Comments were made by Melissa Regnell regarding Gifted In-Service.

#### **Amended to read:**

Comments were made by Melissa Regnell regarding Special Education – Chapter 14.

Old Business

Food drive for Haiti - \$54,000 worth of items were sent to Haiti reported by Jack Kahl.

New Business

A motion was made to add agenda item, seconded by Ondrusek and approved by voice vote, all vote Aye, the following motion was added to the agenda:

General Services Committee – Mrs. Carrie Boyer, Chair

Approve contract to silicone the brick walls of the high school band storage room for an amount not to exceed \$1,040.00

Adjournment

On a motion by Houtz, seconded by Kahl and approved by voice vote, all voting Aye, the Committee-of-the-Whole Meeting was adjourned at 7:02 p.m. by President Gardener.

An Executive Session was held after the Committee-of-the-Whole Meeting for personnel issues.

Respectfully submitted,

Douglas G. Good, Secretary