

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Library

April 18, 2011

The Regular Board of Education Meeting was called to order by President Gardener at 6:00 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Gardener presiding and leading in the Opening Exercises. A moment of silence was observed in memory of Alyssa Ebersole, a 1st grade student from Fort Zeller Elementary, who died in a car accident on Saturday, April 16, 2011.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer and Mrs. Souders; Messrs. Bernard, Gardener, Houtz, Kahl, Mark, Moll, and Ondrusek (attended via Skype). Also in attendance were the following from the administrative team: Dr. Nilsen, Dr. Grove, Mr. DuBois, Mr. Felty, Mrs. Bowersox, Mrs. Stauffer, and Mrs. Shoemaker; Gwen Boltz, Business Manager; Mr. Janicelli and Mr. Gerhart, Assistant Principals; Bob Boltz, Director of Technology; Douglas Good, Board Secretary; a news reporter from the Lebanon Daily News; and nine (9) members from the community.

Board President Communications

1. An Executive Session was held on April 4, 2011 following the Committee-of-the-Whole session, and also April 18, 2011 at 5:00 p.m. to discuss personnel matters.

Students of the Month – Presented by Mr. Scott Houtz

Intermediate School – Katie Fields & Ryan McAllister (Mrs. Shappell's class)

Monica Arnold & Blake Weary (Mrs. Shaak's class)

Middle School – Andria Harpold & Spencer Folk

High School – Emily Krall & Jeremiah Quenzer

Student Council Report

No report.

Public Comments – Items On the Agenda

No comments made.

A presentation was made by Chris Bamber and William McCarty concerning refunding of debt.

Moll made a motion to continue Tabled motion, seconded by Kahl and approved by voice vote, all voting Aye, motion remained Tabled.

Motion to approve Resolution #04-18-11-I authorizing the incurrence of debt. (Resolution will not be available prior to meeting.)

On a motion by Kahl, seconded by Moll, the Minutes of 03-14-11 and 04-04-11 were discussed.

On a motion by Houtz, seconded by Boyer and approved by voice vote, all voting Aye, the Minutes of 03-14-11 were revised to read as follows:

Dr. Nilsen, during superintendent's report, stated that there would be a round-table community discussion on March 21st and a Finance Committee meeting to review the Budget on March 28th at 6:00 p.m.

On a motion by Kahl, seconded by Moll and approved by voice vote, all voting Aye, the Minutes of 03-14-11 and 04-04-11 were approved.

On a motion by Moll, seconded by Mark and approved by voice vote, all voting Aye, the Treasurer's Report was approved as presented and filed for audit for the month ending 03-31-11.

Consent Items (Items discussed 04-04-11) – Mr. Brandon Bernard

Wrestling camp dates were defined. Mrs. Souders questioned the fees for the camps, and Mr. Bernard questioned our plans for the field hockey coach position.

On a motion by Bernard, seconded by Kahl and approved by voice vote, all voting Aye, all Consent Items were approved:

Personnel Committee

- A. Accepted a "Letter of Resignation" from Amanda Templeton as Head Field Hockey Coach effective immediately.
- B. Accepted a "Letter of Retirement" from Eugene (Joe) Brown, part-time custodian, effective June 8, 2011.
- C. Accepted a "Letter of Retirement" from Lois Donley, Food Service Director, effective at the completion of the 2010-2011 school year.
- D. Approved John Snyder as a new bus driver (employed by Brightbill Transp.), pending receipt of clearances.
- E. Approved one (1) day "Absence Without Pay" to Donna Ansel, high school cafeteria employee, for April 28, 2011. (Employee is in need of leave to pickup daughter returning from Africa. All personal leave has been exhausted.)
- F. Approved one (1) day "Absence Without Pay" to Joe Kalbach, custodial employee, retroactive to March 25, 2011. (All leave has been exhausted.)
- G. Approved one (1) day "Absence Without Pay" to Tania Bucks, high school 1:1 aide, retroactive to March 28, 2011. (All leave has been exhausted.)
- H. Approved the ELCO Music Department to hold a concert "Bandapalooza" on Thursday, July 21, 2011 at 7:00 p.m., outside the Middle School (or held in MS cafeteria in case of rain). Rehearsals will be held June 21, 28, July 5, 12, 19 from 6:30 to 8:30 p.m. at the Middle School.
- I. Approved adding the following individual to the ELCO sub listing (pending receipt of all documentation):
 - 1. Richard Cleary, IU sub – all areas

