

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board Meeting
ELCO High School Library

October 3, 2016

The Committee-of-the-Whole Board of Education Meeting was called to order by President, Carrie Boyer at 6:00 p.m.

The Eastern Lebanon County School Board met in Committee-of-the-Whole Session in the ELCO High School Library with President Boyer presiding and leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders and Mrs. Stahl; and Messrs. Bernard, Kahl, Mark and Ondrusek. Absent from the meeting were Mr. Houtz and Mr. Gardener. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Dr. Stauffer, Ms. Haas, ~~Mrs. Kassay~~, Mr. Gerhart, Mrs. Hower, ~~Mr. Sweger~~, Mr. Cascarino, Mrs. Shoemaker, Mr. Rohrbaugh, ~~Mr. Boltz~~, ~~Mrs. Kunkelman~~, Mr. Dresch; Gloria Hill, Board Secretary; William Zee, Solicitor; a reporter from the Lebanon Daily News; faculty and community members.

Board President Communications

1. The Board met in an Executive Session at 5:45 p.m., October 3, 2016, to discuss confidential personnel matters.
2. PSBA Conference Update – Mrs. Boyer informed the Board that Mrs. Stahl cannot attend the Delegate Assembly during the PSBA Conference. Mrs. Boyer asked if any other member was able to attend in Mrs. Stahl's place, and if so, please contact Mrs. Hill.
3. Board Development Review Update – the Board is continuing with courses through PSBA. Mrs. Boyer encourages all members to complete the courses each month and submit the certificate of completion to Mrs. Hill for filing.

Public Comments – Items On the Agenda

No comments were made.

ACTION ITEMS

Personnel Committee – Mr. Robert Mark, Acting Chair

On a motion by Mr. Mark, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

- A. **Approved a "Letter of Resignation" from Alanna Hildebrand, Administrative Assistant, effective September 22, 2016.**

On a motion by Mr. Mark, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item B was approved:

- B. **Approved an increase of hours based on student needs, for Alana Clements, Personal Care Assistant, from 6.5 hours per day to 6.75 hours per day, effective immediately for the remainder of the 2016-2017 school year.**

On a motion by Mr. Mark, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item C was approved:

- C. Approved a change in employment status and an increase of \$1.00 per hour to James Smith, custodian, from 2nd shift custodian to food truck driver, retroactive to September 7, 2016.**

On a motion by Mr. Mark, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item D was approved:

- D. Approved a change in hourly rate to Alejandrina Mata, custodian, from food truck driver (\$11.69 per hour) to 2nd shift custodian (\$10.69 per hour) retroactive to September 13, 2016.**

On a motion by Mr. Mark, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item E was approved:

- E. Approved adding the following individuals to the ELCO sub listing (pending receipt of all required documentation/certifications/disclosures):**

1. **Tawny Fithian – café sub**
2. **Marianne Boltz – café sub**

On a motion by Mr. Mark, seconded by Mr. Ondrusek and approved by Voice vote and the raising of hands, three (3) Ayes and four (4) NO votes by Mr. Bernard, Mrs. Souders, Mrs. Stahl and Mr. Ondrusek, Item F was denied:

- F. Denied a trip/travel request to Board member(s) to travel and attend the National School Board Association Conference, March 25-27, 2017 in Denver, CO.**

General Services Committee – Mr. Brandon Bernard, Chair

On a motion by Mr. Bernard, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved a contract with First Aid & Safety Patrol in the amount of \$9,125 for the instructor costs related to the EMT program. (Board Attachment)**

On a motion by Mr. Bernard, seconded by Mr. Kahl and approved by Voice vote and raising of hands, four (4) Ayes and three (3) NO votes by Mrs. Souders, Mrs. Stahl and Mr. Ondrusek, Item B was approved:

- B. Approved the appointment of Barley Snyder Attorneys at Law, based on the RFP for Legal Services, as School District Solicitor effective October 4, 2016, for the remainder of the 2016-2017 school year. The District will be using the blended rate of \$175 per hour as proposed in the fee proposal.**

NON-ACTION ITEMS

Personnel Committee – Mr. Robert Mark, Acting Chair

The Board reviewed and discussed the following items:

- A. Recommend for approval the following individuals for extra-curricular positions for the 2016-2017 school year:**

Odyssey of the Mind Advisor - Andrea Novack (MS & HS teams)
Odyssey of the Mind Volunteer Coaches: Diane Bidelspach (MS), Mark Gaiski (HS)

- B. Recommend for approval the following individuals for the 2016-2017 Winter Sports season as listed:**

Boys' Basketball: Varsity Head Coach Brad Connors

	Varsity Asst. Coach	Todd Stoops
	JH Asst. Coach	Joe Kirsch, Wes Soto
	Vol. Coaches	Doug Strickler, Lyn Schaeffer, Greg Gray
Girls' Basketball:	Varsity Head Coach	Ashli Shay
	Varsity Asst. Coach	Earl Thomas, Jr.
	JH Asst. Coaches	Karl Keath, Amy Thome
	Vol. Coaches	Derek Fulk, Jen Bossert
Wrestling:	Varsity Head Coach	Chad Miller
	Varsity Asst. Coach	Derek Thomas
	JH Asst. Coach	Chris Longstaff, TBD
	Vol. Coaches	David Ziegler, Brandon Lawrence
Bowling:	Varsity Head Coach	Mike Rittle
	Vol. Coach	Michael Stone
Indoor Track & Field:	Varsity Head Coach	Michael Harnish
	Varsity Asst. Coach	Kelsey Moll
	Vol. Coach	Holly Hartman
Cheerleading:	Varsity Head Coach	Alysha Burkholder
	Varsity Asst. Coach	Elizabeth Yearwood
	JH Asst. Coach	Vanessa Risser
	Vol. Coach	Lisa Fulton

