

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Library

September 12, 2016

The Regular Board of Education Meeting was called to order by President Boyer at 6:05 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Boyer presiding and leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders, Mrs. Stahl; and Messrs. Bernard, Gardener, Kahl, Mark and Ondrusek. Absent from the meeting was Mr. Houtz (* attendance noted). Also in attendance were the following from the administrative team: Dr. Zuilkoski, Dr. Stauffer, Ms. Haas, Mrs. Kassay Mr. Gerhart, ~~Mrs. Shoemaker, Mr. Swager~~, Mr. Cascarino, Mr. Rohrbaugh, Mr. Boltz, Mr. Dresch, and Mrs. Kunkelman; ~~Mr. Robert Frankhouser, Solicitor; Gloria Hill, Board Secretary~~; and community residents and faculty members.

Board President Communications

Mrs. Boyer shared the following communications:

- The Board met in an Executive Sessions at 5:45 p.m., September 12, 2016, to discuss personnel matters.

Student Council Report

Rebecca Hickernell reported on the following Student Council activities being planned: Homecoming and Haunted Hallways.

Public Comments for Items on the Agenda

No comments were made.

On a motion by Mr. Kahl, seconded by Mr. Mark and approved by Voice vote, all voting Aye, the Minutes of 08-08-16 and 09-06-16 were approved.

On a motion by Mr. Kahl, seconded by Mr. Gardener and approved by Voice vote, all voting Aye, the Treasurer's Report of 07-31-16 was approved.

CONSENT ITEMS (items discussed 09-06-16)

On a motion by Mr. Ondrusek, seconded by Mr. Mark and approved by Voice vote, all voting Aye, all Consent Items were approved:

Personnel Committee

A. Approved adding the following individuals to the ELCO sub listing (pending receipt of all required documentation/clearances/disclosures):

1. Kristin Gardyasz, BSN – Building Nurse sub
2. Olivia Smaltz – Elementary, Special Ed
3. Jenna Heagy – Café sub
4. Rhoda Lehman – Café & Instructional Aide sub
5. Daniel Giffin – PK-4
6. Gary Rusen – Art K-12

7. Denise Becker – IU sub, all areas
8. Sandra Gideon – IU sub, all areas
9. Shawn Gerhardt-Kreiser – IU sub, all areas
10. Danesha Butler – IU sub, all areas
11. Keenan Schaeffer – IU sub, all areas
12. Rachel Murphy – IU sub, all areas
13. Tania Meese – IU sub, all areas
14. Andrea Moody – IU sub, all areas
15. Edward Polakoff – IU sub, all areas

General Services Committee

- A. Approved the following auxiliary organizations of the ELCO School District, and therefore are covered under the District's liability insurance:
1. Fort Zellers PTO
 2. Jackson PTO
 3. ELCO Intermediate PTO
 4. Senior Parents Organization
 5. ELCO Band Boosters
 6. Baseball Boosters
 7. Boys Basketball Boosters
 8. Boys Soccer Boosters
 9. Cheerleading Boosters
 10. Cross Country/Track & Field Boosters
 11. Field Hockey Boosters
 12. Football Boosters
 13. Girls Basketball Boosters
 14. Girls Soccer Boosters
 15. Tennis Boosters
 16. Girls Volleyball Boosters
 17. Wrestling Boosters

Finance Committee

- A. Approved the transfer from the General Fund to the Capital Reserve Fund in the amount of \$600,055.83 as a result of the proceeds from the sale of Myerstown Elementary School.

