

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO DRIVE, MYERSTOWN, PA 17067

Committee-of-the-Whole  
Board of Education Meeting  
District Board Room  
Hybrid Meeting

May 2, 2022

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5:00 p.m. General Services Committee Meeting  
6:00 p.m. Committee-of-the-Whole Board of Education Meeting

- I. Call to Order
- II. Moment of Silent Meditation
- III. Pledge of Allegiance
- IV. Roll Call
- V. Board President Communications
- VI. Presentation
  - 2022-2023 Proposed Final Budget – Mr. Michael Miller, Business Manager
- VII. Board Committees & Rep Reports
  - Personnel Committee
  - Curriculum Committee
  - Policy Committee
  - Technology Committee
  - General Services Committee
  - Finance Committee
  - IU13 Rep Report
  - PSBA Rep Report
  - CTC Rep Report
  - Lebanon County Tax Collection Committee Rep Report
  - ELCO Education Foundation
- VIII. Public Comments – Items On the Agenda
  - A. Residents and taxpayers may make comments concerning items on the agenda.  
**NOTE:** Personnel matters are never discussed at public meetings.
  - B. Residents and taxpayers desiring consideration of School Board action on a topic not included on the agenda may make a written request to the Superintendent by Thursday, 12:00 noon, prior to the day of the meeting. This is in accordance with Policy 903 in the official policy manual of the School District.

## ACTION ITEMS FOR APPROVAL

### IX. Personnel Committee – Mrs. Rachel Moyer, Chair

- A. Move to accept a “Letter of Resignation” from Georgina Beck, full-time Food Services employee, effective June 7, 2022.
- B. Move to accept a “Letter of Resignation” from Laura Shifflett, School Psychologist, effective June 30, 2022.
- C. Move to accept a “Letter of Resignation” from Steven Lin, Fort Zeller Elementary Principal, effective June 30, 2022.
- D. Move to approve the employment of Ann Leaman as a full-time Specialized Paraprofessional (subject to assignment) at an hourly rate of \$14.70, 7.5 hours/day (10-month position), effective the start of the 2022-2023 school year, pending receipt of all required documentation, clearances, and disclosures. Benefits will begin after the 60-day probationary period. Mrs. Leaman will be supporting Extended School Year (ESY) from June 27, 2022 through July 28, 2022. Additionally, Mrs. Leaman will be attending required professional development August 8-11, 2022, and will receive compensation for participation.  
*Background: New position as a result of student need. NOTE – hourly rate will increase July 1, 2022, per approval of the 2022-2023 budget.*
- E. Move to approve the following individuals as Summer 2022 SPA teachers at a rate of \$135 per day, as listed.
1. Alysha Burkholder
  2. Kristi Gettle
  3. Kaloni Doll
  4. Karen Mohn
- F. Move to approve the following individuals as Summer 2022 ELCO+ summer school teachers at a rate of \$135 per day, as listed.
1. Michelle Altland
  2. Michele Angstadt
  3. Randy Beck
  4. Jennifer Behney
  5. Kelly Espenshade
  6. Beth Faehling
  7. Jennifer Martin
  8. Chad Miller
  9. Elisabeth Putt
  10. Corinne Shaak
  11. Alexis Thomas
- G. Move to approve the following teachers to provide *individualized* Extended School Year (ESY) services at their individual per diem hourly rate, during the period of June 13, 2022, through August 11, 2022, as listed:  
*Background: The teachers listed will be providing direct instruction on an individualized basis to students that have qualified for ESY services as outlined in their IEP. Compensation is in accordance with the Memorandum of Understanding (MOU) between the District and the Eastern Lebanon County Education Association (ELCEA) dated February 17, 2022.*
1. Alysha Burkholder
  2. Christina Ulrey
- H. Move to approve the following Specialized Paraprofessionals to support *classroom-based* Extended School Year (ESY) programs at their individual hourly rates, during the specified time period, as listed:  
*Background: Paraprofessional staff are needed to support District-operated, classroom-based ESY programs during the Summer 2022.*
1. Maria Fisher – June 20, 2022 – July 21, 2022