- C. Recommend for approval adding the following individuals to the ELCO sub listing (pending receipt of all required documentation/clearances/disclosures):
1. Tania Schulze - Instructional Aide sub
 2. Nadine Byler - IU sub, all areas

Policy Committee - Mrs. Jadell Souders, Chair

The Board reviewed and discussed the following items:

- A. Recommend for approval the 2nd Reading of revised policies as listed: (Board Attachment)
1. Policy #200 - Enrollment of Students
 2. Policy #201 - Admission of Students
 3. Policy #202 - Eligibility of Nonresident Students
 4. Policy #203 - Immunizations and Communicable Disease
 5. Policy #203.1 - HIV Infection
 6. Policy #204 - Attendance
 7. Policy #205 - Postgraduate Students
 8. Policy #206 - Assignment Within District
 9. Policy #207 - Confidential Communications with Students
 10. Policy #208 - Withdrawal From School

General Services Committee - Mr. Brandon Bernard, Chair

- A. Update and discussion on RFP Architect selection

Discussion took place on the RFP Architect selection with Kurt Rohrbaugh sharing information of costs/fees listed in the proposals by both firms under consideration. Steps to be taken would include the selection of a firm, followed by a feasibility study, which could lead to a future project.

Superintendent's Report

Information was shared with the Board on the following items:

- TeenHope Wellness Screening - Mrs. Shoemaker gave an overview of the screening, which is strictly for 9th grade students. ELCO will be the first in the county do this screening, in which there are no costs to the District.

- School-Based Outpatient Therapy – Mrs. Shoemaker continued with information on this program, which goes hand-in-hand with the wellness screening of 9th grade students. The program will be managed by T.W. Ponessa, with no costs to the District.
Board members commented on the program information shared and thanked Mrs. Shoemaker for her efforts and implementing these programs at ELCO.
- PAYS Update – Dr. Zuilkoski and Mrs. Shoemaker will be meeting with Julie Osborne from the Community Health Council of Lebanon County. The Board will receive an update of the survey information at the next Board Meeting.
- LERTA – Dr. Zuilkoski and Mr. Rohrbaugh were contacted by Myerstown Borough in regards to the LERTA program (Local Economic Revitalization Tax Assistance Act). A meeting was held on Monday in which Dr. Zuilkoski and Mr. Rohrbaugh met with several members of the Myerstown Borough discussing this program. Further information will be shared by the Borough at a public meeting to be held on Monday, October 10, 2016 at the former Myerstown Elementary School at 6:30 p.m. Mr. Rohrbaugh was asked to invite the Borough to do a presentation at the next Board Meeting scheduled for October 17, 2016 at 6:00 p.m.

Upcoming dates:

- October 5, 2016 – Drugs 101, MS Forum – 6:30-8:30 p.m.
- October 7, 2016 – ACT 80 Day – NO School for students; In-service for teachers
- October 10, 2016 – NO School in observance of Columbus Day
- October 13-15, 2016 – PASA-PSBA School Leadership Conference in Hershey
- October 11-14, 2016 – ELCO Homecoming Week
 - October 11 – 7:00 p.m., Powder Puff Football game
 - October 14 – 7:00 p.m., Homecoming Football game
 - October 15 – Homecoming Dance
- October 19, 2016 – *Paper Tigers*, HS Auditorium – 6:00 p.m.

Public Comments – Items On/Off the Agenda

No comments were made.

Old Business

Mrs. Souders – commented on a display case located in the High School that was recently updated. She expressed her appreciation to all involved.

New Business

Mrs. Stahl made a motion to add an item to the agenda, seconded by Mr. Ondrusek and approved by Voice vote, six (6) Ayes and one (1) NO vote by Mr. Kahl, motion was approved.

The following motion was added to the agenda:

Move to approve the requirement of all representation of Barley Snyder Attorneys at Law to include attorneys at the firm, with the exception of Mr. Frankhouser.

On a motion by Mrs. Stahl, seconded by Mr. Ondrusek and approved by Voice vote, two (2) Ayes by Mrs. Stahl and Mr. Ondrusek, and five (5) NO votes, the following motion was denied:

Denied the requirement of all representation of Barley Snyder Attorneys at Law to include attorneys at the firm, with the exception of Mr. Frankhouser.

Mr. Bernard announced and encouraged attending the boy's soccer game that was occurring that evening at which the team was playing for 1st place in the section.

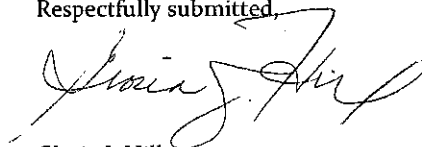
Mr. Ondrusek commented on a recent article he read regarding the upcoming Presidential election and promotion of candidates.

Mr. Kahl announced an introductory course being taught at the Richland Library for children ages 3 to 12 - Intro to Spanish. Contact the Richland Library for details.

Adjournment

On a motion Mr. Ondrusek, seconded by Mr. Bernard and approved by a Voice vote, all voting Aye, President Boyer adjourned the meeting at 7:08 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gloria J. Hill". The signature is written in a cursive style with a large, sweeping initial "G".

Gloria J. Hill
Board Secretary

Next School Board Meeting – October 17, 2016