NON-CONSENT ITEMS

Personnel Committee - Mr. Edward Gardener, Chair

On a motion by Mr. Gardener, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

- A. **Approved the employment of Denise Bailey, as a custodian (subject to assignment) at an hourly rate of \$10.69, to begin on or about September 13, 2016 (pending receipt of all required documentation/clearances/disclosures).**

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item B was approved:

- B. **Approved adding the following individuals to the ELCO sub listing (pending receipt of all required documentation/clearances/disclosures):**
1. Dawn Fitting – Custodial and Instructional Aide sub
 2. Yelitza Velazquez – IU sub, all areas
 3. Joseph Hainthaler – IU sub, all areas

Policy Committee – Mrs. Jadell Souders, Chair

On a motion by Mrs. Souders, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

A. Approved the 1st Reading of revised policies as listed: (Board Attachment)

1. Policy #200 – Enrollment of Students
2. Policy #201 – Admission of Students
3. Policy #202 – Eligibility of Nonresident Students
4. Policy #203 – Immunizations and Communicable Disease
5. Policy #203.1 – HIV Infection
6. Policy #204 – Attendance
7. Policy #205 – Postgraduate Students
8. Policy #206 – Assignment Within District
9. Policy #207 – Confidential Communications with Students
10. Policy #208 – Withdrawal From School

General Services Committee – Mr. Brandon Bernard, Chair

On a motion by Mr. Bernard, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved the replacement of the Intercom & Wireless Clock System at Jackson Elementary School from Sage Technology Solutions in the amount of \$24,244.00. (This project will be funded through the Capital Reserve Fund and Sage Technology Solutions is an approved COSTARS vendor.)**

*Mr. Houtz's attendance noted at 6:20 p.m.

B. Update and discussion on RFP selection

1. Architect

Mr. Rohrbaugh shared information showing the ranking of architects based on the RFP presentations to the Board. Items of discussion were: cost, community involvement, experience, and creativity. Discussion took place on each topic. Mr. Bernard will seek clarification and report back to the Board in October.

2. School Solicitor

Mr. Rohrbaugh explained the ranking, which was based on the RFP presentations to the Board, fees, partners and cost for each firm. Discussion occurred on the issues encountered during the year – routine vs. non-routine, current solicitor, changing the face of representative, and moving forward with a recommendation. Mr. Bernard recommends to move forward with a motion at the October meeting.

Finance Committee – Mr. Robert Mark, Chair

On a motion by Mr. Mark, seconded by Mr. Gardener and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved payment of bills as found listed and attached to the September 12, 2016, Board Agenda in the amounts indicated (Board Attachment):**

General Fund payments in the amount of	\$1,584,047.04
Cafeteria Fund payments in the amount of	\$11,128.56
Debt Service	\$10,887.56

Superintendent's Report

Dr. Zuilkoski shared announcements and upcoming dates:

- September 23, 2016 – Half-day for students, In-service for teachers in the afternoon
- October 5, 2016 – Drugs 101 – Public meeting to be held in the Middle School Forum at 6:30 p.m.

Mrs. Souders – commented on the ability to advertise on WLBR (Free Friday ad) to promote ELCO events and activities.

Public Comments – Items On/Off the Agenda

Comments by the public were made as follows:

- Erin Stettler – Sweet, Stevens, Katz and Williams firm; current solicitor
- Haley Shirk – expressed concerns on female athletic teams and the locker room equity between boys and girls sport teams; petition in support of locker room issue was signed and presented
- Owen Landis – expressed concerns related to the RFP process; need to take time on decision for renovations; repairs in high school; and ask for staff input
- Cindy Flanagan – showing of “Paper Tigers”
 - Dr. Zuilkoski – will encourage staff to attend
- Dan Perrotti – asked about growth rates within the District; rising pension costs
- Cathie Walck – solicitor RFP; locker room situation and petition signed

Mrs. Boyer thanked individuals for all concerns and issues expressed.

Old Business

- Mr. Kahl – reported on the bike ride in which he participated and concerns expressed regarding Common Core and prevailing wage, and PlanCon is being revised by the Legislature
- Mrs. Stahl – commented on locker room issue and the need to look into the situation; architect RFP and next steps to be taken; elementary principal start date
 - Dr. Zuilkoski – responded on an approximate start date for the elementary principal will be the week of September 19, 2016

New Business

No New Business was discussed.

Adjournment

On a motion by Mr. Gardener, seconded by Mrs. Souders and approved by a Voice vote, all voting Aye, President Boyer adjourned the meeting at 8:06 p.m.

Respectfully submitted,



Kurt Rohrbaugh for
Gloria J. Hill, Board Secretary