

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting  
ELCO High School Library

August 8, 2011

The Regular Board of Education Meeting was called to order by President Gardener at 6:08 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Gardener presiding and leading in the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer; Messrs. Bernard, Gardener, Kahl, Mark, and Moll. Mr. Ondrusek was in attendance via Skype. Absent from the meeting were Mrs. Souders and Mr. Houtz. Also in attendance were the following from the administrative team: Dr. Nilsen, Mr. DuBois, Mrs. Bowersox, Mrs. Stauffer, Mr. Janicelli, Mr. Gerhart, Mrs. Shoemaker and Mr. Boltz; Gwen Boltz, Business Manager; Stacy Edris, Assistant Business Manager; Douglas Good, Board Secretary; a reporter from the Lebanon Daily News; and seven members from the staff and community.

Board President Communications

1. An Executive Session was held on July 15, 2011 at 1:00 p.m. to discuss personnel matters.

Public Comments – Items On the Agenda

1. Len Schott – questions concerning survey.

On a motion by Kahl, seconded by Mark and approved by voice vote, all voting Aye, the Minutes of 06-20-11 were approved.

On a motion by Moll, seconded by Boyer and approved by voice vote, all voting Aye, the Treasurer's Report was approved as presented and filed for audit for the month ending 07-31-11.

Personnel Committee – Mr. Jack Kahl, Chair

On a motion by Kahl, seconded by Mark and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved employment of Zachary Carley, summer maintenance, retroactive to July 18, 2011 at a salary of \$7.51 per hour.

On a motion by Kahl, seconded by Mark and approved by voice vote, all voting Aye, Item B was approved:

- B. Accepted a "Letter of Resignation" from Kristin Heller, elementary teacher, effective August 8, 2011.

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item C was approved:

- C. Accepted a "Letter of Resignation" from Jennifer Gerhart, elementary Special Ed teacher, effective immediately.

On a motion by Kahl, seconded by Mark and approved by voice vote, all voting Aye, Item D was approved:

- D. Accepted a "Letter of Resignation" from Scott Stoltzfoos, Technology Support Specialist, effective August 19, 2011.

On a motion by Kahl, seconded by Mark and approved by voice vote, all voting Aye, Item E was approved:

- E. Approved change of employee status to the following individuals, *subject to assignment*:

1. Jenny Wolgemuth – from part-time 1:1 Aide to full-time Special Ed teacher at a salary of Bachelor's Step 1 on a "Temporary Professional Contract" beginning the 2011-2012 school term. (Replacement for Michelle Whitmoyer who moved into BJ Schaeffer's position.)
2. Tamara Fischer – from substitute teacher to full-time Special Ed teacher (replacing Jennifer Gerhart who has resigned) at a salary of Bachelor's – Step 1 on a "Temporary Professional Contract, beginning the 2011-2012 school term.
3. Michele Barnhart, LPN, from substitute Nurse Aide to part-time Nurse Aide (replacement for Jenny Snyder at Fort Zeller) at a salary of \$11.42 per hour/7.5 hours per day, 189 days per year.
4. Judith Coble, from substitute custodian to part-time custodian (replacement for Joe Brown at High School) at a salary of \$9.73 per hour/4 hours per day, 189 days per year, to begin August 29, 2011. (Note: Acknowledgement of pre-scheduled days off has been noted.)

*Moll questioned concerning part-time status of employees.*

*Item F – Moll questioned job description and sharing position.*

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item F was approved:

F. Approved a new job description – Special Ed Consultant (new position). (Board Attachment)

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item G was approved:

G. Approved MOU (Memo of Understanding) regarding course reimbursement for furloughed teachers. (Board Attachment)

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item H was approved:

H. Approved MOU (Memo of Understanding) regarding recall list for furloughed professional employees in the District. (Board Attachment)

On a motion by Kahl, seconded by Mark and approved by voice vote, all voting Aye, Item I was approved:

I. Approved listing of substitutes for the 2011-2012 school year. (Board Attachment)

*Item J – Moll questioned timing of filling positions not filled.*

On a motion by Kahl, seconded by Moll and approved by voice vote, all voting Aye, Item J was approved:

J. Approved the following individuals as coaches for the fall 2011 sports season:

1. Emily Weiler - Assistant Field Hockey Coach
2. \_\_\_\_\_ - Assistant Field Hockey Coach
3. \_\_\_\_\_ - JH Boys Soccer Coach
4. Wyatt Hall - JH Football Coach (replacing Greg Keener)
5. Caitlyn McKinney – Volunteer Cheerleading Coach

*Item K – Nilsen commented, eliminated four (4) band positions.*

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item K was approved:

K. Approved the following individuals for extra-curricular positions for the 2011-2012 school year as listed:

Odd-18 Director	David Fair
Marching Band Director	Kenneth Krause
Jazz Band Director	Kenneth Krause
Senior Class Advisor	Deanna Ebert
Junior Class Co-Advisors	Jennifer Martin/Paul Dissinger

