

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting  
ELCO High School Library

October 16, 2017

The Regular Board of Education Meeting was called to order by President Boyer at 6:01 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Boyer presiding and leading the Opening Exercises.

**Roll Call**

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders, Dr. Smith; and Messrs. Ferrari, Gardener, Mark and Ondrusek. Absent from the meeting were Mr. Houtz and Mr. Kahl. Also in attendance were the following from the administrative team: Mrs. Vicente, Mrs. Davis, Ms. Haas, Mrs. Kassay, Mr. Gerhart, ~~Mrs. Hower~~, Mrs. Shoemaker, ~~Mr. Soden~~, Mr. Cascarino, Mr. Seldomridge, Mr. Boltz, Mr. Dresch, and Mrs. Kunkelman; Mr. William Zee, Solicitor; Gloria Hill, Board Secretary; and faculty and community residents.

**Board President Communications**

- The Board met in an Executive Session at 5:00 p.m. tonight, to discuss confidential personnel matters.

**Public Comments for Items on the Agenda**

No comments were made.

**Student Council Report**

Rashawn Bass, Student Council Parliamentarian reported on the following activities: Homecoming events were successful; Haunted Hallways event to take place in the High School on October 26 for students' grades K-6; and the upcoming State Student Council Conference.

**Students of the Month** – presented by Mr. Edward Gardener

- Intermediate School: Ayla Zwally & Joshua Blair (\*Mrs. Shaak's 5<sup>th</sup> grade class)
- Middle School: Gabriella Bicher & Nathan Sanchez
- High School: Jalissa Nolt & Dylan Martin

Students were recognized and congratulated by their respective principal, noting each student's accomplishments, interests, favorite subject(s), their most memorable experience at ELCO, favorite quote, and future aspirations. Mrs. Boyer thanked family and faculty for their support in the lives of each student recognized. Mr. Gardener presented each student with a plaque of recognition.

\*Teacher in attendance.

Parents and students were given the opportunity to leave the meeting, prior to business being conducted.

**Approval of Minutes**

On a motion by Mr. Ondrusek, seconded by Mr. Gardener and approved by Voice vote, all voting Aye, the Minutes of 09-11-17 and 10-02-17 were approved.

**Approval of Treasurer's Report**

On a motion by Mr. Ondrusek, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, the Treasurer's Report of 08-30-17 was approved.

**CONSENT ITEMS (Items discussed 10-02-17)**

On a motion by Mr. Ferrari, seconded by Mr. Mark and approved by Voice vote, all voting Aye, all Consent Items were approved:

**Personnel Committee**

- A. Approved the following individuals for the 2017-2018 Winter Sports season (\*pending receipt of all required documentation, clearances, and disclosures):

Boys Basketball:	Varsity Head Coach	Brad Conners
	Varsity Asst. Coach	Wes Soto
	JH Asst. Coach	Joe Kirsch, Earl Thomas, Jr.
	Varsity Vol. Coaches	Doug Strickler, Craig Coletti, Lyn Schaeffer
Girls Basketball:	Varsity Head Coach	Ashli Shay
	Varsity Asst. Coach	Karl Keath
	JH Asst. Coach	Rebekah Shanaman*, Amy Thome
	Varsity Vol. Coaches	Derek Fulk, Lisa Shucker
Wrestling:	Varsity Head Coach	Chad Miller
	Varsity Asst. Coach	Derek Thomas
	JH Asst. Coach	Chris Longstaff, Warren Zimmerman
	Varsity Vol. Coach	Brandon Lawrence
Bowling:	Varsity Head Coach	Frances Slabonik
Indoor Track & Field:	Varsity Head Coach	Michael Harnish
	Varsity Asst. Coach	Kelsey Thorley
	Varsity Vol. Coach	Holly Hartman
	Varsity Head Coach	Alysha Burkholder
Cheerleading:	Varsity Asst. Coach	Elizabeth Yearwood
	JH Asst. Coach	Vanessa Risser
	Varsity Vol. Coach	Lisa Fulton

- B. Approved adding the following individuals to the ELCO sub listing (pending receipt of all required documentation/clearances/disclosures) as listed:

1. Sherry Brown – Paraprofessional sub
2. Jennifer Girvin – Art K-12 certified
3. Jennifer Lovell – IU sub, all areas
4. Steven Werner – IU sub, all areas
5. Monika Torres-Salinas – IU sub, all areas
6. Jeffrey Falk – IU sub, all areas
7. Brenda Potter – IU sub, all areas
8. Yvette Oskam – IU sub, all areas

- C. Approved the following trip/travel requests:

1. Toni Mehaffey – MS Student Council Advisor, Brock Hoover – chaperone, and MS Student Council Officers (4), to travel and attend the Student Council State Conference, November 2-3, 2017, at Red Lion High School, Red Lion, PA. (Costs to the District are for substitute coverage.)
2. Amy Weddle – FBLA Advisor, Holly Hartman – chaperone, and eighteen (18) FBLA Club Members, to travel and attend the FBLA State Leadership Workshop, November 4-6, 2017, at the Kalahari Resorts and Conventions, Pocono Manor, PA. (Costs to the District are for substitute coverage.)

