

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Board of Education  
Committee-of-the-Whole Meeting

ELCO Senior High School Library

April 4, 2011

6:11 p.m.

The Committee-of-the-Whole Meeting was called to order by President Ed Gardener at 6:11 p.m.

The Eastern Lebanon County School Board met in a Committee-of-the-Whole session in the ELCO High School Library with President Gardener presiding and leading in the Opening Exercises.

Roll Call

The secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders; Messrs. Bernard, Gardener, Houtz, Kahl, Mark, Moll, and Ondrusek (by Skype noted). Also in attendance were the following from the administrative team: Dr. Nilsen, Dr. Grove, Mr. DuBois, Mr. Felty and Mr. Gerhart; Gwen Boltz, Business Manager; Bob Boltz, Technology Director; Stacy Edris, Assistant Business Manager; Douglas Good, Board Secretary; a reporter from the Lebanon Daily News; four faculty members; and eleven community members.

Board President Communications

1. The Board met in Executive Session on Monday, March 28, 2011 for personnel matters.
2. The Intermediate School PTO extended an invitation to the candidates running for School Board to attend their next meeting.
3. The article from the Lebanon Daily News – Board overzealous for budget concerns should have only been Committee members to prevent a quorum of the Board.

Public Comments – Items On the Agenda

No comments made.

Presentation by Scott Shearer and Bill McCarty

*Motion to proceed with \_\_\_\_\_ (bank loan or bond issue) to refund the remaining 2006 bond issue. (NOTE: Information will be completed as soon as it becomes available on Monday, April 4.)*

Gardener made a motion to Table item until April 18, 2011, seconded by Boyer and approved by a voice vote all voting Aye, the Motion was Tabled.

**ACTION ITEMS**

**Personnel Committee – Mr. Jack Kahl, Chair**

On a motion by Kahl, seconded by Houtz and approved by voice vote all voting Aye, Item A was approved:

- A. Approved transfer of Lisa Smith from Central Registration/HS Library Secretary to Accounts Payable/Receivable retroactive to April 1, 2011 at a rate of \$11.95/hour.**

On a motion by Kahl, seconded by Mark and approved by voice vote all voting Aye, Item B was approved:

- B. Accepted a “Letter of Resignation” from Pamela Willeman, Nurse Aide at the Middle School, effective April 8, 2011.**

On a motion by Kahl, seconded by Houtz and approved by voice vote all voting Aye, Item C was approved:

- C. Approved a change in employee status to Beth Quenzer, Furloughed/Sub, to full-time Nurse’s Aide at the Middle School replacing Pamela Willeman, effective April 11, 2011 at a rate of \$16.70/hour.**

**General Services Committee – Mrs. Carrie Boyer, Chair**

On a motion by Boyer, seconded by Mark and approved by voice vote all voting Aye, Item A was approved:

- A. Rejected bids received and opened March 24, 2011 for printing of the high school yearbook.**

**Finance Committee – Mr. Leon Moll, Chair**

On a motion by Moll, seconded by Boyer and approved by Roll Call vote of 9 Ayes – 0 No votes, Item A was approved:

- A. Approved the Lancaster-Lebanon IU 13 Budget for fiscal year July 1, 2011 to June 30, 2012. (Roll Call vote) (Board Attachment)**

**Non-Action Items**

**Personnel Committee – Mr. Jack Kahl, Chair**

The Board reviewed and discussed the following:

***Motion H was designated to be placed on the agenda of April 18, 2011 as a Non-Consent item.***

- A. Recommend approval to accept a “Letter of Resignation” from Amanda Templeton as Head Field Hockey Coach effective immediately.
- B. Recommend approval to accept a “Letter of Retirement” from Eugene (Joe) Brown, part-time custodian, effective June 8, 2011.
- C. Recommend approval to accept a “Letter of Retirement” from Lois Donley, Food Service Director, effective at the completion of the 2010-2011 school year.
- D. Recommend approval of John Snyder as a new bus driver (employed by Brightbill Transp.), pending receipt of clearances.
- E. Recommend approval of one (1) day “Absence Without Pay” to Donna Ansel, high school cafeteria employee, for April 28, 2011. (Employee is in need of leave to pickup daughter returning from Africa. All personal leave has been exhausted.)
- F. Recommend approval of one (1) day “Absence Without Pay” to Joe Kalbach, custodial employee, retroactive to March 25, 2011. (All leave has been exhausted.)
- G. Recommend approval of one (1) day “Absence Without Pay” to Tania Bucks, high school 1:1 aide, retroactive to March 28, 2011. (All leave has been exhausted.)

