

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board Meeting
ELCO High School Library

November 5, 2012

The Committee-of-the-Whole Board of Education Meeting was called to order by President Moll at 6:02 p.m.

The Eastern Lebanon County School Board met in Committee-of-the-Whole Session in the ELCO High School Library with President Moll presiding and leading in the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders, Mrs. Walck; and Messrs. Bernard, Gardener, Houtz, Mark and Moll. Absent from the meeting was Mr. Kahl. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Mr. Gerhart, Mrs. Bowersox, Mrs. Stauffer and Mrs. Shoemaker; Gwen Boltz, Business Manager; Bob Boltz, Director of Technology; Jennifer Haas, High School Asst. Principal; Chris Rada, Middle School Asst. Principal; Douglas Good, Board Secretary; a reporter from the Lebanon Daily News; and one community member.

Board President Communications

1. Conrad Weiser Elementary School Open House

Public Comments – Items On the Agenda

No comments were made.

ACTION ITEMS

Personnel Committee – Mr. Edward Gardener - Chair

Item A – Souders questioned class size.

On a motion by Gardener, seconded by Mark and approved by voice vote, all voting Aye, Item A was approved:

A. Approved a new half-time Reading Specialist position.

On a motion by Gardener, seconded by Houtz and approved by voice vote, all voting Aye, Item B was approved:

B. Approved Devon Duryea as a half-time Reading Specialist at a salary of Master's – Step 2, \$48,954 (prorated for the 2012-2013 school year at \$259.02/day) on a "Temporary Professional" contract, effective on or about November 12, 2012 (pending receipt of all required documentation).

General Services Committee – Mr. Scott Houtz, Chair

On a motion by Houtz, seconded by Boyer and approved by voice vote, all voting Aye, Item A was approved:

A. Accepted a proposal from The Frederick Group of Allentown, PA, to appraise the Myerstown and Schaefferstown Elementary Buildings at a cost of \$5,900.

*Item B – Souders questioned if any other firm does this study.
Answer was none.*

On a motion by Houtz, seconded by Boyer.

Move to accept a proposal from Pennsylvania Economy League to update the enrollment study done in 2007 at a cost of \$9,800. (Board Attachment)

A motion to table was made by Boyer, seconded by Mark and approved by voice vote, all voting Aye, Item B was tabled.

B. Move to accept a proposal from Pennsylvania Economy League to update the enrollment study done in 2007 at a cost of \$9,800. (Board Attachment)

On a motion by Houtz, seconded by Boyer and approved by voice vote, all voting Aye, Item C was approved:

C. Accepted a proposal from Modern Recovery Solutions to collect 2013 school real estate and per capita taxes. (Note: This will move collections from Keystone to MRS in Richland.)

NON-ACTION ITEMS

Personnel Committee – Mr. Edward Gardener, Chair

The Board reviewed and discussed the following:

A. Recommend approval of the following leave requests:

1. Katie Kokan – period of approximately 12 weeks beginning on or about March 4, 2013
2. James Weaver – beginning March 11, 2013 to June 11, 2013
3. Sara Velazquez – period of approximately 8 weeks beginning on or about March 23, 2013
4. Stacy Dieffenbach – period of approximately 6-8 weeks beginning on or about April 8, 2013

B. Request approval to transfer:

1. Donna Heberling *from* substitute *to* cafeteria helper, effective February 1, 2013. (This fills the vacancy created by the retirement of Fay Slike.)

C. Recommend approval to add the following individuals to the sub list:

1. Richard Freed – Phys. Ed.
2. Suzanne Williams, RN – Nurse sub
3. James Lantz – Custodial sub
4. Marjorie Yoder – Custodial sub
5. Lauren Ritchie – Cafeteria, Secretarial, Instructional Aide Sub (café sub retroactive to 10/31/12)
6. Sherrie Behney – Cafeteria sub
7. Candice Kehoe – IU sub, all areas
8. Barbara Vind - IU sub, all areas
9. Shelly Armacost – IU sub, all areas
10. Raymond Squitiere – IU sub, all areas

D. Recommend approval of the 2012-2013 winter sports coaches as follows (pending receipt of required documentation):

Bowling	Var. Head Coach	Michael Rittle
	Var. Vol. Coach	Todd Snook

Curriculum Committee – Mrs. Jadel Souders, Chair

NO ITEMS TO REPORT

General Services Committee – Mr. Scott Houtz, Chair

The Board reviewed and discussed the following:

- A. Request approval to award a contract to _____ to install a new boiler in the ELCO High School at a cost of \$_____. (Bid opening was delayed to November 6, 2012.)

Finance Committee – Mrs. Carrie Boyer, Chair

The Board reviewed and discussed the following:

- A. Recommend approval of payment of bills as found listed and attached to the November 5, 2012 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$2,413,593.80
Construction Fund payments in the amount of	\$0.00
Cafeteria Fund payments in the amount of	\$139,465.94
Debt Service	\$13,218.09

- B. Recommend approval of budget transfers. (Board Attachment)
- C. Request approval to establish the Family Career and Community Leaders of America Club (FCCLA) account for the ELCO High School Activity Fund.

Superintendent's Report

The Board reviewed and discussed the following:

- A. Recommend approval of revisions to Policy 249 – Pupils, Bullying/Cyberbullying (**2nd Reading**). (Public Attachment)
- B. Recommend approval of revisions to Policy 113.3 – Programs, Behavior Support For Students With Disabilities (**1st Reading**). (Public Attachment)
- C. Recommend revision of approved snow make-up day *from* March 28, 2013 *to* March 27, 2013.

Upcoming dates:

- Nov. 8 – Supt. Parent Advisory Council Meeting (quarterly)
 Nov. 12 – Regular Board Of Education Meeting
 Nov. 16 & 17 – Fall Play at HS

Public Comments – Items On/Off the Agenda

Student Council Conference didn't attend this year.

Old Business

No old business was reported.

New Business

PSBA transition, CTC without power this week 2 days, Executive Session for personnel reasons after the meeting.

Adjournment

On a motion by Gardener, seconded by Houtz and approved by a voice vote, all voting Aye, President Moll adjourned the meeting at 6:34 p.m.

Respectfully submitted

Douglas G. Good
Board Secretary