

**EASTERN LEBANON COUNTY SCHOOL DISTRICT**  
**180 ELCO DRIVE, MYERSTOWN, PA 17067**

**Regular Board of Education Meeting**

**Middle School Cafeteria**  
**Hybrid (In-person and via Zoom)**

**August 21, 2023**

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5:00 p.m.                      General Services Committee Meeting

6:00 p.m.                      Regular Board of Education Meeting

I.        Call to Order

II.       Moment of Silent Meditation

III.      Pledge of Allegiance

IV.      Roll Call

V.       Board President Communications

VI.      Public Comments – Items On the Agenda

A.    Residents and taxpayers may make comments concerning items on the agenda pertaining to Board governance or the operation of the District's schools.

**NOTE:** Personnel matters are never discussed at public meetings.

B.    Residents and taxpayers desiring consideration of School Board action on a topic not included on the agenda may make a written request to the Superintendent by Thursday, 12:00 noon, prior to the day of the meeting. This is in accordance with Policy 903 in the official policy manual of the School District.

VII.     Approval of Minutes (07-13-2023 and 08-07-2023)

VIII.    Approval of Treasurer's Report (06-30-2023 and 07-31-2023)

IX.      CONSENT ITEMS – Mr. Jack Kahl (items discussed 08-07-2023)

Personnel Committee - Mrs. Dotty Noll, Chair

A.    Approve Tam Hower, Jodi Houck, Michael Gerhart, Jonathan Treese, Tara Lutz, Jennifer Haas, W. Scott Breeden, and Daniel Gonzalez, to serve as Attendance Officers for the ELCO School District for the 2023-2024 school year.

*Background: Annual approval.*

Curriculum Committee - Ms. Megan Schaeffer, Chair

- A. Approve the following individuals as ELCO Virtual Academy teachers for the 2023-2024 school year, as listed:

Jackie Bender	Amy Hicks	Amanda Templeton
John Bickel	Janice Koontz	Lucas Sandoe
Dennie Boltz	Chris Longstaff	Danielle Seldomridge
Brad Conners	Elissa McCallum	Taryn Showalter
Paul Dissinger	Chad Miller	Zach Stuart
Kelly Espenshade	Sean Miller	James Thomas
David Fair	Elizabeth Phillips	Amy Weddle
Josh Glant	Jocabed Robles	Michelle Whitmoyer
Martha Good	Michael Simmons	Emily Ziegler
Wesley Harpold	Wes Soto	Rebecca Zimmerman
Holly Hartman	Victoria Taylor	Gretchen Miller
Shanon Martin	Tara Clauss	Robin Anne Kimmey
Pam Rittle		

#### NON-CONSENT ITEMS FOR APPROVAL

##### X. Personnel Committee – Mrs. Dotty Noll, Chair

- A. Move to approve the employment of Darbe DeHaven as Human Resources Director of the ELCO School District on a “Professional Educational Administrator Contract” at a salary of \$116,000 (prorated for the 2023-2024 school year), with a start date of August 28, 2023, with applicable Act 93 benefits pending receipt of all required documentation, clearances, and disclosures.  
*Background: This is a new position for the District.*
- B. Move to approve a change in the employment status of Elisabeth Putt from a “Letter of Temporary Employment” to a “Temporary Professional Contract,” effective the 2023-2024 school year, with no change in salary.  
*Background: Change in status due to acquired certification in Driver Education. Mrs. Putt will remain as a part-time Driver Education instructor at the High School.*
- C. Move to approve the employment of Abby Weiant as a 4<sup>th</sup> grade teacher at ELCO Intermediate School, on a “Temporary Professional Contract” at a salary of Bachelor’s – Step 3 (\$53,010), effective the 2023-2024 school year, pending receipt of all required documentation, clearances, and disclosures.  
*Background: Position filled due to a resignation.*
- D. Move to approve the employment of Caitlin Sparr, as a part-time Paraprofessional (subject to assignment), at an hourly rate of \$11.84, 7.5 hours/day (10-month position) effective the start of the 2023-2024 school year, pending receipt of all required documentation, clearances, and disclosures.  
*Background: Position filled due to graduation of student employee.*
- E. Move to approve the employment of Gloria Areiza, as a part-time Food Services employee (subject to assignment), at an hourly rate of \$13.00, 4.0 hours/day (10-month position) effective and retroactive to August 17<sup>th</sup>, pending receipt of all required documentation, clearances, and disclosures. This position does not include benefits.  
*Background: Position filled due to resignation.*

