

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Library

October 17, 2016

The Regular Board of Education Meeting was called to order by President Boyer at 6:05 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Boyer presiding and leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders; and Messrs. Bernard, Gardener, Houtz, Kahl, and Ondrusek. Absent from the meeting were Mr. Mark and Mrs. Stahl. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Dr. Stauffer, Ms. Haas, Mrs. Kassay Mr. Gerhart, Mrs. Hower, Mrs. Shoemaker, Mr. Sweger, Mr. Cascarino, Mr. Rohrbaugh, Mr. Boltz, Mr. Dresch, and Mrs. Kunkelman; Mr. William Zee, Solicitor; Gloria Hill, Board Secretary; a report from Lebanon Daily News; and community residents and faculty members.

Board President Communications

Mrs. Boyer shared the following communications:

- The Board met in an Executive Session at 5:30 p.m., October 17, 2016, to discuss confidential student matters.

Students of the Month – presented by Mr. Edward Gardener

ELCO Intermediate School:	Kalyn Baker & Kyle McDonnell (*Mrs. Shaak's 5 th grade class)
ELCO Middle School:	Georgia Martin & Matthew Blair
ELCO High School:	Alyssa Keath & Collin Landis

Students were recognized and congratulated by their respective principal for their achievements. Mr. Gardener represented the Board and presented each student with a plaque of recognition. Mrs. Boyer, President of the School Board, thanked the parents, siblings and teachers for their support.

Student Council Report

Ms. Haas reported on Student Council activities recently held and being planned. Recent activities included Spirit Week with Homecoming events. All activities of Homecoming were a success. Next activity planned is Haunted Hallways taking place at the High School on the evening of October 27th.

Presentation – LERTA (Local Economic Revitalization Tax Assistance Act) – Myerstown Borough

Borough Manager, Chris Moonis and Borough Council President, Bryan Rittle presented information to the School Board on the LERTA program. The Borough would like the District's cooperation in this program, which will help to revitalize Myerstown Borough.

Mr. Moonis answered all questions posed regarding the program.

A motion was made by Mr. Gardener to add an item to the agenda, seconded by Mr. Bernard and approved by Voice vote, all voting Aye, the following motion was added to the agenda:

To work in good faith with Myerstown Borough for the development of the LERTA ordinance.

On a motion by Mr. Gardener, seconded by Mr. Bernard and approved by Voice vote, all voting Aye, the following motion was approved:

Approved to work in good faith with Myerstown Borough for the development of the LERTA ordinance.

Presentation – 2015-16 PAYS Survey Report – Julie Osborne

Julie Osborne from the Lebanon Community Health Council gave an update on the PAYS (PA Youth Survey), which was a survey taken by our students during the Fall of 2015. This survey is very in-depth, and very accurate. Julie gave score comparisons of ELCO vs. the county. After all information was presented Julie gave an opportunity for questions, which she answered with thoroughness.

Amy Shoemaker followed with additional information, sharing the many activities and services currently provided at ELCO - both ongoing and new for the 2016-17 school year. Activities and services include: 7th & 10th grade health curriculum, grief groups, SAP Team, Red Ribbon Week, smoking cessation groups, Aavidum, counseling, school-wide PBIS, anxiety/depression screening, Parent Information Nights, with many more services available.

Public Comments for Items on the Agenda

No comments were made.

On a motion by Mr. Gardener, seconded by Mr. Bernard and approved by Voice vote, all voting Aye, the Minutes of 09-12-16 and 10-03-16 were approved.

On a motion by Mr. Kahl, seconded by Mr. Gardener and approved by Voice vote, all voting Aye, the Treasurer's Report of 08-31-16 was approved.

CONSENT ITEMS (items discussed 10-03-16)

On a motion by Mr. Houtz, seconded by Mr. Bernard and approved by Voice vote, all voting Aye, all Consent Items were approved:

Personnel Committee

A. Approved the following individuals for extra-curricular positions for the 2016-2017 school year:

Odyssey of the Mind Advisor - Andrea Novack (MS & HS teams)
Odyssey of the Mind Volunteer Coaches: Diane Bidelsbach (MS), Mark Gaiski (HS)

B. Approved the following individuals for the 2016-2017 Winter Sports season as listed:

Boys' Basketball:	Varsity Head Coach	Brad Conners
	Varsity Asst. Coach	Todd Stoops
	JH Asst. Coach	Joe Kirsch, Wes Soto
	Vol. Coaches	Doug Strickler, Lyn Schaeffer, Greg Gray
Girls' Basketball:	Varsity Head Coach	Ashli Shay
	Varsity Asst. Coach	Earl Thomas, Jr.
	JH Asst. Coaches	Karl Keath, Amy Thome
	Vol. Coaches	Derek Fulk, Jen Bossert
Wrestling:	Varsity Head Coach	Chad Miller
	Varsity Asst. Coach	Derek Thomas
	JH Asst. Coach	Chris Longstaff, TBD
	Vol. Coaches	David Ziegler, Brandon Lawrence
Bowling:	Varsity Head Coach	Mike Rittle
	Vol. Coach	Michael Stone
Indoor Track & Field:	Varsity Head Coach	Michael Harnish
	Varsity Asst. Coach	Kelsey Moll
	Vol. Coach	Holly Hartman
Cheerleading:	Varsity Head Coach	Alysha Burkholder
	Varsity Asst. Coach	Elizabeth Yearwood
	JH Asst. Coach	Vanessa Risser
	Vol. Coach	Lisa Fulton

