

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Library

May 14, 2012

The Regular Board of Education Meeting was called to order by President Moll at 6:05 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Moll presiding and leading in the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders and Mrs. Walck; and Messrs. Bernard, Gardener, Houtz, Mark, and Moll. Absent from the meeting was Mr. Kahl. Also in attendance were the following from the administrative team: Dr. Nilsen, Mr. DuBois, Mr. Felty, Mrs. Bowersox, Mrs. Stauffer, Mrs. Shoemaker, Mr. Janicelli, and Mr. Gerhart; Gwen Boltz, Business Manager; Bob Boltz, Director of Technology; Douglas Good, Board Secretary; a reporter from the Lebanon Daily News; Laura LeBeau of WLBR; and five members of the community.

Board President Communications

1. The Board met in Executive Session prior to tonight's meeting at 5:45 p.m. for personnel reasons.
2. The Board will meet in Executive Session following tonight's Regular Board of Ed. Meeting at 7:00 p.m. to discuss legal matters, and return for possible action.

Students of the Month – presented by Mrs. Cathie Walck

Intermediate School: Jennifer Axarlis & Brian Campbell
Middle School: Kaitlyn Johnson & Matthew Wampler (Matthew was not able to attend)
High School: Amanda Britto & Keegan Braithwaite

On behalf of the board, President Moll congratulated the students and thanked the parents for their support.

Student Council Report

Rachel Tyler reported on end-of-year activities, talent show, carnival, new officers elected, and other activities.

Public Comments – Items On the Agenda

No comments were made.

Election of Treasurer

Houtz made a motion nominating Carrie Boyer.

Gardener made a motion to close nominations and secretary to cast a unanimous ballot, seconded by Souders and approved by voice vote, all voting Aye, Mrs. Boyer was elected as Treasurer.

On a motion by Gardener, seconded by Mark and approved by voice vote, all voting Aye, the Minutes of 04-16-12 were approved.

On a motion by Boyer, seconded by Gardener and approved by voice vote, all voting Aye, the Treasurer's Report was approved as presented and filed for audit for the month ending 04-30-12.

Personnel Committee – Mr. Ed Gardener, Chair

On a motion by Gardener, seconded by Bernard and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved employment of Alanna Hildebrand as the Administrative Assistant at Jackson Elementary School, at a salary of \$11.15/hr., (1,500 hours per year) retroactive to April 23, 2012.

On a motion by Gardener, seconded by Houtz and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved paying the per diem rate of Bachelor's – Step 1 (prorated \$221.98/day), to Laura Smith, substitute for Brian Trupp who is out on leave, retroactive to her first day in this assignment (March 7, 2012 to June 7, 2012). The period of leave will exceed 45 days, resulting in the change of pay for Mrs. Smith.

On a motion by Gardener, seconded by Mark and approved by voice vote, all voting Aye, Item C was approved:

- C. Approved employment of the following individuals for the classes that we are taking back from the IU effective the 2012-2013 school year (pending receipt of all required documentation):
1. Toni Mehaffey, MS Emotional Support – “Professional Contract” at a salary of Bachelors' +24 – Step 9, \$52,791.
 2. Sara Shirato, Jackson Elem., Life Skills – “Professional Contract” at a salary of Bachelors' +24 – Step 12, \$56,955.

On a motion by Gardener, seconded by Mark and approved by voice vote, all voting Aye, Item D was approved:

- D. Approved employment of J. Kessa Kagarise on a “Temporary Professional Contract” as School Psychologist (replacing retiree, Dennis Zimmerman) effective the 2012-2013 school year at a salary of Masters' – Step 2, \$51,544 (199 day position), pending receipt of all required documentation. (Board Attachment)

On a motion by Gardener, seconded by Boyer and approved by voice vote, all voting Aye, Item E was approved:

- E. Approved employment of Samantha Shober on a “Temporary Professional Contract” as an English teacher (subject to assignment) effective the 2012-2013 school year at a salary of Bachelors' – Step 1 (\$42,463.00), pending receipt of all required documentation. (Board Attachment)

On a motion by Gardener, seconded by Mark and approved by voice vote, all voting Aye, Item F was approved:

- F. Approved a status change for Sherri Newman, Speech Therapist, from 3 days a week to 5 days per week effective the 2012-2013 school year.

On a motion by Gardener, seconded by Bernard.

- G. Recommend approval of the following job description: Administrative Assistant for the Technology Department. (Public Attachment)

Item G

Boyer made a motion to table motion, seconded by Souders and approved by voice vote, all voting Aye, Item G was tabled.

On a motion by Gardener, seconded by Boyer and approved by voice vote, all voting Aye, Item H was approved:

- H. Approved a ½ day of “Absence Without Pay” to Shaun Keath, instructional aide at the Middle School, retroactive to April 20, 2012. (All leave has been exhausted.)

