

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board Meeting  
ELCO High School Library

March 7, 2016

The Committee-of-the-Whole Board of Education Meeting was called to order by President, Carrie Boyer at 6:04 p.m.

The Eastern Lebanon County School Board met in a Committee-of-the-Whole Session in the ELCO High School Library with President Boyer presiding and leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders, and Mrs. Stahl; and Messrs. Bernard, Houtz, Kahl, Mark and Ondrusek. Absent from the meeting was Mr. Gardener. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Dr. Stauffer, Ms. Haas, Mr. Gerhart, Mr. Rada, Mr. Cascarino, Mrs. Shoemaker, Mr. Sweger, ~~Mrs. Kassay~~, Mr. Rohrbaugh, Mr. Boltz, Mrs. Kunkelman, Mr. Dresch; Gloria Hill, Board Secretary; staff and community residents.

Board President Communications

President Boyer communicated the following:

- Board Meeting Procedures
- Executive Session – The Board will meet in Executive Session following tonight's Board Meeting to discuss legal matters.
- Congratulations to the cast and crew of the HS musical; and the Boys' & Girl's Basketball teams, Bowling, and Wrestling teams on a great season!
- IU 13 Board Orientation – Mr. Ondrusek gave highlights of the session he attended.
- Introduced Mr. Bob Frankhouser, School Solicitor

Jocelyn Stahl – expressed concern on new procedures for Board Meetings.

Public Comments – Items On the Agenda

No comments were made.

Presentation – High School Course Selection Guide – New Course Offerings

Ms. Haas, HS Principal, made a presentation on new course offerings for the 2016-2017 school year.

**ACTION ITEMS**

Personnel Committee – Mr. Brandon Bernard, Acting Chair

On a motion by Mr. Bernard, seconded by Mr. Kahl and approved by Voice Vote, all voting Aye, Item A was approved:

- A. Approved revisions to the following job descriptions (Board Attachment):
1. Building Nurse
  2. Certified School Nurse

On a motion by Mr. Bernard, seconded by Mr. Mark and approved by Voice Vote, all voting Aye, Item B was approved:

- B. Approved the starting hourly rates for the following positions effective March 8, 2016:
1. Building Nurse (LPN) - \$18.00 per hour
  2. Building Nurse (RN) - \$20.00 per hour

On a motion by Mr. Bernard, seconded by Mr. Mark and approved by Voice Vote, all voting Aye, Item C was approved:

- C. Approved the hourly rate adjustment for the Building Nurse effective March 8, 2016:
1. Donna Fornwalt - \$21.48 per hour
  2. Nancy Ardire - \$25.31 per hour

On a motion by Mr. Bernard, seconded by Mr. Kahl and approved by Voice Vote, all voting Aye, Item D was approved:

- D. Approved a trip/travel request for Lucas Sandoe, FFA Advisor and 6 students to travel and attend the State Legislative Leadership Conference *retroactive* to March 6-8, 2016, Harrisburg, PA. (Costs to the District are for a substitute and fuel for the school van.)

General Services Committee – Mr. Brandon Bernard, Chair

On a motion by Mr. Bernard, seconded by Mr. Kahl and approved by Voice Vote, of 5 Ayes and 3 NO votes by Mr. Ondrusek, Mrs. Souders, and Mrs. Stahl, Item A was not approved:

- A. Move to approve the Agreement of Sale for Myerstown Elementary School with Myerstown Borough in the amount of \$600,000. (Board Attachment)

*Further discussion will take place next week after discussion with the Borough.*

On a motion by Mr. Bernard, seconded by Mr. Kahl, the following motion was made:

- Move to approve entry into the Educators Health Care Cooperative (EHCC) effective July 1, 2016. (Board Attachment)

A motion was made by Mr. Bernard to Table this motion, seconded by Mr. Houtz and approved by Voice vote, all voting Aye, Item B was Tabled:

- B. Move to approve entry into the Educators Health Care Cooperative (EHCC) effective July 1, 2016. (Board Attachment)

**NON-ACTIONS ITEMS**

Personnel Committee – Mr. Brandon Bernard, Acting Chair

The Board reviewed and discussed the following items:

- A. Recommend accepting a "Letter of Retirement" from Judy Ocker, HS Family & Consumer Sciences teacher, effective the last teacher contract day of the 2015-2016 school year.
- B. Recommend for approval the employment of Bradly Moyer as a full-time, 2<sup>nd</sup> shift custodian (subject to assignment), at an hourly rate of \$10.33 starting on or about March 15, 2016 (pending receipt of all required documentation/clearances/disclosures).

