

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting  
ELCO High School Library

August 13, 2012

The Regular Board of Education Meeting was called to order by President Moll at 6:04 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Moll presiding and leading in the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders and Mrs. Walck; and Messrs. Bernard, Gardener, Houtz, Kahl, and Moll. Absent from the meeting was Mr. Mark. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Mr. Felty, Mr. Gerhart, Mrs. Bowersox, Mrs. Stauffer and Mrs. Shoemaker; Gwen Boltz, Business Manager; Stacy Edris, Asst. Business Manager; Bob Boltz, Director of Technology; Jennifer Haas, High School Asst. Principal; Doug Dresch, Director of Buildings & Grounds; Douglas Good, Board Secretary; a reporter from the Lebanon Daily News; and nineteen staff and community members.

Board President Communications

1. The President received a letter of support for the EMT program.

Public Comments – Items On the Agenda

No comments were made.

On a motion by Gardener, seconded by Houtz and approved by voice vote, all voting Aye, the Minutes of 07-09-12 and the approved Minutes of June 18, 2012 as amended were approved.

On a motion by Boyer, seconded by Kahl and approved by voice vote, all voting Aye, the Treasurer's Report was approved as presented and filed for audit for the month ending 07-31-12.

Personnel Committee

On a motion by Gardener, seconded by Houtz and approved by voice vote, all voting Aye, Item A was approved:

- A. Accepted a "Letter of Resignation" from Mollie Donghia, Special Ed teacher at the Intermediate School, effective August 9, 2012.

On a motion by Gardener, seconded by Boyer and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved employment of the following individuals (*subject to assignment and pending receipt of all required documentation*):
  1. John Mentzer as High School CTC Counselor and Cyber School Coordinator on a "Temporary Professional Contract," effective the 2012-2013 school term at a salary of Master's – Step 1 (\$51,739), prorated at 204 days per year. (Board Attachment)
  2. Alexandra Sheakley as Secondary Guidance Counselor for the High School on a "Temporary Professional Contract," effective the 2012-2013 school term at a salary of Master's – Step 1 (\$50,471), prorated at 199 days per year. (Board Attachment)
  3. Pamela Watts as a Special Ed Consultant on a "Professional Contract," effective the 2012-2013 school term at a salary of Master's – Step 11 (\$60,891). (Board Attachment)
  4. Amy (Schaeffer) Shade as a Long-Term Substitute elementary teacher at the Intermediate School on a "Letter of Temporary Employment" for the 2012-2013 school term, at a salary of Bachelors' – Step 2 (\$43,482). (Board Attachment)

5. Nicole Wilson as a Long-Term Substitute MS Earth & Space Science Teacher on a “Letter of Temporary Employment” for the 2012-2013 school term, at a salary of Bachelor’s – Step 1 (\$42,463). (Board Attachment)
6. Derek Brehm for a skilled maintenance position, at a rate of \$14.98 per hour, effective on or about August 27, 2012. (Board Attachment)

On a motion by Gardener, seconded by Houtz and approved by voice vote, all voting Aye, Item C was approved:

- C. Approved a change in employee status to Kim Hackman *from* substitute instructional aide *to* an 11-month Admin. Asst. for the Technology Dept. (226 paid days/per year, but prorated for 2012-2013 school yr.) effective August 20, 2012, at a salary of \$12.00/hr. (Board Attachment)

On a motion by Gardener, seconded by Kahl and approved by voice vote, all voting Aye, Item D was approved:

D. Approved the following leave requests:

1. Glenda Ogurcak, instructional aide – beginning August 27, 2012 for a period of approximately six to twelve weeks.
2. Christina Watson, high school Math teacher – beginning August 22, 2012 for a period of seven weeks.
3. Elizabeth Quenzer, middle school nurse – two days of AWOP (Absence Without Pay), September 6 & 7, 2012.

On a motion by Gardener, seconded by Houtz and approved by voice vote, all voting Aye, Item E was approved:

- E. Accepted a “Letter of Resignation” from Eric Newswanger, JH Football coach, effective immediately.

