

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Library

June 13, 2016

The Regular Board of Education Meeting was called to order by President Boyer at 6:04 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Boyer presiding and leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders, Mrs. Stahl; and Messrs. Bernard, Gardener, Houtz, Kahl, Mark and Ondrusek. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Dr. Stauffer, Ms. Haas, Mr. Gerhart, Mr. Rada, Mr. Cascarino, Mrs. Shoemaker, ~~Mr. Sweger~~, Mrs. Kassay, Mr. Rohrbaugh, Mr. Boltz, Mr. Dresch, and ~~Mrs. Kunkelman~~; Mr. Robert Frankhouser, Solicitor; Gloria Hill, Board Secretary; community residents and faculty members.

Board President Communications

In light of the recent shootings that occurred in Florida, President Boyer asked everyone to observe a moment of silence.

Public Comments for Items on the Agenda

No comments were made.

PBIS & Trauma Presentation

Dyane Carrer from the Lancaster-Lebanon IU13 gave a presentation on PBIS (Positive Behavior Intervention and Support) and Trauma.

On a motion by Mr. Gardener, seconded by Mr. Bernard and approved by Voice vote, all voting Aye, the Minutes of 05-09-16 and 06-06-16 were approved.

On a motion by Mr. Ondrusek, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, the Treasurer's Report for the month ending 05-31-16 was approved.

CONSENT ITEMS (items discussed 06-06-16)

On a motion by Mr. Houtz, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Consent Items were approved as amended (**Finance Committee, Item D was pulled from Consent and placed under Non-Consent, Finance Committee, Item K for approval*):

Personnel Committee

- A. Approved granting Tenure to the following individuals:
 1. Allison Clark – Special Education, IS
 2. Joshua Glant – Math, HS
 3. Corinne Shaak – 5th grade, IS
- B. Approved a trip/travel request from Chad Miller, wrestling coach, and student athletes to travel and attend wrestling camp at Lycoming College, June 25-29 2016. (Cost to the District is for fuel for the school vans.)

C. Approved adding the following individuals to the ELCO sub listing (*pending required documentation/clearances/disclosures):

1. Kristi Kilheffer - instructional aide sub
2. Robert Korczynski* - custodial sub
3. Rene Kicklighter - instructional aide sub

D. Approved of the following individuals, as listed, as contracted band personnel for the 2016-2017 school year:

Band Director - David Fair
 Assistant Director - Craig DeVore
 Percussion Instructor - Mark Doll
 Percussion Arranger - Mark Doll
 Show Design - Dr. Chris Campbell
 Marching Instructor - Kris Miller @ 50%
 Marching Instructor - Jeremy Ulrich @ 50%

E. Approved the following individuals as coaches for the 2016 Fall Sports season (pending receipt of all required documentation/clearances/disclosures):

Boys Soccer:	Head Varsity Coach Asst. Varsity Coaches Vol. Varsity Coach JH Asst. Coaches	Kirk Keppley John Mentzer, Sean Miller Greg Gardner Jim Thomas*, Lyn Schaeffer
Cheerleading:	Head Varsity Coach Asst. Varsity Coach JH Asst. Coach Vol. JH Coach	Alysha Burkholder Elizabeth Yearwood Vanessa Risser Lisa Fulton
Cross Country:	Head Varsity Coach JH Asst. Coach Vol. Varsity Coaches	Charles Gerberich Holly Hartman Madelyn Husted, Michael Harnish, Drew Gerberich*
Field Hockey:	Head Varsity Coach Asst. Varsity Coaches JH Asst. Coaches	Lisa Kercher Ashley Keath, Ashley Weiler Brenda Beegle, Frannie Slabonik
Football:	Head Varsity Coach Asst. Varsity Coaches	Robert Miller John Carley, Earl Thomas Robert Williams, Wyatt Hall
Girls Soccer:	Vol. Varsity Coaches Head Varsity Coach Asst. Varsity Coaches Vol. Varsity Coaches JH Asst. Coaches JH Vol. Coaches	Derek Fulk, Warren Zimmerman Derek Fulk Robert Smith, Amy Thome Mike Gettle, Brock Hoover Diane Bidelspach, Wes Soto Robert Bounpane, Megan Arnold
Girls Tennis:	Head Varsity Coach Vol. Varsity Coaches	Zach Cook Chris Gyorke, Cathy Shaak
Girls Volleyball:	Head Varsity Coach Asst. Varsity Coach Vol. Varsity Coaches	Paul Dissinger Scott Stone Lindsay Sholl, Deb Petty
Golf:	Head Varsity Coach Vol. Varsity Coach	Dave Meyer Paul Donecker

