

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Library

February 14, 2011

The Regular Board of Education Meeting was called to order by President Gardener at 6:09 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Gardener presiding and leading in the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Souders; Messrs. Bernard, Gardener, Houtz, Kahl, Mark, Moll, and Ondrusek. Absent from the meeting was Mrs. Boyer. Also in attendance were the following from the administrative team: Dr. Nilsen, Dr. Grove, Mr. DuBois, Mr. Felty, Mrs. Bowersox, Mrs. Stauffer, and Mrs. Shoemaker; Gwen Boltz, Business Manager; Douglas Good, Board Secretary; a news reporter from the Lebanon Daily News; and four (4) members from the community.

Board President Communications

1. An Executive Session was held on February 7, 2011 following the Committee-of-the-Whole session to discuss legal and personnel matters, and before the meeting tonight.

Students of the Month – Presented by Mr. Raymond Ondrusek

Intermediate School – Bethany Hartmoyer & Joseph Martin (Mrs. Hibshman’s class)
Adler Brown & Macey Brown (Mr. Longenecker’s class)
Middle School – Claire Shaak & Jonathan Miranda
High School – Nicole Schneider & Brian Myer

Student Council Report

Abbie Heckman, High School Student Council rep, reported on the following: officers for Student Council for next year runnings, district conference, fundraiser, and talent show.

Public Comments – Items On the Agenda

No comments made.

On a motion by Ondrusek, seconded by Bernard and approved by voice vote, all voting Aye, the Minutes of 01-10-11 (as amended) and 02-07-11 were approved.

On a motion by Moll, seconded by Kahl and approved by voice vote, all voting Aye, the Treasurer’s Report was approved as presented and filed for audit for the month ending 01-31-11.

Consent Items (Items discussed 02-07-11) – Mr. Brandon Bernard

On a motion by Bernard, seconded by Ondrusek and approved by voice vote, all voting Aye, all Consent Items were approved:

Personnel Committee

- A. Accepted a request to extend the child rearing/maternity leave of Jennifer Gerhart, Intermediate School Special Ed. teacher, for the remainder of the 2010-2011 school term.

- B. Approved extending the “Letter of Temporary Employment” of Tamara Fischer, long-term sub for Jennifer Gerhart, for the remainder of the 2010-2011 school term.
- C. Approved employment of Katherine Geare as a short-term sub for High School Spanish (replacing Sara Velazquez on maternity leave) for a period of approximately eight weeks, beginning approximately March 24, 2011, pending receipt of certification from PDE. Salary will be the daily sub rate of \$100/day, no benefits. (This is determined by the number of days of assignment.)
- D. Accepted a “Letter of Resignation” from Holly Serio as Rehearsal Pianist for the High School Spring Musical, effective immediately.
- E. Accepted a “Letter of Resignation” from Bill Wargo, Accounts Payable Coordinator, effective February 25, 2011.
- F. Approved adding the following individuals to the ELCO sub listing (pending receipt of all documentation):
 - 1. Kelsey Mohn, ELCO sub – Elementary K-6
 - 2. Ashlee Esser, ELCO sub – Elementary K-6
 - 3. Rebekah Hower, ELCO sub – Elementary K-6
 - 4. Alicia Land, ELCO sub – Elem. K-6, Special Ed. N-12
 - 5. Michele Angstadt, ELCO sub – Elementary
 - 6. Nicole Bicksler, IU sub – all areas
 - 7. George Mentzer, IU sub – all areas
 - 8. Deborah Hill-Greenwood, IU sub – all areas
 - 9. Frances Lausch, IU sub – all areas
 - 10. Frances Boggs, IU sub – all areas
 - 11. Titus Allamena, IU sub – all areas
 - 12. Ryan Flattery, IU sub – all areas
 - 13. Donna Wolfe, ELCO sub – Secretarial/Instructional Aide
- G. Approved Mike Dunkle, Asst. Wrestling Coach, receive full pay for the remainder of the wrestling season (an additional \$456.37), January 4, 2011 to March 1, 2011, for extra duties assumed.

General Services Committee

- A. Approved awarding a contract to LTS Plumbing & Heating, Inc. in the amount of \$61,480 to replace the hot water heater in the high school.
- B. Approved PDE-3074 concerning PDE review and approval of the hot water heater replacement for the high school.
- C. Approved securing of \$1M insurance on Myerstown Elementary School and Schaefferstown Elementary School effective March 1, 2011 since they are unoccupied and are no longer eligible for coverage under the district’s coverage at a cost of \$4,930.
- D. Approved corrections to the following change order amounts (bond costs were not deducted):
 - 1. CO 29 from \$3,201.90 to \$3,170.20
 - 2. CO 30 from \$488.08 to \$483.25
 - 3. CO 31 from \$4,475.82 to \$4,431.50
- E. Approved the following Use of Facilities:
 - 1. ELCO Baseball for use of the high school gym, February 20, 2011 from 6:00 to 8:00 p.m., to hold a Youth Baseball Hitting Clinic.

Finance Committee

- A. Approved payment of bills as found listed and attached to the February 7, 2011 Board Agenda in the amounts indicated (Board Attachment):

General account bills amounting to	\$81,028.00
Cafeteria account bills amounting to	\$92,839.92
Athletic account bills amounting to	\$0.00
General account prepaids for January amounting to	\$1,125,117.84
Cafeteria account prepaids for January amounting to	\$8,696.37
Athletic account prepaids for January amounting to	\$25,012.10
General account prepaids for February amounting to	\$815,825.66
Cafeteria account prepaids for February amounting to	\$0.00
Athletic account prepaids for February amounting to	\$9,269.28
Construction Funds	\$0.00
Construction Funds prepaid for January	\$38,259.93
Construction Funds prepaid for February	\$0.00

- B. Approved Budget Transfers (Board Attachment).
- C. Approved the Middle School and High School Student Activity Accounts quarter ending December 2010. (Board Attachment)
- D. Approved authorizing the administration to work with financial advisor and bond counsel to proceed with refinancing of 2006 general obligation bonds and to establish parameters resolution for board action in March.

