

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board Meeting
ELCO High School Library

June 6, 2016

The Committee-of-the-Whole Board of Education Meeting was called to order by Vice President, Scott Houtz at 6:04 p.m.

The Eastern Lebanon County School Board met in a Committee-of-the-Whole Session in the ELCO High School Library with Vice President Houtz presiding and leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Souders, and Mrs. Stahl; and Messrs. Bernard, Houtz, Kahl, Mark and Ondrusek. Absent from the meeting were Mrs. Boyer and Mr. Gardener* (attendance noted*). Also in attendance were the following from the administrative team: Dr. Zuilkoski, Dr. Stauffer, Ms. Haas, Mr. Gerhart, Mr. Rada, Mr. Cascarino, ~~Mrs. Shoemaker~~, Mr. Sweger, Mrs. Kassay, Mr. Rohrbaugh, Mr. Boltz, Mrs. Kunkelman, Mr. Dresch; Mr. Robert Frankhouser, Solicitor; Gloria Hill, Board Secretary; staff and community residents.

Board President Communications

No communications were shared.

Public Comments – Items On the Agenda

Dr. Cindy Flanagan – referred to an item on the agenda, Section IX, item B – requested change noting school dentist should read, the Office of Drs. Flanagan and Noone. Also, announced the addition of Dr. Keggeris to the practice.

ACTION ITEMS

Personnel Committee – Mr. Jack Kahl, Acting Chair

On a motion by Mr. Kahl, seconded by Mr. Mark and approved by Voice Vote, all voting Aye, Item A was approved:

A. Approved a trip/travel requests as listed:

1. Varsity Track & Field coaches - Robert Miller, Michael Harnish, Holly Hartman and Wyatt Hall, and qualifying athletes to travel and participate in the District III Track Meet to be held at Shippensburg University, retroactive to May 20-21, 2016.
2. Varsity Track & Field coaches - Robert Miller, Michael Harnish, and Wyatt Hall, and qualifying athletes to travel and participate in the State Track Meet to be held at Shippensburg University, retroactive to May 26-28, 2016.

On a motion by Mr. Kahl, seconded by Mrs. Stahl and approved by Voice Vote, all voting Aye, Item B was approved:

- B. Accepted a "Letter of Resignation" from Rene Kicklighter, classroom paraprofessional, retroactive to April 28, 2016.

On a motion by Mr. Kahl, seconded by Mr. Mark and approved by Voice Vote, all voting Aye, Item C was approved:

- C. Accepted a "Letter of Resignation" from Alexandra Sheakley, High School Guidance Counselor, effective June 30, 2016.

Finance Committee – Mr. Robert Mark, Chair

The following motion was made by Mr. Mark, seconded by Mr. Bernard, with discussion taking place.

- A. Move to approve a Special Education Contracting Agreement with IU13 for the 2016-2017 school year - Lancaster contract - \$422,503.86.

After discussion, all three Action Items under Finance were postponed to later in the meeting.

- A. Move to approve a Special Education Contracting Agreement with IU13 for the 2016-2017 school year - Lancaster contract - \$422,503.86.
- B. Move to approve a Special Education Contracting Agreement with IU13 for the 2016-2017 school year - Lebanon contract - \$387,326.00.
- C. Move to approve a Special Education Contracting Agreement with IU13 for the 2016-2017 school year - Supplemental contracts estimated - \$289,707.50, which includes Speech and Language, Occupational and Physical Therapy, Job Training Services, Instruction in the Home, and Personal Care Assistants.

NON-ACTIONS ITEMS

Personnel Committee – Mr. Edward Gardener, Chair

The Board reviewed and discussed the following items:

- A. Recommend for approval granting Tenure to the following individuals:
 - 1. Allison Clark – Special Education, IS
 - 2. Joshua Glant – Math, HS
 - 3. Corinne Shaak – 5th grade, IS
- B. Recommend for approval a trip/travel request from Chad Miller, wrestling coach, and student athletes to travel and attend wrestling camp at Lycoming College, June 25-29 2016. (Cost to the District is for fuel for the school vans.)
- C. Recommend for approval adding the following individuals to the ELCO sub listing (*pending required documentation/clearances/disclosures):
 - 1. Kristi Kilheffer – instructional aide sub
 - 2. Robert Korczynski* - custodial sub
 - 3. Rene Kicklighter – instructional aide sub
- D. Recommend for approval of the following individuals, as listed, as contracted band personnel for the 2016-2017 school year:

