

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting  
ELCO High School Library

November 14, 2011

The Regular Board of Education Meeting was called to order by Vice President Bernard at 6:00 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with Vice President Bernard presiding and leading in the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer (attendance noted in Minutes) and Mrs. Souders; and Messrs. Bernard, Houtz, Kahl, Mark, and Moll. Absent from the meeting was Mr. Gardener and Mr. Ondrusek. Also in attendance were the following from the administrative team: Dr. Nilsen, Mr. DuBois, Mr. Felty, Mrs. Bowersox, and Mr. Gerhart; Gwen Boltz, Business Manager; Stacy Edris, Assistant Business Manager; Douglas Good, Board Secretary; a reporter from the Lebanon Daily News; and eight members from the community.

Board President Communications

1. The Board met in Executive Session following the Committee-of-the-Whole Meeting on November 7, 2011 to discuss personnel and legal matters.

Students of the Month – Presented by Mr. Brandon Bernard

Intermediate School:	Trey Donmoyer & Jazmine Royer (Miss Boyer's Class) <b><i>Mrs. Boyer's attendance noted.</i></b> Jamie Hedden & Matthew Bentz (Mr. Entekin's Class)
Middle School:	Meredith Balsbaugh, Tucker Brown & Amanda Axarlis
High School:	Hannah Bahney & Lucas Heck

Student Council Report

Rachel Tyler, Student Council President, reported on: \$750 was raised from Haunted Hallways, spirit week, Pennies for Patients, and the State conference.

Public Comments – Items On the Agenda

No comments made.

On a motion by Mark, seconded by Houtz and approved by voice vote, all voting Aye, the Minutes of 10-17-11 and 11-07-11 were approved.

On a motion by Moll, seconded by Boyer and approved by voice vote, all voting Aye, the Treasurer's Report was approved as presented and filed for audit for the month ending 10-31-11.

Consent Items (Items discussed 11-07-11) – Mr. Scott Houtz

On a motion by Houtz, seconded by Boyer and approved by voice vote, all voting Aye, ALL Consent Items were approved:

Personnel Committee

- A. Approved an FMLA leave to Allison Ebersole for the period of December 7-13, 2011.
- B. Approved a maternity leave to Sara Faust, elementary Special Ed teacher, beginning approximately December 15, 2011 for a period of approximately six to eight weeks.

C. Approved adding the following individuals to the ELCO sub listing (pending receipt of all documentation):

1. Tammy Sema – Elementary K-6
2. Elizabeth Fraley-Hogg – Social Studies
3. Rebecca Balsbaugh – Agriculture
4. Michelle Hoffman – IU sub, all areas
5. Amy Kreider – IU sub, all areas
6. Timothy Heiniman – IU sub, all areas
7. Brenda Gettle – Cafeteria sub
8. Zina Brimmer – Instructional Aide

D. Approved the following individuals as musical staff for the 2012 Spring musical:

Director – Tara Lutz  
 Choreographer – Katie Kokan  
 Business Manager – Candy Witters  
 Publicity – Candy Witters  
 Costumes – Michelle Baker  
 Set/Stage – Ken Krause, Brian Trupp, Katie Kokan (salary to be split)  
 Orchestra/Choral Director – Dave Fair  
 Orchestra Contractor – Ken Krause  
**Rehearsal Accompanist – TBD**

E. Approved David Hull, Teacher of the Gifted, as the Middle School Quiz Bowl Advisor for the 2011-2012 school year.

Curriculum Committee

A. Approved new courses to begin with the 2012-2013 school term at the ELCO High School (Public Attachment):

1. Technology for Everyday Living
2. Entrepreneurship
3. Advanced Placement World History

General Services Committee

A. Approved a Use of Facilities to the following groups:

1. Millcreek Kids' Theatre Company – use of ELCO Middle School Forum for practices November 17 and possibly November 20, from 6:15 to 8:15 pm, and December 1, 4, and 7 from 6:15 to 8:15 pm (possibly longer on 12/7), and for performances December 9 from 6 to 10 pm and December 10 from 1:00 to 4:00 pm, noting the December 7 use includes a request for the cafeteria as well for a potluck dinner.
2. ELCO Baseball – use of the high school gym/weight room for Open Gym on the following Sunday afternoons from 4:00 to 6:00 pm, January 8, 15, 22, 19, February 5, 12, 19, 26, 2012.
3. ELCO Softball – use of the high school gym/weight room/batting cage for Open Gym on the following Sunday afternoons from 1:00 to 3:30 pm, January 22, 29, February 5, 12, 19, 26, 2012.
4. Myerstown Soccer Club – use of the middle school gym for indoor soccer on the following Sunday afternoons from 1:00 to 6:00 pm, January 8, 15, 22, 29, 2012.
5. Myerstown Soccer Club – use of the high school gym and concession stand for a soccer tournament to be held March 3-4, 2012 from 9:00 am to 6:00 pm on Saturday, and 1:00 to 6:00 pm on Sunday (set up will take place on March 2).
6. Myerstown Soccer Club – use of the middle school road soccer field for soccer games (used only if needed) weekends March – May 2012 (Saturdays 11:00 to 4:00 pm and Sundays 1:00 to 4:00 pm).