- F. Move to approve the employment of Kiri Arndt, as a full-time Specialized Paraprofessional (subject to assignment), at an hourly rate of \$15.16, 7.5 hours/day (10-month position) effective the start of the 2023-2024 school year, pending receipt of all required documentation, clearances, and disclosures.  
*Background: Position filled due resignation.*
- G. Move to accept a “Letter of Resignation” from Elizabeth Harnly, Paraprofessional, effective August 15, 2023.
- H. Move to approve Bradley Kreiser as Head Varsity Baseball Coach for the 2023 spring sports season. (Board Attachment)
- I. Move to approve Gene Kreitzer as Girls Volleyball Volunteer the 2023 fall sports season. (Board Attachment)
- J. Move to approve adding the following individuals to the ELCO Volunteer listing for the 2023-2024 school year, as listed (noting all required documentation, clearances, and trainings are on file):
- Frank Hoffman
  - Amy Shade
  - Jodi Hoffman

- K. Move to approve the following extra-curricular individuals for the 2023-2024 school year, noting all required documentation, clearances, and trainings are on file, as listed:

- Marching Band Volunteers: Matthew Sanchez, Frank Hoffman

- L. Move to approve the following ELCO faculty as Homebound teachers for the 2023-2024 school year, as listed:

Michele Angstadt	Wanda Kulp
Addie Bird	Anissa Mogel
Christine Bogner	Megan Worley
Ruthanne Gray	

- M. Move to approve the following individuals for extra-curricular positions for the 2023-2024 school year, as listed:

Stipend Position	2023-2024 Advisor
Class of 2027 Advisor	Michelle Angstadt
Class of 2026 Advisor	TBD
Class of 2025 Advisor	Pam Rittle
Class of 2024 Advisor	Michael O'Neill
FBLA Advisor	Amy Weddle
FFA Advisor	Madison Hetrick
National Honor Society Advisor	Amanda Templeton
Quiz Bowl Advisor	Paul Dissinger
Student Council Advisor	David Fair
Yearbook Advisor	Jonathan Bickel
Yearbook Photographer	Jonathan Bickel
Cafeteria Monitors	Taryn Showalter (1 <sup>st</sup> Semester) John Mentzer (2 <sup>nd</sup> Semester) Michael Lucky Bradley Connors Martha Good

	Kenneth Miller Lucas Sandoe
eSports Advisor	Michael O'Neill
Fall Play Director	Michael O'Neill
Assistant Fall Play Director	David Fair
Show Choir Director	Melodie Fair
Show Choir Choreographer	Theresa Fidler
Jazz Band Director	David Fair
Musical Costume Design	Rebecca White

- N. Move to approve the ELCO Sub Listing (renewed professional and support staff) for the 2023-2024 school year. (Board Attachment)

- O. Move to approve the following mentor for the 2023-2024 school year, as listed:

<b>Mentor</b>	<b>Teacher</b>
Kristi Fields	Abby Weiant

- P. Move to approve Department and Grade Level Leaders for the 2023-2024 school year, as listed:

- School Counseling - Nichole McCullough

XI. Curriculum Committee – Ms. Megan Schaeffer, Chair

- A. Move to approve the renewal of the Dual Enrollment and College in the High School Agreement between ELCO High School and Harrisburg Area Community College. (Board Attachment)

*Background: This agreement will permit eligible ELCO students to take college courses through Harrisburg Area Community College at a discounted rate. There is no cost to the district to offer this program. This is a renewal of an existing agreement that is reviewed every three years.*

- B. Move to approve the renewal of the Dual Enrollment Agreements between ELCO High School and Central Penn College. (Board Attachments)

*Background: The agreements will permit eligible ELCO students to take college courses through Central Penn College at a discounted rate. There is no cost to the district to offer this program. Moving forward, the agreements will auto-renew until either party requests an addendum to the established agreements.*

- C. Move to approve the purchase of Acadience reading assessment (Voyager Sopris Learning) for Grades 6-8 at a cost of \$7,340.00 over three years (Board Attachment).

*Background: Acadience reading assessment (formerly DIBELS) has been successfully used in Grades K-5 and is being expanded into the Middle School next year. This is a budgeted expense.*

- D. Move to approve the establishment of an inter-scholastic co-ed unified sports program sponsored by the Special Olympics to begin in the 2023-2024 school year. (Board Attachment)

*Background: The ELCO School District has been accepted as a Unified Champion School (UCS). Unified Sports, which is sponsored by the Special Olympics and in partnership with PLAA, provides a meaningful and supportive athletic experience for all involved. This year the District will offer Interscholastic Unified Track & Field to ELCO students with and without disabilities which will foster a fully supportive student-athlete experience while developing leadership skills.*

