

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board Meeting
ELCO High School Library

September 10, 2012

The Committee-of-the-Whole Board of Education Meeting was called to order by President Moll at 6:05 p.m.

The Eastern Lebanon County School Board met in Committee-of-the-Whole Session in the ELCO High School Library with President Moll presiding and leading in the Opening Exercises. A Moment of Silence was observed for Jack Shirk.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders and Mrs. Walck; and Messrs. Bernard, Gardener, Houtz, Kahl, and Moll. Absent from the meeting was Mr. Mark. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Mr. Felty, Mr. Gerhart, Mrs. Stauffer and Mrs. Shoemaker; Gwen Boltz, Business Manager; Stacy Edris, Asst. Business Manager; Bob Boltz, Director of Technology; Jennifer Haas, High School Asst. Principal; Chris Rada, Middle School Asst. Principal; Douglas Good, Board Secretary; a reporter from the Lebanon Daily News; and five community members and staff.

Board President Communications

1. The Board met in Executive Session at 5:00 p.m., September 10, 2012 to discuss personnel and legal matters.

Public Comments – Items On the Agenda

No comments were made.

ACTION ITEMS

Personnel Committee

On a motion by Gardener, seconded by Boyer and approved by voice vote, all voting Aye, Item A was approved:

- A. Accepted a “Letter of Resignation” from Lucinda Beck, part-time cafeteria worker, retroactive to August 20, 2012.**

On a motion by Gardener, seconded by Houtz and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved a “Two-Year Letter of Employment” to Allen Yingst, as the high school Security Officer, retroactive to August 27, 2012 through the end of the 2013-2014 school term, for 27.5 hours per week, with no benefits.**

On a motion by Gardener, seconded by Walck and approved by voice vote, all voting Aye, Item C was approved:

- C. Approved employment to the following individual retroactive to August 22, 2012 (Board Attachment):**

1. **Aleesa Groff – on a “Temporary Professional Contract” as a part-time (.6) Special Ed teacher at a salary of Bachelor’s - Step 1 (pro-rated) beginning the 2012-2013 school term. (Replacing Mollie Donghia who resigned.)**

On a motion by Gardener, seconded by Boyer and approved by voice vote, all voting Aye, Item D was approved:

- D. Approved employment of Megan Weik on a “Letter of Temporary Employment” as a substitute Special Ed teacher (filling the leave of Tara Lutz) at a salary of Bachelor’s – Step 1 (pro-rated) retroactive to August 28, 2012 through November 2, 2012. (Board Attachment)**

On a motion by Gardener, seconded by Kahl and approved by voice vote, all voting Aye, Item E was approved:

- E. **Approved a parent request by Lori Leonard-Hertzog for her daughter, Carolyn M. Hertzog per court order, to attend the ELCO High School as a Tuition Paid Student for the school year of 2012-2013, retroactive to August 27, 2012.**

On a motion by Gardener, seconded by Boyer and approved by voice vote, all voting Aye, Item F was approved:

- F. **Approved MOU's (Memo of Understanding) regarding personal leave taken during the first five contracted days. (Board Attachment)**

On a motion by Gardener, seconded by Boyer and approved by voice vote, all voting Aye, Item G was approved:

- G. **Approved the following individuals for extra-curricular positions for the 2012-2013 school year as listed:**

Middle School Quiz Bowl Advisor	David Hull
Percussion Instructor	Mark Doll
Student Council Advisor	Deanna Martin*
Student Council Asst. Advisor	Paul Dissinger*
Freshman Class Advisor	Ashley Huttenstine

***These positions were previously approved August 13, 2012, however clarification of their respective titles and salaries were incorrect.**

NON-ACTION ITEMS

Personnel Committee – Mr. Edward Gardener, Chair

The Board reviewed and discussed the following:

- A. Recommend approval adding the following individuals to the ELCO sub listing (pending receipt of all documentation):
1. Dianne Boyer – Art K-12
 2. Kelsey Troutman – Social Studies
 3. Rebecca Kiphorn – Elementary K-6
 4. Christina Fischer – Elementary K-6
 5. James Bertrand – IU sub, all areas
 6. Neil Wilson – IU sub, all areas
 7. Arlene Stoudt – Cafeteria sub
 8. Elaine Meyer – Cafeteria sub
 9. Darlene Spitler – Cafeteria sub
- B. Recommend approval of a trip/conference request from Deanna Martin, Paul Dissinger and student delegates to travel and attend the Ignite 2012 – PASC 76th State Conference to be held November 1-3, 2012 in New Castle, PA. (Student Council will cover all costs including substitutes.)

Curriculum Committee – Mrs. Jadell Souders, Chair

No items.

General Services Committee – Mr. Scott Houtz, Chair

The Board reviewed and discussed the following:

Item A

Souders questioned if this is new.

New preventive maintenance contract Boltz responded.

- A. Request approval of a one-year contract with McQuay Factory Service, Bowie, MD, to provide preventive maintenance inspection services on chillers at Fort Zeller, Jackson, ELCO Middle School and ELCO High School at a cost not to exceed \$12,900.

- B. Request approval of revisions to Policy 707 - Use of School Facilities (**1st Reading**). (Public Attachment)

Finance Committee – Mrs. Carrie Boyer, Chair

The Board reviewed and discussed the following:

- A. Recommend approval of payment of bills as found listed and attached to the September 10, 2012 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$1,028,267.17
Construction Fund payments in the amount of	\$0.00
Cafeteria Fund payments in the amount of	\$40,341.51
Debt Service	\$27,399.97

- B. Request approval of settlement agreement with Underpaid Entities identified in a report prepared by McKonly and Asbury, LLP concerning the Lebanon County Earned Income Tax Bureau's tax distributions through tax year 2007.

Superintendent's Report

- A. Request approval in the naming of the Stadium Press Box.

Upcoming dates:

September 17, 2012: 6:00 p.m. - Regular Board of Education Meeting
 5:00 p.m. - General Services Committee Meeting

Public Comments – Items On/Off the Agenda

1. Susan Eckenroth – 11th Annual Race reminder, and questioned clean-up at space at Myerstown where monument was located.
 Houtz responded – will be cleaned up and filled.

Old Business

No old business was reported.

New Business

School Leadership Conference October 16-19, 2012 – Souders.
 Boyer will be attending Rotary meeting.
 Souders commended band leader on uniforms because of heat.

Adjournment

On a motion by Gardener seconded by Souders and approved by a voice vote, all voting Aye, President Moll adjourned the meeting at 6:21 p.m.

Executive Session

An Executive Session for personnel matters to be held after the meeting was announced by President.

Respectfully submitted

Douglas G. Good
 Board Secretary