Personnel Committee – Mr. Jack Kahl, Chair

On a motion by Kahl, seconded by Mark and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved a half-year sabbatical request from Judy Moyer, high school Special Ed teacher, for the second (Spring) semester of 2012.

On a motion by Kahl, seconded by Houtz and approved by voice vote, all voting Aye, with one (1) NO vote by Souders, Item B was approved:

- B. Approved the following field trip/conference requests:
1. David Kirchner to travel and attend the EMS Today Conference, March 2-4, 2011, in Baltimore, MD. (The cost of the trip is approximately \$1500, which was budgeted.)
 2. Stacy Dieffenbach and FFA students (nine) to travel and attend the 2011 State Legislative Leadership Conference in Grantville/Harrisburg, PA, March 13-15, 2011. (The cost of the trip is a budgeted item.)

On a motion by Kahl, seconded by Bernard and approved by voice vote, all voting Aye, with one (1) NO vote by Souders, Item C – Baseball was approved:

- C. Approved the following individuals as coaches for the 2011 Spring sports season:

Baseball	Varsity Head Coach:	Chris Weidner
	Varsity Asst. Coaches:	Mike Simmons, Chad Miller
	Varsity Vol. Coaches:	Lyle Krall, Mike Muhr, Robert Bashore

On a motion by Kahl, seconded by Bernard and approved by voice vote, all voting Aye, Item C – Softball was approved:

C. Approved the following individuals as coaches for the 2011 Spring sports season:

Softball	Varsity Head Coach:	Dennis Morgan
	Varsity Asst. Coaches:	Randy Derr, Barry Lutz
	Varsity Vol. Coaches:	Jill Chernich, Doug Hoffman, Joel Stamm, Doug Shuey, Karla Wenzler

On a motion by Kahl, seconded by Bernard and approved by voice vote, all voting Aye, Item C – Track & Field was approved:

C. Approved the following individuals as coaches for the 2011 Spring sports season:

Track & Field	Varsity Head Coach:	Robert Miller
	Varsity Asst. Coaches:	Holly Hartman, Earl Thomas, Jr., Wyatt Hall
	JH Asst. Coaches:	Todd Snook, Kylie Whoolery, Rocco Pastorella
	Varsity Vol. Coaches:	Joel Keller, Robert Hoglund, Dave Kirchner, Eric Newswanger

On a motion by Kahl, seconded by Bernard and approved by voice vote, all voting Aye, Item C – Girls Tennis was approved:

C. Approved the following individuals as coaches for the 2011 Spring sports season:

Girls Tennis	Varsity Head Coach:	Zach Cook
	Varsity Vol. Coaches:	Cathy Shaak, Chris Gyorke

On a motion by Kahl, seconded by Bernard and approved by voice vote, all voting Aye, Item C – Girls Soccer was approved:

C. Approved the following individuals as coaches for the 2011 Spring sports season:

Girls Soccer	Varsity Head Coach:	Steve Keller
	Varsity Asst. Coaches:	Derek Fulk, Katie Lamm
	JH Asst. Coaches:	Mike Seigfried, Amy Achey
	Varsity Vol. Coaches:	John Smith, Robert Smith

On a motion by Kahl, seconded by Houtz and approved by voice vote, all voting Aye, Item D was approved:

D. Approved adding the following individuals to the ELCO sub listing (pending receipt of all documentation):

1. **Nicole Schaeffer, ELCO sub – Math 7-12**
2. **Lauren Davis, ELCO sub – Elementary Ed./Early Childhood**
3. **Lauren Brown, ELCO sub – Social Studies**

General Services Committee – Mr. Bob Mark, Acting Chair

On a motion by Mark, seconded by Ondrusek and approved by voice vote, all voting Aye, Item A was approved:

A. Approved the following Use of Facilities:

1. **ELCO United Soccer Club U14 & U19, for use of the high school soccer fields weeknights (6 to 8 p.m.), Saturdays (12 to 6 p.m.) and Sundays (1 to 6 p.m.) from March through July 2011, subject to cost for lining fields, if necessary.**

Superintendent's Report

On a motion by Bernard, seconded by Houtz and approved by voice vote, all voting Aye, with one (1) NO vote by Souders, Item A-1 was approved:

A. Approved the following new/revised job descriptions (Public Attachment):

1. Assistant Elementary School Principal (New)

On a motion by Bernard, seconded by Kahl and approved by voice vote, all voting Aye, with one (1) NO vote by Souders, Item A-2 was approved:

A. Approved the following new/revised job descriptions (Public Attachment):

2. K-2 Elementary Principal (Revised)

On a motion by Bernard, seconded by Houtz and approved by voice vote, all voting Aye, Item B was approved:

B. Approved revisions to the following Board policy, **First Reading** (Public Attachment):

1. Use of Medications – Policy 210

Public Comments – Items On/Off the Agenda

No comments made.

Old Business

Cafeteria questions raised by Ondrusek.

New Business

Dr. Nilsen reported on a meeting to be held with Senator Folmer.

Adjournment

On a motion by Ondrusek, seconded by Souders and approved by a voice vote, all voting Aye, President Gardener adjourned the meeting at 6:47 p.m.

Respectfully submitted

Douglas G. Good
Board Secretary