

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Library

October 17, 2011

The Regular Board of Education Meeting was called to order by President Gardener at 6:06 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Gardener presiding and leading in the Opening Exercises.

President Gardener introduced Gloria Hill, who served as Recording Secretary for the Regular Board of Education Meeting.

Roll Call

The Recording Secretary called the roll. The following members were present: Mrs. Boyer and Mrs. Souders; Messrs. Bernard, Gardener, Houtz, Kahl, Mark, and Moll. Mr. Ondrusek was in attendance via Skype (with attendance noted in Minutes). Also in attendance were the following from the administrative team: Dr. Nilsen, Mr. DuBois, Mr. Felty, Mrs. Bowersox, Mrs. Stauffer, Mr. Gerhart, Mr. Janicelli, Mrs. Shoemaker and Mr. Boltz; Gwen Boltz, Business Manager; Stacy Edris, Assistant Business Manager; Gloria Hill, Recording Secretary; a reporter from the Lebanon Daily News; seventeen members from the community and one staff member.

Board President Communications

1. An Executive Session was held following the Committee-of-the-Whole Meeting on October 3, 2011 to discuss personnel and student matters.
2. Move to approve a waiver concerning the role of Hartman, Underhill and Brubaker (HUB) in the Earned Income Tax Litigation.

On a motion by Bernard, seconded by Boyer and approved by voice vote all voting Aye, the waiver concerning the role of Hartman, Underhill and Brubaker (HUB) in the Earned Income Tax Litigation was approved.

Approved a waiver concerning the role of Hartman, Underhill and Brubaker (HUB) in the Earned Income Tax Litigation.

Students of the Month – Presented by Mrs. Carrie Boyer

Middle School – Nathanael Hostetter

Amanda Axarlis (not in attendance and will be recognized at a later date)

High School - Jocelyn Stoudt

Matthew Layser

Student Council Report

Jackie Fernsler, Student Council Vice President, reported on: Homecoming Week/Spirit Week activities taking place at the high school this week. Theme for Homecoming is Electric City, with activities taking place each day. Homecoming activities will end with the Homecoming Dance on Saturday, October 22; Haunted Hallways will be held at the high school on Thursday, October 27th; and information was shared regarding raising school spirit from a student council conference that some of the members attended.

Public Comments – Items On the Agenda

No comments made.

On a motion by Boyer, seconded by Kahl and approved by voice vote, all voting Aye, the Minutes of 09-19-11 and 10-03-11 were approved.

On a motion by Moll, seconded by Bernard and approved by voice vote, all voting Aye, the Treasurer's Report was approved as presented and filed for audit for the month ending 09-30-11.

Consent Items (Items discussed 10-03-11) – Mr. Brandon Bernard

On a motion by Bernard, seconded by Mark and approved by voice vote, all voting Aye, ALL Consent Items were approved:

Personnel Committee

- A. Approved a Maternity Leave/FMLA to Amy Shucker, middle school Language Arts teacher, beginning approximately December 16, 2011 to February 20, 2012 (8 week period).
- B. Approved adding the following individuals to the ELCO sub listing (pending receipt of all documentation):
 - 1. Christa Winslow – Elem. Ed. K-6
 - 2. Jennifer Detter – Elem. Ed. K-6
 - 3. Greg Graham – Elem Ed. K-6
 - 4. Patrick McShane – Social Studies
 - 5. Julia Ansel – Mid-Level English 7-9, Mid-Level Citizenship 7-9, ESL
 - 6. Kim Hackman – Instructional Aide/Secretarial
 - 7. Linda Moyer – Instructional Aide/Secretarial
 - 8. Melanie Burkhart – IU sub, all areas
 - 9. Rhiannon Messina-McCoy – IU sub, all areas
 - 10. Gina Mocchi – IU sub, all areas
 - 11. Stephanie Siegel – IU sub, all areas
 - 12. Joshua White – IU sub, all areas
 - 13. Rosemary Jones – IU sub, all areas
 - 14. Rachael Marsh – IU sub, all areas
 - 15. Soleana Silva – IU sub, all areas
 - 16. Gerald Carson – IU sub, all areas
 - 17. David Richardson – IU sub, all areas
- C. Approved the following conferences/field trips:
 - 1. Stacy Dieffenbach and five (5) FFA students to travel and attend the 2011 State Legislative Leadership Conference in Grantville, PA, March 18-20, 2012. (Costs to the district include: \$350 for registration and sub for two days; and fuel for the district van. This is a budgeted item.)
 - 2. David Fair, chaperones and the ELCO High School Chorus, to travel to New York City on April 14, 2012. (There is NO cost to the district.)
 - 3. Paul Dissinger, chaperones and students to travel to Washington, D.C. on April 19, 2012. (The only cost to the district is for a sub.) (Board Attachment)
 - 4. Stacy Dieffenbach and nine (9) FFA students to travel and attend the FFA State Convention at Penn State University, June 12-14, 2012. (Cost to the district is fuel for the district van. This event takes place after school is out of session.)
- D. Approved the following individuals as coaches for the 2011-2012 Winter sports season:

