

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Library

January 10, 2011

The Regular Board of Education Meeting was called to order by President Gardener at 6:00 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Gardener presiding and leading in the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer and Mrs. Souders; Messrs. Bernard, Gardener, Houtz, Mark, Moll, and Ondrusek (via Skype). Absent from the meeting was Mr. Kahl. Also in attendance were the following from the administrative team: Dr. Nilsen, Dr. Grove, Mr. DuBois, Mr. Felty, Mrs. Bowersox, Mrs. Stauffer, and Mr. Janicelli; Gwen Boltz, Business Manager; Douglas Good, Board Secretary; a news reporter from the Lebanon Daily News; Laura LeBeau of WLBR; and seven (7) members from the community.

Board President Communications

1. An Executive Session was held on January 3, 2011 following the Committee-of-the-Whole Board of Ed. Meeting to discuss personnel issues.
2. An Executive Session was held before tonight's meeting to discuss personnel issues.

A motion was made by Gardener, seconded by Boyer:

3. **I hereby move that the Board of School Directors rescind the action of May 10, 2010, by which the Board acted to make public the names of anyone requesting information under the Pennsylvania Right to Know Law from the district, as well as the specific information sought, staff time required to fulfill the request and related costs and made that information part of the monthly Board agenda.**

A motion was made by Souders to Table the motion until the February 7, 2011 meeting, seconded by Mark and approved by voice vote, all voting Aye, the motion was Tabled.

Students of the Month – Presented by Mr. Bob Mark

Intermediate School – Mason Bennetch & Alexis Gundrum (Mr. Entekin's class)
Xandra Moyer & Skylar Hetrick (Ms. Boyer's class)
Middle School – Lauren Fulmer & Dalton Koch
High School – Emily Gerhart & Jared Bomba

Presentation by Mrs. Shirley Ericson and her third grade class

Student Council Report

Anthony Allwein, High School Student Council rep, reported on the following: Holiday fun day, dance, Student Council districts finals, V-Day Dance, and various other activities.

Public Comments – Items On the Agenda

1. Robert Regnell – reason for Curriculum Items A & B
2. Bob Trump – letter concerning Chad Miller (attached to Minutes)

3. Melissa Newmaster – survey questions

On a motion by Boyer, seconded by Bernard and approved by voice vote, all voting Aye, the Minutes of 12-6-10 and 01-03-11 were approved.

On a motion by Moll, seconded by Mark and approved by voice vote, all voting Aye, the Treasurer's Report was approved as presented and filed for audit for the month ending 12-31-10.

Consent Items (Items discussed 01-03-11) – Mr. Brandon Bernard

On a motion by Bernard, seconded by Boyer and approved by voice vote, all voting Aye, all Consent Items were approved:

Personnel Committee

- B. Accepted a "Letter of Resignation" from Diane Fithian, part-time cafeteria worker, retroactive to December 6, 2010.
- C. Approved change in employment status to Dawn Lawrence from substitute cafeteria worker to part-time cafeteria worker (subject to assignment), replacing Diane Fithian, at a salary of \$8.79/hr. for 4 hours per day, retroactive to January 3, 2011.
- D. Approved two days of "Absence Without Pay" to Tania Bucks, retroactive to December 6 & 7, 2010. (Tania has exhausted all available leave.)
- E. Approved a "Maternity Leave" to Sara Velazquez, high school Spanish teacher, beginning approximately March 24, 2011 through May 20, 2011.
- F. Approved a change in employment status to Jenny Wolgemuth from substitute to Personal Care Aide (subject to assignment), replacing Erica Weaver, at a salary of \$9.36/hr., retroactive to January 3, 2011.
- G. Approved employment of Kelley Goodyear as a short-term sub for High School Health & Phys. Ed (replacing Ashli Shay on maternity leave) for a period of approximately six weeks, beginning approximately January 30, 2011. Salary will be the daily sub rate of \$100/day, no benefits. (This is determined by the number of days of assignment.)
- H. Approved Holly Serio, elementary music teacher, for the position of Rehearsal Pianist for the High School Spring Musical.
- I. Approved the following trips/conferences:
 - 1. Qualifying high school student, Theresa Tobias, to travel to and participate in the PMEA Upper District VII Band Festival, February 11-12, 2011, to be held at Chambersburg Area High School. This is an overnight stay and the total cost of the event is \$90, which is a budgeted item. (Mr. Krause, band director, will be transporting the student to and from the event.)
- J. Approved adding the following individuals to the ELCO sub listing (pending receipt of all documentation):
 - 1. Amanda Smith, ELCO sub – Elementary Ed. K-6
 - 2. Misty Starry, LPN – Nurse Aide sub
 - 3. Kristy Ludwig, RN – Nurse Aide sub
 - 4. Brenda Harkins – Cafeteria sub only
 - 5. Alice Kissling – Cafeteria sub only
 - 6. David Richardson, IU sub – all areas
 - 7. Preston Hoover, IU sub – all areas