Finance Committee

A. Approved payment of bills as found listed and attached to the November 7, 2011 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$2,133,104.41
Cafeteria Fund payments in the amount of	\$81,586.02
Athletic Fund payments in the amount of	\$21,203.54
Construction Fund payments in the amount of	\$0.00

- B. Approved the Middle School and High School Activity Accounts quarter ending September 30, 2011. (Board Attachment)
- C. Approved Budget Transfers. (Board Attachment)
- D. Approved adoption of Resolution #11-14-11-I, levying a tax on earned income and net profits; requiring tax returns; requiring employers to withhold and remit tax; and related provisions. (Board Attachment)

**Personnel Committee – Mr. Jack Kahl, Chair**

*Item XI – A-1*

*Souders - asked if any conference is held closer.*

*Felty responded – 50 credits is needed every year and he receives approximately 15 credits for attending.*

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item A was approved:

*A. Approved the following conferences/field trips:*

- 1. Adam Zurick, athletic trainer, to travel and attend the Eastern Athletic Trainer's Association Annual Meeting and Symposium January 5-8, 2012 in Boston, MA. (The cost to the district is approximately \$1000 and is a budgeted item.)*
- 2. Stacy Dieffenbach, chaperones, and FFA students to travel and attend the PA FFA Association Conference February 11, 2012 at the Harrisburg/Hershey Sheraton Hotel. (This is a budgeted item with costs to the district consisting of advisor's registration and busing of the group.)*

*Item XI – B*

*Bernard – questioned where they will be attending.*

On a motion by Kahl, seconded by Mark and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved a field trip to Mr. Trupp, one adult chaperone, and eight (8) students of the ENN Club to travel to New York City, December 29, 2011. (Cost to the district is for the use of a school van. The group will be traveling by school van to Millburn, NJ where they will then take the train to New York City.)**

*Item XI – C*

*Souders – questioned if a presentation after attendance will be made.*

*Moll & Houtz agreed to a formal board presentation.*

*Regnell – questioned if it is for personal or board enrichment.*

*Moll responded – both.*

On a motion by Kahl, seconded by Mark and approved by voice vote, all voting Aye with one (1) NO vote by Souders, Item C was approved:

- C. Approved a conference request for Scott Houtz and Leon Moll to travel and attend the 2012 NSBA Conference in Boston, MA, April 20-24, 2012. (Cost to the district has been budgeted.)**

*Item XI - D*

*Souders – questioned reason for resignation.*

*Response – job change.*

On a motion by Kahl, seconded by Mark and approved by voice vote, all voting Aye, Item D was approved:

- D. Accepted a “Letter of Resignation” from Mike Dunkle as JH Wrestling Coach for the 2011-2012 winter season effective immediately, with a request to remain as a volunteer coach.**

On a motion by Kahl, seconded by Houtz and approved by voice vote, all voting Aye, Item E was approved:

- E. Approved the following individuals as coaches for the 2011-2012 winter season (one replaces Mike Dunkle, the second was a position previously listed on agenda as TBD):**

- 1. Michael Puglio – JH Wrestling Coach**
- 2. Timothy Knight – JH Wrestling Coach**

Superintendent’s Report

A. Information/Announcements:

1. December 5, 2011 – Re-Organization of the Board
2. Orientation for New School Directors through the LLIU 13 – January 30, 2012 (registrations are due to Gloria Hill by January 12, 2012)
  - Cathie Walck and Leon Moll will be attending

B. PSBA Board Member Recognition

1. Mr. Leon Moll – recognition of 8 years of service from PSBA (2003-2011)

C. Mr. Felty reported on Town Hall meeting November 15 and Death By Chocolate on November 18 & 19.

Public Comments – Items On/Off the Agenda

1. *Betty Bauder – school calendar possibility for next year*
  - *Dr. Nilsen responded – working on printing*

Old Business

No report.

New Business

No report.

Adjournment

On a motion by Houtz, seconded by Souders and approved by a voice vote, all voting Aye, Vice President Bernard adjourned the meeting at 6:41 p.m.

Respectfully submitted

Douglas G. Good  
Board Secretary