F. Approved the following job description (Board Attachment):

1. Elementary Cafeteria Manager

General Services Committee

A. Approved appointing Schaefferstown Family Practice as the school doctor for the 2016-2017 school year at the rates listed below. (NOTE: No increase from the previous year)

Physicals: \$35

Sports Physicals:

Fall (1)

\$1,000 for 0-75 physicals

\$1,200 for 76-125 physicals

\$1,600 for 126 or more physicals

Fall (2)

\$600 for 0-50 physicals

\$800 for 51 or more physicals

Winter/Spring

\$600 for 0-50 physicals (winter)

\$800 for 51 or more physicals (winter)

Football Games: \$200 per game

- B. Approved appointing the Office of Drs. Flanagan and Noone as school dentists for the 2016-2017 school year at an annual cost of \$3,250. (NOTE: No increase from the previous year.)
- C. Approved renewal of general property liability insurance and worker's compensation insurance packages in the total amount of \$216,248. (NOTE: The overall increase was 2.2%.)

Finance Committee

- A. Approved a Special Education Contracting Agreement with Yellow Breeches Educational Center, Inc., effective July 1, 2016 to June 30, 2017, at the cost of \$64,262.
- B. Approved a subscription renewal with Leader Services for IEP Writer effective July 1, 2016 to June 30, 2017, at the cost of \$11,495.
- C. Approved Resolution #06-13-16-I concerning fund balance designations at June 30, 2016. (Board Attachment)
- D. ****Approve Resolution #06-13-16-II setting homestead/farmstead exemptions for 2016-2017. (Board Attachment)***
- E. Approved the transfer from the General Fund to the Capital Reserve Fund in the amount of \$600,000.

NON-CONSENT ITEMS

Personnel Committee – Mr. Edward Gardener, Chair

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, with one (1) Abstention by Mrs. Boyer, Item A was approved:

- A. Accepted a "Letter of Resignation" from Julie Smeltzer, Personal Care Assistant, effective June 6, 2016.

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by Voice vote, all voting Aye, with one (1) Abstention by Mrs. Boyer, Item B was approved:

- B. Approved adding Julie Smeltzer to the 2016-17 ELCO sub listing as a teacher sub (Elementary, Special Ed. certified), pending receipt of documentation.

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item C was approved:

- C. Approved a "Letter of Resignation" from Nancy Ardire, MS Building Nurse, effective July 1, 2016.

On a motion by Mr. Gardener, seconded by Mr. Bernard and approved by Voice vote, all voting Aye, Item D was approved:

- D. Approved a trip/travel request from John Bickel, Yearbook Advisor, and four (4) yearbook student editors to travel and attend the Walsworth Elite Yearbook Conference, September 15-19, 2016, to be held in Orlando, FL. (Cost to the District is for a substitute and fuel for use of school van to airport.)**

Policy Committee – Mrs. Jadell Souders, Chair

On a motion by Mrs. Souders, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved new Board Policies, 1st Reading. (Public Attachment)**
1. **Policy #626 – Federal Fiscal Compliance**
 2. **Policy #626.1 – Travel Reimbursement – Federal Programs**
 3. **Policy #800 – Records Management**
 4. **Policy #827 – Conflict of Interest**

Finance Committee – Mr. Bob Mark, Chair

On a motion by Mr. Mark, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, with one (1) Abstention by Mr. Bernard, Item A was approved:

- A. Approved payment of bills as found listed and attached to the June 13, 2016 Board Agenda in the amounts indicated (Board Attachment):**

General Fund payments in the amount of	\$1,432,263.35
Cafeteria Fund payments in the amount of	\$91,684.37
Capital Reserve Fund payments in the amount of	\$7,187.00
Debt Service payments in the amount of	\$3,740,689.01

On a motion by Mr. Mark, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved Budget Transfers. (Board Attachment)**

On a motion by Mr. Mark, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item C was approved:

- C. Approved Budget Transfers for the 2015-2016 fiscal year that may be required by the local auditors subsequent to June 30, 2016.**

On a motion by Mr. Mark, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item D was approved:

- D. Approved Modern Recovery Solutions as tax collector for Real Estate and Per Capita Taxes for 2016-2017 based on the Tax Collectors Rate of Compensation that runs through December 2017. (Board Attachment)**

On a motion by Mr. Mark, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item E was approved:

