

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting  
ELCO High School Library

July 11, 2016

The Regular Board of Education Meeting was called to order by President Boyer at 6:05 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Boyer presiding and leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders; and Messrs. Bernard, Gardener, Houtz, Kahl, Mark and Ondrusek. Absent from the meeting was Mrs. Stahl. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Dr. Stauffer, Ms. Haas, Mr. Gerhart, ~~Mr. Rada~~, Mr. Cascarino, Mrs. Shoemaker, ~~Mr. Sweger~~, ~~Mrs. Kassay~~, Mr. Rohrbaugh, Mr. Boltz, Mr. Dresch, and Mrs. Kunkelman; Mr. Robert Frankhouser, Solicitor; Gloria Hill, Board Secretary; a reporter from Lebanon Daily News; and community residents and faculty members.

Board President Communications

On a motion by Mr. Ondrusek, seconded by Mr. Bernard and approved by Voice vote, all voting Aye, the following motion was approved:

- Appointed Jocelyn Stahl as the Voting Delegate for the ELCO School District at the PSBA 2016 Delegate Assembly to be held on Saturday, October 15, 2016.

Public Comments for Items on the Agenda

No comments were made.

On a motion by Mr. Kahl, seconded by Mr. Bernard and approved by Voice vote, all voting Aye, the Minutes of 06-13-16 were approved.

Personnel Committee – Mr. Edward Gardener, Chair

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item A was approved:

- A. Accepted a "Letter of Resignation" from Donna Heberling, cafeteria employee, effective June 7, 2016.

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item B was approved:

- B. Accepted a "Letter of Resignation" from Kristi Hackman, personal care assistant, effective June 21, 2016.

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item C was approved:

- C. Approved a "Letter of Retirement" from Deloris Sowers, 3<sup>rd</sup> shift custodian, effective July 15, 2016.

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item D was approved:

- D. Approved a new job description – Specialized Paraprofessional. (Board Attachment)

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item E was approved:

- E. Approved employment of the following individuals (pending receipt of all required documentation/clearances/disclosures):

1. Paulina McFadden - Speech & Language Pathologist, on a "Temporary Professional" contract, at a salary of Master's - Step 2 (\$51,199), effective the 2016-2017 school year. (Board Attachment)
2. Shawnta Fladd - Family & Consumer Sciences teacher, on a "Temporary Professional" contract, at a salary of Bachelor's - Step 1 (\$44,462), effective the 2016-2017 school year. (Board Attachment)
3. Robyn Wentzel - Paraprofessional, at an hourly rate of \$9.38, 7.5 hrs./day, 10-month position, effective the 2016-2017 school year (subject to assignment).
4. Kirsten Whitman - Personal Care Assistant, at an hourly rate of \$10.91, 6.5 hrs./day, 10-month position, effective the 2016-2017 school year (subject to assignment).
5. Jenna Gagliano - Paraprofessional, at an hourly rate of \$9.15, 7.5 hrs./day, 10-month position, effective the 2016-2017 school year (subject to assignment).

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item F was approved:

F. Approved changes in employment status as follows:

1. Jennifer Moyer *from* IS 10-month building administrative assistant *to* High School 12-month building administrative assistant, effective July 12, 2016.
2. Lorrie Raihl *from* 4-hours/day custodian *to* 5-hours/day custodian at Fort Zeller, effective July 12, 2016.
3. Jamilly Lugo-Vargas *from* substitute instructional aide *to* a full-time Specialized Paraprofessional, at an hourly rate of \$11.15, 7.5 hrs./day, 10-month position, effective the 2016-2017 school year (subject to assignment).
4. Julie Righter *from* substitute instructional aide *to* a full-time Specialized Paraprofessional, at an hourly rate of \$13.09, 7.5 hrs./day, 10-month position, effective the 2016-2017 school year (subject to assignment).
5. Danielle Seldomridge *from* a day-to-day substitute teacher *to* a full-time HS Science teacher on a "Temporary Professional" contract, at a salary of Bachelor's +24 - Step 1 (\$44,826), effective the 2016-2017 school year. (Board Attachment)

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item G was approved:

- G. Approved a trip/travel request for Mr. Greg Underkoffler, eighth grade students and teachers to travel to Williamsburg, VA, May 17-19, 2017, for the annual 8<sup>th</sup> Grade Trip. (Cost to the District is for substitutes.)

