

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting  
ELCO High School Library

March 14, 2016

The Regular Board of Education Meeting was called to order by President Boyer at 6:02 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Boyer presiding and leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders; and Messrs. Bernard, Gardener, Houtz, Kahl, Mark and Ondrusek. Absent from the meeting was Mrs. Stahl. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Dr. Stauffer, Ms. Haas, Mr. Gerhart, Mr. Rada, Mr. Cascarino, Mrs. Shoemaker, Mr. Sweger, ~~Mrs. Kassay~~, Mr. Rohrbaugh, Mr. Boltz, Mr. Dresch, and ~~Mrs. Kunkelman~~; Mr. Robert Frankhouser, Solicitor; Gloria Hill - Board Secretary; community residents and faculty members.

Board President Communications

On a motion by Mrs. Boyer, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, the following motion was approved:

- Appointed Mr. Brandon Bernard as ELCO's nomination to the IU13 Board of Directors to serve a three-year term beginning July 1, 2016 - June 30, 2019.

President Boyer communicated the following:

- New Committee Appointment: PSBA Liaison - Mrs. Jocelyn Stahl
- Barbara McMullen - sent email to Mrs. Boyer regarding "Exceeding Excellence" and the support given to a student in the Autistic Support class of Hillary Rights.
- The Curriculum Committee would meet immediately following tonight's Regular Board of Education Meeting.

Students of the Month - presented by Mr. Robert Mark

Intermediate School:	Leah Bradnick & Paige Thomas (*Mrs. Reichard's 5 <sup>th</sup> grade class)
Middle School:	Bridget Bozman & Bryce Coletti
High School:	Mallory Beard & James Bidelspach

\*Attended meeting.

Students of the Month were presented with a plaque by Mr. Mark and recognized by their respective principal, congratulating them on their outstanding accomplishments and individual pursuits. Mrs. Boyer, President of the School Board, also thanked parents, siblings and teachers for their support.

Student Awards Presentation

Barbara Zortman from the Center for Traffic Safety, along with representatives from All State Insurance and Lamar Advertising announced and presented the student winners of the recent "No Excuses" Youth Traffic Safety Billboard Design Contest. Congratulations go out to 1<sup>st</sup> place winners from ELCO High School, Abby Strickler and Austin Eldridge; and 2<sup>nd</sup> place recipient Nathaniel Lyon of Northern Lebanon High School. 1<sup>st</sup> and 2<sup>nd</sup> place recipients were given \$100 each for their winning entry, as well as their school district receiving a mini-grant; 1<sup>st</sup> place - \$1000, and 2<sup>nd</sup> place - \$500.

### Student Council Report

Luke Seyfert, Parliamentarian for Student Council addressed the Board with an update on past and future activities:

- Student Council members volunteered during the recent Senior Citizen breakfast and showing of the high school musical.
- Student Council seniors and underclassmen were part of the recent Leadership Lebanon Valley that was held at ELCO High School.
- Future events being planned: Lawn lunch and end-of-year activities.

Building Highlights – Morning Meetings at the Intermediate School, presented by: Mr. Rada, Mrs. Shaak and Mrs. Weaver

Mr. Rada introduced 5<sup>th</sup> grade teachers, Mrs. Shaak and Mrs. Weaver who informed the Board of the Morning Meetings that take place at the Intermediate School. This initiative helps both teacher and students make positive and meaningful connections in the classroom. Morning Meetings have made a big impact in all grades at the IS and continue to build on the foundations that have been laid.

### Public Comments for Items on the Agenda

No comments were made.

On a motion by Mr. Ondrusek, seconded by Mr. Bernard and approved by Voice vote, all voting Aye, the Minutes of 02-08-16 and 03-07-16 were approved.

On a motion by Mr. Mark, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, the Treasurer's Report for the month ending 02-29-16 was approved.