On a motion by Gardener, seconded by Boyer and approved by voice vote, all voting Aye, Item I was approved:

- I. Approved one day of “Absence Without Pay” to Sara Faust, Special Ed teacher at Fort Zeller, retroactive to May 14, 2012, and all subsequent day-to-day absences through the end of the school year. (All leave has been exhausted.)

On a motion by Gardener, seconded by Houtz and approved by voice vote, all voting Aye, Item J was approved:

- J. Approved the following leave requests:

1. Sue Gingrich, 3rd grade teacher – May 21, 2012 through June 8, 2012
2. Holly Harnly, Speech Therapist – May 14, 2012 through June 8, 2012
3. Amy Shucker, MS Language Arts teacher – AWOP as needed
4. Jamie Yocum, Kindergarten teacher – beginning approximately September 24, 2012 for a period of ten weeks

On a motion by Gardener, seconded by Boyer and approved by voice vote, all voting Aye, Item K was approved:

- K. Approved adding the following individuals to the ELCO sub listing (pending receipt of all required documentation):

1. Abraham Hitz – Elementary K-6
2. Greta Stemplinger – English 7-12
3. Dennis Sholly – Custodial/Maintenance (*retroactive to April 11, 2012*)
4. Doris Behney – Instructional Aide

On a motion by Gardener, seconded by Mark and approved by voice vote, all voting Aye, Item L was approved:

- L. Approved employment of the following individuals for summer maintenance/custodial work at rates indicated:

1. Zachary Carley, at a rate of \$7.66 per hour (returning worker)
2. Josh Hartman, at a rate of \$7.90 per hour (returning worker)
3. Seric Kapp, at a rate of \$7.51 per hour (new)
4. Seth Newswanger, at a rate of \$8.05 per hour (returning worker)
5. Brandi Whitman, at a rate of \$7.51 per hour (new)

Curriculum Committee – Mrs. Jadell Souders, Chair

On a motion by Souders, seconded by Boyer and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved the 2012 graduating seniors, pending successful completion of all requirements. (Board Attachment)

Item B

High praises for company reported Souders & Gardener.

On a motion by Souders, seconded by Mark and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved a contract with Yellow Breeches for services beginning the 2012-2013 school year. Cost: \$87,840. (Board Attachment)
- C. Curriculum Report on ELCO Virtual Academy – presentation by Jenn Haas, Bob Boltz and Mike Gerhart

General Services Committee – Mr. Scott Houtz, Chair

Item A

Any fee charged to Legion was asked by Walck.

On a motion by Houtz, seconded by Mark and approved by voice vote, all voting Aye, Item A was approved:

A. Approved the following Use of Facilities requests:

1. Richland Legion Post 880 for use of the Lyle Krall baseball field for weekdays, Saturdays, and selected Sunday use after 1:00 p.m., May through October 2012.
2. ELCO Boys Soccer to hold team camp on the varsity and JV soccer fields July 23-26, 2012 from 8:00 a.m. to 4:00 p.m.

Item B

What grade and how many students attending, what type bus, asked by Walck.

On a motion by Houtz, seconded by Boyer and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved permission to Gracie King, a resident of Conrad Weiser Area School District, to ride Eastern Lebanon County (ELCO) School District vehicles to Linden Hall (212 E. Main Street, Lititz, PA 17543) as long as ELCO has a student attending and needing transportation to Linden Hall, and it can be done at no additional expense to the ELCO School District. Pick up and drop off locations for Gracie must be at an existing bus stop within the ELCO School District boundaries. (Board Attachment)

On a motion by Houtz, seconded by Mark and approved by voice vote, all voting Aye, Item C was approved:

- C. Accepted a proposal from McClure Mechanical Services in the amount of \$15,181 to replace three leaking boiler sections and supply and return nipples for the H.B. Smith boiler in the high school building.

Item D

Souders questioned increase.

Boltz responded – 2.1% increase.

On a motion by Houtz, seconded by Boyer and approved by voice vote, all voting Aye, Item D was approved:

- D. Approved a one-year agreement with Cornwall-Lebanon School District to provide management services for the food service program for the 2012-13 school year at a cost of \$40,840, contingent upon approval by Cornwall-Lebanon School Board, which is expected May 21, 2012.

Item E

Fuel new program.

On a motion by Houtz, seconded by Mark and approved by voice vote, all voting Aye, Item E was approved:

E. Approved the following bid awards by the Lancaster-Lebanon Joint Purchasing Board:

Fuel Oil and Motor Fuels – Hess Corporation (managed program)	
Athletic Trainer/Medical Bid	\$3,120.89
Custodial Supplies Bid	\$28,990.94
Instructional Classroom Supplies	\$32,895.18
Joint Purchasing Copy Paper	\$17,399.00
Instructional Art Supplies Bid	\$9,671.52

Item F

Souders questioned if students pay any amount.

Boltz responded - \$25.