*Item F & G*

*Kahl feels these positions should be stripped from contract.*

On a motion by Gardener, seconded by Boyer and approved by voice vote, all voting Aye, Item F was approved:

F. Approved the following individuals to serve as coaches for the 2012 Fall Sports season:

JH Football Coach:	Chad Miller
Asst. Football Coach:	Robert Williams
Football Volunteer Coaches:	Mitch Davis, Logan Trout
JHJV Boys Soccer:	John Mentzer
Girls Soccer Vol. Coach:	Ryan Parker
Golf Volunteer Coach:	Paul Donecker

*Item G*

*Souders questioned makeup of Odd 18.*

On a motion by Gardener, seconded by Kahl and approved by voice vote, all voting Aye, Item G was approved:

G. Approved the following individuals for extra-curricular positions for the 2012-2013 school year as listed:

Odd-18 Director	David Fair
Marching Band Director	Kenneth Krause
Jazz Band Director	Kenneth Krause
Band Drill Instructors	Craig DeVore (50%)
	Kris Miller (25%)
	Seth Moyer (25%)
Marching Instructors	Mark Doll (45%)
	Jeremy Ulrich (45%)
	Charles Troxel (10%)
Senior Class Advisor	Jennifer Martin
Junior Class Advisor	Emily Ziegler
Sophomore Class Advisor	Alysha Burkholder
<b>Freshmen Class Advisor</b>	<b>TBA</b>
Drama Director	Michael O’Neill
Assistant Drama Director/Tickets	Kenneth Krause

*Envirothon Advisor*  
 FBLA Advisor  
 FFA Advisor  
 Fitness Center Monitor  
 Graduation Project Coordinator  
*National Honor Society Advisor*  
 Quiz Bowl Advisor  
 Renaissance Coordinators  
 Science Fair Advisor  
*Student Council Advisors*  
 TSA Advisor  
 Yearbook Advisor  
 Behind the Wheel Instructor  
 Cafeteria Monitors

Lynn Aponick  
 Amy Weddle  
 Stacy Dieffenbach  
 Adam Zurick  
 Kenneth Krause  
*Martha Confalone*  
 Paul Dissinger  
 Kenneth Krause/Tina Kunder  
 Todd Dresch  
*Paul Dissinger/Deanna Martin*  
 Kenneth Miller  
 Jonathan Bickel  
 Michael Lucky  
 Douglas Bohannon  
 John Carley (2 lunches)  
 Kris Haley-Paul  
 Michael Lucky  
 Kenneth Miller  
 Angie Struckmann (3 levels – HS, MS, elem.)

Odyssey of the Mind Advisor

On a motion by Gardener, seconded by Kahl and approved by voice vote, all voting Aye, Item H was approved:

H. Approved the 2012-2013 ELCO substitute list. (Board Attachment)

On a motion by Gardener, seconded by Kahl and approved by voice vote, all voting Aye, with one (1) Abstention by Bernard, Item I was approved:

I. Approved vehicles and drivers of buses and vans for the 2012-2013 school year. (Board Attachment)

On a motion by Gardener, seconded by Boyer and approved by voice vote, all voting Aye, Item J was approved:

J. Approved Curriculum Coordinators for the 2012-2013 school year:

<u>Department</u>	<u>Dept. Chair</u>
Art	Kris Haley-Paul
Business Education	Amy Weddle
Family Consumer Science	Joyce Wherley
Health, Physical Education	Heather Gery
Language Arts	Amanda Templeton
Mathematics	Michael Simmons
Music	Brian Klinger
Reading	Bev Henry
Science	Lynn Aponick
Social Studies	Robert Miller
Special Education	Beth Weidner
Technology Education	Ken Miller

K-5 Team Leaders:

Kindergarten	Ruthanne Gray & Michelle Zurick
1 <sup>st</sup> Grade	Ashley Arnold & Kristi McDonnell
2 <sup>nd</sup> Grade	Connie Knauss & Jane Gruber
3 <sup>rd</sup> Grade	Erin Attivo & Nan Gift
4 <sup>th</sup> Grade	Kristi Fields & Nick Wright
5 <sup>th</sup> Grade	Gretchen Miller & Kathy Shappell
Elem. Special Ed	Jeremy Sweigart
Elem. Inst. Music	Michael Stauffer