### **CONSENT ITEMS (items discussed 03/07/16)**

On a motion by Mr. Houtz, seconded by Mr. Bernard and approved by Voice vote, all voting Aye, all Consent Items were approved:

### Personnel Committee

- A. Approved accepting a "Letter of Retirement" from Judy Ocker, HS Family & Consumer Sciences teacher, effective the last teacher contract day of the 2015-2016 school year.
- B. Approved the employment of Bradley Moyer as a full-time, 2<sup>nd</sup> shift custodian (subject to assignment), at an hourly rate of \$10.33 starting on or about March 15, 2016 (pending receipt of all required documentation/clearances/disclosures).
- C. Approved the following individuals as coaches for the 2016 Spring sports season (\*pending receipt of all required documentation/clearances/disclosures):
  1. Alex Matthew\* – Volunteer Baseball coach
  2. Todd Snook – Volunteer Track & Field coach
- D. Approved adding the following individuals to the ELCO sub listing (pending receipt of all required documentation/clearances/disclosures):
  1. Maricela DelRio – Café sub
  2. Douglas Hall – IU sub, all areas
  3. Heather Rowell – IU sub, all areas
  4. Noelle Harris – IU sub, all areas
  5. Francine Henderson – IU sub, all areas
  6. Ryan Timlin – IU sub, all areas

E. Approved trip/travel requests as listed:

1. Melodie Fair, Choral Director and 3 high school students, to travel and participate in the PMEA Regional Chorus Festival to be held March 18-19, 2016, at Central York High School. (Costs to the District have been budgeted and include use of school van and substitute.)
2. Amy Weddle, FBLA Advisor, and 4 students to attend the FBLA State Leadership Conference April 11-13, 2016 at the Hershey Lodge and Convention Center. (Costs to the District are for a substitute and school van.)
3. Jonathan Bickel, chaperones and 46 students to travel and tour sights in Washington, D.C., April 21, 2016. Sights will include a tour of the Library of Congress, present projects to the Director of the Veterans History Project, visit War Memorials, and the Pentagon. (Costs to the District are for substitutes.)

Policy Committee

A. Approved revisions to the following Board Policies, 2<sup>nd</sup> Reading (Public Attachment):

1. Policy 101 – Philosophy of Education
2. Policy 620 – Fund Balance
3. Policy 806 – Child Abuse

Finance Committee

A. Approved Budget Transfers. (Board Attachment)

*Dr. Zuilkoski acknowledged and thanked Mrs. Judy Ocker for her years of service as a Family and Consumer Sciences teacher.*

**NON-CONSENT ITEMS**

Personnel Committee – Mr. Edward Gardener, Chair

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved a "Letter of Retirement" from Donna Kurtz, High School Certified School Nurse, effective the end of the 2015-2016 school contract year.

*Dr. Zuilkoski thanked and commended Mrs. Kurtz "Doc" for her years of service to our students and staff at the High School. As the School Nurse she not only healed hurts, she touched hearts!*

*Mrs. Boyer, Board President, also expressed her thanks to both Mrs. Kurtz and Mrs. Ocker, wishing them well in retirement.*

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved a trip/travel request from Ken Miller, Advisor of TSA (Technology Student Association), one adult chaperone and six students to travel and participate at the TSA State Leadership Conference, April 13-16, 2016, to be held at the Seven Springs Resort & Conference Center, Seven Springs, PA. (Costs to the District are for a substitute and fuel for the school van.)

On a motion by Mr. Gardener, seconded by Mr. Bernard and approved by Voice vote, all voting Aye, Item C was approved:

- C. Approved adding to the ELCO sub listing the following individuals (pending receipt of all required documentation/clearances/disclosures):

1. Matthew Geyer – IU sub, all areas
2. April Snyder – IU sub, all areas

Curriculum Committee – Mr. Jack Kahl, Chair

On a motion by Mr. Kahl, seconded by Mr. Gardener and approved by Voice vote, all voting Aye, Item A was approved:

- A. *Approved the Chapter 339 Plan. (Board Attachment)*

On a motion by Mr. Kahl, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item B was approved:

- B. *Approved the course offerings listed in the 2016/2017 High School Course Selection Guide. (Board Attachment)*