2. Danielle Reber – June 20, 2022 – July 21, 2022
3. Danelle Burkholder – June 20, 2022 – July 21, 2022
4. Sherry Brown – June 27, 2022 – July 28, 2022
5. Danielle Ebersole – June 27, 2022 – July 28, 2022
6. Jaynili Negron Polanco – June 27, 2022 – July 28, 2022
7. Caitlin Lucas – June 27, 2022 – July 28, 2022
8. Stephanie Sheetz – June 27, 2022 – July 28, 2022
9. Ann Leaman – June 27, 2022 – July 28, 2022
10. Tracy Wesley – June 27, 2022 – July 28, 2022
11. Kelly Stephenson – June 27, 2022 – July 28, 2022
12. Melissa Geibe – June 27, 2022 – July 28, 2022
13. Billie-Jean Martin – June 27, 2022 – July 28, 2022
14. Leann Clark – June 27, 2022 – July 28, 2022
15. Debra Blouch – June 27, 2022 – July 28, 2022

- I. **Move to approve Melanie Kauffman to serve as a Specialized Paraprofessional for classroom-based Extended School Year (ESY) programming at an hourly rate of \$13.12 from June 20, 2022, through July 21, 2022.**

*Background: Mrs. Kauffman is currently a Personal Care Assistant. This is a temporary hourly rate adjustment reflecting the additional responsibilities as a Specialized Paraprofessional.*

- J. **Move to approve adding the following individuals to the ELCO sub listing for the 2021-2022 school year, pending receipt of all required documentation, clearances, and disclosures, as listed:**

1. Kathryn Linn – Teacher Sub per Act 86 of 2016

- K. **Move to approve adding the following individuals to the ELCO Volunteer listing for the 2021-2022 school year, as listed, (noting all required documentation, clearances, and trainings are on file):**

Dave Noyes	Shane Kelley	Jason Boyer	Vanessa Henson	Leesa Putt
Ryan Ness	Earl Ward III	Jennifer Boyer	Hannah Linton	Jessica Berkheimer
Chelsea Lutz	Terrence Faust	Miranda Vincent	Ashley Klick	Lori Leonard
Eric Walker	Christina Getz	Shawnta Fladd		

X. **General Services Committee – Mr. David Ziegler, Chair**

- A. **Move that the School Board offers for dedication the public water main extension and related facilities that were constructed for ELCO by A. H. Moyer, Inc., that is located within the right-of-way on lands of J. K. & B., Inc., on the west side of Route 501, to the Myerstown Water Authority; and further authorizes the President and Secretary to sign the Deed of Dedication and transmit the same to the Myerstown Water Authority in fulfillment of the requirements in the Contract for Municipal Water Service dated 8/19/2020. (Board Attachment)**

*Background: This is a customary practice when a Township, Borough, County or Authority takes ownership of improvements constructed by a developer. In this case, ELCO is the “developer” which extended the public water line on Wenger’s property on the west side of Route 501.*

- B. **Move to approve a proposal from Weatherproofing Technologies (Tremco), Inc., for ELCO High School Roof Restoration including alternate #1 for new stainless steel counterflashing at a cost of \$1,272,487.43. (Board Attachment)**

*Background: This is a KPN contract, #KPN-A-202012-04, and includes a 30-year warranty. The project will be paid out of bond proceeds.*

XI. **Finance Committee – Mr. Jack Kahl, Chair**

- A. **Move to approve the Proposed Final 2022-2023 ELCO School District General Fund Budget. (Roll Call Vote, Board Attachment)**