| | | |
|------------------|---|--|
| Boys Basketball | Varsity Head Coach Varsity Asst. Coach JH Asst. Coaches Varsity Vol. Coaches | Brad Conners Darren Bossert Jim Weaver, Charles Gerberich Doug Strickler, Joe Sandoe, Joe Kirsch |
| Girls Basketball | Varsity Head Coach Varsity Asst. Coach JH Asst. Coach Varsity Vol. Coaches | Ashli Shay Brock Hoover Earl Thomas, Jr., Robert Miller Harold Haag, Derek Fulk, Travis Young, Fritz Firestine |
| Bowling | Varsity Head Coach | Todd Snook |

| | | |
|--------------|----------------------|------------------------------|
| Indoor Track | Varsity Vol. Coaches | Darlene Snook, Ross Seaman |
| | Varsity Head Coach | Wyatt Hall |
| | Varsity Asst. Coach | Todd Snook |
| Cheerleading | Varsity Head Coach | Lisa Liskey |
| | Varsity Asst. Coach | Jennifer Reinhart |
| | JH Asst. Coach | Heidi Deitz |
| | Varsity Vol. Coaches | Jennifer George, Sherri Fake |

Curriculum Committee

- A. Approved revisions to the K-2 report card beginning the 2011-2012 school year.

Finance Committee

- A. Approved payment of bills as found listed and attached to the October 3, 2011 Board Agenda in the amounts indicated (Board Attachment):

| | |
|---|----------------|
| General account bills amounting to | \$0.00 |
| Cafeteria account bills amounting to | \$0.00 |
| Athletic account bills amounting to | \$0.00 |
| General account prepaids for September amounting to | \$1,381,441.83 |
| Cafeteria account prepaids for September amounting to | \$100,692.24 |
| Athletic account prepaids for September amounting to | \$19,111.42 |
| General account prepaids for October amounting to | \$0.00 |
| Cafeteria account prepaids for October amounting to | \$0.00 |
| Athletic account prepaids for October amounting to | \$0.00 |
| Construction Funds | \$0.00 |
| Construction Funds prepaid for September | \$0.00 |
| Construction Funds prepaid for October | \$0.00 |

Personnel Committee – Mr. Jack Kahl, Chair

Item XI - A

Kahl – questioned changing the position status of the Assistant Director of Buildings and Ground from Non-Exempt to Exempt.

Boltz – stated this couldn't be changed due to Fair Labor Standards.

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved employment of Douglas Dresch as Assistant Director of Buildings and Grounds, at a salary of \$20.35/per hr., effective October 31, 2011 (pending receipt of all documentation). (This is for the vacancy created by the resignation of Jason Hill.)

Item XI – B

Kahl – commented would like to make position status Exempt if possible.

Boltz – again stated this couldn't be changed due to Fair Labor Standards.

On a motion by Kahl, seconded by Houtz and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved employment of Vincent G. Whitman as a full-time Technology Support Specialist, at a salary of \$21.25/per hr., effective when transition can be made without affecting classroom instruction. (He is currently subbing for a maternity leave.) (This is for the vacancy created by the resignation of Scott Stoltzfoos.)

On a motion by Kahl, seconded by Houtz.

- C. Approve the following individuals as coaches for the 2011-2012 Winter sports season:

| | | |
|-----------|----------------------|---|
| Wrestling | Varsity Head Coach | Chad Miller |
| | Varsity Asst. Coach | Derek Thomas |
| | JH Asst. Coaches | Mike Dunkle, 2 nd Asst. TBD |
| | Varsity Vol. Coaches | Bob Martin, Nelson Alleman, Vinny LaSelva |

Item XI - C

Souders – clarification on motion of all wrestling coaches was asked. Would like the motion amended to separate head coach position for separate motion and approval.

A motion was made by Kahl to separate head varsity coach from original motion, seconded by Houtz and approved by voice vote, all voting Aye, original motion was amended to read:

Approve Chad Miller as Wrestling Varsity Head Coach for the 2011-2012 winter sports season.

On a motion by Kahl, seconded by Houtz and approved by voice vote, with six (6) Aye votes and two (2) NO votes by Souders and Kahl, the amended motion was approved:

Approved Chad Miller as Wrestling Varsity Head Coach for the 2011-2012 winter sports season.

