

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board Meeting  
ELCO High School Library

September 6, 2016

The Committee-of-the-Whole Board of Education Meeting was called to order by President, Carrie Boyer at 6:03 p.m.

The Eastern Lebanon County School Board met in Committee-of-the-Whole Session in the ELCO High School Library with President Boyer presiding and leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer and Mrs. Souders; and Messrs. Bernard, Gardener, Houtz, Kahl, and Ondrusek. Absent from the meeting were Mr. Mark and Mrs. Stahl. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Dr. Stauffer, Ms. Haas, Mrs. Kassay, Mr. Gerhart, ~~Mr. Sweger~~, Mr. Cascarino, Mrs. Shoemaker, Mr. Rohrbaugh, Mr. Boltz, Mrs. Kunkelman, Mr. Dresch; Gloria Hill, Board Secretary; Robert Frankhouser, Solicitor; faculty and community members.

Board President Communications

1. Update on RFP Architect and Solicitor Services process/discussion – will take place on September 12, 2016, with discussion being led by Brandon Bernard, Chair of the General Services Committee.

On a motion by Mr. Kahl, seconded by Mr. Bernard and approved by Voice vote, all voting Aye, Item 2 was approved:

2. Approved appointing Board Secretary, Gloria Hill, as the designated voter on behalf of the Board, to cast the Board's vote (electronically) for the following PSBA Offices:

President-Elect

- Michael Faccinnetto

Vice President

- David Hutchinson

Trustee (term ends December 31, 2018)

- William S. LaCoff

Trustee (term ends December 31, 2019)

- Kathy K. Swope
- Mark B. Miller

Trustee (term ends December 31, 2017)

- Marianne L. Neel
- Michael Faccinnetto

3. Mrs. Boyer thanked everyone for their participation in the Board Development day held on August 27<sup>th</sup>.

Public Comments – Items On the Agenda

No comments were made.

## ACTION ITEMS

### Personnel Committee – Mr. Edward Gardener, Chair

On a motion by Mr. Gardener, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

- A. **Approved a “Letter of Resignation” from Linda Ulrich, cafeteria employee, effective August 8, 2016.**

On a motion by Mr. Gardener, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item B was approved:

- B. **Approved a “Letter of Resignation” from Tania Schulze, Personal Care Assistant, effective August 24, 2016.**

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item C was approved:

- C. **Approved the employment of Rebecca Zimmerman on a “Professional Contract” as a high school Special Ed teacher, retroactive to August 24, 2016, at a salary of Master’s – Step 4. (Board Attachment)**

*Mrs. Zimmerman attended the meeting and was introduced and welcomed by Mrs. Boyer.*

On a motion by Mr. Gardener, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item D was approved:

- D. **Approved the employment of Ellen Pokrop, as a cafeteria employee (subject to assignment), retroactive to August 30, 2016, at an hourly rate of \$9.76, 4.5 hours/day.**

On a motion by Mr. Gardener, seconded by Mrs. Souders and approved by Voice vote, all voting Aye, Item E was approved:

- E. **Approved the employment of Stephanie Kline, as a cafeteria employee (subject to assignment), retroactive to September 1, 2016, at an hourly rate of \$9.76, 4.75 hours/day.**

On a motion by Mr. Gardener, seconded by Mr. Ondrusek and approved by Voice vote, 6 Aye votes and 1 Abstention by Mr. Ondrusek, Item F was approved:

- F. **Approved the employment of Linda Ondrusek, cafeteria employee (subject to assignment), at an hourly rate of \$9.76, 3.5 hours/day, to begin September 7, 2016.**

On a motion by Mr. Gardener, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item G was approved:

- G. **Approved a change in employment status to Julia Ansel from day-to-day teacher sub to a Personal Care Assistant (subject to assignment) retroactive to August 31, 2016, at an hourly rate of \$11.05, 6.5 hours/day.**

On a motion by Mr. Gardener, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item H was approved:

- H. **Approved adding Melissa Clingan, PK-4 and Special Ed certified, to the ELCO sub listing retroactive to August 25, 2016.**

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item I was approved:

- I. Approved the following individuals who are qualified to teach Virtual Academy in their certification area as needed:

<u>Teacher</u>	<u>Certification</u>
Wes Soto	Social Studies
Amanda Templeton	English
Amy Weddle	Personal Finance/Consumer Math
Ashli Shay	Physical Education
Deborah Myers	Mathematics
Emily Ziegler	English
Jennifer Martin	French
Chad Miller	Biology
Lauren Eltringham	Chemistry
Amanda Burris	English/Special Education
Jonathan Bickel	English
Martha Good	History/Sociology
Holly Hartman	Accounting
Paul Kline	Algebra I, Geometry

On a motion by Mr. Gardener, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item J was approved:

- J. Approved Curriculum Coordinators for the 2016-2017 school year as listed:

<u>Department</u>	<u>Chair</u>
Art	Margaret Auchenbach
Business Education	Amy Weddle
Family Consumer Science	Elizabeth Yearwood
Health, Physical Education	Heather Gery
Language Arts	Amanda Templeton
Mathematics	Michael Simmons
Music	David Fair
Reading	Patricia Hall
Science	Lynn Aponick
Social Studies	Martha Good
Special Education	Beth Weidner
Technology Education	Kenneth Miller
World Language	Sara Velazquez
Library	Wendy Kerst

<u>K-5 Teams</u>	<u>Leaders</u>
Kindergarten	Ruthanne Gray & Jamie Yocum
1 <sup>st</sup> Grade	Kim Eshleman & Allison Ebersole
2 <sup>nd</sup> Grade	Michelle Altland & Rebecca Kleinfelter
3 <sup>rd</sup> Grade	Erin Attivo
4 <sup>th</sup> Grade	Kristi Fields
5 <sup>th</sup> Grade	Laura Weaver
Elem. Special Ed	Tamara Showers

