

**EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO DRIVE, MYERSTOWN, PA 17067**

**Committee-of-the-Whole
Board of Education Meeting**

**District Board Room
Hybrid (In-person and via Zoom)**

September 3, 2024

5:30 p.m. Executive Session

This board will meet in Executive Session for the purpose of discussing confidential personnel matters.

6:00 p.m. Committee-of-the-Whole Board of Education Meeting

I. Call to Order

II. Moment of Silent Meditation

III. Pledge of Allegiance

IV. Roll Call

V. Board President Communications

VI. Board Committees & Rep Reports

- Personnel Committee
- Curriculum Committee
- General Services Committee
- Finance Committee
- IU13 Rep Report
- PSBA Rep Report
- CTC Rep Report
- Lebanon County Tax Collection Committee Rep Report
- ELCO Education Foundation
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VII. Public Comments – Items On the Agenda

A. Residents and taxpayers may make comments concerning items on the agenda pertaining to Board governance or the operation of the District's schools.

NOTE: Personnel matters are never discussed at public meetings.

B. Residents and taxpayers desiring consideration of School Board action on a topic not included on the agenda may make a written request to the Superintendent by Thursday, 12:00 noon, prior to the day of the meeting. This is in accordance with Policy 903 in the official policy manual of the School District.

ACTION ITEMS FOR APPROVAL

VIII. Personnel Committee – Mr. Howard Kramer, Chairperson

- A. Move to accept a “Letter of Resignation” from Alexander Bechtold, short-term High School Social Studies substitute, effective and retroactive to August 22, 2024.
- B. Move to accept a “Letter of Resignation” from Benedicta Duncan, Food Service employee, effective and retroactive to August 23, 2024.
- C. Move to approve a “Letter of Temporary Employment” to Daniel Genova as a short-term High School Social Studies substitute teacher, effective start date TBD, through November 20, 2024, at a daily sub rate of \$155.00.
Background: This position is being filled due to a permanent teacher on leave.
- D. Move to approve the employment of Kathy Oroark, as a part-time Food Service employee (subject to assignment), at an hourly rate of \$13.79, 5.0 hours/day (10-month position), effective September 16, 2024, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- E. Move to grant tenure to the following individual, as listed:
Background: Per PA School Code 1949 Act 14 – Each board of school directors in all school districts shall hereafter enter into contracts, in writing, with each professional employee initially employed by a school district, on or after June 30, 1996, who has satisfactorily completed three (3) years of service in any school district in the Commonwealth.

Shannon Graham

- F. Recommend for approval the following extra-curricular individuals for the 2024-2025 school year, retroactive to August 20, 2024, (noting all required documentation, clearances, and trainings are on file) as listed:

Marching Band Volunteers: Daryl Grumbine, Frank Hoffman, Corey Leedom, and Bret Righter

- G. Recommend for approval the following extra-curricular individuals for the 2024-2025 school year, as listed:

Fall Play Director: Elisabeth Putt

Asst. Fall Play Director: David Fair

- H. Move to approve the following individuals to serve as Building Technology Mentors for the 2024-2025 school year to support cohorts of teachers participating in Apple Professional Learning, as listed:

Background: These positions were added last year per a Memorandum of Understanding between the Eastern Lebanon County School District and the Eastern Lebanon County Education Association. These positions are budgeted.

Wendy Kerst
Amanda Templeton

- I. Move to approve adding the following individuals to the ELCO volunteer listing for the 2024-2025 school year, as listed, (noting all required documentation, clearances, and trainings are on file) as listed:

Daryl Grumbine
Michele Grumbine
Quinn McMonagle

- J. Approve the following individual as a coach for the 2024-2025 Fall Sports Season, (pending receipt of all required documentation, clearances, and disclosures). (Board Attachment)

Volunteer Football Coach – Cole Thomas

IX. Curriculum Committee, Mrs. Joya Morrissey, Chairperson

- A. Move to approve a contract with PowerSchool Group LLC, for an annual contract to continue to provide Naviance services at the High School level in the amount of \$6,679.09. (Board Attachment)

Background: This software is used to support students' college and career exploration and planning and facilitates the completion of required Career Readiness activities that are part of the Future Ready PA Index. This is an annual contract that is budgeted.

X. Policy Ad Hoc Committee – Mrs. Rachel Moyer, Chairperson

- A. Move to approve Policy 123.1 – Concussion Management for first reading. (Board Attachment)

Background: Minor language revision to align with Policy 123.2. Policy 123.2 states that an informational meeting shall be held regarding sudden cardiac arrest, whereas Policy 123.1 states an informational meeting “may” be held regarding concussion management. The Committee recommends changing “may” to “shall” for language alignment and to ensure that concussion management information is shared before each athletic season begins.

- B. Move to approve Policy 123.2 – Sudden Cardiac Arrest for first reading. (Board Attachment)

Background: Language revisions to provide clarity. PSBA recommends revising the Definition section to define athletic activity and adding a Delegation of Responsibility section.

- C. Move to approve Policy 123.3 – Interscholastic Athletic Coaches for first reading. (Board Attachment)

Background: While PSBA recommended retiring Policy 123.3, the Committee recommends maintaining this policy.

- D. Move to approve Policy 124 – Alternative Instruction for first reading. (Board Attachment)

Background: Policy reviewed by committee. There are no language changes; the review date will change.

- E. Move to approve Policy 125 – Adult Education for first reading. (Board Attachment)

Background: Language was added stating that adult education programs may be in collaboration with Lancaster-Lebanon Intermediate Unit 13 and credentialed organizations and/or educational institutes.