On a motion by Gardener, seconded by Boyer and approved by voice vote, all voting Aye, Item K was approved:

K. Approved Mentors for the 2012-2013 school year:

New Teacher  
 Samantha Shober – English  
 Ashley Huttenstine – Chemistry  
 Nicole Wilson – Earth/Space Science  
 Alexandra Sheakley – Guidance  
 John Mentzer – Guidance

Mentor  
 Katie Kokan  
 Chris Heft  
 Angie Bicher  
 Tom Eberly  
 Lisa Fulton

Curriculum Committee

On a motion by Souders, seconded by Kahl and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved the 2012-2013 student standardized testing schedule. (Board Attachment)

On a motion by Souders, seconded by Houtz and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved the 2012-2013 Federal Programs (Title I, II, & VI).

*Item C*

*Souders questioned the responsibilities of Attendance Officers.*

On a motion by Souders, seconded by Kahl and approved by voice vote, all voting Aye, Item C was approved:

- C. Approved Terrie Stauffer, Laurie Bowersox, Michael Gerhart, Chris Rada, Edward Felty and Jennifer Haas to serve as Attendance Officers of the ELCO School District for the 2012-2013 school year.

General Services Committee

On a motion by Houtz, seconded by Boyer and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved authorization of the Business Manager to solicit bids for supplies and equipment for the 2013-2014 school year and to purchase from state contract or cooperative purchasing programs when it is advantageous to the district to do so.

On a motion by Houtz, seconded by Kahl and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved a contract for the Transportation of School Pupils with Ephrata Mennonite School for the 2012-2013 school year, at the sum of \$35,870.40, effective August 23, 2012 to May 31, 2013. (Board Attachment)

On a motion by Houtz, seconded by Boyer and approved by voice vote, all voting Aye, with one (1) NO vote by Bernard, Item C was approved:

- C. Approved bus routes and stops for the 2012-2013 school year noting they are subject to change. (Listing available upon request.)

Finance Committee

On a motion by Boyer, seconded by Kahl and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved payment of bills as found listed and attached to the August 13, 2012 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$2,500,275.48
Construction Fund payments in the amount of	\$0.00
Cafeteria Fund payments in the amount of	\$17,787.82
Debt Service	\$16,403.55

*Item B*

*Bernard explained the \$108,287.99 due to Out-of-County Claims.*

On a motion by Boyer, seconded by Walck and approved by voice vote, all voting Aye, with one (1) NO vote by Gardener, Item B was approved:

- B. Approved the "Lebanon County Earned Income Tax Bureau Proposed Protocol to Pay Validated Out-of-County Claims for the Tax Years Prior to 2008 dated September 13, 2011."

Principal Reports

All schools are ready for the first day of school.

Superintendent's Report

1. Information
  - a. District/Building AYP Status – ***district on warning***
  - b. Opportunity Scholarship Tax Credit (OSTC) Program – ***applies to Middle School***
  - c. EMT Update – ***support the program and will have three classes***
2. Upcoming dates:
  - August 20, 2012 – New teacher Induction
  - August 22, 2012 – First day for all faculty/staff
  - August 27, 2012 – First day for students
  - September 10, 2012 – Committee-of-the-Whole Meeting
  - September 17, 2012 – Regular Board of Education Meeting

Public Comments – Items On/Off the Agenda

1. Howard Kramer – thanked for support for EMT Program
2. Vera Bell – glad for support for EMT Program
3. Joel Zinn – on behalf of Rotary encourage district to have program continued next year
4. Dave Kirchner – thanks for support. Funding Goodwill Fire Co. and Richland Legion, Wenger Foundation, and Rotary have committed financial backing for program.

Old Business

No old business was reported.

New Business

No new business was reported.

Adjournment

On a motion by Boyer seconded by Houtz and approved by a voice vote, all voting Aye, President Moll adjourned the meeting at 6:58 p.m.

Executive Session

The Board met in Executive Session following the Regular Board of Ed Meeting to discuss personnel matters.

Respectfully submitted

Douglas G. Good  
Board Secretary