

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting  
ELCO High School Library

April 18, 2016

The Regular Board of Education Meeting was called to order by President Boyer at 6:03 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Boyer presiding and leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders, Mrs. Stahl; and Messrs. Bernard, Gardener, Houtz, Kahl, Mark and Ondrusek. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Dr. Stauffer, Ms. Haas, Mr. Gerhart, Mr. Rada, Mr. Cascarino, Mrs. Shoemaker, ~~Mr. Sweger~~, Mrs. Kassay, Mr. Rohrbaugh, Mr. Boltz, Mr. Dresch, and Mrs. Kunkelman; Mr. Robert Frankhouser, Solicitor; Gloria Hill, Board Secretary; community residents and faculty members.

Board President Communications

President Boyer communicated the following:

- The Board received a Thank You note from the Middle School Science Fair students who gave a presentation April 4th. Mrs. Boyer reminded everyone of the upcoming MS Science Fair, which will be held on May 17, 2016.

Students of the Month – presented by Mrs. Jocelyn Stahl

Intermediate School:	Taylor Stone & Olivia Heil (*Mrs. Shappell's 5 <sup>th</sup> grade class)
Middle School:	Julia Gettler & Trevor Goshert
High School:	Linden Bennetch** & Madison Harnish

\*Attended meeting.

\*\*Student unable to attend and will be recognized at the May 9<sup>th</sup> Board Meeting.

Students of the Month were presented with a plaque by Mrs. Stahl and recognized by their respective principal, congratulating them on their achievements.

Student Council Report

Luke Seyfert, Parliamentarian for Student Council addressed the Board with an update on future activities:

- Plans for the end-of-the-year: Lawn Lunch and Talent Show will be held on May 20, 2016

Teacher/Student Presentations

- Mr. Michael O'Neill, High School English teacher – "The Wireless Classroom"

Mr. O'Neill highlighted activities in his classroom using the iPad, stating it has transformed the classroom experience.

- Mrs. Robin Anne Kimmey & Ms. Hillary Rights – Autism Awareness

April is Autism Awareness Month. Autistic support teachers, Mrs. Kimmey and Ms. Rights, shared information with those in attendance showing a "Public Announcement" video they created. The video gave the opportunity to see classroom instruction. Several students were also present to share their instructional

experiences, which include involvement in Lego Club, and work and social skills learned through job training. In an effort to raise awareness, t-shirts were sold throughout the District, which raised over \$650 to benefit Autism Speaks. We all need to remember the statement made by Mrs. Kimmey and Ms. Rights concerning children with Autism, "We Are Just Like You."

After all student recognition and presentations were complete, Mrs. Boyer, President of the School Board, thanked parents, siblings and teachers for their support in the education of our students. She also noted what incredible students we have at ELCO!

#### Public Comments for Items on the Agenda

No comments were made.

On a motion by Mr. Mark, seconded by Mr. Gardener and approved by Voice vote, all voting Aye, the Minutes of 03-14-16 and 04-04-16 were approved.

On a motion by Mr. Gardener, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, the Treasurer's Report for the month ending 03-31-16 was approved.

#### **CONSENT ITEMS (items discussed 04/04/16)**

On a motion by Mr. Houtz, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, all Consent Items were approved:

#### Personnel Committee

- A. Accepted a "Letter of Retirement" from Vicki Carpenter, High School Administrative Assistant, effective on or about August 18, 2016.
- B. Accepted a "Letter of Retirement" from Rita Hickernell, full-time 2<sup>nd</sup> shift custodian, effective July 29, 2016.
- C. Approved adding the following individuals to the ELCO sub listing (pending receipt of all required documentation/clearances/disclosures):
  1. Jason Kalbach – IU sub, all areas
  2. Donald Bixler – IU sub, all areas
  3. Emily Steckbeck – IU sub, all areas
- D. Approved trip/travel requests as listed:
  1. Lynn Aponick, HS Envirothon Advisor, Marie Hibshman (volunteer chaperone) and twenty Envirothon and AP students, to travel and participate in immersion activities in the Chesapeake Bay at the Karen Noonan Center, Bishop's Head, MD, May 17-19, 2016. (Costs to the District are for a substitute.)
  2. Lucas Sandoe, FFA Advisor, and nine ELCO FFA students to travel and compete at the State Convention to be held at Penn State University, State College, PA, June 14-16, 2016. (Costs to the District will include fuel for the school van.)
- E. Approved revisions to the School Counselor job description combining three separate levels into one. (Board Attachment)

#### Curriculum Committee

- A. Approved the ELCO Agriculture Occupational Advisory Committee Meeting Minutes of March 15, 2016. (Board Attachment)

#### Policy Committee

A. Approved revisions and new policies to Board Policies, 1st Reading (Public Attachment):

1. Policy #217 - Graduation Requirements (revisions)
2. Policy #823 - Naloxone (new)

**NON-CONSENT ITEMS**

Personnel Committee - Mr. Edward Gardener, Chair

On a motion by Mr. Gardener, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

A. Approved a change in employment status to the following employees:

1. Zachary Young - *from a part-time 4 hours/day, 189-days/per year custodial position to a part-time 4 hours/day, 261-days/per year custodial position, effective April 19, 2016.*
2. Sara Soto - *from a part-time 5.5 hours/per day paraprofessional to a full-time 7.5 hours/per day paraprofessional, effective April 19, 2016.*
3. Rebecca Kreitzer - *from a substitute custodian to a full-time 2<sup>nd</sup> shift custodian (subject assignment) 8 hours/day, at the rate of \$10.33/per hour, effective April 19, 2016.*