- F. Move to approve Policy 126 – Class Size for first reading. (Board Attachment)

Background: Policy reviewed by committee. There are no language changes; the review date will change.

- G. Move to approve Policy 127 – Assessment System for first reading. (Board Attachment)

Background: Policy reviewed by committee. There are no language changes; the review date will change.

- H. Move to approve Policy 130 – Homework for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language changes; the review date will change.
- I. Move to approve Policy 137 – Home Education Programs for first reading. (Board Attachment)
Background: Current language in Policy 137 under the Guideline section states that a notarized affidavit shall be filed with the Superintendent annually. Language was added to clarify that the District will also accept an unsworn declaration.
- J. Move to approve Policy 137.1 – Extracurricular Participation by Home Education Students for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language changes; the review date will change.
- K. Move to approve Policy 137.2 – Participation in Co-curricular Activities and Academic Courses by Home Education Students for first reading. (Board Attachment)
Background: Minor language revisions were made to the Policy; the following statement was moved from the end of the Policy to the Guideline section for better clarity as to the steps for student participation in cocurricular activities and academic courses: Notice of intent to participate in cocurricular activities and/or academic courses must be done on or before March 1.
- L. Move to approve Policy 137.3 – Participation in Career and Technical Education Programs by Home Education Students for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language changes; the review date will change.
- M. Move to approve Policy 138 – Language Instruction Educational Program for English Learners for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language changes; the review date will change.
- N. Move to approve Policy 140 – Charter Schools for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language changes; the review date will change.
- O. Move to approve Policy 140.1 – Extracurricular Participation by Charter/Cyber Charter Students for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language changes; the review date will change.
- P. Move to approve Policy 142 – Migrant Students for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language changes; the review date will change.
- Q. Move to approve Policy 143 – Standards for Persistently Dangerous Schools for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language changes; the review date will change.
- R. Move to approve Policy 144 – Standards for Victims of Violent Crimes for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language changes; the review date will change.

- S. Move to approve Policy 146 – Student Services for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language changes; the review date will change.
- T. Move to approve Policy 146.1 – Trauma-Informed Approach for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language changes; the review date will change.
- U. Move to approve Policy 150 – Title I – Comparability of Services for first reading. (Board Attachment)
Background: This is a new Policy to address the equitable distribution of District resources in accordance with federal requirements under Title I. (This is a mandated Policy)

XI. General Services Committee – Mr. Jack Kahl, Chairperson

- A. Move to approve a contract with CSM Consulting, Inc., for assistance in securing E-Rate funding for Category 1 and Category 2 services that include federal reimbursement for Internet Services and bid proposals for networking equipment for the Fund Year rate at \$3,500.00 plus 3.5% of the committed amount for Category 2. (Board Attachment)
Background: This is a reoccurring service assisting the district in seeking federal E-Rate funding reimbursement for network equipment that results in federal reimbursement of up to 60% of the cost of equipment. CSM also serves as a consultant for the Lancaster-Lebanon IU13 for E-Rate services of which ELCO is a member of the services for Category 1 WAN services. This is a budgeted expense.

XII. Finance Committee – Mr. Jack Kahl, Chairperson

- A. Move to approve a Special Education Supplemental Contract with Ephrata Area School District for the 2024-2025 school year for special education and related services to be provided at the Ephrata High School.
Background: This is an approval for contracted services for the 2024-2025 school year for one (1) educational Placement.
- B. Move to approve Change Order #24 for Weatherproofing Technologies, Inc., in the amount of \$58,053.89. (Board Attachment)
Background: This is for an additional roof extension on the locker room and new bathroom area in the amount of \$77,458.39; for tapered insulation in the locker room area in the amount of \$19,115.29; a credit for 22 unused inspection days to be reallocated for additional work in the amount of \$20,423.33; and a credit for a temporary roof that is no longer needed in the amount of \$18,096.46. The credits that total \$38,519.79 offset the costs of \$96,573.68 resulting in a net cost of \$58,053.89.
- C. Move to approve Change Order #25 to the High School Renovation and Additions project in the amount of \$270,640.16. (Board Attachment)
Background: Lobar GC-22 is for additional excavation, structural fill, and geogrid needed in the teacher parking lot due to unsuitable soils.

NON-ACTION ITEMS FOR DISCUSSION

XIII. Personnel Committee – Mr. Howard Kramer, Chairperson

- No items for discussion.

XIV. Curriculum Committee – Mrs. Joya Morrissey, Chairperson

- No items for discussion.

XV. General Services Committee – Mr. Jack Kahl, Chairperson

- No items for discussion

XVI. Finance Committee – Mr. Jack Kahl, Chairperson

- No items for discussion.

XVII. Superintendent’s Report

- Principal Reports
- Athletic Director’s Report

Upcoming Dates/Announcements:

September 11, 2024 – 5:00 p.m. – General Services Committee Meeting

September 11, 2024 – 6:00 p.m. – Finance Committee Meeting

September 12, 2024 – 6:00 p.m. – Curriculum Committee Meeting

September 16, 2024 – 6:00 p.m. – Regular Board of Education Meeting

September 19, 2024 – 5:30 p.m. – Policy Ad Hoc Committee Meeting

September 24, 2024 – 2-hr. Late Start for students K-12

XVIII. Public Comments – Items On/Off the Agenda

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XIX. Board Announcements/Comments

XX. Old Business

XXI. New Business

XXII. Adjournment