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item K was approved:

- K. Approved Mentors for the 2016-2017 school year as listed:

<u>Mentors</u>	<u>New Teacher</u>
Ashli Shay	Shawnta Fladd – HS Family & Consumer Sciences
Holly Harnly	Paulina McFadden – MS Speech & Language Path.
Sara Faust	Sarah Stuart - .5 Kindergarten/.5 Special Ed
Tom Eberly	Valerie Sweatlock – HS Certified School Nurse

Lisa Fulton  
Lynn Aponick  
Tina Ulrey  
Greg Fields

Allison Wagner – MS School Counselor  
Danielle Seldomridge – HS Science  
Warren Zimmerman – MS Special Ed  
Rebecca Zimmerman – HS Special Ed

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item L was approved:

- L. Approved Kelsey Moll as Weight Room Monitor for the 2016 Fall season at a rate of \$250 per sports season.**

On a motion by Mr. Gardener, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item M was approved:

- M. Approved Derek Thomas as a volunteer football coach for the 2016 Fall season.**

On a motion by Mr. Gardener, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item N was approved:

- N. Approved the employment of Tam Hower, on a “Professional Educational Administrator” contract, as K-2 Elementary Principal, at an annual salary of \$90,000, to begin on or about September 12, 2016 (pending receipt of all required documentation, clearances/disclosures).**

*Mrs. Boyer introduced and welcomed Mrs. Hower, who attended the meeting. Mrs. Hower introduced her family that was in attendance and thanked everyone for the opportunity offered as the new elementary principal and expressed her excitement to begin her new position.*

**General Services Committee – Mr. Brandon Bernard, Chair**

On a motion by Mr. Bernard, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved the donation of a 24-foot trailer from the Band Boosters with an estimated value of \$9,500.**

*Appreciation was expressed by many of the Board members for this most generous donation from the Band Boosters.*

**NON-ACTION ITEMS**

**Personnel Committee – Mr. Edward Gardener, Chair**

The Board reviewed and discussed the following items:

- A. Recommend for approval adding the following individuals to the ELCO sub listing (pending receipt of all required documentation/clearances/disclosures):**
1. Kristin Gardyas, BSN – Building Nurse sub
  2. Olivia Smaltz – Elementary, Special Ed
  3. Jenna Heagy – Café sub
  4. Rhoda Lehman – Café & Instructional Aide sub
  5. Daniel Giffin – PK-4
  6. Gary Rusen – Art K-12
  7. Denise Becker – IU sub, all areas
  8. Sandra Gideon – IU sub, all areas
  9. Shawn Gerhardt-Kreiser – IU sub, all areas
  10. Danesha Butler – IU sub, all areas
  11. Keenan Schaeffer – IU sub, all areas

12. Rachel Murphy – IU sub, all areas
13. Tania Meese – IU sub, all areas
14. Andrea Moody – IU sub, all areas
15. Edward Polakoff – IU sub, all areas

General Services Committee – Mr. Brandon Bernard, Chair

The Board reviewed and discussed the following items:

- A. Recommend for approval the following auxiliary organizations of the ELCO School District, and therefore are covered under the District's liability insurance:
  1. Fort Zellers PTO
  2. Jackson PTO
  3. ELCO Intermediate PTO
  4. Senior Parents Organization
  5. ELCO Band Boosters
  6. Baseball Boosters
  7. Boys Basketball Boosters
  8. Boys Soccer Boosters
  9. Cheerleading Boosters
  10. Cross Country/Track & Field Boosters
  11. Field Hockey Boosters
  12. Football Boosters
  13. Girls Basketball Boosters
  14. Girls Soccer Boosters
  15. Tennis Boosters
  16. Girls Volleyball Boosters
  17. Wrestling Boosters

Finance Committee – Mr. Scott Houtz, Acting Chair

The Board reviewed and discussed the following items:

- A. Recommend for approval the transfer from the General Fund to the Capital Reserve Fund in the amount of \$600,055.83 as a result of the proceeds from the sale of Myerstown Elementary School.

Superintendent's Report

Dr. Zuilkoski shared information on the following items:

Upcoming dates:

- October 13-15, 2016 – PASA-PSBA School Leadership Conference in Hershey

Dr. Zuilkoski expressed his thanks to the faculty, staff and parents for a great start to the new school year where great things are happening. An invitation was extended to anyone wishing to visit the buildings, which he greatly encourages. Arrangements should be made with the building principal prior to visiting.

Public Comments – Items On/Off the Agenda

No comments were made.

Old Business

Mrs. Souders -- Expressed her thanks to Dr. Zuilkoski and Mrs. Hill and informed those in attendance of the two-month calendar of school activities/events that has been created. Mrs. Souders distributes copies to the local post offices, as well as both the Richland and Myerstown libraries. In addition to the two-month calendar, the varsity

athletic schedule is also attached. Information of all activities/events and athletics are also posted on the ELCO website.

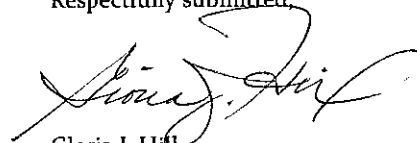
New Business

Mr. Kahl – informed the Board he would be participating in an event to benefit the Children's Hospital, in which he will ride next to government officials. He encouraged any board member to contact him with questions or concerns they would like him to pose to these officials as they ride in the event together.

Adjournment

On a motion Mr. Ondrusek, seconded by Mrs. Souders and approved by a Voice vote, all voting Aye, President Boyer adjourned the meeting at 6:24 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Gloria J. Hill".

Gloria J. Hill  
Board Secretary

***Next School Board Meeting – September 12, 2016***