

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Cafeteria

January 23, 2012

The Regular Board of Education Meeting was called to order by President Moll at 6:05 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Cafeteria with President Moll presiding and leading in the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Souders; and Messrs. Bernard, Gardener, Houtz, Kahl, Mark, and Moll. Absent from the meeting were Mrs. Boyer (*attendance noted) and Mrs. Walck. Also in attendance were the following from the administrative team: Dr. Nilsen, Mr. DuBois, Mr. Felty, Mrs. Bowersox, Mrs. Stauffer, Mrs. Shoemaker, Mr. Gerhart, and Mr. Jancielli; Gwen Boltz, Business Manager; Bob Boltz, Director of Technology; Douglas Good, Board Secretary; a reporter from the Lebanon Daily News; Laura LeBeau of WLBR; and approximately eighty-five staff and community members.

Board President Communications

1. The Board met in Executive Session prior to tonight's meeting, January 23, 2012 at 5:00 p.m. to discuss legal and personnel matters.

Students of the Month

Intermediate School: Natalie Warner & Rashawn Bass (Mrs. Shappell's class)
Middle School: Madison Harnish & James Bidelspach
High School: Kelcee Benzel & Drew Gerberich (Drew was not able to attend and will be recognized in February)

On behalf of the Board, President Moll congratulated the students and parents on their accomplishments.

Student Council Report

Rachel Tyler, Student Council President, reported on the Mini-Raider Thon for 4Diamonds and semester change.

Written Requests to Address the Board

President reported that no decisions have been made on any programs, but all programs will be reviewed in the future.

1. Dave Kirchner – read letters from former students concern of possibly dropping EMT program.
2. Ernie Powell, Department of Health - comments concerning EMT, they have funded textbooks for program.
Souders questioned how many other schools have an EMT program.
Reply – 15 to 20.
3. Dr. Shay – spoke on his experience at ELCO and where it lead him to Saint Joseph Hospital and the ELCO Family Practice and Medical Director for the ambulances.
4. Mike Seifert, Physician Assistant at ELCO Family Practice – read letter from former student.
5. Dan Plumby, 2003 graduate of EMT – read letter from former student.
Souders questioned requirements by State in future.
Kirchner responded with new requirements, hours already being met at ELCO.
6. Jeannine Uhler – ELCO's EMT program – commented on the impact on her life.
7. David Hull – ELCO's EMT program – how program has impacted the world.
8. Howard Kramer _ ELCO EMT program – shared stats on ambulances in area and success of program.
9. Barbara Norton – ELCO EMT program – shared story from her freshman year injury at track.

10. Steve Ginder – ELCO’s EMT program – shared his experiences and where it has led.

Kahl committed to never reduce program.

Public Comments – Items On the Agenda

1. Stacey Marks – spoke on quick response program of Richland Fire Company
2. Dean Bossler – spoke on life experience

*Dr. Nilsen – thanked all EMT’s for their support, shared need for short and long-term options. (*Mrs. Boyer’s attendance noted.)*

Souders – encouraged by attendance in support of program.

On a motion by Houtz seconded by Kahl and approved by voice vote, all voting Aye, the Minutes of 12-05-11 and 01-09-12 were approved.

On a motion by Boyer, seconded by Kahl and approved by voice vote, all voting Aye, the Treasurer’s Report was approved as presented and filed for audit for the month ending 12-31-11.

Presentation from PFM and bond counsel regarding refinance.

Finance Committee - Mrs. Carrie Boyer, Chair

On a motion by Boyer, seconded by Mark and approved by voice vote, all voting Aye, Item A was approved:

- A. Authorized administration to work with PFM and bond counsel to proceed with plans to refinance the 2007 bond issue, establishing a minimum savings of \$140,000 through a negotiated sale during the next sixty days.**

Consent Items (Items discussed 01-09-12) – Mr. Brandon Bernard

On a motion by Bernard, seconded by Boyer and approved by voice vote, all voting Aye, all Consent Items were approved:

Personnel Committee

- A. Approved the following leave requests:

1. Stacy Edris – February 14 through March 14, 2012
2. Christina Watson – February through June 2012 (Intermittent, exact start date TBD)
3. Victoria (Tori) Taylor – April 4 through June 7, 2012

- B. Approved a full-year sabbatical leave to Laura Weaver, 5th grade teacher at the Intermediate School, for the school year of 2012-2013, for professional development.

Curriculum Committee

- A. Approved the 2012-2013 School Calendar. (Public Attachment)
- B. Approved conducting an Internet Safety Survey to students in grades 3-12 at the end of February beginning of March. (Public Attachment)

General Services Committee

- A. Approved the construction of a school garden at the Intermediate School per proposal and diagram. (Public Attachment)

Finance Committee

- A. Approved payment of bills as found listed and attached to the January 9, 2012 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$2,090,038.13
Athletic Fund payments in the amount of	\$21,381.38
Construction Fund payments in the amount of	\$5,477.00
Cafeteria Fund payments in the amount of	\$132,731.22

- B. Approved Budget Transfers. (Board Attachment)
- C. Approved an agreement with Modern Recovery Solutions for collection of delinquent 2010 and 2011 per capita taxes.

Personnel Committee – Mr. Edward Gardener, Chair

Item A

Savings of \$440-470K by not replacing some staff reported by Gardener.