#### Curriculum Committee

- A. Approved an online Social Norms survey to be taken by ELCO 7<sup>th</sup> grade students, which is sponsored by the Community Health Council of Lebanon County. (Board Attachment)

#### Policy Committee

- A. Approved the following new/revised Board Policies, 2<sup>nd</sup> Reading (Public Attachments):

1. Policy #000 – Board Policy/Procedure/Administrative Regulations (new)
2. Policy #002 – Authority and Powers (revised)
3. Policy #003 – Functions (revised)
4. Policy #004 – Membership (revised)
5. Policy #005 – Organization (revised)
6. Policy #006 – Meetings (revised)
7. Policy #006.1 – Attendance at Meetings Via Electronic Communications (revised)
8. Policy #007 – Policy Manual Access (revised)

#### **NON-CONSENT ITEMS**

#### **Personnel Committee – Mr. Edward Gardener, Chair**

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item A was approved:

**A. Approved Angela Bicher as the 2017-2018 Middle School Envirothon advisor, per MOU. (Board Attachment)**

On a motion by Mr. Gardener, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Item B was approved:

**B. Approved a stipend in the amount of \$1,000 to Michael Gerhart for assuming additional responsibilities this summer during the transition; specifically, assisting with Federal Programs and Induction.**

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item C was approved:

**C. Approved adding the following individual to the ELCO sub listing (pending receipt of all required documentation, clearances, disclosures):**

1. Alondra Plasterer – Café sub

On a motion by Mr. Gardener, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item D was approved:

**D. Approved the following individuals as Weight Room Monitors for the 2017-2018 Winter season, at a rate of \$250 a season:**

1. Robert Williams
2. Michael O'Neill

**Policy Committee** – Mrs. Jadell Souders, Chair

On a motion by Mrs. Souders, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

**A. Approved the following new/revised Board Policy, 2<sup>nd</sup> Reading (Public Attachments):**

1. Policy #001 – Name and Classification (revised)

**Finance Committee** – Mr. Robert Mark, Chair

On a motion by Mr. Mark, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

**A. Approved payment of bills as found listed and attached to the October 16, 2017 Board Agenda in the amounts indicated (Board Attachment):**

General Fund payments in the amount of	\$2,723,262.01
Cafeteria Fund payments in the amount of	\$31,559.58
Capital Reserve Fund payments in the amount of	\$0.00
Debt Service payments in the amount of	\$16,191.16

On a motion by Mr. Mark, seconded by Dr. Smith and approved by Voice vote, all voting Aye, Item B was approved:

**B. Approved the substitute rate of pay from \$110 per day to \$125 per day, for professional and nurse subs for the 2017-2018 school year.**

On a motion by Mr. Mark, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Item C was approved:

**C. Approved Budget Transfers. (Board Attachment)**

**Superintendent's Report**

Mrs. Vicente stated she would be attending the PASA/PSBA School Leadership Conference, along with other board members, to be held October 18-20, 2017. She also shared plans are in place for upcoming in-service days.

**Upcoming dates:**

November 2, 2017 – End of the 1<sup>st</sup> Marking Period  
 November 3, 2017 – ACT 80 day (NO students)  
 November 13, 2017 – K-12 Parent/Teacher Conferences (NO students)  
 November 14, 2017 – ½ day for K-5 (Parent/Teacher Conferences)  
 November 22-27, 2017 – School Closed for Thanksgiving Break

**Public Comments – Items On/Off the Agenda**

No comments were made.

### Board Reports

- Personnel Committee Report – Mr. Gardener
  - No report given.
- Curriculum Committee Report – Mr. Kahl
  - No report given.
- Policy Committee Report – Mrs. Souders
  - Mrs. Souders gave a review of the Minutes from the Policy Committee Meetings previously held. The Committee continues to review policies, noting Policy #008 will be updated. The Minutes of the Committee are attached. A summary document is posted to the website showing the policy review process established. The next scheduled meetings are October 23 and October 30; both meetings are held in the High School LGI room beginning at 5:00 p.m.
- Technology Committee Report – Mr. Mark
  - No report given.
- General Services Committee Report – Mr. Houtz
  - HS Renovation Project Ad Hoc Committee Report - Mrs. Vicente reported for Mr. Houtz. The newly formed committee met on October 11, 2017. A review of the meeting was given (meeting Minutes are attached), noting all information from the meetings will be posted to the website for the public. The next meeting of this committee is scheduled to take place October 25, 2017 in the High School LGI room beginning at 6:00 p.m.
- Finance Committee Report – Mr. Mark
  - No report given.
- IU13 Rep Report – Mr. Ondrusek
  - Mr. Ondrusek was unable to attend the meeting held on October 11, 2017, due to attending the Ad Hoc Committee Meeting held the same evening. However, he has shared all information from the IU Board Meeting with our board members.
- PSBA Rep Report – Mr. Ferrari
  - Leadership Conference will take place October 18-20, 2017.
- CTC Rep Report – Mrs. Souders – Alternate Rep
  - Mrs. Souders will be attending the next meeting, which will be held October 17<sup>th</sup>, 2017.
- HACC Rep Report – Mr. Kahl
  - No report given.
- Lebanon Co. EIT & Tax Collection Committee Rep Report – Mr. Mark
  - No report given.

### Board Announcements/Comments

- Mr. Gardener – announced this could possibly be his last meeting and thanked the community for allowing him to serve, and extended his thanks to the Board. It was a pleasure to work and serve with all the ELCO Board Members.
- Mrs. Souders – stated the scoreboards look wonderful. She also commended the Fall sports teams and their achievements.
- Mrs. Boyer – it has been her personal pleasure to witness the character shown and demonstrated by our students during events held at ELCO. We have great students!

### Old Business

No Old Business was reported.

### New Business

No New Business was reported.

### Adjournment

On a motion by Mr. Gardener, seconded by Mr. Ondrusek and approved by a Voice vote, all voting Aye, President Boyer adjourned the meeting at 6:40 p.m.

Respectfully submitted,

Gloria J. Hill  
Board Secretary

Next School Board Meeting – Monday, November 6, 2017