NON-ACTION ITEMS

XII. Personnel Committee – Mrs. Rachel Moyer, Chair

- A. Recommend for approval the employment of the following individuals, pending receipt of all required documentation, clearances, and disclosures, as Summer 2022 ELCO+ summer school teachers, at a daily rate of \$135, as listed:
  - 1. Caitlin Cressman
  - 2. Emily Stanley
  - 3. Erika VanTries
- B. Recommend for approval the following individuals as Summer 2022 SPA paraprofessionals at a daily rate of \$55, as listed:
  - 1. Sydnie Donnachie
  - 2. Mary Gassert
  - 3. Beverly Graham
- C. Recommend for approval the following individuals as Summer 2022 ELCO+ summer paraprofessionals at a daily rate of \$55, as listed:
  - 1. Sarah Blakeslee
  - 2. Erica Fisher
  - 3. Molly Gray
  - 4. Michelle Hitz
  - 5. Maureen McGuire
- D. Recommend for approval the employment of the following individuals, pending receipt of all required documentation, clearances, and disclosures, as Summer ELCO+ summer school paraprofessionals at a daily rate of \$55, as listed:
  - 1. Ethan Balderrama
  - 2. Amelia Fair
  - 3. Jennifer Walker
- E. Recommend for approval the change in the employment status of Jessica Templin *from* part-time Paraprofessional *to* full-time Paraprofessional, with no change in hourly rate, 7.5 hours/day (10-month position), effective the start of the 2022-2023 school year. All documentation, clearances, and disclosures are on file. Benefits will begin effective the start of the 2022-2023 school year as a result of previous employment with the District.  
*Background: Position filled due to resignation.*
- F. Recommend for approval the employment of Ashley Christman as a part-time Paraprofessional (subject to assignment), at an hourly rate of \$10.50, 3.0 hours/day, three days per week (10-month position), effective the start of the 2022-2023 school year pending receipt of all required documentation, clearances, and disclosures. This position does not include benefits. Ms. Christman will be attending required professional development August 8-11, 2022, and will receive compensation for participation.  
*Background: Position filled due to realignment of staff for the 2022-2023 school year. NOTE – hourly rate will increase July 1, 2022, per approval of the 2022-2023 budget.*

XIII. Curriculum Committee – Mrs. Bonnie Kantner, Chair

- A. Recommend for approval the ELCO Agriculture Occupational Advisory Meeting Minutes of April 6, 2022. (Board Attachment)

XIV. Finance Committee – Mr. Jack Kahl, Chair

- A. Recommend for approval breakfast and lunch prices for the 2022-2023 school year, as listed:
  - Elementary (K-5): \$1.80 for breakfast; \$2.80 for lunch
  - Secondary (6-12): \$1.95 for breakfast; \$3.00 for lunch
  - Adult: \$2.80 for breakfast; \$5.00 for lunch

- B. Recommend for approval PSBA membership renewal for the 2022-2023 school year at a cost of \$15,642.70. (Board Attachment)  
*Background: Annual membership renewal.*
- C. Recommend for approval the 2022-2023 Lebanon County CTC Budget (Roll Call Vote, Board Attachment).  
*Background: The 2022-2023 CTC Budget reflects an increase of 3.77% or \$32,320 for the ELCO School District.*

XV. Superintendent's Report

Upcoming Dates/Announcements:

- o Thursday, May 5, 2022 – 6:00pm – Curriculum Committee Meeting
- o Thursday, May 12, 2022 – 5:00pm – General Services Committee Meeting
- o Monday, May 16, 2022 – 6:00pm – Regular Board of Education Meeting
- o Thursday, May 19, 2022 – 5:15pm – Finance Committee Meeting
- o Thursday, May 26, 2022 – CTC Certificate and Awards Program
- o Monday, May 30, 2022 – NO School in observance of Memorial Day

Concerts/Programs:

- o Tuesday, May 3, 2022 – 7:00pm – Middle School Spring Concert in the HS Auditorium
- o Thursday, May 5, 2022 – 7:00pm – Intermediate School Spring Concert in the HS Auditorium
- o Friday, May 20, 2022 – 7:00pm – IS Spring Musical
- o Saturday, May 21, 2022 – 1:00pm & 7:00pm – IS Spring Musical
- o Tuesday, May 24, 2022 – 5:00pm – 8:00pm - District Art Show at the High School
- o Wednesday, May 25, 2022 – High School Awards Program
- o Thursday, May 26, 2022 – CTC Certificate and Awards Program

- Principal Reports

XVI. Public Comments – Items On/Off the Agenda

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XVII. Board Announcements/Comments

XVIII. Old Business

XIX. New Business

XX. Adjournment