Curriculum Committee

- A. Approved the 2011-2012 School Calendar. (Public Attachment)

- B. Approved the 2010-2011 Eastern Lebanon County FFA Program of Activities. (Board Attachment)
- C. Approved the following new Agricultural Science courses for the 2011-2012 school year: Wildlife Management, and Production Agriculture. (Board Attachment)
- D. Approved revising the Kindergarten report card based on changes in the Mathematics curriculum. (Board Attachment)

General Services Committee

- A. Approved the following Use of Facilities request:
 - 1. ELCO Baseball to hold a Youth Coaches Clinic on Sunday, February 27, 2011, after 1:00 p.m. in the high school gym.

Finance Committee

- A. Approved payment of bills as found listed and attached to the January 3, 2011 Board Agenda in the amounts indicated:

General account bills amounting to	\$63,574.78
Cafeteria account bills amounting to	\$77,349.46
Athletic account bills amounting to	\$1,048.00
General account prepaids for December amounting to	\$1,406,847.22
Cafeteria account prepaids for December amounting to	\$1,512.43
Athletic account prepaids for December amounting to	\$18,017.47
General account prepaids for January amounting to	\$0.00
Cafeteria account prepaids for January amounting to	\$0.00
Athletic account prepaids for January amounting to	\$0.00
Construction Funds	\$4,124.37
Construction Funds prepaid for December	\$52,046.05
Construction Funds prepaid for January	\$0.00

- B. Approved Budget Transfers (Board Attachment).
- C. Approved accepting the Audit report to June 30, 2010, prepared by Trout, Ebersole and Groff.

Superintendent's Report

- A. Approved the following revised policies, **Second Reading** (Public Attachment):

Policy 810 – Transportation (adding requirement for responsible adult to be present when dropping off kindergarten students if they are the only students at the stop.)

Policy 808 – Food Services (revised charge policy and negative accounts to comply with recent changes in law.)

Personnel Committee – Mr. Scott Houtz, Acting Chair

On a motion by Houtz, seconded by Ondrusek and approved by voice vote, all voting Aye, with one (1) NO vote by Souders, Item A was approved:

- A. Accepted a letter requesting “Leave Without Pay” from Mr. Chad Miller as Head Varsity Wrestling Coach, effective January 4, 2011 through March 1, 2011.

On a motion by Houtz, seconded by Ondrusek and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved Mr. Derek Thomas as the Head Varsity Wrestling Coach for the remainder of the 2010-2011 wrestling season, effective January 4, 2011.**

On a motion by Houtz, seconded by Ondrusek and approved by voice vote, all voting Aye, Item C was approved:

- C. Approved adding the following individuals to the ELCO sub listing (pending receipt of all documentation):**
- 1. Ethan Longenecker, ELCO sub – Technology Education K-12**
 - 2. Nathan Swanger, ELCO sub – Social Studies 7-12**

Curriculum Committee – Mrs. Jadel Souders, Chair

On a motion by Souders, seconded by Bernard and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved a contract with James Cox, Ed. D., to conduct a comprehensive review of the district's Special Education program, at a cost of \$75/hr., not to exceed \$2,000. The review will be completed during the month of January 2011 with a final report available to the superintendent's office by February 28, 2011. (Board Attachment)**

On a motion by Souders, seconded by Houtz and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved a contract with James Cox, Ed. D., to conduct a focused review of the district's recent Dispute Resolution cases, at a cost of \$75/hr., not to exceed \$1,000. The review will be completed during the month of January 2011 with a final report available to the superintendent's office by February 28, 2011. (Board Attachment)**

A motion was made by Souders, seconded by Houtz:

- C. Approve conducting a student survey at the ELCO Intermediate School sponsored by Compass Mark, a non-profit organization supported by the Lancaster County Drug and Alcohol Commission. The survey results will be used to instruct our students in grades 3-5 on making good decisions when it comes to friendship, and drugs and tobacco use. The instruction for the program is provided for free via a state grant. (Public Attachment)**

A motion was made by Bernard to Table motion to meeting of February 7, 2011, seconded by Ondrusek and approved by voice vote, all voting Aye, the motion (Item C) was Tabled.

