

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Board of Education
Committee-of-the-Whole Meeting

ELCO Senior High School Library

September 12, 2011

6:07 p.m.

The Committee-of-the-Whole Meeting was called to order by President Ed Gardener at 6:07 p.m.

The Eastern Lebanon County School Board met in a Committee-of-the-Whole session in the ELCO High School Library with President Gardener presiding and leading in the Opening Exercises.

Roll Call

The secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders; Messrs. Bernard, Gardener, Houtz, Kahl, Mark, and Moll. Absent from the meeting was Mr. Ondrusek. Also in attendance were the following from the administrative team: Dr. Nilsen, Mr. DuBois, Mr. Felty, and Mrs. Stauffer; Gwen Boltz, Business Manager; Bob Boltz, Technology Director; Stacy Edris, Assistant Business Manager; Douglas Good, Board Secretary; a reporter from the Lebanon Daily News; one staff member; and five community members.

Board President Communications

1. Survey from State Senate
2. Thank You from teachers

Public Comments – Items On the Agenda

No comments made.

ACTION ITEMS

Personnel Committee – Mr. Jack Kahl, Chair

On a motion by Kahl, seconded by Mark and approved by voice vote all voting Aye, Item A was approved:

- A. **Accepted a “Letter of Resignation” from Dawn Lawrence, part-time cafeteria worker, retro-active to September 1, 2011.**

On a motion by Kahl, seconded by Houtz and approved by voice vote all voting Aye, Item B was approved:

- B. **Accepted a “Letter of Resignation” from Jason Hill, Assistant Director of Buildings and Grounds, effective September 23, 2011.**

On a motion by Kahl, seconded by Boyer and approved by voice vote all voting Aye, Item C was approved:

- C. **Approved employment to the following individuals (subject to assignment) retroactive to August 24, 2011 (Board Attachment):**

1. **Mollie Donghia – as a part-time (.6) Special Ed teacher at a salary of Bachelor’s - Step 1 (pro-rated) on a “Temporary Professional Contract” beginning the 2011-2012 school term. (New position)**

2. **Tina Ulrey – as a part-time (.6) Special Ed teacher (sharing position with Doug Bohannon) at a salary of Masters’ – Step 6 (pro-rated) on a “Professional Contract”, beginning the 2011-2012 school term.**

On a motion by Kahl, seconded by Mark and approved by voice vote all voting Aye, Item D was approved:

- D. Approved employment of Vincent Whitman, as a long-term substitute teacher for the maternity leave of Holly Serio (elementary Music teacher), for the period of approximately 12 weeks, beginning approximately September 20, 2011, at a salary of Bachelors’ – Step 1 (prorated to \$221.98/day). (Board Attachment)**

On a motion by Kahl, seconded by Boyer and approved by voice vote all voting Aye, Item E was approved:

- E. Approved MOU (Memo of Understanding) regarding K-5 Team Leaders.**

Item F – Boyer questioned selection process.

On a motion by Kahl, seconded by Boyer and approved by voice vote all voting Aye, Item F was approved:

- F. Approved the 2011-2012 K-5 Team Leaders:**

Teacher	Department
Ruthanne Gray, Michelle Zurick	Kindergarten
Ashley Arnold, Kristi McDonnell	1 st Grade
Connie Knauss, Jane Gruber	2 nd Grade
Erin Attivo, Nan Gift	3 rd Grade
Kristi Fields, Nick Wright	4 th Grade
Gretchen Miller, Kathy Shappell	5 th Grade
Jeremy Sweigart	Elementary – Special Ed
Michael Stauffer	Elementary – Instr. Music

On a motion by Kahl, seconded by Houtz and approved by voice vote all voting Aye, Item G was approved:

- G. Approved the following individuals as coaches for the fall 2011 sports season:**

- 1. Katie Lamm – JHJV Boys Soccer Coach**
- 2. Ashley Keath - Volunteer Field Hockey Coach**
- 3. Margaret Taylor – Volunteer Field Hockey Coach**
- 4. Mollie Donghia – Volunteer Cross Country Coach**

On a motion by Kahl, seconded by Houtz and approved by voice vote all voting Aye, Item H was approved:

- H. Approved the following individuals for extra-curricular positions for the 2011-2012 school year as listed:**

Drill Instructors (3)

Craig DeVore (50%)

Kris Miller (25%)

David Fair (25%)

Marching Instructors (3)

Geoffrey Harman (15%)

Jeremy Ulrich (25%)

Charles Troxel (60%)

National Honor Society Advisor

Laura Zimmerman

Curriculum Committee – Mrs. Jadell Souders, Chair

On a motion by Souders, seconded by Kahl and approved by voice vote all voting Aye, Item A was approved:

A. Approved request to remove from the table, motion tabled on June 20, 2011:

Request approval to survey 6th grade students of the ELCO Middle School for the Pennsylvania Youth Survey per selection from Pennsylvania Commission on Crime and Delinquency, in the fall of 2011.