General Services Committee – Mr. Brandon Bernard, Chair

On a motion by Mr. Bernard, seconded by Mr. Kahl and approved by Roll Call vote, all voting Aye, Item A was approved:

- A. *Approved a revised Agreement of Sale for Myerstown Elementary School with Myerstown Borough in the amount of \$600,000. (Board Attachment) Roll Call Vote*

Roll Call Vote:

Mr. Mark – Aye  
Mr. Gardener – Aye  
Mr. Ondrusek – Aye

Mrs. Stahl – Absent  
Mrs. Boyer – Aye  
Mrs. Souders – Aye

Mr. Kahl – Aye  
Mr. Houtz – Aye  
Mr. Bernard – Aye

Finance Committee – Mr. Bob Mark, Chair

On a motion by Mr. Mark, seconded by Mr. Bernard and approved by Voice vote, all voting Aye, Item A was approved:

- A. *Approved payment of bills as found listed and attached to the March 14, 2016 Board Agenda in the amounts indicated (Board Attachment):*

General Fund payments in the amount of	\$1,456,773.04
Construction Fund payments in the amount of	\$0.00
Cafeteria Fund payments in the amount of	\$134,573.94
Debt Service	\$8,310.48
Capital Reserve Fund	\$0.00

Superintendent's Report

Dr. Zuilkoski shared upcoming dates:

Upcoming dates:

March 25, 2016 – NO School - Good Friday

March 28, 2016 – School in session (snow makeup day)

April 13, 2016 – IU13 Convention at Pequea Valley School District (**registrations are due to Gloria on or before March 23, 2016**)

Mrs. Boyer added – Statement of Financial Interests are due to Gloria on or before May 1, 2016.

Public Comments – Items On/Off the Agenda

- Diane Bidelsbach, Myerstown – requested District help in renting a box truck for the upcoming Odyssey of the Mind competition to be held in Pittsburgh, PA.

Dr. Zuilkoski will follow up with Mrs. Bidelsbach on this request.

- Shirley Landes, Richland – On Fire Youth Ministries would like to collaborate on trauma training with the ELCO SD, supporting and encouraging the need to work together as a community organization and school district to help students of trauma.

Dr. Stauffer will follow up with Mrs. Landes.

- Owen Landes, Richland – On Fire Youth Ministries, expressed the need to work together to help students of our community; and thanked the teachers and administrators for their efforts in supporting students with needs.

Mrs. Boyer thanked each person for comments expressed and noted follow up will be made as indicated.

#### Old Business

- Brandon Bernard gave an update on EHCC – IU C.F.O. will have updated By-Laws in the near future for us to review.
- Dr. Zuilkoski gave an update on the Legislative Breakfast he attended along with Kurt Rohrbaugh and Brandon Bernard on March 14, 2016. They will all gladly share information received. Issues discussed at the breakfast were:
  - Budget issues – both 2015-2016 and 2016-2017
  - Noted many schools needing to take out lines of credit to remain open
  - Teacher Evaluations
  - Substitute shortage
  - Encouraged contacting local representatives on any issue, the budget in particular
- Mrs. Souders – commended and thanked parent volunteers for their help with the high school musical; Thank you to Dr. Zuilkoski and Gloria Hill for their efforts in supplying a 2-month school calendar (paper), along with the sports schedule for her to distribute to the post offices and libraries.

#### New Business

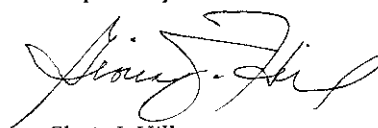
No New Business was reported.

Mrs. Boyer reminded everyone in attendance of the Curriculum Committee Meeting, which will immediately follow tonight's Regular Board of Education Meeting.

#### Adjournment

On a motion by Mr. Bernard, seconded by Mr. Gardener and approved by a voice vote, all voting Aye, President Boyer adjourned the meeting at 7:24 p.m.

Respectfully submitted,



Gloria J. Hill  
Board Secretary