On a motion by Gardener, seconded by Houtz and approved by voice vote, all voting Aye, Item A was approved:

- A. **Approved to amend the Memorandum of Understanding (MOU) with Eastern Lebanon County Education Association concerning an early retirement incentive from a minimum of eight retirements to a minimum of seven retirements from the professional staff.**

On a motion by Gardener, seconded by Mark and approved by voice vote, all voting Aye, Item B was approved:

- B. **Accepted a “Letter of Retirement” from the following professional staff, effective the end of the 2011-2012 school year:**
1. **Cynthia Bohler-Walsh – HS Chemistry**
 2. **David Kirchner – HS EMT/Science**
 3. **Dorothy Noll – HS Technology**
 4. **Michael Seigfried – HS Phys. Ed.**
 5. **David Sheaffer – MS Choral Instructor**
 6. **Dennis Zimmerman – School Psychologist**
 7. **Laura Zimmerman – HS English**

On a motion by Gardener, seconded by Kahl and approved by voice vote, all voting Aye, Item C was approved:

- C. **Accepted a “Letter of Retirement” from the following support staff, effective June 30, 2012:**
1. **Candice Witters - Administrative Assistant to the High School Principal**
 2. **JoAnn Swingholm – Administrative Assistant to the Intermediate School Principal**

On a motion by Gardener, seconded by Mark and approved by voice vote, all voting Aye, Item D was approved:

- D. **Approved one day of “Absence Without Pay” to Holly Serio, elementary music teacher, retroactive to January 12, 2012.**

On a motion by Gardener, seconded by Kahl and approved by voice vote, all voting Aye, Item E was approved:

- E. **Approved the following leave request:**
1. **Donna Kurtz – January 23, 2012 to February 20, 2012**

Item F

Moll questioned housing of district chorus.

Response – staying in hotel.

On a motion by Gardener, seconded by Kahl and approved by voice vote, all voting Aye, Item F was approved:

F. Approved the following trip requests:

1. **Dave Fair and District Chorus participants to travel to and participate in the District Chorus Festival to be held at Northern York High School, January 27 & 28, 2012 (overnight stay for students only – chaperoned by certified teachers w/clearances). (Cost to the district is for the use of a school van only.)**
2. **Approve a trip request to Todd Snook (bowling coach) and *qualifying* members of the bowling team to travel and participate in the State Bowling Tournament to be held March 16-17, 2012, in Pittsburgh, PA. (The cost to the district has been budgeted under playoff costs in the Athletic budget.)**
3. **Approve a trip request to Amy Weddle, FBLA Advisor, and ELCO FBLA qualifying competitors to travel and participate in the PA FBLA State Competition, April 16-18, 2012 in Hershey, PA. (Cost to the district is for use of the school van and the advisors expenses, which have been budgeted through the Business Department.)**

Item G

Souders asked why the increase.

Reply – neighboring district's paying this rate.

On a motion by Gardener, seconded by Mark and approved by voice vote, all voting Aye, Item G was approved:

G. Approved a recommendation to increase the rate for nurse substitutes to \$100 per day.

On a motion by Gardener, seconded by Houtz and approved by voice vote, all voting Aye, Item H was approved:

H. Approved adding the following individuals to the ELCO sub list (pending receipt of all documentation):

1. **Angela Porkka – Instructional Aide**
2. **Richelle Sites, RN – Nurse**
3. **Cathy Beare – Elementary Ed K-6**
4. **Keely Eisenhauer – Social Studies 7-12**

General Services Committee – Mr. Scott Houtz, Chair

On a motion by Houtz, seconded by Mark and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved participating in a cost sharing agreement with Lancaster-Lebanon IU 13 schools for legal assistance in negotiating a natural gas transportation agreement with UGI Utilities – Gas Division. (NOTE: The district's share is estimated to be no more than \$100 and could save us as much as \$3,700.)**

Item B

Boltz – reported on program.

On a motion by Houtz, seconded by Mark and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved a two-year agreement with Comverge, Inc. as Curtailment Service Provider (also known as demand response program) providing income of \$11,016.31 in year one and \$19,315.80 in year two.**

Principal Reports

High School – reported on musical practice has started
Intermediate School – applied for the Keystone Opportunity Grant, and Report Cards
Elementary – Title I meeting reported on, and mid-year assessments
Middle School – 4Sight testing, Mini-thon, and interviews

Superintendent's Report

Item A

*Souders questioned about resubmitting.
Boltz reported volunteers and staff must report in Act 24 form.*

On a motion by Gardener, seconded by Mark and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved revision to Policy #916 – Community, School Volunteers (Second Reading). (Public Attachment)
- B. Recognition of the School Board Directors – by Dr. Nilsen

Dr. Nilsen shared the following dates/information:

- C. Announcements/Events:
 - 1. LLIU 2012 Legislative Breakfast – to be held at IU#13, Monday, March 12, 2012, 7:30 to 9:45 AM
(Information and reservation details will be given at the February 6th Board Meeting or see Gloria Hill.)

Public Comments – Items On/Off the Agenda

No comments made.

Old Business

Mrs. Souders – sabbatical reports from staff requested.

New Business

None reported.

Adjournment

On a motion by Gardener, seconded by Houtz and approved by a voice vote, all voting Aye, President Moll adjourned the meeting at 8:15 p.m.

Respectfully submitted

Douglas G. Good
Board Secretary