Item B: Souders - concerned with 6th graders and questions asked and recent other survey conducted.

Kahl – felt current students can handle questions.

Houtz – questioned putting thoughts in student's minds.

Boyer – possible talk at home as a result of testing.

Question if ELCO receives results and if parents can opt their child out of testing.

On a motion by Souders, seconded by Mark and approved by voice vote all voting Aye, with one (1) NO vote by Souders, Item B was approved:

B. Approved request to survey 6th grade students of the ELCO Middle School for the Pennsylvania Youth Survey per selection from Pennsylvania Commission on Crime and Delinquency in the fall of 2011. (Public Attachment)

Item C: Bernard - questioned how PDE handles request.

On a motion by Souders, seconded by Kahl and approved by voice vote all voting Aye, Item C was approved:

C. Approved authorization to the Superintendent to request from PDE a two-day waiver from the 180 student day attendance rule because of government directed, September 8 & 9, 2011, emergency days.

Item D: Moll - questioned if State will respond and if students will be penalized if family had plans.

On a motion by Souders, seconded by Boyer and approved by voice vote all voting Aye, Item D was approved:

D. Approved a revision to the 2011-2012 student calendar to now have October 10 & 11, 2011 as makeup days for September 8 & 9, 2011, if PDE does not waive the 180 student day attendance rule.

Non-Action Items

Personnel Committee – Mr. Jack Kahl, Chair

The Board reviewed and discussed the following:

A. Recommend approval adding the following individuals to the ELCO sub listing (pending receipt of all documentation):

1. Jason Burt – Elementary K-6
2. Chelsea Kohler – Elementary K-6
3. Shane Shaffer – Technology Ed K-12
4. Lorca Beebe-Diaz – IU sub, All Areas
5. Ashli Breiner – IU sub, All Areas
6. R. Brian Good – IU sub, All Areas
7. James Longenecker – IU sub, All Areas
8. Carol Pilz - IU sub, All Areas
9. Glenda Poole – IU sub, All Areas
10. Jennifer Porter – IU sub, All Areas
11. Laurale Royer – IU sub, All Areas

- 12. Kim Umbrell – IU sub, All Areas
- 13. Francis Wetzler – IU sub, All areas

- B. Recommend approval for a conference/field trip request from David Fair and Juliette DeVore, Student Council Advisors, and student council reps from the High School and Middle School, to travel and attend the State Student Council Conference. The conference will be held at Altoona High School, Altoona, PA, November 10-12, 2011. (This is a budgeted item. Cost to the district include van fuel and lodging for advisors.)

Finance Committee – Mr. Leon Moll, Chair

The Board reviewed and discussed the following:

- A. Approve payment of bills as found listed and attached to the September 12, 2011 Board Agenda in the amounts indicated (Board Attachment):

General account bills amounting to	\$447,684.89
Cafeteria account bills amounting to	\$0.00
Athletic account bills amounting to	\$0.00
General account prepaids for August amounting to	\$1,558,919.69
Cafeteria account prepaids for August amounting to	\$49,195.28
Athletic account prepaids for August amounting to	\$29,783.96
General account prepaids for September amounting to	\$373,863.52
Cafeteria account prepaids for September amounting to	\$545.00
Athletic account prepaids for September amounting to	\$0.00
Construction Funds	\$0.00
Construction Funds prepaid for August	\$8,404.26
Construction Funds prepaid for September	\$0.00

Superintendent's Report

The Board reviewed and discussed the following:

- A. Recommend approval of the ELCO Admin Goals for the 2011-2012 school year.
- B. Recommend approval of revisions to district policy, Pupils - #202 Eligibility of Nonresident Students (**2nd Reading**). (Public Attachment)

Dr. Nilsen commented on the following:

- C. Information/Announcements

- 1. Letter of Compliance from PDE regarding the Individuals with Disabilities Education Act (IDEA).
"The Department commends your LEA for the hard work being done to deliver high quality programs to students with disabilities."
- 2. Good opening of school
- 3. Reschedule of activities in school
- 4. Busing issues as a result of flooding

Public Comments – Items On/Off the Agenda

- 1. Cathie Walck – questioned regarding calendar not printed; possibly sponsors for printing; and cost of printing.

Old Business

No report.

New Business

1. Mrs. Souders – questioned savings on four-day summer workweek.
2. Mrs. Souders – PSSA results for several years.

Adjournment

On a motion by Boyer, seconded by Houtz and approved by voice vote, all voting Aye, the Committee-of-the-Whole Meeting was adjourned at 6:47 p.m. by President Gardener.

Executive Session

An Executive Session was held following the Committee-of-the-Whole Board Meeting to discuss personnel matters.

Respectfully submitted,

Douglas G. Good, Board Secretary