5:00 p.m.        NO Committee Meeting
6:00 p.m.        Regular Board of Education Meeting

I. Call to Order
II. Opening Exercises
III. Roll Call
IV. Board President Communications
    • The Board will continue the mandatory training for School Board Directors immediately following the
      adjournment of tonight’s Board of Education Meeting.
V. Student Council Report – Tessa Willhoyte, Student Council President
VI. Students of the Month – presented by Mrs. Denise Thomas
    • Fort Zeller – 1st grade: Cole Grube (Mrs. McDonnell’s class) & Isabella Ventura (Mr. Gantz’s class)
    • Jackson – 1st grade: Bentley Greene (Mrs. Hummer’s class) & Olivia Snee (Mrs. Miller’s class)
    • Intermediate School: Peytyn Bryan & Noah Dubble
    • Middle School: Kyle McDonnell & Desaray Nolt
    • High School: Julia Macchione, Alexander Heil, & Robert Walck (CTC – Elec.)
VII. Public Comments – Items On the Agenda
VIII. Approval of Minutes (01-22-2020 and 02-03-2020)
IX. Approval of Treasurer’s Report (01-31-2020)
X. Consent Items (items discussed 02-03-2020) – Mrs. Gray Hayes

Personnel Committee
A. Approve the following individuals as coaches for the 2020 Spring sports season, as listed (*pending
   receipt of all required documentation, clearances, and disclosures):

   Baseball:        Varsity Head Coach: Roger Hehny
                    Varsity Asst. Coaches: John Mentzer, Sam Rueppel*
                    Volunteer Coaches: Stephen George, Andrew Anthony, Lyle Krall
                                          Jack Mays, Craig Coletti
   Softball:       Varsity Head Coach: Erin Harris
                    Varsity Asst. Coaches: Kelsey Thorley, Cory Derr
                    Volunteer Coach: Eric Shaffer
   Track & Field: Varsity Head Coach: Robert Miller
                    Varsity Asst. Coaches: Holly Hartman, Earl Thomas, Jr.,
                                          Michael Harnish
                    JH Asst. Coaches: Greg Underkoffler, Warren Zimmerman
                                          Wyatt Hall
B. Approve the following individuals as Weight Room Monitors for the 2020 Spring sports season, as listed:

1. Robert Williams
2. Amy Thome

C. Approve the following trip/travel requests, as listed:

1. Lynn Aponick and Janice Koontz, High School Science teachers, along with 20 students, to travel to the Karen Noonan Center, Bishop’s Head, MD, to participate in a variety of ecosystems to evaluate the upstream impact on the Chesapeake Bay, May 17-19, 2020. (Costs for this annual trip are funded through student fundraising and a donation by the ELCO Education Foundation; costs to the district have been budgeted.)
2. Sara Velazquez, High School Spanish teacher, to travel and attend the AATSP (American Association of Teachers of Spanish and Portuguese) Annual Conference to be held July 9-12, 2020, in San Juan, Puerto Rico. (Registration for the trip is budgeted through district funds; all other expenses will be covered by the individual.)
3. David and Melodie Fair, High School Band and Choral teachers, along with approximately 100 students and 10-12 approved parent chaperones, to travel and attend Disney Magical Music Days in Orlando, FL, March 31, 2021 – April 3, 2021. (Costs to the district are for substitutes only.)

Finance Committee

A. Approve extending the Schaefferstown Family Practice medical services rates for two additional school years (2020-21 and 2021-22) at the 2019-20 rates. (Board Attachment)

NON-CONSENT ITEMS FOR APPROVAL

XI. Personnel Committee – Mrs. Denise Thomas, Chair

A. Move to accept a “Letter of Resignation” from Harry Kantner, full-time custodian, retroactive to January 30, 2020.

B. Move to approve a “Letter of Retirement” from Sheri Davis, Intermediate School Administrative Assistant, effective the end of the 2019-2020 school year.

C. Move to approve a change in hours for Tricia Stauffer, part-time Paraprofessional, from 3.75 hours/day to 4 hours/day, effective February 20, 2020.

Background: Additional 15 minutes a day will be utilized to provide intervention supports to students. The change in hours does not impact the individual’s current hourly rate; and no additional benefits apply.

D. Move to approve new and renewed volunteers for the 2019-2020 school year, as listed (noting all required documentation, clearances, disclosures and trainings are on file):

1. Susan Gibble
2. Dawn Beers
3. Theresa Oliver
4. Christopher Wenger
5. Kimberly Haberstroh
6. William Haberstroh
7. Suzanne Auman
8. Kelly Flowers
9. Morgan Luckenbill
10. Antonya Fox
11. Mark Gibble
12. Sheree Beck
E. Move to approve the following individuals as Middle School After School Tutors at a rate of $32.00/hour, as listed:

   1. Jennifer Greene
   2. Jennifer Schooley
   3. Madelyn Saunders
   4. Marjorie Arnold
   5. Paul Zook
   6. Sean Miller

F. Move to approve the following individuals as Middle School Café. Monitors for the 2019-2020 school year, as listed:

   1. Travis Bicher
   2. Chris Weidner

XII. Curriculum Committee – Dr. Barbara Smith, Chair

   A. Move to approve the Agriculture Occupational Advisory Committee Minutes of December 11, 2019. (Board Attachment)

   B. Move to approve “The Pulse Survey” to be completed by students in grades 9 to 12, and High School faculty, February 20-26, 2020. (Board Attachment)

      Background: This survey was used last year at the high school to collect data on school culture and provided baseline data for the Continuous Improvement Plan. Administration of this survey will help to inform the plan for attaining this goal.

