

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Board of Education
Committee-of-the-Whole Meeting

ELCO Senior High School Library

January 3, 2011

5:58 p.m.

The Committee-of-the-Whole Meeting was called to order by President Ed Gardener at 5:58 p.m.

The Eastern Lebanon County School Board met in a Committee-of-the-Whole session in the ELCO High School Library with President Gardener presiding and leading in the Opening Exercises.

Roll Call

The secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders; Messrs. Bernard, Gardener, Houtz, Kahl, Mark, Moll, and Ondrusek. Also in attendance were the following from the administrative team: Dr. Nilsen, Dr. Grove, Mr. DuBois, Mr. Felty, and Amy Shoemaker; Gwen Boltz, Business Manager; Douglas Good, Board Secretary; a reporter from the Lebanon Daily News; and sixty-two members from the community.

Board President Communications

1. An Executive Session was held on January 3, 2011 at 5:30 p.m. to discuss E.I.T. and student matters.
2. A Thank You card was received and read from the Millcreek Theater.

Public Comments – Items On the Agenda

1. Bob Martin – concerning Chad Miller
2. Thomas Price – speaking on behalf of wrestling team for Chad Miller
3. Larry Larthey – concerning Chad Miller
4. Nick Wright – concerning Chad Miller (emails from wrestling officials and coach from Annville)
5. Iva Brooks – Chad Miller, sons support
6. Alice Wagner – son's support for Chad Miller
7. Jamie Martin – support for Chad Miller
8. Melissa Newmaster – concerns for Compass Mark survey
9. Melissa & Robert Regnell – Spanish teacher maternity concerns; Curriculum items E & F - concerns with review and process; agenda for committee meetings; and RTK request since June not updated

Personnel Committee – Mr. Jack Kahl, Chair

The Board reviewed and discussed the following:

- A. Recommend accepting a "Letter of Resignation" from Diane Fithian, part-time cafeteria worker, retroactive to December 6, 2010.
- B. Recommend approval of change in employment status to Dawn Lawrence from substitute cafeteria worker to part-time cafeteria worker (subject to assignment), replacing Diane Fithian, at a salary of \$8.79/hr. for 4 hours per day, retroactive to January 3, 2011.
- C. Recommend approval for two days of "Absence Without Pay" to Tania Bucks, retroactive to December 6 & 7, 2010. (Tania has exhausted all available leave.)

- D. Recommend approval of a “Maternity Leave” to Sara Velazquez, high school Spanish teacher, beginning approximately March 24, 2011 through May 20, 2011.
- E. Recommend approval of change in employment status to Jenny Wolgemuth from substitute to Personal Care Aide (subject to assignment), replacing Erica Weaver, at a salary of \$9.36/hr., retroactive to January 3, 2011.
- F. Recommend approval to employ Kelley Goodyear as a short-term sub for High School Health & Phys. Ed (replacing Ashli Shay on maternity leave) for a period of approximately six weeks, beginning approximately January 30, 2011. Salary will be the daily sub rate of \$100/day, no benefits. (This is determined by the number of days of assignment.)
- G. Recommend approval of Holly Serio, elementary music teacher, for the position of Rehearsal Pianist for the High School Spring Musical.
- H. Recommend approval for the following trips/conferences:
 - I. Qualifying high school student, Theresa Tobias, to travel to and participate in the PMEA Upper District VII Band Festival, February 11-12, 2011, to be held at Chambersburg Area High School. This is an overnight stay and the total cost of the event is \$90, which is a budgeted item. (Mr. Krause, band director, will be transporting the student to and from the event.)
- J. Recommend approval to add the following individuals to the ELCO sub listing (pending receipt of all documentation):
 - 1. Amanda Smith, ELCO sub – Elementary Ed. K-6
 - 2. Misty Starry, LPN – Nurse Aide sub
 - 3. Kristy Ludwig, RN – Nurse Aide sub
 - 4. Brenda Harkins – Cafeteria sub only
 - 5. Alice Kissling – Cafeteria sub only
 - 6. David Richardson, IU sub – all areas
 - 7. Preston Hoover, IU sub – all areas

Curriculum Committee – Mrs. Jadell Souders, Chair

The Board reviewed and discussed the following:

- A. Recommend approval of the 2011-2012 School Calendar. (Public Attachment)
- B. Recommend approval of the 2010-2011 Eastern Lebanon County FFA Program of Activities. (Board Attachment)
- C. Recommend approval of the following new Agricultural Science courses for the 2011-2012 school year: Wildlife Management, and Production Agriculture. (Board Attachment)
- D. Recommend approval to revise the Kindergarten report card based on changes in the Mathematics curriculum. (Board Attachment)

Motions E, F, and G were designated to be placed on the agenda of January 10, 2011 as Non-Consent items.