On a motion by Mr. Gardener, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item B was approved:

B. Approved the employment of the following individuals as summer maintenance staff, to start on or about June 7, 2016, (\*pending receipt of all required documentation/clearances/disclosures):

1. William Petruska-Rhoads - \$7.96/per hour
2. Bohdan Adams - \$7.96/per hour
3. Dennis Morgan - \$8.20/per hour
4. \*Dane Koch - \$7.77/per hour
5. \*Jacqueline Brandt - \$7.77/per hour

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item C was approved:

C. Approved the employment of Cody Sechrist as a part-time custodian, subject to assignment, (pending receipt of all required documentation/clearances/disclosures), 4 hours/day, 189-days/per year, effective on or about April 19, 2016, at the rate of \$10.33/per hour.

On a motion by Mr. Gardener, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item D was approved:

D. Approved adding the following individuals to the ELCO sub listing (pending receipt of all required documentation/clearances/disclosures):

1. Renee Zimmerman, RN - Bldg. Nurse sub
2. Christina Bomgardner - IU sub, all areas

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item E was approved:

E. Accepted a "Letter of Retirement" from Mary Goonan, MS Paraprofessional, effective July 1, 2016.

Finance Committee - Mr. Bob Mark, Chair

On a motion by Mr. Mark, seconded by Mr. Gardener and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved payment of bills as found listed and attached to the April 18, 2016 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$2,695,805.85
Construction Fund payments in the amount of	\$0.00
Cafeteria Fund payments in the amount of	\$103,662.83
Debt Service	\$8,324.96
Capital Reserve Fund	\$17,541.60

On a motion by Mr. Mark, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved Budget Transfers. (Board Attachment)

### Superintendent's Report

Dr. Zuilkoski shared upcoming dates/information:

Upcoming dates/information:

April 22, 2016 – ACT 80 Day, NO students

May 1, 2016 – Statement of Financial Interests forms for Board Members and Administrators are due to Gloria on or before May 1, 2016

Student Concerts/Events:

Sunday, May 1, High School Spring Concert – 2:00 p.m. (HS Auditorium)

Tuesday, May 10, Middle School Spring Concert – 7:00 p.m. (HS Auditorium)

Thursday, May 12, Intermediate School Spring Concert – 7:00 p.m. (IS all-purpose room)

Tuesday, May 17, Middle School Science Fair – 6:00 p.m. (MS Campus)

Friday, May 20, IS 5<sup>th</sup> Grade Musical "Cinderella" - 7:00 p.m. (IS all-purpose room)

Saturday, May 21, IS 5<sup>th</sup> Grade Musical "Cinderella" - 1:00 p.m. & 7:00 p.m. (IS all-purpose room)

Tuesday, May 24, Celebrate the Arts – 5:00 p.m. (HS Campus)

Jazz Band & ROCS Concert – 7:30 p.m. (HS Auditorium & Cafeteria)

Tuesday, May 31 – 2<sup>nd</sup> Grade Graduation

Thursday, June 2 – High School Graduation

### Public Comments – Items On/Off the Agenda

- Amber Weaver – asked for an update on the NSBA Conference; and solicitor attending Board Meetings.

Mrs. Boyer responded – conference information will be shared at the May meeting; and Mr. Frankhouser has been asked to attend meetings until further notice.

### Old Business

- Mrs. Stahl – inquired if follow-up was made to the individuals from On Fire.

Mrs. Boyer responded – Follow-up has occurred and is directed to the appropriate administrator. In most situations Mrs. Shoemaker is the contact for the District and she will reach out to agencies for support.

- Mrs. Souders – residents have expressed appreciation for the District's cooperation in helping students.
- Mrs. Stahl – asked for update on RFP's for architect and solicitor.

Mr. Rohrbaugh responded – RFP for the architect is going out shortly and the RFP for the solicitor will be sent out May 9<sup>th</sup>. The Board will be given updates to information received, prior to approval given.

- Mrs. Souders – with future plans for renovation, is there a need for a new PEL study?

Dr. Zuilkoski responded – the last PEL study was conducted approximately three years ago and at the present time no further study is needed due to enrollment status.

- Mrs. Stahl – inquired as to the need for the regular attendance of the solicitor at meetings.

Mr. Gardener responded – the solicitor is attending meetings for legal counsel based upon board request until further notice.

- Mrs. Stahl – will the results of the PAYs survey be shared?

Mrs. Shoemaker responded – survey results have not yet been published.

Dr. Zuilkoski also responded – information and results will be shared once received.

- Mr. Bernard – thanked Dr. Zuilkoski and Mr. Ondrusek for attending the IU Convention recently hosted at Pequea Valley School District.

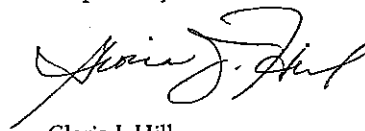
New Business

No New Business was reported.

Adjournment

On a motion by Mr. Gardener, seconded by Mr. Bernard and approved by a Voice vote, all voting Aye, President Boyer adjourned the meeting at 7:12 p.m.

Respectfully submitted,



Gloria J. Hill  
Board Secretary