Band Director – David Fair
 Assistant Director – Craig DeVore
 Percussion Instructor – Mark Doll
 Percussion Arranger – Mark Doll
 Show Design – Dr. Chris Campbell
 Marching Instructor – Kris Miller @ 50%

Marching Instructor – Jeremy Ulrich @ 50%

- E. Recommend for approval of the following individuals as coaches for the 2016 Fall Sports season (pending receipt of all required documentation/clearances/disclosures):

Boys Soccer:	Head Varsity Coach	Kirk Keppley
	Asst. Varsity Coaches	John Mentzer, Sean Miller
	Vol. Varsity Coach	Greg Gardner
	JH Asst. Coaches	Jim Thomas*, Lyn Schaeffer
Cheerleading:	Head Varsity Coach	Alysha Burkholder
	Asst. Varsity Coach	Elizabeth Yearwood
	JH Asst. Coach	Vanessa Risser
	Vol. JH Coach	Lisa Fulton
Cross Country:	Head Varsity Coach	Charles Gerberich
	JH Asst. Coach	Holly Hartman
	Vol. Varsity Coaches	Madelyn Husted, Michael Harnish, Drew Gerberich*
Field Hockey:	Head Varsity Coach	Lisa Kercher
	Asst. Varsity Coaches	Ashley Keath, Ashley Weiler
	JH Asst. Coaches	Brenda Beegle, Frannie Slabonik
Football:	Head Varsity Coach	Robert Miller
	Asst. Varsity Coaches	John Carley, Earl Thomas Robert Williams, Wyatt Hall
Girls Soccer:	Vol. Varsity Coaches	Derek Fulk, Warren Zimmerman
	Head Varsity Coach	Derek Fulk
	Asst. Varsity Coaches	Robert Smith, Amy Thome
	Vol. Varsity Coaches	Mike Gettle, Brock Hoover
	JH Asst. Coaches	Diane Bidelspace, Wes Soto
Girls Tennis:	JH Vol. Coaches	Robert Bounpane, Megan Arnold
	Head Varsity Coach	Zach Cook
	Vol. Varsity Coaches	Chris Gyorke, Cathy Shaak
Girls Volleyball:	Head Varsity Coach	Paul Dissinger
	Asst. Varsity Coach	Scott Stone
	Vol. Varsity Coaches	Lindsay Sholl, Deb Petty
Golf:	Head Varsity Coach	Dave Meyer
	Vol. Varsity Coach	Paul Donecker

- F. Recommend for approval of the following job description (Board Attachment):

1. Elementary Cafeteria Manager

General Services Committee – Mr. Brandon Bernard, Chair

The Board reviewed and discussed the following items:

- A. Recommend for approval appointing Schaefferstown Family Practice as the school doctor for the 2016-2017 school year at the rates listed below. (NOTE: No increase from the previous year)

Physicals: \$35

Sports Physicals:

Fall (1)

\$1,000 for 0-75 physicals

\$1,200 for 76-125 physicals

\$1,600 for 126 or more physicals

Fall (2)

\$600 for 0-50 physicals

\$800 for 51 or more physicals

Winter/Spring
 \$600 for 0-50 physicals (winter)
 \$800 for 51 or more physicals (winter)

Football Games: \$200 per game

- B. Recommend for approval appointing the Office of Drs. Flanagan and Noone as school dentists for the 2016-2017 school year at an annual cost of \$3,250. (NOTE: No increase from the previous year.)
- C. Recommend for approval renewal of general property liability insurance and worker's compensation insurance packages in the total amount of \$216,248. (NOTE: The overall increase was 2.2%.)

Finance Committee – Mr. Robert Mark, Chair

The Board reviewed and discussed the following items:

- A. Recommend for approval a Special Education Contracting Agreement with Yellow Breeches Educational Center, Inc., effective July 1, 2016 to June 30, 2017, at the cost of \$64,262.
- B. Recommend for approval a subscription renewal with Leader Services for IEP Writer effective July 1, 2016 to June 30, 2017, at the cost of \$11,495.
- C. Recommend for approval bank accounts and depositories for the 2016-2017 school year. (Board Attachment)
- D. Recommend for approval Resolution #06-13-16-I concerning fund balance designations at June 30, 2016. (Board Attachment)
- E. Recommend for approval Resolution #06-13-16-II setting homestead/farmstead exemptions for 2016-2017. (Board Attachment)
- F. Recommend for approval Resolution #06-13-16-III adopting the 2016-2017 General Fund Budget. (Roll Call Vote) (Board Attachment)
- G. Recommend for approval the transfer from the General Fund to the Capital Reserve Fund in the amount of \$600,000.

Items C & F will be placed under Non-Consent on the Agenda of June 13, 2016.