- C. Recommend for approval the following individuals as coaches for the 2016 Spring sports season (\*pending receipt of all required documentation/clearances/disclosures):
1. Alex Matthew\* – Volunteer Baseball coach
  2. Todd Snook – Volunteer Track & Field coach
- D. Recommend for approval adding the following individuals to the ELCO sub listing (pending receipt of all required documentation/clearances/disclosures):
1. Maricela DelRio – Café sub
  2. Douglas Hall – IU sub, all areas
  3. Heather Rowell – IU sub, all areas
  4. Noelle Harris – IU sub, all areas
  5. Francine Henderson – IU sub, all areas
  6. Ryan Timlin – IU sub, all areas
- E. Recommend for approval trip/travel requests as listed:
1. Melodie Fair, Choral Director and 3 high school students, to travel and participate in the PMEA Regional Chorus Festival to be held March 18-19, 2016, at Central York High School. (Costs to the District have been budgeted and include use of school van and substitute.)
  2. Amy Weddle, FBLA Advisor, and 4 students to attend the FBLA State Leadership Conference April 11-13, 2016 at the Hershey Lodge and Convention Center. (Costs to the District are for a substitute and school van.)
  3. Jonathan Bickel, chaperones and 46 students to travel and tour sights in Washington, D.C., April 21, 2016. Sights will include a tour of the Library of Congress, present projects to the Director of the Veterans History Project, visit War Memorials, and the Pentagon. (Costs to the District are for substitutes.)

Curriculum Committee – Mr. Jack Kahl, Chair

The Board reviewed and discussed the following items, noting both items will be removed from Consent Items on the Agenda of March 14, 2016:

- A. Recommend for approval Chapter 339 Plan. (Board Attachment)
- B. Recommend for approval the course offerings listed in the 2016/2017 High School Course Selection Guide. (Board Attachment)

Policy Committee – Mrs. Jadell Souders, Chair

The Board reviewed and discussed the following items:

- A. Recommend for approval revisions to the following Board Policies, 2<sup>nd</sup> Reading (Public Attachment):
  1. Policy 101 – Philosophy of Education
  2. Policy 620 – Fund Balance
  3. Policy 806 – Child Abuse

General Services Committee – Mr. Brandon Bernard, Chair

No items to report.

Finance Committee – Mr. Robert Mark, Chair

The Board reviewed and discussed the following, noting Item A will be removed from Consent Items on the Agenda of March 14, 2016:

- A. Recommend for approval payment of bills as found listed and attached to the March 14, 2016 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$
Construction Fund payments in the amount of	\$
Cafeteria Fund payments in the amount of	\$
Debt Service	\$
Capital Reserve Fund	\$

B. Recommend for approval Budget Transfers. (Board Attachment)

Superintendent's Report

Dr. Zuilkoski shared the following dates and information:

Upcoming dates:

- March 11, 2016 – Act 80 Day/NO students
- March 14, 2016 – IU Legislative Breakfast, 7:30 to 9:45 at the Burle Building, Lancaster
- March 25, 2016 – NO School - Good Friday
- March 28, 2016 – School in session (snow makeup day)
- April 13, 2016 – IU13 Convention at Pequea Valley School District (**registrations are due to Gloria on or before March 23, 2016**)

Public Comments – Items On/Off the Agenda

- Greg Underkoffler, Myerstown – commented on technology in the classroom. Through a grant the Middle School received, he is piloting a program using Fit Bits and has had a very positive experience with students.
- Melissa Cortright-Newmaster, Myerstown – commented on new board procedures; Minutes; and sale of Myerstown Elementary.
- The following individuals all expressed concerns on the topic of iPad issues/restrictions:
  - Brenda Nell, Newmanstown
  - Denise Beavens, Newmanstown
  - Chad Beavens, Newmanstown
  - Val Kramer, Newmanstown
  - Steve Kramer, Newmanstown
  - John Kline, Myerstown

Mrs. Boyer and Board Members noted all concerns expressed and thanked each person for addressing the Board, assuring that follow-up will be made.

Old Business

No Old Business was reported.

New Business

Mrs. Stahl made a motion to add an item to the agenda, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, an item was added to the agenda.

On a motion by Mrs. Stahl, seconded by Mrs. Souders the following motion was made:

*Move to begin the process of evaluating the current solicitor relationship through a formal professional services bid process to include evaluation of services, capabilities, reputation, references, and pricing.*

A motion was made by Mr. Mark to amend the motion presented, seconded by Mrs. Stahl and approved by Voice vote, all voting Aye, the motion was approved as amended:

*Moved to begin the process of evaluating all professional service relationships through formal professional services bid process (where permitted based on contractual terms) to include evaluation of services, capabilities, reputation, references, and pricing.*

Mrs. Stahl made a motion to add an item to the agenda, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, an item was added to the agenda.

*Move to direct the Technology Department to, as soon as possible, engage all parental controls and all available adult content blocking, and to determine if it is a necessary course function to access outside networks; if not, disable it.*

On a motion by Mr. Ondrusek, seconded by Mr. Houtz and approved by Voice vote, all voting Aye, the following motion was approved:

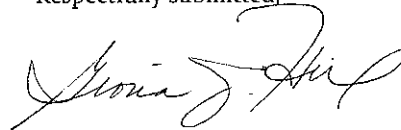
*Moved to direct the Technology Department to, as soon as possible, engage all parental controls and all available adult content blocking, and to determine if it is a necessary course function to access outside networks; if not, disable it.*

Adjournment

On a motion by Mr. Houtz, seconded by Mr. Ondrusek and approved by a Voice vote, all voting Aye, President Boyer adjourned the meeting at 8:12 p.m.

An Executive Session of the Board followed the adjournment of the Committee-of-the-Whole Meeting to discuss legal matters.

Respectfully submitted,



Gloria J. Hill  
Board Secretary

**Next School Board Meeting – Monday, March 14, 2016**