- C. Approved adding the following individuals to the ELCO sub listing (pending receipt of all required documentation/clearances/disclosures):

1. Tania Schulze – Instructional Aide sub
2. Nadine Byler – IU sub, all areas

Policy Committee

- A. Approved the 2nd Reading of revised policies as listed: (Board Attachment)

1. Policy #200 – Enrollment of Students
2. Policy #201 – Admission of Students
3. Policy #202 – Eligibility of Nonresident Students
4. Policy #203 – Immunizations and Communicable Disease
5. Policy #203.1 – HIV Infection
6. Policy #204 – Attendance
7. Policy #205 – Postgraduate Students
8. Policy #206 – Assignment Within District
9. Policy #207 – Confidential Communications with Students
10. Policy #208 – Withdrawal From School

NON-CONSENT ITEMS

Personnel Committee – Mr. Edward Gardener, Chair

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item A was approved:

- A. **Approved a rate increase of \$.50/per hour to the following individuals retroactive to July 1, 2016, recognizing a Bachelor's degree awarded prior to employment with the District:**

1. Alana Clements
2. Jamie Kruse
3. Erika Showers
4. Phran Simmermon
5. Cheryl Szynal

On a motion by Mr. Gardener, seconded by Mrs. Souders and approved by Voice vote, all voting Aye, Item B was approved:

- B. **Approved a change in employment status of Amy Smith, *from* substitute secretary *to* full-time 12-month Administrative Assistant at Jackson Elementary School. The change in status is effective October 18, 2016, at an hourly rate of \$13.77, waiving the 60-day probationary period for benefits.**

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item C was approved:

- C. **Approved a change in employment status of Jenna Heagy, *from* substitute cafeteria employee *to* part-time cafeteria employee (subject to assignment), at an hourly rate of \$9.76 for 4.5 hours per day, effective October 18, 2016.**

On a motion by Mr. Gardener, seconded by Mrs. Souders and approved by Voice vote, all voting Aye, Item D was approved:

- D. **Approved the following individual to the ELCO sub listing (pending receipt of all required documentation/clearances/disclosures):**

1. Elizabeth Master – Instructional Aide & Secretarial sub
2. Zachary Stuart – Health & Physical Education PK-12 sub

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item E was approved:

- E. Approved a trip/travel request from Amy Weddle, FBLA advisor, Holly Hartman, and eighteen students to travel and attend the 2016 State Leadership Workshop to be held November 5-7, 2016, in Harrisburg, PA. (Costs to the District include substitutes; all other expenses have been budgeted.)**

Curriculum Committee – Mr. Jack Kahl, Chair

On a motion by Mr. Kahl, seconded by Mrs. Souders and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved the ELCO Agriculture Occupational Advisory Committee Meeting and the Local Advisory Committee Meeting Minutes of September 13, 2016. (Board Attachment)**

General Services Committee – Mr. Brandon Bernard, Chair

On a motion by Mr. Bernard, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved KCBA Architects as the architect of record for the District based on the responses from the RFP for Architectural Services.**

Mr. Edward Mangold, Project Manager from KCBA, was in attendance. He thanked the Board for their approval and looks forward to working with the District.

Finance Committee – Mr. Ray Ondrusek, Acting Chair

On a motion by Mr. Ondrusek, seconded by Mr. Bernard and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved payment of bills as found listed and attached to the October 17, 2016, Board Agenda in the amounts indicated (Board Attachment):**

General Fund payments in the amount of	\$3,304,813.30
Cafeteria Fund payments in the amount of	\$84,021.53
Capital Reserve Fund payments in the amount of	\$0.00
Debt Service	\$11,249.51

On a motion by Mr. Ondrusek, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved Budget Transfers. (Board Attachment)**

On a motion by Mr. Ondrusek, seconded by Mr. Bernard and approved by Voice vote, all voting Aye, Item C was approved:

- C. Approved a new Middle School Activity Account – PBIS, noting that the required by-laws and list of officers has been submitted.**

On a motion by Mr. Ondrusek, seconded by Mrs. Souders and approved by Voice vote, all voting Aye, Item D was approved:

- D. Approved the 2012-13 School-Based Access Program settlement agreement. (Board Attachment)**

Superintendent's Report

Dr. Zuilkoski read a press release for the upcoming screening of the movie *Paper Tigers*. The movie will be shown on Wednesday, October 19, at 6:00 p.m. in the High School Auditorium. He encouraged parents, faculty and staff to attend, which is sponsored by Domestic Violence Intervention of Lebanon County.

Public Comments – Items On/Off the Agenda

No comments were made.

Old Business

- Mrs. Souders – thank Mr. Ondrusek for attending the recent public meeting held in Myerstown on the LERTA program and the information he shared with the Board.
- Mrs. Boyer – spoke about the recent PSBA Conference both she and Mr. Houtz attended. More information will be given at a future meeting.

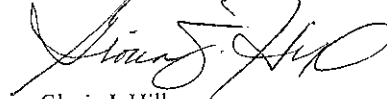
New Business

- Mr. Bernard – congratulated several of our sport team's achievements as Section Champions – Golf, Girl's and Boy's Soccer, with the Field Hockey team in playoffs; also noting the 8th grade band was invited to play with the high school band during Homecoming.

Adjournment

On a motion by Mr. Ondrusek, seconded by Mr. Bernard and approved by a Voice vote, all voting Aye, President Boyer adjourned the meeting at 7:51 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gloria J. Hill", written over a horizontal line.

Gloria J. Hill
Board Secretary