

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Library

February 8, 2016

The Regular Board of Education Meeting was called to order by President Boyer at 6:12 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Boyer presiding and leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders, Mrs. Stahl; and Messrs. Bernard, Gardener, Houtz, Kahl, Mark and Ondrusek. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Dr. Stauffer, Ms. Haas, Mr. Gerhart, Mr. Rada, Mr. Cascarino, Mrs. Shoemaker, Mr. Sweger, Mrs. Kassay, Mr. Rohrbaugh, Mr. Boltz, Mr. Dresch, and Mrs. Kunkelman; Gloria Hill - Board Secretary; six community members; twelve faculty members; a reporter from Lebanon Daily News, and Laura LeBeau of WLBR.

Board President Communications

1. Update on Myerstown Elementary - the Board is currently in negotiations with Myerstown Borough for the sale of Myerstown Elementary. Details of the negotiations are confidential.
2. PSER's Board - election will be held this spring for a school board member to serve the remainder of a 3-year term on the Public School Employees' Retirement Board. The term will end on December 31, 2017. If any current board member is interested, you must submit the required information by March 1, 2016.
3. HS Visit - Scott Houtz and Carrie Boyer had the opportunity to visit the High School Thursday, February 4th. It was an enjoyable visit seeing teachers in action. Great things are happening within the High School. Thank you to Dr. Z, the faculty and staff for allowing us the chance to see the kids' day in action. Reminder to the board, anyone interested in visiting any of the schools, please contact Dr. Zuilkoski to schedule a visit.

Students of the Month - presented by Mrs. Jadell Souders

Intermediate School:	Jaron Garcia & Dominic Thornton (**Mrs. Gretchen Miller's 5 th grade class) *Ethan Fulk
Middle School:	Julia Badolato & William Leedom
High School:	Macey Dundore & Christian Stahl

*Designates student unable to attend the January meeting for recognition.

**Attended meeting.

Students of the Month were presented with a plaque by Mrs. Souders and recognized by their respective principal, congratulating them on their accomplishments and individual interests. Mrs. Boyer, President of the School Board, also thanked parents, siblings and teachers for their support.

Student Council Report

Luke Seyfert, Parliamentarian for Student Council addressed the Board with an update on past and future activities:

- \$1000 was donated by Student Council to RaiderThon for supplies
- Student Council is brainstorming ideas for spring events
- Thon was a great success

Public Comments for Items on the Agenda

No comments were made.

Presentation - Chapter 339 Plan

ELCO counselors – Madelyn Husted, Michael Muhr, Lisa Fulton, Alix Sheakley, John Mentzer, and Tom Eberly, presented to the Board the Chapter 339 program being developed. PA law requires every school district to have a K-12 School Counseling Plan and the plan must be on file with the local CTC. Schools in Lebanon County have been developing the plan during the last year and a half. Counselors presented an overview of the program and gave opportunity for questions. Mrs. Boyer commended the counselors on the exposure and the opportunities provided at our CTC for our students, helping students to make decisions on possible career paths. (Board Attachment)

On a motion by Mr. Kahl, seconded by Mr. Mark and approved by Voice vote, all voting Aye, the Minutes of 01-11-16 & 02-01-16 were approved.

On a motion by Mr. Mark, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, the Treasurer's Report for the month ending 01-31-16 was approved.

CONSENT ITEMS (items discussed 2/1/16)

Mr. Bernard requested that General Services, Item A, be pulled from Consent and added to Non-Consent Items.

On a motion by Mr. Houtz, seconded by Mrs. Stahl and approved by Voice vote, all voting Aye, all Consent Items were approved:

Personnel Committee

- A. Approved a Memo of Understanding between the ELCO School District and the ELCEA concerning additional contract days. (Board Attachment)
- B. Accepted the resignation of Stefanie Poslosky, Paraprofessional, effective January 15, 2016.
- C. Accepted a "Letter of Retirement" from Joyce Wherley, HS Family & Consumer Sciences teacher, effective on or about February 10, 2016.
- D. Approved a request from Jennifer Moyer, IS Administrative Assistant, for two days of "Absence Without Pay" to occur March 10-11, 2016.
- E. Approved a request from Nicole Jacques, IS Personal Care Assistant, for four days of "Absence Without Pay" to occur February 16-19, 2016.
- F. Approved the following individuals as coaches for the 2016 Spring Sports season (*pending receipt of required clearances):