XIII. General Services Committee – Mr. Jack Kahl, Chair

   A. Move to approve the Amended Service Extension Agreement to be made between UGI Utilities, Inc., and the School District in the form and on the terms of such Amended Agreement as presented to the Board of School Directors at this meeting, and for authorization of the President or Vice President for execution, attestation and delivery of the Agreement. (Board Attachment)

      Background: There was a request by DCED/PIPE Grant to amend the agreement to include a section on prevailing wage to receive reimbursement. The only change on the amended agreement is to mention the use of prevailing wage. The previous agreement was approved at the September 18, 2019 board meeting.

XIV. Finance Committee – Mrs. Tracy Gray Hayes, Chair

   A. Move to approve payment of bills as found listed and attached to the February 19, 2020 Board Agenda, for payments made in the amounts indicated: (Board Attachment)

      General Fund payments in the amount of $2,350,442.43
      Cafeteria Fund payments in the amount of $185,669.04
      Capital Reserve Fund payments in the amount of $0.00
      Debt Service payments in the amount of $0.00
      Construction Fund payments in the amount of $209,030.96
      Student Activity payments in the amount of $32,707.47

   B. Move to approve a Special Education Tuition Agreement with New Story for the remainder of the 2019-2020 school year. (Board Attachment)

      Background: This is a Special Education placement based on student need.

   C. Move to approve a quote from Resilite Sports Products for a Classic Mat RSP-625 at a cost of $21,020.42. (Board Attachment)
Background: This is a COSTARS contract, #014-202, and is part of the summer maintenance program budget.

D. Move to approve a quote from Richey Athletics for a Champion High Jump Pit at a cost of $7,445. (Board Attachment)
   Background: This is part of the summer maintenance program budget.

E. Move to approve a quote from Hondru Ford for a Ford Super Duty F-350 at a cost of $51,181.65. (Board Attachment)
   Background: This is a COSTARS contract, #25-006, and is part of the summer maintenance program budget. The quote includes a snowplow and salt spreader.

F. Move to approve a quote from Hondru Ford for a Ford Transit Passenger Wagon at a cost of $31,875. (BoardAttachment)
   Background: This is a COSTARS contract, #13-003, and is part of the summer maintenance program budget.

G. Move to approve an estimate from Steven M. Dove Fence Co., for softball outfield fence changes at a cost of $5,680. (Board Attachment)
   Background: This is part of the summer maintenance program budget. This will move the fence in approximately 60 feet to meet softball regulations.

H. Move to approve an estimate from Steven M. Dove Fence Co., for softball dugout fence changes at a cost of $4,698. (Board Attachment)
   Background: This is part of the summer maintenance program budget. This will adjust fence near dugout to meet softball regulations.

I. Move to approve a proposal from Hummer Turfgrass Systems, Inc., for baseball field renovations at a cost of $39,240. (Board Attachment)
   Background: This is a COSTARS contract, #14 Vendor #403821, and is part of the summer maintenance program budget.

J. Move to approve a proposal from Hummer Turfgrass Systems, Inc., for softball field renovations at a cost of $15,250. (Board Attachment)
   Background: This is a COSTARS contract, #14 Vendor #403821, and is part of the summer maintenance program budget.

K. Move to approve four proposals from The Breneman Company for blacktop sealing at a cost of $63,800. (Board Attachment)
   Background: This is a COSTARTS contract, #008-128, and is part of the summer maintenance program budget. The proposals are for the Intermediate School, Fort Zeller Elementary, Jackson Elementary, and the ELCO Middle School.

L. Move to approve a proposal from The Breneman Company for Fort Zeller Elementary playground painting at a cost of $8,600. (Board Attachment)
   Background: This is part of the summer maintenance program budget.

M. Move to approve a proposal from The Breneman Company for Jackson Elementary playground painting at a cost of $2,800. (Board Attachment)
   Background: This is part of the summer maintenance program budget.

N. Move to approve a proposal from The Breneman Company for ELCO Intermediate School playground painting at a cost of $4,800. (Board Attachment)
   Background: This is part of the summer maintenance program budget.

O. Move to approve a proposal from Georef Systems, Ltd., for Data Hosting Services for BusPlanner, transportation software, at an ELCO cost of $250 a month, and a one-time $625 setup cost.
   Background: This will allow the bus software to operate faster and allow Brightbill and administration to utilize new functions within the software. Brightbill will share half the cost. The proposal cost is for the full cost, which will be shared.

P. Move to allow the administration to sell a 2012 Chevrolet 2500 HD and 1999 Ford Club Wagon E-150, and use the proceeds to offset the cost of the new vehicle purchases.
Background: The truck and van are aging and will need parts to continue to operate. The van is two decades old and not equipped with modern safety technology found on modern vehicles used for safe student and employee transport.

XV. Superintendent's Report

Upcoming Announcements/Dates:
February 24, 2020 – 6:00 pm – Policy Committee Meeting
February 27, 2020 – 6:00 pm – Curriculum Committee Meeting
March 5, 2020 – 9:00 am – Senior Citizen Performance of “Annie Get Your Gun” – HS Auditorium
March 6 & 7 2020 – 7:00 pm – High School Musical, “Annie Get Your Gun” (ticket info located on the website)

XVI. Public Comments – Items On/Off the Agenda

XVII. Board Announcements/Comments

XVIII. Old Business

XIX. New Business

XX. Adjournment

The next scheduled Board of Education Meeting
Monday, March 2, 2020