*Mrs. Boyer expressed the Board's appreciation of service to those leaving employment at ELCO, and welcomed those newly approved for employment.*

Policy Committee - Mrs. Jadell Souders, Chair

On a motion by Mrs. Souders, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved new Board Policies, 2<sup>nd</sup> Reading. (Public Attachment)
1. Policy #626 - Federal Fiscal Compliance
  2. Policy #626.1 - Travel Reimbursement - Federal Programs
  3. Policy #800 - Records Management
  4. Policy #827 - Conflict of Interest

Curriculum Committee - Mr. Jack Kahl, Chair

On a motion by Mr. Kahl, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved revisions to the 2016-2017 Student and Athletic Handbooks (Grades K-2, Grades 3-5, MS & HS). (Board Attachments)

On a motion by Mr. Kahl, seconded by Mr. Ondrusek and approved by Voice vote, with seven (7) Aye votes and one (1) NO vote by Mrs. Souders, Item B was approved:

- B. Approved the 2016-2017 student standardized testing schedule. (Board Attachment)

General Services Committee – Mr. Brandon Bernard, Chair

On a motion by Mr. Bernard, seconded by Mr. Ondrusek and approved by Roll Call vote, all voting Aye, Item A was approved:

- A. Approved the amendment to the Myerstown Sales Agreement with Myerstown Borough. (Board Attachment)

The following motion was made by Mr. Bernard, seconded by Mr. Kahl:

Move to approve the purchase and installation of cameras from Reed's Lock & Access Control Systems, Inc., in the amount of \$53,664.98. (This project will be funded through the Capital Reserve Fund, and Reed's is a participant in the COSTARS purchasing network.)

After discussion, a motion was made by Mr. Gardener to Table this motion, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item B was Tabled:

- B. Move to approve the purchase and installation of cameras from Reed's Lock & Access Control Systems, Inc., in the amount of \$53,664.98. (This project will be funded through the Capital Reserve Fund, and Reed's is a participant in the COSTARS purchasing network.)

Finance Committee – Mr. Bob Mark, Chair

On a motion by Mr. Mark, seconded by Mr. Gardener and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved payment of bills as found listed and attached to the July 11, 2016 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$3,214,845.70
Cafeteria Fund payments in the amount of	\$87,499.11
Capital Reserve Fund payments in the amount of	\$0.00
Debt Service payments in the amount of	\$10,684.88

On a motion by Mr. Mark, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved the disposal of the following items:
- 2003 Chevy Silverado - \$4,000 (estimated trade-in value)
  - 2005 Dodge Ram - \$4,000 (estimated trade-in value)

Superintendent's Report

Dr. Zuilkoski shared upcoming dates:

## Announcements/Dates:

- July 12, 2016 – 5:00 p.m. – RFP Solicitor Interviews & Presentations (HS Library)
- August 27, 2015 – 8:00 a.m. to 12 noon – PSBA Board Development Day (HS Library)

Public Comments – Items On/Off the Agenda

No comments were made.

Old Business

- Mr. Bernard – asked when discussion would take place in regards to the RFP selection for architect.

Mrs. Boyer responded – discussion will occur at the August Board Meeting.

- Mrs. Souders – the District needs to post District summer hours on the website.

Dr. Zuilkoski responded – the matter will be addressed.

- Mrs. Boyer introduced Mr. Frankhouser, school solicitor, who made a public statement in reference to comments he made at a previous meeting regarding the architect RFP selection process.

New Business

No New Business was discussed.

President Boyer reminded everyone of an Executive Session to be held immediately following the adjournment of the meeting to discuss personnel matters.

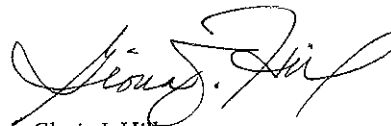
Adjournment

On a motion by Mr. Bernard, seconded by Mr. Kahl and approved by a Voice vote, all voting Aye, President Boyer adjourned the meeting at 6:34 p.m.

Executive Session

The Board will meet in Executive Session to discuss personnel matters.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Gloria J. Hill".

Gloria J. Hill  
Board Secretary