- H. Request approval for ELCO Music Department to hold a summer program for instrumental lessons for our elementary students in the Middle School band room. (There is no cost to the district.)**
- I. Request approval for the ELCO Music Department to hold a concert “Bandapalooza” on Thursday, July 21, 2011 at 7:00 p.m., outside the Middle School (or held in MS cafeteria in case of rain). Rehearsals will be held June 21, 28, July 5, 12, 19 from 6:30 to 8:30 p.m. at the Middle School.
- J. Recommend approval to add the following individuals to the ELCO sub listing (pending receipt of all documentation):
1. Richard Cleary, IU sub – all areas

Curriculum Committee – Mrs. Jadell Souders, Chair

The Board reviewed and discussed the following:

- A. Recommend approval to accept the March 22, 2011 Minutes of the ELCO Agriculture Advisory Committee. (Board Attachment)

General Services Committee – Mrs. Carrie Boyer, Chair

The Board reviewed and discussed the following:

***Motions C & D were designated to be placed on the agenda of April 18, 2011 as Non-Consent items.***

- A. Request approval of the following sports camps to be held during the summer of 2011:

<b>Sport</b>	<b>Date</b>	<b>Time</b>	<b>Location</b>
Football	June 20 – 23	8:00 AM – 12:00	FB Practice Fields
Boys Soccer	June 27 – 30	8:30 AM – 12:00	Soccer Practice Fields
Girls Soccer	June 27 – 30 (T3 Soccer)	9:00 – 3:00	Soccer Practice Fields
Girls Basketball	June 20 – 23	9:00 AM – 12:00	HS Gym
Boys Basketball	June 13 - 16	9:00 AM – 3:00 PM	HS Gym
Wrestling			Wrestling Room
Tennis	June 20-23 or 27 – July 1	6:00 PM – 8:00 PM	Tennis Courts
Baseball	Thursday's in June/July	9:30 – 11:00	Lyle Krall Field

- B. Recommend approval of a Use of School Facilities to ELCO Basketball to hold Open Gym on Sunday, May 1, 2011, from 6:00 to 8:00 p.m.
- C. Request approval of a contract with Samsco Ventures, Inc., 2864 Southwick Drive, Lancaster, PA for management of student transportation at a cost not to exceed \$25,000 for fiscal year 2011-2012.**
- D. Request approval of bid awards as follows (final bid information will be posted as it becomes available prior to April 18, 2011 and will be a Non-Consent item):**
1. **Waste Management for trash removal and recycling for the 2011-2012 fiscal year at a cost of \$17,587. (NOTE: There is an option to provide service to Myerstown which is to be determined.)**
  2. \_\_\_\_\_ - printing of yearbooks
  3. \_\_\_\_\_ - custodial supplies

Finance Committee – Mr. Leon Moll, Chair

The Board reviewed and discussed the following:

- A. Request approval of payment of bills as found listed and attached to the April 4, 2011 Board Agenda in the amounts indicated (Board Attachment):

General account bills amounting to	\$438,451.98
Cafeteria account bills amounting to	\$61,969.29
Athletic account bills amounting to	\$8,386.90
General account prepaids for March amounting to	\$1,026,189.30
Cafeteria account prepaids for March amounting to	\$554.98
Athletic account prepaids for March amounting to	\$987.50
General account prepaids for April amounting to	\$301,629.49
Cafeteria account prepaids for April amounting to	\$34,227.22
Athletic account prepaids for April amounting to	\$3,881.55
Construction Funds	\$31,959.75
Construction Funds prepaid for March	\$471.74
Construction Funds prepaid for April	\$0.00

- B. Request approval of Budget Transfers (Board Attachment).

Superintendent's Report

Dr. Nilsen informed the Board on the following:

1. LLIU Annual Convention – Wednesday, April 13, 2011 hosted by the Lampeter-Strasburg School District (those attending talk to Dr. Nilsen regarding transportation and departure time).
2. The next Board Meeting is April 18, 2011.

Public Comments – Items On/Off the Agenda

1. Sherri Burkhart - invited members to assembly for students by Suzuki Strings of Lebanon to be held at the ELCO Middle School on April 15, 2011 at 9:30 a.m., and in the afternoon at the ELCO Intermediate School at 1:30 p.m.
2. Tom Newmaster - question concerning transportation
3. Howard Kramer – question concerning transportation management
4. Jamie Wolgemuth – refinancing comments concerning amounts; and lead status for Myerstown

Old Business

1. Mrs. Souders question – who is responsible for advertising meetings? Dr. Nilsen responded, he is.
2. One member from the community was present at the March 28, 2011 meeting.

New Business

1. Mrs. Souders – questioned concerning tattoos and piercing policy. Will be asked of solicitor.
2. Mrs. Boyer – fee schedule will be addressed by Board members in the next four days. Will be voted on April 18, 2011.
3. Draft Minutes be posted by Thursday for Board and public review.
4. Committee Meeting agendas be posted for public.
5. Lead paint good report – looking at option for problem areas.

Adjournment

On a motion by Kahl, seconded by Houtz and approved by voice vote, all voting Aye, the Committee-of-the-Whole Meeting was adjourned at 7:12 p.m. by President Gardener.

Executive Session

An Executive Session was held following the Committee-of-the-Whole Board Meeting to discuss personnel matters.

Respectfully submitted,

Douglas G. Good, Board Secretary