Superintendent's Report

Dr. Zuilkoski introduced Mr. Greg Underkoffler to share and present information on the Middle School Williamsburg trip.

**Mr. Gardener's attendance noted at 6:26 p.m.*

Mr. Underkoffler and middle school student, Johannah Stahl, shared information on the recent trip taken by middle school students to Williamsburg. Students and chaperones experienced long days packed with history lessons, providing each of them the opportunity to see first hand what colonial life was like. Both teacher and student thanked the Board members for approving the trip this year, hoping it will continue for years to come.

Dr. Zuilkoski shared the following dates and information:

Upcoming Events/Dates:

Monday, June 6 – Last Student Day (1/2 day)
 Tuesday, June 7 – Records & Reports Day for teachers

Dr. Zuilkoski shared with those in attendance the events of the day, which featured our annual Appreciation Recognition Program after the dismissal of students. The program recognizes those who celebrated significant years of service, congratulating those retiring, and highlighting staff/faculty members chosen to receive the distinguished award of Support Staff Member of the Year, Elementary Professional of the Year, and Secondary Professional of the Year. Award recipients were: Gwen Wenger – Support Staff of the Year, Kathy Shappell – Elementary Professional of the Year, and Christina Watson – Secondary Professional of the Year. Family members attended and helped surprise each recipient. Congratulations to all three on receiving this distinguished award!

Public Comments – Items On/Off the Agenda

- Dr. Thomas Noone – inquired about an item on the agenda regarding the contract with Yellow Breeches.
- Mr. Robert McBride – expressed concerns on transgender issues.
- Mrs. Kim Hedden – expressed concerns on transgender issues.

Concerns were noted and addressed by the Board and Dr. Zuilkoski.

The Board recessed at 6:58 p.m. to review the Special Ed contracts to be approved.

Mr. Houtz reconvened the Board Meeting at 7:24 p.m.

A motion to table Action Items under Finance was made by Mr. Mark, seconded by Mrs. Stahl and approved by Voice Vote of 7 Ayes and 1 NO vote by Mr. Gardener, the following motions were tabled:

ACTION ITEMS

Finance Committee - Mr. Robert Mark, Chair

- A. Move to approve a Special Education Contracting Agreement with IU13 for the 2016-2017 school year - Lancaster contract - \$422,503.86.
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Old Business

Mrs. Stahl - inquired on several issues: PAYs survey, update on the sale of Myerstown Elementary, date of evaluation of the superintendent, and update on RFP's for the selection of architect.

- Dr. Zuilkoski responded – PAYs survey information will be shared at the board meeting of June 13.
- Mr. Rohrbaugh responded – the Myerstown Borough has until June 30 to finalize decision on sale.
- Mr. Gardener responded – only during Executive Session will discussion take place concerning personnel matters and evaluation of the superintendent.
- Mr. Rohrbaugh responded – an update on the architect selection will take place during a public meeting to be held on June 27, 2016.

New Business

Mrs. Stahl made a motion in regards to the time frame of board members receiving the agenda and board attachments to be three (3) business days prior to the meetings.

Discussion took place on this subject at which point the members were informed this is part of a Board Policy and all changes to a policy must go through the proper procedure for review and revision. Until this particular policy is reviewed and revised, agendas and attachments will be made available to the board members on Wednesdays prior to a meeting.

Mrs. Stahl retracted the motion.

Mrs. Stahl – shared feedback she was given from residents regarding the announcement of CTC awards being given to seniors during the ELCO awards ceremony.

- Dr. Zuilkoski responded – this issue has been addressed and noted for the future.

Mrs. Stahl – expressed concerns with Decision Day held at the high school and the exclusion of students attending CTC.

- Dr. Zuilkoski responded – this event would be looked into for the future.

Mrs. Stahl – expressed issues with the rules and dress code for those attending Graduation.

Mr. Ondrusek – made comments on the ever-growing need for Special Ed services for children.

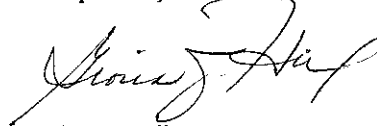
Adjournment

On a motion by Mr. Ondrusek, seconded by Mr. Bernard and approved by a Voice vote, all voting Aye, Vice President Houtz adjourned the meeting at 7:43 p.m.

Executive Session

The Board will meet in an Executive Session following the adjournment of the Committee-of-the-Whole Board Meeting to discuss confidential student matters.

Respectfully submitted,



Gloria J. Hill
Board Secretary

Next School Board Meeting – Monday, June 13, 2016