- E. Approved removing motions from the Table regarding the approval of Special Education Contracting Agreements with IU13 for the 2016-2017 school year as follows:**
1. **Approve a Special Education Contracting Agreement with IU13 for the 2016-2017 school year - Lancaster contract - \$422,503.86.**
 2. **Approve a Special Education Contracting Agreement with IU13 for the 2016-2017 school year - Lebanon contract - \$387,326.00.**

3. **Approve a Special Education Contracting Agreement with IU13 for the 2016-2017 school year - Supplemental contracts estimated - \$289,707.50, which includes Speech and Language, Occupational and Physical Therapy, Job Training Services, Instruction in the Home, and Personal Care Assistants.**

On a motion by Mr. Mark, seconded by Mr. Bernard and approved by Voice vote, eight (8) Ayes and one (1) NO vote by Mrs. Souders, Item F was approved:

- F. **Approved a Special Education Contracting Agreement with IU13 for the 2016-2017 school year - Lancaster contract - \$422,503.86.**

On a motion by Mr. Mark, seconded by Mr. Kahl and approved by Voice vote, seven (7) Ayes and two (2) NO votes by Mrs. Souders and Mr. Ondrusek, Item G was approved:

- G. **Approved a Special Education Contracting Agreement with IU13 for the 2016-2017 school year - Lebanon contract - \$387,326.00.**

On a motion by Mr. Mark, seconded by Mr. Bernard and approved by Voice vote, six (6) Ayes and three (3) NO votes by Mrs. Souders, Mr. Ondrusek and Mrs. Stahl, Item H was approved:

- H. **Approved a Special Education Contracting Agreement with IU13 for the 2016-2017 school year - Supplemental contracts estimated - \$289,707.50, which includes Speech and Language, Occupational and Physical Therapy, Job Training Services, Instruction in the Home, and Personal Care Assistants.**

On a motion by Mr. Mark, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, with one (1) Abstention by Mr. Bernard, Item I was approved:

- I. **Approved bank accounts and depositories for the 2016-2017 school year. (Board Attachment)**

On a motion by Mr. Mark, seconded by Mr. Bernard and approved by Roll Call vote, six (6) Ayes and three (3) NO votes by Mrs. Souders, Mr. Ondrusek and Mrs. Stahl, Item J was approved:

- J. **Approved Resolution #06-13-16-III adopting the 2016-2017 General Fund Budget. (Roll Call Vote) (Board Attachment)**

On a motion by Mr. Mark, seconded by Mr. Kahl and approved by Voice vote, eight (8) Ayes and one (1) NO vote by Mrs. Stahl, Item K was approved:

- K. **Approved Resolution #06-13-16-II setting homestead/farmstead exemptions for 2016-2017. (Board Attachment)**

Superintendent's Report

Dr. Zuilkoski shared upcoming dates/information:

- ELCO High School EMT students pass exam to be certified EMT's
- June 27, 2016, 5:00 p.m., HS Library – Public meeting for RFP Architect Interviews
- August 27, 2016, 8:00 a.m. to 12:00 noon – PSBA Board Development Session for all Board Members

PAYS survey - Dr. Zuilkoski and Mrs. Amy Shoemaker gave a brief overview of the survey results. The survey is given every two years to students in grades 6, 8, 10, 12, with it being voluntary and anonymous. A detailed analysis will be shared with the Board in October.

Public Comments – Items On/Off the Agenda

No comments were made.

Old Business

- Mrs. Stahl – expressed concerns with the architect RFP process.

Several members commented, as well as Mr. Frankhouser – school solicitor, on the process and selection of finalist that have been chosen for the interview process.

New Business

- Mrs. Souders – gave explanation of her NO vote on the Special Education Contract Agreements with Lancaster-Lebanon IU13
- Mr. Ondrusek – expressed concerns with rising costs charged by the IU13 for Special Education services
- Mrs. Stahl – also commented on the costs paid for Special Education services

Both administrators and board members responded noting the concerns expressed, stating many of the charges are mandated by state regulations.

President Boyer reminded everyone of an Executive Session to be held immediately following the adjournment of the meeting to discuss legal matters.

Adjournment

On a motion by Mr. Ondrusek, seconded by Mr. Bernard and approved by a Voice vote, all voting Aye, President Boyer adjourned the meeting at 8:04 p.m.

Executive Session

The Board will meet in Executive Session to discuss legal matters.

Respectfully submitted,



Gloria J. Hill
Board Secretary