On a motion by Kahl, seconded by Houtz and approved by voice vote, all voting Aye, Item C was approved as amended:

C. Approved the following individuals as coaches for the 2011-2012 Winter sports season:

| | | |
|-----------|----------------------|---|
| Wrestling | Varsity Asst. Coach | Derek Thomas |
| | JH Asst. Coaches | Mike Dunkle, 2 nd Asst. TBD |
| | Varsity Vol. Coaches | Bob Martin, Nelson Alleman, Vinny LaSelva |

On a motion by Kahl, seconded by Moll and approved by voice vote, all voting Aye, Item D was approved:

D. Approved adding the following individuals as substitutes (pending receipt of all documentation):

- 1. Heidi Vaitl – ELCO sub, English 7-12**
- 2. Bobbie Yoder, LPN – ELCO sub, Nurse Aide**

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item E was approved:

E. Moved to appoint Mr. Michael Gerhart as Middle School Principal of the ELCO School District, effective July 1, 2012 at a starting salary of \$85,500 with an additional \$3,200 for the ELCO School District Cyber School responsibilities. Total starting salary will be \$88,700.

Dr. Nilsen congratulated Mr. Gerhart and informed those in attendance of the unanimous recommendation to name Mr. Gerhart as the Middle School Principal effective July 1, 2012.

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item F was approved:

F. Accepted a “Letter of Retirement” from Dr. Richard D. Nilsen, Superintendent, effective June 30, 2012. (Board Attachment)

Mr. Gardener thanked Dr. Nilsen for his offer to help the board in transition for his replacement.

General Services Committee – Mrs. Carrie Boyer, Chair

On a motion by Boyer, seconded by Houtz and approved by voice vote, all voting Aye, Item A was approved:

A. Granted approval to the Football Boosters to place a storage shed in the stadium as outlined and recommended by the General Services Committee, provided all costs associated with the purchase and placement of the shed are paid by the Football Boosters and all required municipal approvals are obtained prior to placement of the shed.

Superintendent's Report

On a motion by Bernard, seconded by Houtz and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved revisions to district policy, Local Board Operations - #005 Organization (**2nd Reading**). (Public Attachment)

Dr. Nilsen reported on the following:

- B. Update on High School Athletic Procedures

Ed Felty – page 21 in the Athletic Policy book will be revised and take effect with the winter season of 2011.

Jack Kahl – would like to revise the policy book to be more uniform for the future.

Leon Moll – investigation period to be adjusted in policy book so that it is uniform.

- C. Strategic Plan Committees

Mid-year Strategic Plan will be approved at the November 7, 2011 meeting. Dr. Nilsen thanked Mrs. Bowersox for her help and also informed the Board that three (3) members will be asked to serve on this committee. Mr. Moll, Mr. Bernard, and Mrs. Souders were asked and agreed to serve on committee. The committee will meet on November 3, 2011.

Mr. Ondrusek's attendance noted at 6:33 p.m., via Skype.

Public Comments – Items On/Off the Agenda

1. Len Schott, Jackson Twp. – expressed concern of students who cannot read cursive writing.
2. *Jadell Souders, response – ELCO students learn cursive writing in 2nd grade.*
3. Melissa Newmaster – agreed with Mr. Schott's concern. She feels that some teachers focus on cursive writing, others do not. Commented on concern with student's ability to sign name on documents. She recommends warning teachers in the upper grades that students cannot read cursive.
4. *Jadell Souders, response – possibly change when cursive writing is taught.*
5. Melissa Newmaster – question if Secretary taking Minutes is new.
6. *Ed Gardener, response – No, she is filling in for Board Secretary, Douglas Good, who was absent due to medical procedure.*
7. Melissa Newmaster – explanation wanted regarding waiver approved from HUB regarding EIT litigation. Gwen Boltz responded to question.
8. Bevan Allen – transportation issues involving bullying of students, inappropriate music stations played on bus, no assigned seating, driver has no control, and who has authority of drivers.
9. *Ed Gardener, response – suggested talking after meeting to Carrie Boyer and Stacy Edris.*

Old Business

No report.

New Business

Brandon Bernard announced meeting to be held Wednesday, October 19, 2011 at 6:30 p.m. at the Cedar Crest Middle School where information will be presented on the Earned Income Tax collection.

Adjournment

On a motion by Kahl, seconded by Moll and approved by a voice vote, all voting Aye, President Gardener adjourned the meeting at 6:45 p.m.

Executive Session

An Executive Session was held following the Regular Board of Education Meeting to discuss student and personnel matters.

Respectfully submitted

Carrie Boyer
Assistant Board Secretary