

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting  
ELCO High School Library

May 9, 2016

The Regular Board of Education Meeting was called to order by President Boyer at 6:05 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Boyer presiding and leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders, Mrs. Stahl; and Messrs. Bernard, Gardener, Houtz, Kahl, Mark and Ondrusek. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Dr. Stauffer, Ms. Haas, Mr. Gerhart, Mr. Rada, ~~Mr. Casarino~~, Mrs. Shoemaker, Mr. Sweger, Mrs. Kassay, Mr. Rohrbaugh, Mr. Boltz, ~~Mr. Dresch~~, and Mrs. Kunkelman; Mr. Robert Frankhouser, Solicitor; Gloria Hill, Board Secretary; community residents and faculty members.

Board President Communications

President Boyer communicated the following:

- The Curriculum Committee will reconvene following tonight's Regular Board of Education Meeting.
- The Board will meet in Executive Session tonight following the adjournment of Curriculum Committee Meeting to discuss legal matters.

Students of the Month – presented by Mr. Brandon Bernard

Intermediate School:	Julia Bidelsbach & Moses Chekanov (*Mrs. Weaver's 5 <sup>th</sup> grade class)
Middle School:	Jude Anthony** & Deziree Balthaser**
High School:	Bethany Wiczalkowski** & Jeremy Habowski**

\*Attended meeting.

\*\*Student unable to attend and will be recognized in June.

Students of the Month were presented with a plaque by Mr. Bernard and recognized by their respective principal, congratulating them on their achievements.

Student Council Report

Luke Seyfert, Parliamentarian for Student Council addressed the Board on the following:

- Luke announced the new officers elected for Student Council for 2016-2017, as well as the new Parliamentarian, Elizabeth Palashnyuk. This was Luke's last report to the Board. He then turned the report over to Elizabeth.
- Elizabeth reported on the following events and activities:
  - Teacher Appreciation took place recently with Student Council providing coffee, donuts or fresh fruit in appreciation for all their efforts.
  - Lawn Lunch, followed by the Talent Show will be the last Student Council events for the 2015-2016 school year.

Teacher/Student Presentations

- Mr. Craig DeVore – Middle School Clarinet Quartet

Mr. DeVore introduced a female clarinet quartet who performed a selection for everyone in attendance. The quartet was given a standing ovation for their performance. An invitation to the Middle School Spring Concert was extended by the group, which will take place at the High School on Tuesday, May 10<sup>th</sup>, at 7:00 p.m.

After all student recognition and presentations were complete, Mrs. Boyer, President of the School Board, thanked parents, siblings and teachers for their support.

#### Public Comments for Items on the Agenda

No comments were made.

#### Budget Presentation – by Mr. Kurt Rohrbaugh, ELCO Business Manager

Mr. Rohrbaugh presented the final proposed 2016-2017 Budget, which is posted on the ELCO website and will be recommended for final approval in June.

#### ELECTION OF TREASURER

President Boyer opened the floor for nominations for the office of Treasurer. Mr. Gardener nominated Mr. Mark. On a motion by Mr. Bernard, seconded by Mr. Kahl, to close the nominations, Mr. Mark was elected Treasurer by unanimous vote.

On a motion by Mr. Gardener, seconded by Mr. Bernard and approved by Voice vote, all voting Aye, the Minutes of 04-18-16 and 05-02-16 were approved.

On a motion by Mr. Mark, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, the Treasurer's Report for the month ending 04-30-16 was approved.

#### **CONSENT ITEMS (items discussed 05-02-16)**

On a motion by Mr. Houtz, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, all Consent Items were approved:

##### Personnel Committee

- A. Accepted a "Letter of Retirement" from Marilyn Heisey, cafeteria employee, effective June 30, 2016.
- B. Accepted a "Letter of Retirement" from Darlene Bender, cafeteria employee, effective June 30, 2016.
- C. Accepted a "Letter of Resignation" from Kristi Kilheffer, classroom paraprofessional, effective June 7, 2016.
- D. Approved trip/travel request as listed:
  - 1. Charles Gerberich and Cross Country student athletes to travel and attend pre-season camp August 15-17, 2016, to be held at Camp Kirchenwald. (There is no cost to the District.)

##### Curriculum Committee

- A. Approved the listing of 2016 graduating seniors, pending successful completion of all requirements. (Board Attachment)

##### Policy Committee

- A. Approved revisions to the following Board Policies, 2<sup>nd</sup> Reading. (Public Attachment)
  - 1. Policy #217 – Graduation Requirements
  - 2. Policy #823 – Naloxone

General Services Committee

- A. Approved a request using the Middle School band room to hold Bandapalooza, a summer program staffed by Mr. Craig DeVore, Mr. Michael Stauffer, and assisted by Mr. Jacob Bernat:

Rehearsals:	June 7, 14, 21, 28, July 11 @ 6:30 p.m. to 8:30 p.m.
Concert:	July 12, 2016 @ 7:00 p.m. in the MS Cafeteria

- B. Approved the 2016-2017 breakfast and lunch prices as listed:

Elementary (K-5):	\$1.60 for breakfast; \$2.55 for lunch (increase of \$.05 from 15-16)
Secondary (6-12):	\$1.80 for breakfast; \$2.65 for lunch (increase of \$.05 from 15-16)
Adult:	\$3.50
Extra Milk:	\$0.50
Head Start:	\$0.80 (increase of \$.05 from 15-16)

Finance Committee

- A. Approved Per Capita Tax Exonerations for 2015. (Board Attachment available upon request.)