Curriculum Committee

- A. Accepted the March 22, 2011 Minutes of the ELCO Agriculture Advisory Committee. (Board Attachment)

General Services Committee

- A. Approved the following sports camps to be held during the summer of 2011:

Sport	Date	Time	Location
Football	June 20 – 23	8:00 AM – 12:00	FB Practice Fields
Boys Soccer	June 27 – 30	8:30 AM – 12:00	Soccer Practice Fields
Girls Soccer	June 27 – 30 (T3 Soccer)	9:00 – 3:00	Soccer Practice Fields
Girls Basketball	June 20 – 23	9:00 AM – 12:00	HS Gym
Boys Basketball	June 13 - 16	9:00 AM – 3:00 PM	HS Gym
Wrestling	July 12, 13, 14	5:30 – 8:00 PM	Wrestling Room
Tennis	June 20-23 or 27 – July 1	6:00 PM – 8:00 PM	Tennis Courts
Baseball	Thursday's in June/July	9:30 – 11:00	Lyle Krall Field

- B. Approved a Use of School Facilities to ELCO Basketball to hold Open Gym on Sunday, May 1, 2011, from 6:00 to 8:00 p.m.

Finance Committee

- A. Approved payment of bills as found listed and attached to the April 4, 2011 Board Agenda in the amounts indicated (Board Attachment):

General account bills amounting to	\$438,451.98
Cafeteria account bills amounting to	\$61,969.29
Athletic account bills amounting to	\$8,386.90
General account prepaids for March amounting to	\$1,026,189.30
Cafeteria account prepaids for March amounting to	\$554.98
Athletic account prepaids for March amounting to	\$987.50
General account prepaids for April amounting to	\$301,629.49
Cafeteria account prepaids for April amounting to	\$34,227.22
Athletic account prepaids for April amounting to	\$3,881.55
Construction Funds	\$31,959.75
Construction Funds prepaid for March	\$471.74
Construction Funds prepaid for April	\$0.00

- B. Approved Budget Transfers (Board Attachment).

Personnel Committee – Mr. Jack Kahl, Chair

On a motion by Kahl, seconded by Mark and approved by voice vote, all voting Aye, Item A was approved:

- A. Moved to adjust Mike Dunkle's Asst. Wrestling Coach 2010-2011 payment to a total of \$2,738.25. (This amount is $\frac{3}{4}$ of the full salary, as at the beginning of the year he shared the position with another coach and when Mr. Dunkle was moved to full Asst. Coach's salary on February 14, 2011, he was only approved 50% of the increase.)**

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved to move Michael Gerhart, Middle School Assistant Principal, from his current 209-day contract to a 219-day contract at a per diem rate.**

Mr. Moll questioned if the approval of this motion would change the classification of this job from a teacher's contract to an Act 93 position.

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item C was approved:

- C. Approved adding a new job description of High School CTC Counselor and Cyber School Coordinator. (Board Attachment)**

On a motion by Kahl, seconded by Mark and approved by voice vote, all voting Aye, Item D was approved:

- D. Approved to move Jennifer Haas, High School Guidance Counselor, from her current 199-day contract to a 209-day contract at a per diem rate, in the position of High School CTC Counselor and Cyber School Coordinator.**

On a motion by Kahl, seconded by Houtz and approved by voice vote, all voting Aye, Item E was approved:

- E. Approved a change in employment status to Denise Weaver, from substitute administrative assistant to full-time administrative assistant to the High School Assistant Principal, retroactive to April 11, 2011, at a salary of \$11.78/hr.**

On a motion by Kahl, seconded by Mark and approved by voice vote, all voting Aye, Item F was approved:

- F. Approved to waive the probationary period for benefits to Denise Weaver, daily substitute since August 2010 (filling in for Judy Strasz who officially retired 4/8/11).**

On a motion by Kahl, seconded by Houtz and approved by voice vote, all voting Aye, Item G was approved:

- G. Approved to add the following individual to the ELCO sub listing (pending receipt of all documentation):**

- 1. Charles Mock, IU sub – all areas**

Curriculum Committee – Mrs. Jadell Souders, Chair

On a motion by Souders, seconded by Boyer and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved the ELCO Virtual Academy to provide an online learning program for students beginning the 2011-2012 school year.**

Mr. Bernard questioned what grades this survey would be distributed to. Mr. Houtz verified that the survey and the rec center would not be school related. Mr. Mark questioned the purpose of the survey. Mr. Moll questioned if we would be obtaining parental input and approval for students to take the survey, and Mr. Gardener questioned the educational purpose of the survey.