XII. General Services Committee – Mr. David Ziegler, Chair

- A. Move to approve bus stops for the 2023-2024 school year, noting they are subject to change. (Board Attachment)
- B. Move to approve bus drivers for the 2023-2024 school year, noting these individuals are employed directly by Brightbill Transportation Co. (Board Attachment)
- C. Move to approve private school bus drivers for the 2023-2024 school year, noting these individuals are employed directly by Ephrata Mennonite School. (Board Attachment)  
*Background: These drivers transport Ephrata Mennonite school children under terms of our annual agreement.*
- D. Move to approve a contract with NRG Building Services, Inc., for a period of one-year to begin August 1, 2023 through July 31, 2024 at a cost of \$64,220.00. (Board Attachment)  
*Background: This is an annual renewal of the Building Automation System and is a budgeted expense for 2023-2024.*
- E. Move to approve an agreement with NRG Building Services, Inc for curtailment management at an annual cost of \$5,600. (Board Attachment)  
*Background: The term of the contract runs 5-years through May 30, 2028. This is a budgeted expense.*
- F. Move to approve an agreement with Foster Consulting, not to exceed \$3,500 for Network Consultation throughout the 2023-2024 school year. (Board Attachment)  
*Background: The school district has contracted with Foster Consulting each year to assist in network implementations, troubleshooting, and resolution of issues as they arise. The school district will be seeking Foster Consulting's assistance in turning up the network for the new STEM wing at the High School along with the relocatable classrooms at the Middle School. This is a budgeted expense.*
- G. Move to approve a quote from Stanbury Uniforms, Inc. for new band uniform jackets at a total cost of \$27,812.64. (Board Attachment)  
*Background: Band uniform jackets need to be updated with ELCO logo. Costs are budgeted. It is COSTARS contract #037-E22-034 and is to be paid out of the General Fund.*
- H. Move to approve a Consultative Services Agreement with IU13 for safety and security consulting, at a cost of \$1,500, effective July 1, 2023 to June 30, 2024.  
*Background: Annual agreement for services provided with the consortium for updates and changes in safety and security practices, guidance regarding legal and regulatory changes related to safety and security that affects public schools, review of safety and security vendor proposals from a strict "safety and security perspective" and, significant discounts on additional services (PCCD approved vendor security assessment, All Hazards Plan writing or update, Violent Intruder Training, Conflict Resolution or other topics for the Consultant to develop at the client's specific request.) This is a budgeted expense.*

### XIII. Finance Committee – Mr. Ray Ondrusek, Chair

- A. Move to approve payment of bills as found listed and attached to the August 21, 2023, Board Agenda for payments made July 2023, in the amounts indicated: (Board Attachment)

General Fund payments in the amount of	\$2,903,229.54
Cafeteria Fund payments in the amount of	\$28,816.54
Capital Reserve Fund payments in the amount of	\$266,333.01
Debt Service payments in the amount of	\$0.00
Construction Fund payments in the amount of	\$2,793,437.03
Student Activity payments in the amount of	\$173.58

- B. Move to approve Change Order #8 to the HS Renovations and Additions Project in the amount of \$69,046.30. (Board Attachment)  
*Background: Contractor change order number HC-2. This is to supply and install 30 extractor arms in the science area. It was not included in the original bid documents.*
- C. Move to approve Change Order #9 to the HS Renovations and Additions Project in the amount of \$833,250.  
*Background: Contractor change order #GC-8. This was the cost to repair the sinkhole in Area E parking lot near the greenhouse.*
- D. Move to approve Change Order #10 to the HS Renovations and Additions Project in the amount of \$591,500.  
*Background: Contractor change order #GC-9. This was the cost to remove unsuitable soils and remove an abandoned storage tank and remediate the hole.*
- E. Move to approve Change Order #11 to the HS Renovations and Additions Project in the amount of \$839,111.37.  
*Background: This motion includes the following contractor change order numbers: Lobar GC-10 for \$615,147.87, Jay R Reynolds PC-1 for \$57,910, Heisey Mechanical HC-3 for \$52,994.24, Cedar Electric EC-2 for \$113,059.26. This was the cost for the locker room expansion.*

#### XIV. Superintendent's Report

##### Upcoming Dates/Announcements:

August 22, 2023 – Opening Day for All Staff K-12  
 August 23, 2023 – In-service for All Staff K-12  
 August 24, 2023 – 5:30-7:30pm – Back-to-School Picnic at the Middle School Field  
 August 28, 2023 – First Day for Students K-12  
 September 1, 2023 – NO SCHOOL  
 September 4, 2023 – NO SCHOOL in observance of Labor Day  
 September 5, 2023, 6:00pm – Committee-of-the-Whole Board of Education Meeting

#### XV. Public Comments – Items On/Off the Agenda

- A. Residents and taxpayers may make comments concerning items on the agenda pertaining to Board governance or the operation of the District's schools.  
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#### XVI. Board Announcements/Comments

#### XVII. Old Business

#### XVIII. New Business

#### XIX. Adjournment

#### XX. Executive Session

The Board will meet in an Executive Session for the purpose of discussing matters involving confidential personnel issues.