Sophomore Class Advisor	Emily Ziegler
Freshmen Class Advisor	Alysha Burkholder
Drama Director	Michael O'Neill
Assistant Drama Director/Tickets	Kenneth Krause
Environthon Advisor	Lynn Aponick
FBLA Advisor	Amy Weddle
FFA Advisor	Stacy Dieffenbach
Fitness Center Monitor	Adam Zurick
Graduation Project Coordinator	Kenneth Krause
<b>National Honor Society Advisor</b>	<b>TBA</b>
Quiz Bowl Advisor	Paul Dissinger
Renaissance Coordinator(s)	Kenneth Krause/Tina Kunder
Science Fair Advisor	Todd Dresch
Student Council Advisor	David Fair
TSA Advisor	Kenneth Miller
Yearbook Advisor	Jonathan Bickel
Yearbook Photographer	Kenneth Miller
Behind the Wheel Instructor	James Weaver
Cafeteria Monitors	John Carley (2 lunches)
	Michael Seigfried
	Michael Lucky
	Robert Miller
	Kenneth Miller
Odyessy of the Mind Advisor	Angie Struckmann (3 levels – HS, MS, elem.)

On a motion by Kahl, seconded by Mark and approved by voice vote, all voting Aye, with one (1) abstention from Bernard, Item L was approved:

L. Approved bus drivers for the 2011-2012 school year. (Board Attachment)

*Item M – Nilsen commented, team leaders will be named in September.*

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item M was approved:

M. Approved the 2011-2012 curriculum coordinators:

Teacher	Department
Lynn Aponick	Science
Michael Simmons	Math K-12
Laurie Zimmerman	Language Arts K-12
Robert Miller	Social Studies K-12
Kris Haley-Paul	Fine Arts (Art) K-12
Beth Weidner	Special Education K-12
Heather Gery	Health, Physical Education K-12
Kenneth Miller	Practical Arts (Ind. Arts, Vocational Ag) 6-12
Joyce Wherley	Family & Consumer Science
Amy Weddle	Business Education 6-12
Beverly Henry	Reading K-5
<b>TBD</b>	Elementary Grades K-2
<b>TBD</b>	Intermediate Grades 3-5
Brian Klinger	Music K-12

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item N was approved:

## N. Approved Mentors for the 2011-2012 school year:

<b>Mentor</b>	<b>New Teacher</b>
Kim Sandoe	Margaret Auchenbach – Art @ IS
Michelle Whitmoyer	Jenny Wolgemuth – Special Ed @ MS
Erin Attivo	Tamara Fischer – Special Ed @ IS
Beth Weidner	Robin Anne Kimmey – Special Ed District-Wide (Autistic Support)

Curriculum Committee – Mr. Brandon Bernard, Acting Chair

On a motion by Bernard, seconded by Mark and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved the 2011-2012 student standardized testing schedule. (Board Attachment)

On a motion by Bernard, seconded by Boyer and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved the 2011-2012 Federal Programs (Title I, II, & VI).

On a motion by Bernard, seconded by Mark and approved by voice vote, all voting Aye, Item C was approved:

- C. Approved Terrie Stauffer, Laurie Bowersox, Keith DuBois, Michael Gerhart, Edward Felty, and Michael Janicelli as Attendance Officers for the ELCO School District for the 2011-2012 school year.

On a motion by Bernard, seconded by Moll with a voice vote, all voting NO, request remained Tabled.

- D. Request to remove from the table, motion tabled on June 20, 2011:

*Request approval to survey 6<sup>th</sup> grade students of the ELCO Middle School for the Pennsylvania Youth Survey per selection from Pennsylvania Commission on Crime and Delinquency, in the fall of 2011.*

General Services Committee – Mrs. Carrier Boyer, Chair

*Jack Shirk was introduced to the Board as the new Food Service Director.*

On a motion by Boyer, seconded by Kahl and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved authorization to the Business Manager to solicit bids for supplies and equipment for the 2012-2013 school year and to purchase from state contract or cooperative purchasing programs when it is advantageous to the district to do so.

*Item B – Gardener commented, costs could have been higher and thanked Gwen and George for responding promptly. Response to questions concerning exactly what took place.*

On a motion by Boyer, seconded by Mark and approved by voice vote, all voting Aye, Item B was approved:

- B. Request approved to contract with Spotts Stevens and McCoy for removal of contaminated soil at Schaefferstown Elementary School resulting from the mechanical malfunction this spring, noting estimated costs will be \$18,000. (We are expecting the Underground Storage Tank Indemnification Fund will cover the costs except for the \$5,000 deductible.)

On a motion by Boyer, seconded by Mark and approved by voice vote, all voting Aye, Item C was approved:

- C. Approved a contract for the Transportation of School Pupils with Ephrata Mennonite School for the 2011-2012 school year, at the sum of \$31,888.80, effective August 25, 2011 to June 1, 2012.

*Item D – Mark, what is the status of routes?*

On a motion by Boyer, seconded by Kahl and approved by voice vote, all voting Aye, with one (1) NO vote by Bernard, Item D was approved:

- D. Approved bus routes and stops for the 2011-2012 school year noting they are still being updated and subject to change. (Listing available upon request.)