On a motion by Souders, seconded by Mark and approved by voice vote, all voting NO, Item B was not approved:

- B. Recommend approval for a Youth Survey from a community member to gather feedback from Jackson Township residents.**

General Services Committee – Mrs. Carrie Boyer, Chair

On a motion by Boyer, seconded by Mark and approved by voice vote, all voting Aye, with one (1) NO vote by Kahl, Item A was approved:

- A. Approved a contract with Samsco Ventures, Inc., 2864 Southwick Drive, Lancaster, PA for management of student transportation at a cost not to exceed \$25,000 for fiscal year 2011-2012.**

On a motion by Boyer, seconded by Bernard and approved by voice vote, all voting Aye, Item B-1 was approved:

- B. Approved of bid awards as follows:**

- 1. Waste Management for trash removal and recycling for the 2011-2012 fiscal year at a cost of \$17,587. (NOTE: There is an option to provide service to Myerstown which is to be determined.)**

On a motion by Boyer, seconded by Houtz and approved by voice vote, all voting Aye, Item B-2 was approved:

- 2. Printing of yearbooks to Herff Jones Yearbooks – with a base bid of \$25,005.**

On a motion by Boyer, seconded by Mark and approved by voice vote, all voting Aye, Item B-3 was approved:

3. *General Custodial Supply Bid Awards for 2011-2012 (Total cost: \$14,042.81) to:*
 - a. *Airgas, 6990A Snowdrift Rd., Allentown, PA 18106, item number 9 at a total cost of \$137.92.*
 - b. *Clean Image Inc., 1407 N. 5th St., Reading, PA 19601, item numbers 4, 5, and 12 at a total cost of \$6,995.84.*
 - c. *CVS Flags, 1139 S. Baldwin Ave., Marion, IN 46953, item number 8 at a total cost of \$247.50.*
 - d. *Penn Valley Chemical, 201 Kriebel Ave., Lansdale, PA 19446, item numbers 1, 2, 6, 11, 13, 14, 15 and 16 at a total cost of \$1,990.66.*
 - e. *XPEDX, 211 House Avenue, Camp Hill, PA 17011, item numbers 3, 7 and 10 at a total cost of \$4,670.89.*

Superintendent's Report

Dr. Nilsen reported on the following:

- A. A special meeting of the Board of School Directors will be held at 6:00 p.m., May 2, 2011 in the high school library for budget matters and general purposes.

Public Comments – Items On/Off the Agenda

1. Len Schott – attachments availability; questions concerning items for custodial supplies; and transportation alignment after tonight's action
2. Ann Gruber – concerning survey requested on tonight's agenda

Old Business

PTO invitation for meet and greet scheduled April 28th at 6:00 p.m. for candidates for school board.

New Business

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved to add **Katie Carter, certified in Chemistry, to the ELCO sub listing.**

A motion by Moll to add motion to agenda was made, seconded by Kahl and approved by voice vote, all voting Aye, motion was added.

Move to authorize Public Financial Management, as financial advisors to the ELCO School District, and Hartman Underhill & Brubaker LLP, as bond counsel to the ELCO School District, to proceed with a financing for the purpose of refunding the General Obligation Bonds, Series of 2006, of the School District, provided such financing shall result in not savings of not less than \$42,000.

On a motion by Moll, seconded by Kahl and approved by voice vote, all voting Aye, Item B was approved:

- B. *Moved to authorize Public Financial Management, as financial advisors to the ELCO School District, and Hartman Underhill & Brubaker LLP, as bond counsel to the ELCO School District, to proceed with a financing for the purpose of refunding the General Obligation Bonds, Series of 2006, of the School District, provided such financing shall result in not savings of not less than \$42,000.*

Terrie Stauffer and Leon Moll were requested to give a report from conferences they attended by Mrs. Souders.

Adjournment

On a motion by Ondrusek, seconded by Boyer and approved by a voice vote, all voting Aye, President Gardener adjourned the meeting at 6:52 p.m.

Executive Session

An Executive Session was held following the Regular Board of Education Meeting to discuss legal matters and negotiations.

Respectfully submitted

Douglas G. Good
Board Secretary