On a motion by Houtz, seconded by Bernard and approved by voice vote, all voting Aye, Item F was approved:

- F. Accepted a proposal from Schaefferstown Family Practice, Inc. to provide services for 2012-13 school year as follows, noting no change in cost from 11-12:

Physicals		\$25.00
Flu Shots		\$25.00 (if available)
Sports Physicals	Fall (1)	\$800 for 0-75 physicals \$1,200 for 76-125 physicals \$1,600 for 126 or more physicals
	Fall (2)	\$600 for 0-50 physicals \$800 for 51 or more physicals
	Winter/Spring	\$600 for 0-50 physicals (winter) \$800 for 51 or more physicals (winter)
Football Games		\$200/game

Item G

Mike Kreiser spoke concerning his proposal.

On a motion by Houtz, seconded by Boyer and approved by voice vote, all voting Aye, Item G was approved:

- G. Accepted a proposal from Mason Dixon Environmental to operate the sewer treatment plant at a cost of \$2,075 per month (when needed), until district personnel can be licensed.

Finance Committee – Mrs. Carrie Boyer, Chair

On a motion by Boyer, seconded by Houtz and approved by voice vote, all voting Aye, with one (1) abstention by Bernard, Item A was approved:

- A. Approved payment of bills as found listed and attached to the May 14, 2012 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$2,017,642.85
Athletic Fund payments in the amount of	\$24,963.17
Construction Fund payments in the amount of	\$0.00
Cafeteria Fund payments in the amount of	\$149,673.95
Debt Service	\$19,673.86

On a motion by Boyer, seconded by Mark and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved Budget Transfers (Board Attachment).

On a motion by Boyer, seconded by Walck and approved by voice vote, all voting Aye, Item C was approved:

- C. Approved the Middle School and High School Activity accounts, quarter ending March 31, 2012 (Board Attachment).

Item D

*Moll questioned timing of opting out.
Shoemaker reply – 30 days.*

On a motion by Boyer, seconded by Mark and approved by voice vote, all voting Aye, Item D was approved:

- D. Approved a contract with Austill's Rehabilitation Services, Inc. to provide occupational and physical therapy services for students attending buildings in the ELCO School District for a three-year agreement commencing on July 1, 2012 and continue to June 30, 2015. (Board Attachment)

Item E

Souders questioned cost.

Shoemaker – lower because of amount of students.

On a motion by Boyer, seconded by Houtz and approved by voice vote, all voting Aye, Item E was approved:

- E. Approved a Special Education Contracting Agreement with IU 13 for the 2012-2013 school year. Cost: Lancaster contract - \$230,694.92; Lebanon contract - \$391,303.80. Supplemental contracts estimated: \$156,238.00, which includes speech and language, occupational and physical therapy, and job training services.

Item F

Moll questioned students attending – 91 students next year, 80 this year.

On a motion by Boyer, seconded by Bernard and approved by Roll Call Vote, all voting Aye, Item F was approved:

- F. Approved the 2012-2013 Lebanon County CTC Budget.

On a motion by Boyer, seconded by Houtz and approved by Roll Call Vote, all voting Aye, Item G was approved:

- G. Approved the proposed final 2012-2013 ELCO School District General Fund Budget.

On a motion by Boyer, seconded by Houtz and approved by Roll Call Vote, all voting Aye, Item H was approved:

- H. Approved Resolution #05-14-12-I authorizing restructuring of the 2009 Loan through Emmaus General Authority. (NOTE: this action will shorten the life of the loan by one year.)

On a motion by Boyer, seconded by Walck and approved by voice vote, all voting Aye, Item I was approved:

- I. Approved PlanCon K documents for the General Obligation Bonds, Series of 2012. (NOTE: this is required due to the refinancing of the 2007 bonds recently completed.)

On a motion by Boyer, seconded by Bernard and approved by voice vote, all voting Aye, Item J was approved:

- J. Approved a new district policy concerning fund balance. (**First Reading**) (Public Attachment)

On a motion by Boyer, seconded by Houtz and approved by voice vote, all voting Aye, Item K was approved:

- K. Approved Per Capita Tax Exonerations for 2011. (Listing available for viewing upon request.)

Principal Reports

All reported on activities with end of the year in their schools. Mr. Felty introduced Samantha Shober, new English instructor, to the board.

Superintendent's Report

A. Important Dates:

1. June 5, 2012 – 7:30 p.m. – Baccalaureate
2. June 7, 2012 – 6:30 p.m. – Commencement

- B. Chamber Meeting
- C. Thank you note from Christina Watson

Public Comments – Items On/Off the Agenda

No comments were made.

Old Business

No old business was reported.

New Business

No new business was reported.

Executive Session

The Board met in Executive Session to discuss legal matters.

The Board returned from an Executive Session at 9:09 p.m.

Adjournment

On a motion by Gardener, seconded by Walck and approved by a voice vote, all voting Aye, President Moll adjourned the meeting at 9:10 p.m.

Respectfully submitted

Douglas G. Good
Board Secretary