*Item E – Gardener questioned insurance.*

On a motion by Boyer, seconded by Kahl and approved by voice vote, all voting Aye, Item E was approved:

- E. Approved request to permit Sarah Edmunds, a resident of Conrad Weiser Area School District, to ride Eastern Lebanon County (ELCO) School District vehicles to Linden Hall (212 E. Main Street, Lititz, PA 17543) as long as ELCO has a student attending and needing transportation to Linden Hall and it can be done at no additional expense to the ELCO School District. Pickup and drop-off locations for Sarah must be at an existing bus stop within the ELCO School District boundaries.

On a motion by Boyer, seconded by Kahl and approved by voice vote, all voting Aye, Item F was approved:

F. Approved applications for Use of School Facilities:

1. ELCO Youth Biddy Basketball (sponsored by Myerstown Lions Club) for use of the Intermediate School gym, time clock and storage room, using facility to teach basketball fundamentals to boys K-7<sup>th</sup> grade and hold games beginning October 3, 2011 through April 30, 2012 (Mon.-Fri., 5:15 to 9:00 p.m., Sat., 8:00 a.m. to 9:00 p.m., and Sunday use 1:00 to 6:00 p.m.).
2. ELCO Youth Basketball (sponsored by Myerstown Lions Club) for use of the Intermediate School gym, storage room and score clock for 7<sup>th</sup> & 8<sup>th</sup> Grade Basketball Tournament. 7<sup>th</sup> Grade tournament dates: March 1, 2, 3, 2012 from 4:30 to 10:00 p.m., with makeup dates of March 4, 5, 2012. 8<sup>th</sup> Grade tournament dates: March 8, 9, 10, 2012 from 4:30 to 10:00 p.m., with makeup dates of March 11, 12, 2012. (Approval for possible Sunday use.)

Finance Committee – Mr. Leon Moll, Chair

On a motion by Moll, seconded by Boyer and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved payment of bills as found listed and attached to the August 8, 2011 Board Agenda in the amounts indicated (Board Attachment):

General account bills amounting to	\$0.00
Cafeteria account bills amounting to	\$0.00
Athletic account bills amounting to	\$0.00
General account prepaids for July amounting to	\$1,236,457.70
Cafeteria account prepaids for July amounting to	\$23,314.62
Athletic account prepaids for July amounting to	\$1,233.56
General account prepaids for August amounting to	\$9,404.42
Cafeteria account prepaids for August amounting to	\$0.00
Athletic account prepaids for August amounting to	\$0.00
Construction Funds	\$0.00
Construction Funds prepaid for July	\$17,820.15
Construction Funds prepaid for August	\$0.00

*Item B – Thank you for staff involvement for grant. Questions were made concerning what is funded through grant.*

On a motion by Moll, seconded by Boyer and approved by voice vote, all voting Aye, Item B was approved:

- B. Accepted a grant from the Highmark Foundation (2011 School Challenge Grant) of \$33,706 for P.E. equipment district-wide K-12.

On a motion by Moll, seconded by Kahl and approved by voice vote, all voting Aye, Item C was approved:

C. Approved Middle School and High School Activity Accounts quarter ending June 30, 2011 (Board Attachment).

On a motion by Moll, seconded by Mark and approved by voice vote, all voting Aye, Item D was approved:

D. Approved request of PlanCon K documents from the refinancing of the 2006 bonds.

Superintendent's Report

On a motion by Moll, seconded by Bernard and approved by voice vote, all voting Aye, Item A was approved:

A. Approved a new district policy, Property – #719 Camera Surveillance (**2<sup>nd</sup> Reading**). (Public Attachment)

On a motion by Mark, seconded by Bernard and approved by voice vote, all voting Aye, Item B was approved:

B. Approved revisions to district policy, Programs - #137 Home Education Programs (**2<sup>nd</sup> Reading**). (Public Attachment)

On a motion by Boyer, seconded by Kahl and approved by voice vote, all voting Aye, Item C was approved:

C. Approved revisions to district policy, Operations - #802 School Organization (**2<sup>nd</sup> Reading**). (Public Attachment)

On a motion by Kahl, seconded by Bernard and approved by voice vote, all voting Aye, Item D was approved:

D. Approved revisions to district policy, Pupil - #202 Eligibility of Nonresident Students (**1<sup>st</sup> Reading**). (Public Attachment)

E. Announcements/Information:

1. Vacancies - .6 Special Ed position at Intermediate School and a .6 Special Ed position at Middle School (will need retro-active approval in Sept.); and .5 Special Ed Consultant. ***Applications are due August 9, 2011***
2. Opening of School – All staff report Wednesday, August 24<sup>th</sup>; first day for students, Monday, August 29<sup>th</sup>
3. Transfer of Duties/Assistant Superintendent
4. Student Teacher listing
5. Goals

Public Comments – Items On/Off the Agenda

1. Len Schott – questioned students attending Europe to see history from wars.

Old Business

No report.

New Business

No report.

Adjournment

On a motion by Boyer, seconded by Kahl and approved by a voice vote, all voting Aye, President Gardener adjourned the meeting at 6:59 p.m.

Respectfully submitted

Douglas G. Good  
Board Secretary