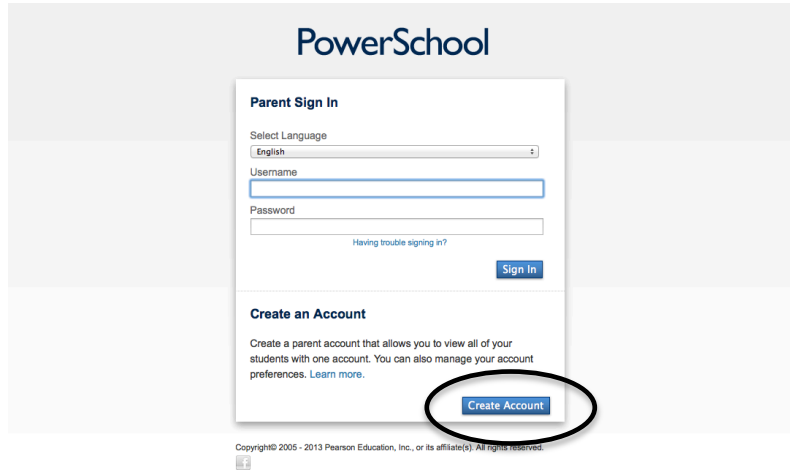


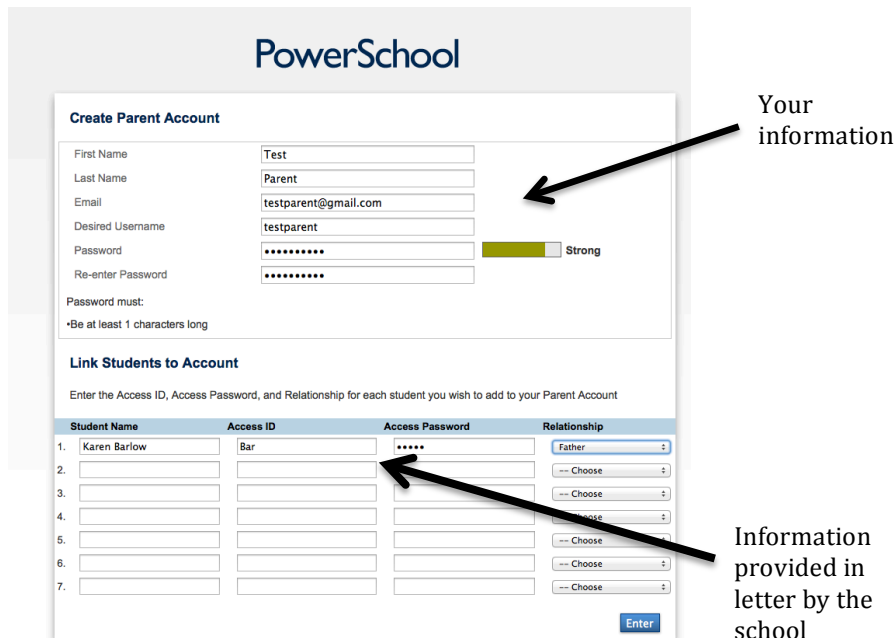
Creating a Parent Account within PowerSchool

1. Open your web browser to - <https://powerschool.elcosd.org/>
2. Click on "Create Account"



The image shows the PowerSchool login page. At the top, it says "PowerSchool". Below that is a "Parent Sign In" section with a "Select Language" dropdown menu set to "English", and input fields for "Username" and "Password". A "Sign In" button is located below these fields. Below the sign-in section is a "Create an Account" section with a "Create Account" button circled in red. The text below "Create an Account" reads: "Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)"

3. Fill out your first name, last name, email address, desired username and password. Use the information provided in the letter given to you by the school to fill out your student's name, access ID, and access password. Also select your relationship with your student.



The image shows the "Create Parent Account" form in PowerSchool. It has two main sections: "Create Parent Account" and "Link Students to Account".

Create Parent Account

Fields include:

- First Name: Test
- Last Name: Parent
- Email: testparent@gmail.com
- Desired Username: testparent
- Password: [masked]
- Re-enter Password: [masked]

There is a "Strong" indicator next to the password field.

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

	Student Name	Access ID	Access Password	Relationship
1.	Karen Barlow	Bar	*****	Father
2.				-- Choose --
3.				-- Choose --
4.				-- Choose --
5.				-- Choose --
6.				-- Choose --
7.				-- Choose --

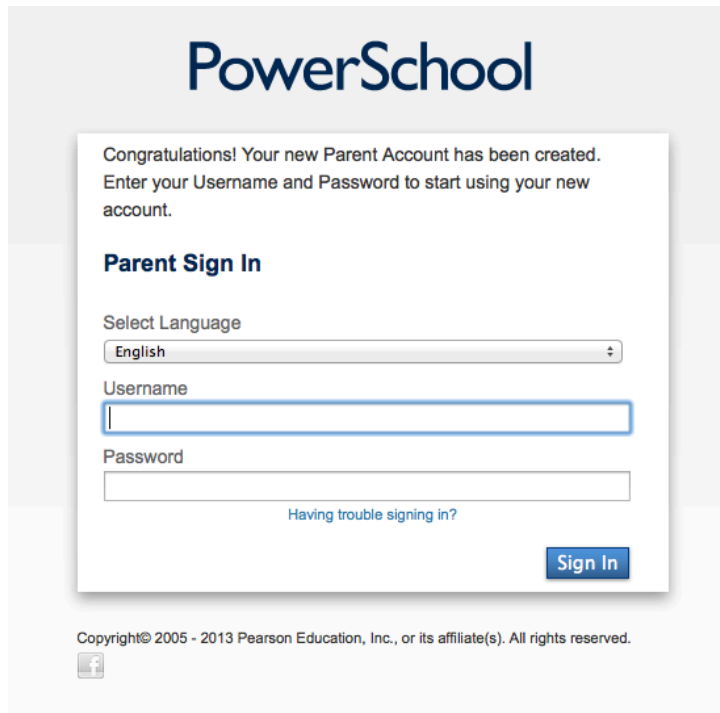
An "Enter" button is at the bottom right of the table.

Annotations:

- An arrow points from the text "Your information" to the "Create Parent Account" section.
- An arrow points from the text "Information provided in letter by the school" to the "Link Students to Account" table.

Creating a Parent Account within PowerSchool

4. If errors occur a screen will appear notifying you of the errors. If successful, you will be redirected to the PowerSchool login screen. Log in with the Username and Password that you created.



The image shows a screenshot of the PowerSchool website's parent sign-in page. At the top, the "PowerSchool" logo is displayed in a large, dark blue font. Below the logo, a white box contains the following text: "Congratulations! Your new Parent Account has been created. Enter your Username and Password to start using your new account." Underneath this text is the heading "Parent Sign In". There is a "Select Language" dropdown menu currently set to "English". Below the language menu are two input fields: "Username" and "Password". A blue "Sign In" button is located at the bottom right of the sign-in box. Below the sign-in box, there is a link that says "Having trouble signing in?". At the very bottom of the page, there is a copyright notice: "Copyright© 2005 - 2013 Pearson Education, Inc., or its affiliate(s). All rights reserved." and a small Facebook icon.

PowerSchool

Congratulations! Your new Parent Account has been created.
Enter your Username and Password to start using your new account.

Parent Sign In

Select Language
English

Username

Password

[Having trouble signing in?](#)

Sign In

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