**NON-CONSENT ITEMS**Personnel Committee – Mr. Edward Gardener, Chair

On a motion by Mr. Gardener, seconded by Mr. Bernard and approved by Voice vote, all voting Aye, Item A was approved:

- A. **Accepted a “Letter of Retirement” from Stephanie Hammer, Personal Care Assistant, effective June 7, 2016.**

Finance Committee – Mr. Bob Mark, Chair

On a motion by Mr. Mark, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved payment of bills as found listed and attached to the May 9, 2016 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$1,355,913.55
Construction Fund payments in the amount of	\$0.00
Cafeteria Fund payments in the amount of	\$99,691.74
Debt Service	\$11,749.03
Capital Reserve Fund	\$0.00

On a motion by Mr. Mark, seconded by Mr. Bernard and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved Budget Transfers. (Board Attachment)

On a motion by Mr. Mark, seconded by Mr. Bernard and approved by Roll Call vote, 4 Aye votes and 5 NO votes by Mrs. Souders, Mr. Bernard, Mr. Ondrusek, Mrs. Stahl and Mrs. Boyer, Item C *was not approved*.

- C. **Move to approve the 2016-2017 Lebanon County CTC Budget (Roll Call Vote - Board Attachment).**

On a motion by Mr. Mark, seconded by Mr. Bernard and approved by Roll Call vote, 6 Aye votes and 3 NO votes by Mrs. Stahl, Mr. Ondrusek and Mrs. Souders, Item D was approved

- D. **Approved the proposed final 2016-2017 ELCO School District General Fund Budget. (Roll Call Vote – Public Attachment).**

Superintendent's Report

Dr. Zuilkoski made the following recommendation:

- A. Recommend for approval Student Discipline Cases #15-16-02, #15-16-03, and #15-16-04.

On a motion by Mr. Gardener, seconded by Mr. Bernard and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved Student Discipline Cases #15-16-02, #15-16-03, and #15-16-04.

Dr. Zuilkoski shared upcoming dates/information:

Announcement/Information:

- IU Board Membership – please complete and return ballot in envelope provided, to the IU by Friday, May 27, 2016.
- Summer Camps being held at ELCO:

Sport	Date	Time	Location
Football	June 13-16	8:00 AM – 12:00 Noon	FB Practice Fields
Girls Basketball	June 15 & 16	9:00 AM – 12:00 Noon	HS Gym
Boys Basketball	June 20-23	9:00 AM – 12:00 Noon 9:00 AM – 10:30 AM	HS Gym & IS Gym
Tennis	June 20-23	6:00 PM – 8:00 PM	Tennis Courts
Field Hockey	June 20-23	9:00 AM – 11:00 AM	Field Hockey Field
Cheerleading	August 2 August 3	12:00 Noon – 6:30 PM 9:00 AM – 4:00 PM	Auxiliary Gym

- Upcoming Events/Dates:

Tuesday, May 10, Middle School Spring Concert – 7:00 p.m. (HS Auditorium)  
 Thursday, May 12, Intermediate School Spring Concert – 7:00 p.m. (IS all-purpose room)  
 Tuesday, May 17, Middle School Science Fair – 6:00 p.m.  
 Friday, May 20, IS 5<sup>th</sup> Grade Musical “Cinderella” – 7:00 p.m. (IS all-purpose room)  
 Saturday, May 21, IS 5<sup>th</sup> Grade Musical “Cinderella” – 1:00 p.m. & 7:00 p.m. (IS all-purpose room)  
 Tuesday, May 24, Celebrate the Arts – 5:00 p.m. (HS Campus)  
     Jazz Band & ROCS Concert – 7:30 p.m. (HS Auditorium & Cafeteria)  
 Tuesday, May 31 – 2<sup>nd</sup> Grade Graduation  
 Thursday, June 2 – High School Graduation @ 6:30 p.m.  
 Monday, June 6 – Last Student Day (1/2 day for students)  
 Tuesday, June 7 – Records & Reports Day

- NSBA Conference Information – was presented by President Boyer.

Mrs. Boyer, noting all board members will receive a thumb drive of conference information, shared an overview of the NSBA conference sessions. Highlights were also given by Mr. Gardener, Mr. Mark, Mr. Houtz and Dr. Zuilkoski.

Public Comments – Items On/Off the Agenda

No comments were made.

Old Business

- Mrs. Stahl – asked for follow up to previous discussion on the Myerstown Elementary Agreement of Sale.

Mrs. Boyer responded – discussion will take place in Executive Session after tonight's Regular Board of Education Meeting.

- Mrs. Stahl – asked if RFP's will be shared with the Board and public.

Mrs. Boyer deferred the question to Mr. Rohrbaugh. Mr. Rohrbaugh responded - the public will be given the opportunity to hear the information received.

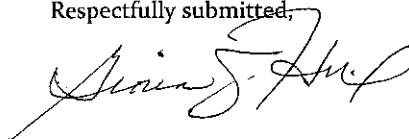
New Business

No New Business was reported.

Adjournment

On a motion by Mr. Gardener, seconded by Mr. Bernard and approved by a Voice vote, all voting Aye, President Boyer adjourned the meeting at 7:40 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gloria J. Hill", written over a horizontal line.

Gloria J. Hill  
Board Secretary