On a motion by Souders, seconded by Boyer and approved by voice vote, all voting Aye, Item D was approved:

- D. Approved a request from Amanda Templeton and Kris Haley-Paul, ELCO High School teachers, for permission to apply for an NEA (National Education Association) Student Achievement Grant for the school year of 2011-2012, which is in the amount of \$5,000. (Board Attachment)**

General Services Committee – Mrs. Carrie Boyer, Chair

On a motion by Boyer, seconded by Bernard and approved by voice vote, all voting Aye, Item A1 was approved:

- A. Approved the following change orders for the general contract for the Intermediate School:**
- 1. GC 23 – in the amount of \$449.65 for final connections for the kitchen equipment. (NOTE: This amount will be deducted from the plumbing contract.)**

On a motion by Boyer, seconded by Houtz and approved by voice vote, with 0 Ayes, and 8 NO votes, Item A2 was not approved:

- 2. GC 24 – in the amount of \$7,165.45 for painting exterior overhang at the cafeteria and columns in front of the school entrance. (NOTE: This was requested by the district.)**

A motion was made by Boyer, seconded by Mark:

3. GC 25 – in the amount of \$1,615.95 to re-engineer A23 and A24 frames.

A motion was made by Gardener to Table motion to meeting of February 7, 2011, seconded by Bernard and approved by voice vote, all voting Aye, the motion (Item A3) was Tabled.

On a motion by Boyer, seconded by Bernard and approved by voice vote all voting Aye, with one (1) NO vote by Souders, Item A4 was approved:

4. GC 27 – in the amount of \$3,577.99 to install metal framing.

On a motion by Boyer, seconded by Mark and approved by voice vote all voting Aye, Item A5 was approved:

5. GC 28 – in the amount of \$357.58 to extend bulkhead in Stair “B”.

On a motion by Boyer, seconded by Houtz and approved by voice vote all voting Aye, Item A6 was approved:

6. GC 29 – in the amount of \$3,201.90 to install rod braces.

On a motion by Boyer, seconded by Mark and approved by voice vote all voting Aye, Item A7 was approved:

7. GC 30 – in the amount of \$488.08 for a 4’ chain link gate. (NOTE: This was requested by the district.)

On a motion by Boyer, seconded by Bernard and approved by voice vote all voting Aye, Item A8 was approved:

8. GC 31 – in the amount of \$4,475.82 for graphics on the gym floor. (NOTE: This was requested by the district.)

Public Comments – Items On/Off the Agenda

1. Robert Regnell – leave agendas on website; Dr. Cox contracts; questions on his review
2. Tom Newmaster – Compass Mark
3. Dennis Hollinger – grandson on bus 50-55 minutes; Schaefferstown and Myerstown Schools plans

Superintendent’s Report

Dr. Nilsen gave recognition to the School Board Members

Old Business

Souders commended Bowersox for researching available grants.

New Business

Boyer made a motion to add item to agenda, seconded by Bernard and approved by voice vote all voting Aye, motion was added:

Move to approve a contract with Spotts, Stevens and McCoy to provide engineering services for the water heater replacement project at ELCO High School in the amount of \$7,700.00.

On a motion by Boyer, seconded by Bernard and approved by voice vote all voting Aye, motion was approved:

Moved to approve a contract with Spotts, Stevens and McCoy to provide engineering services for the water heater replacement project at ELCO High School in the amount of \$7,700.00.

Wednesday, February 9, 2011 – community interest group meeting

Adjournment

On a motion by Bernard, seconded by Boyer and approved by a voice vote, all voting Aye, President Gardener adjourned the meeting at 7:26 p.m.

Respectfully submitted

Douglas G. Good
Board Secretary