- E. *Recommend approval of a contract with James Cox, Ed. D., to conduct a comprehensive review of the district’s Special Education program, at a cost of \$75/hr., not to exceed \$2,000. The review will be completed during the month of January 2011 with a final report available to the superintendent’s office by February 28, 2011. (Board Attachment)*

- F. *Recommend approval of a contract with James Cox, Ed. D., to conduct a focused review of the district's recent Dispute Resolution cases, at a cost of \$75/hr., not to exceed \$1,000. The review will be completed during the month of January 2011 with a final report available to the superintendent's office by February 28, 2011. (Board Attachment)*
- G. *Recommend approval to conduct a student survey at the ELCO Intermediate School sponsored by Compass Mark, a non-profit organization supported by the Lancaster County Drug and Alcohol Commission. The survey results will be used to instruct our students in grades 3-5 on making good decisions when it comes to friendship, and drugs and tobacco use. The instruction for the program is provided for free via a state grant. (Public Attachment)*

General Services Committee – Mrs. Carrie Boyer, Chair

The Board reviewed and discussed the following:

Motion A was designated to be placed on the agenda of January 10, 2011 as a Non-Consent item.

- A. *Request approval of the following change orders for the general contract for the Intermediate School:*
1. *GC 23 – in the amount of \$449.65 for final connections for the kitchen equipment. (NOTE: This amount will be deducted from the plumbing contract.)*
 2. *GC 24 – in the amount of \$7,165.45 for painting exterior overhang at the cafeteria and columns in front of the school entrance. (NOTE: This was requested by the district.)*
 3. *GC 25 – in the amount of \$1,615.95 to re-engineer A23 and A24 frames.*
 4. *GC 27 – in the amount of \$3,577.99 to install metal framing.*
 5. *GC 28 – in the amount of \$357.58 to extend bulkhead in Stair "B".*
 6. *GC 29 – in the amount of \$3,201.90 to install rod braces.*
 7. *GC 30 – in the amount of \$488.08 for a 4' chain link gate. (NOTE: This was requested by the district.)*
 8. *GC 31 – in the amount of \$4,475.82 for graphics on the gym floor. (NOTE: This was requested by the district.)*
- B. *Request approval for the following Use of Facilities:*
1. *ELCO Baseball to hold a Youth Coaches Clinic on Sunday, February 27, 2011, after 1:00 p.m. in the high school gym.*

Finance Committee – Mr. Leon Moll, Chair

The Board reviewed and discussed the following:

- A. *Request approval of payment of bills as found listed and attached to the January 3, 2011 Board Agenda in the amounts indicated:*

General account bills amounting to	\$63,574.78
Cafeteria account bills amounting to	\$77,349.46
Athletic account bills amounting to	\$1,048.00
General account prepaids for December amounting to	\$1,406,847.22
Cafeteria account prepaids for December amounting to	\$1,512.43
Athletic account prepaids for December amounting to	\$18,017.47
General account prepaids for January amounting to	\$0.00
Cafeteria account prepaids for January amounting to	\$0.00
Athletic account prepaids for January amounting to	\$0.00
Construction Funds	\$4,124.37
Construction Funds prepaid for December	\$52,046.05
Construction Funds prepaid for January	\$0.00

- B. Request approval of Budget Transfers (Board Attachment).
- C. Request approval to accept the Audit report to June 30, 2010, prepared by Trout, Ebersole and Groff.
- D. Review of preliminary proposed Budget for 2011-2012. A snapshot review was given by Gwen Boltz.

Superintendent's Report

The Board reviewed and discussed the following:

- A. Request approval of the following revised policies, **Second Reading** (Public Attachment):

Policy 810 – Transportation (adding requirement for responsible adult to be present when dropping off kindergarten students if they are the only students at the stop.)

Policy 808 – Food Services (revised charge policy and negative accounts to comply with recent changes in law.)

Dr. Nilsen informed the Board on the following:

- B. Mrs. Shirley Ericson and her third grade class will do a presentation at the next Board Meeting on January 10th. (Board Attachment)
- C. On January 25, 2011, there will be a District Bullying meeting at the Middle School from 7:00 to 8:30 p.m.

Public Comments – Items On/Off the Agenda

- 1. Jay Bauder – budget
- 2. Betty Bauder – lights at the Intermediate School
- 3. Tom Newmaster – RTK list

Old Business

No report.

New Business

No report.

Adjournment

On a motion by Boyer seconded by Kahl and approved by voice vote, all voting Aye, the Committee-of-the-Whole Meeting was adjourned at 7:12 p.m. by President Gardener.

Executive Session

An Executive Session was held following the Committee-of-the-Whole Board Meeting to discuss personnel issues.

Respectfully submitted,

Douglas G. Good, Board Secretary