Baseball	Varsity Head Coach Varsity Asst. Coaches Varsity Volunteer Coaches	Chris Weidner Mike Simmons Lyle Krall, Mike Muhr
Softball	Varsity Head Coach Varsity Asst. Coaches Varsity Volunteer Coaches	Randy Derr (informational only - approved 9/14/15) Erin Shaffer, Guy Sticker* Doug Shuey, Dennis Morgan, Eric Shaffer* Corey Bollinger, Corey Derr*
Track & Field	Varsity Head Coach Varsity Asst. Coaches JH Asst. Coaches Varsity Volunteer Coaches	Robert Miller Holly Hartman, Earl Thomas, Jr. Michael Harnish Greg Underkoffler, Warren Zimmerman, Wes Soto Joel Keller, Wyatt Hall, Greg Gray Lucas Sandoe, Kelsey Moll
Boys Tennis	Varsity Head Coach Varsity Volunteer Coaches	Zachary Cook Cathy Shaak, Chris Gyorke

- G. Approved adding the following individuals to the ELCO sub listing (pending receipt of all required documentation/clearances/disclosures):
1. Raymond Bomgardner – IU sub, all areas
 2. Maria Devia – IU sub, all areas
 3. Hazel Diaz – IU sub, all areas
 4. Steven Paxton – IU sub, all areas
 5. Heidi Mears – IU sub, all areas
 6. Dianne Booth – Elementary
 7. Emilee Pfautz – PK-4

Finance Committee – Mr. Robert Mark, Chair

- A. Approved the Middle School and High School Activity Accounts for quarter ending December 31, 2015. (Board Attachment)
- B. Approved the contribution to It Takes a Village Foundation, Inc., in the amount of \$17,996.88. (These funds were donated to the District to be used for the Jackson Elementary School playground in memory of Rees Parham.)

NON-CONSENT ITEMS

Personnel Committee – Mr. Edward Gardener, Chair

On a motion by Mr. Gardener, seconded by Mr. Bernard and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved a "Letter of Retirement" from James Lantz, full-time 2nd shift HS custodian, effective January 22, 2016.

On a motion by Mr. Gardener, seconded by Mr. Bernard and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved Sean Miller as JV Baseball coach for the 2016 Spring season.

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item C was approved:

- C. Approved a request from Amy Keller, MS Language Arts teacher, for two (2) days of "Absence Without Pay" to occur April 25-26, 2016.

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item D was approved:

- D. Approved a request from Martha Good, HS Social Studies teacher, for a ½ day of "Absence Without Pay" to occur the afternoon of March 24, 2016.

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item E was approved:

- E. Approved adding to the ELCO sub listing the following individuals (pending receipt of all required documentation/clearances/disclosures):
1. Warren Zimmerman - Citizenship 7-12, Mid-Level Science 7-9, Special Ed. N-12, Social Studies, and Mid-Level Math 7-9.
 2. Adele Dorsey – IU sub, all areas

Policy Committee – Mrs. Jadell Souders, Chair

On a motion by Mrs. Souders, seconded by Mr. Kahl and approved by Voice vote, 8 Aye votes and 1 NO vote by Mr. Ondrusek, Item A was approved:

- A. Approved revisions to the following Board Policies, 1st Reading (Public Attachment):

1. Policy 101 – Philosophy of Education
2. Policy 620 – Fund Balance
3. Policy 806 – Child Abuse

General Services Committee – Mr. Brandon Bernard, Chair

On a motion by Mr. Bernard, seconded by Mr. Gardener and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved, retroactive to Sunday, February 7, 2016, a Use of Facilities request from ELCO Youth Wrestling for use of various HS areas for the Youth Wrestling Tournament. (This event was previously scheduled to take place on Saturday, January 23, 2016, but due to the snowstorm was rescheduled to February 7th.)

On a motion by Mr. Bernard, seconded by Mrs. Stahl and approved by Voice vote, all voting Aye, Item B was approved as amended:

- B. Amended the motion approving the replacement of the Middle School gym lights not to exceed the amount of \$23,004 with Fromm Electric Supply & Delta Electric. (This project will be funded through the Capital Reserve Account.)

Finance Committee – Mr. Bob Mark, Chair

On a motion by Mr. Mark, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved payment of bills as found listed and attached to the February 8, 2016 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$2,536,176.50
Construction Fund payments in the amount of	\$0.00
Cafeteria Fund payments in the amount of	\$125,664.72
Debt Service	\$10,400.67
Capital Reserve Fund	\$24,000.00

On a motion by Mr. Mark, seconded by Mrs. Stahl and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved Budget Transfers. (Board Attachment)

Superintendent's Report

- Presentation – Weighted GPA Calculations

Ms. Haas, High School Principal, gave a presentation updating the Board and those in attendance on the Weighted GPA Calculations. For the 2016-2017 school year seniors and juniors will continue on the calculation based on the "add-on" methodology; and sophomores and freshmen's GPA will be calculated on the new "weighted factor" methodology. (See attached PowerPoint for details.)

Dr. Zuilkoski shared upcoming dates, noting the student makeup days for snow closings, and high school exams will be held the last three (3) days of school. To date, graduation remains as scheduled, Thursday, June 2, 2016.

Upcoming dates:

- February 12, 2016 – ACT 80 Day/NO School for Students
- February 15, 2016 – NO School, President's Day
- February 29, 2016 – IU Board Orientation, 5:15 to 8:15 p.m. @ Burle Bldg., Lancaster
- March 7, 2016 – Committee-of-the-Whole Board of Ed. Meeting, 6:00 p.m. – HS Library
- March 14, 2016 – 2016 IU Legislative Breakfast, 7:30 to 9:45 a.m. (return RSVP to Gloria on or before February 25, 2016)

- **Student makeup days for snow closings (as of today):**
 - March 28, 2016
 - June 3, 2016
 - June 6, 2016 – Last Student Day (1/2 day)
 - June 7, 2016 – Teachers, Records & Reports Day

Public Comments – Items On/Off the Agenda

1. Dr. Cindy Flanagan – addressed the Board on her concerns with training needed in Trauma Sensitive education for both students and teachers.
2. Amber Weaver – addressed the Board on her concerns regarding our school solicitor.

Comments made were acknowledged, noted and addressed by both Board members and administrators. Updates will be given at future meeting concerning both items.

Old Business

- Mrs. Boyer gave an update on several matters:
 - Personnel Committee matter – at the Committee-of-the-Whole meeting a question was raised on the legality of the Memo of Understanding signed prior to board approval. Upon review of the procedure by our solicitor and the ELCEA solicitor, it was agreed that the procedure for the implementation of the MOU is legal and appropriate. MOU's are agreements between management and labor. As the lead of the management team, it is appropriate for the Superintendent to sign the MOU, as it is also appropriate for the ELCEA President to sign the MOU as the leader of the labor team. As the Board of Directors is not part of the management team, it is not ordinarily necessary for the board to approve MOU's, however this one came for board approval due to the agreement reached during negotiations of the last CBA.
 - Policy Committee matter – Policy 101 – Philosophy of Education, the District Mission Statement as referenced in Policy 101 was developed as part of the Comprehensive Plan that was adopted last year. If a change in District Mission Statement is suggested it should be addressed as part of the three-year review of the Comprehensive Plan, and not at this time.
 - Policy Committee matter – Policy 806 – Child Abuse, Page 7, 23 Pa. C.S.A. Sec. 6318 is part of the Pennsylvania Code. Its listing in this policy is merely an acknowledgement of the code as it has been adopted by the State legislature. Even if we were to remove it from our policy, this policy is still governed by the PA State Code and this provision would still be in effect. We cannot opt out of state code through our adoption of policies.

New Business

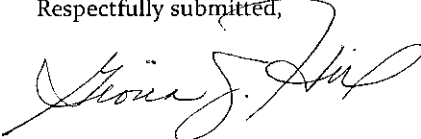
- Mrs. Stahl – requested the Board do a formal evaluation of the school solicitor, also recommends beginning the process to appoint a new solicitor for the 2016-2017 school year.

Discussion occurred between Board members and administrators on the process and timeline involved. It was noted that the solicitor must be qualified in School Law. An update will be given in March.

Adjournment

On a motion by Mr. Bernard, seconded by Mr. Kahl and approved by a voice vote, all voting Aye, President Boyer adjourned the meeting at 8:01 p.m.

Respectfully submitted,



Gloria J. Hill
Board Secretary