

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board of Education Meeting
ELCO High School Library

October 2, 2017

The Committee-of-the-Whole Board of Education Meeting was called to order by Vice President, Scott Houtz at 6:04 p.m.

A "Moment of Silence" was observed for the victims of the Las Vegas shooting.

The Eastern Lebanon County School Board met in Committee-of-the-Whole Session in the ELCO High School Library with Vice President Houtz presiding and leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: ~~Mrs. Boyer~~, Dr. Smith (via Skype) and Mrs. Souders; and Messrs. Gardener, Houtz, Kahl, Mark, and Ondrusek. Absent from the meeting were Mrs. Boyer and Mr. Ferrari (attendance noted in Minutes). Also in attendance were the following from the administrative team: Mrs. Vicente, Mrs. Davis, Ms. Haas, Mrs. Kassay, Mr. Gerhart, Mrs. Hower, ~~Mr. Cascarino~~, Mr. Soden, Mrs. Shoemaker, Mr. Seldomridge, Mr. Boltz, Mrs. Kunkelman, Mr. Dresch; Gloria Hill, Board Secretary; William Zee, Solicitor; and faculty and community members.

Board President Communications

- The Board met in an Executive Session today at 5:55 p.m. to discuss confidential personnel matters.

On a motion by Mr. Mark, seconded by Mr. Gardener, and approved by Voice vote, all voting Aye, the following motion was removed from the Table:

- A. Move to appoint Board Secretary, Gloria Hill, as the designated voter on behalf of the Board, to cast the Board's vote (electronically) for the following PSBA Offices:

President Elect (one-year term)

- David Hutchinson
- Otto W. Voit III

Vice President (one-year term)

- Eric Wolfgang
- Gary Michael Smedley

Treasurer (three-year term)

- Mike Gossert

Central At-Large Representative (for the remaining two years of a three-year term)

- Larry Augustine
- Clythera Hornung

Trustee (term ends December 31, 2020)

- Michael Faccinnetto
- Marianne L. Neel

** Mr. Ferrari's attendance noted at 6:07 p.m.*

On a motion by Mr. Houtz, seconded by Mr. Gardener and approved by Voice vote, all voting Aye, the following motion was approved:

- B. Appointed Board Secretary, Gloria Hill, as the designated voter on behalf of the Board, to cast the Board's vote (electronically) for the following PSBA Offices:

President Elect (one-year term)

- David Hutchinson
- Otto W. Voit III

Vice President (one-year term)

- Eric Wolfgang
- Gary Michael Smedley

Treasurer (three-year term)

- Mike Gossert

Central At-Large Representative (for the remaining two years of a three-year term)

- Larry Augustine
- Clythera Hornung

Trustee (term ends December 31, 2020)

- Michael Faccinnetto
- Marianne L. Neel

A Voice vote was taken for each office as follows:

President Elect:

David Hutchinson – 7 votes
Otto W. Voit III – 1 vote

Vice President:

Eric Wolfgang – 1 vote
Gary Michael Smedley – 7 votes

Treasurer:

Mike Gossert – by default

Central At-Large Representative:

Larry Augustine – 6 votes
Clythera Hornung – 2 votes

Trustee: (choice of two were permitted)

Michael Faccinnetto –by default
Marianne L. Neel –by default

Gloria Hill, Board Secretary, will cast the Board's vote electronically as stated above.

On a motion by Mr. Houtz, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, the following motion was approved:

C. Approved revisions to the 2017 Calendar of Board Meetings as follows:

- Committee-of-the-Whole Meeting – Monday, November 6, 2017 (remains the same)
- Regular Board of Education Meeting – Monday, November 20, 2017 (revised from November 13, 2017)

Public Comments – Items On the Agenda

No comments were made.

Board Committee & Rep Reports

- Personnel Committee – Mr. Gardener
 - No report at this time.
- Curriculum Committee – Mr. Kahl
 - No report at this time.
- Policy Committee – Mrs. Souders
 - The Committee met and is continuing with the review of policies. Currently, the review is in the ooo section. A summary of the revisions being recommended will be made available to the public to have a better understanding of the revisions made. Mrs. Vicente applauds the Board for their efforts of this large review. Once all policies are reviewed and revisions approved, the District will be in compliance with the State. Minutes of each meeting will be read by the Chair during the report of the committee.
- Technology Committee – Mr. Mark
 - No report at this time.
- General Services Committee – Mr. Houtz
 - The Committee met at 5:45 on October 2, 2017 and established a schedule of meeting dates for the newly approved HS Renovation Project Ad Hoc Committee. The committee will meet in the HS LGI room at 6:00 p.m. on the following dates: October 11 & 25, November 1, 15, 29* (*tentative date if needed). Meetings will be open to the public and the schedule of meetings will be posted on the District website under Announcements.
- Finance Committee –Mr. Mark
 - A budget presentation was shared at the 5:00 p.m. meeting, October 2, 2017, to give an overview of the Budget. Mr. Mark, Chair of the Committee, encourages anyone from the public to contact Mr. Seldomridge for a summary of the presentation.
- IU13 Report – Mr. Ondrusek
 - Mr. Ondrusek attended the last meeting, with many contracts being approved on the agenda for the start of the school term. Discussion also took place on the PSBA officer elections.
- PSBA Report – Mr. Ferrari

- Mr. Ferrari announced the upcoming PSBA School Leadership Conference, which will be held October 18-20, 2017 in Hershey, PA.
- CTC Report – Mr. Houtz
 - The monthly meeting was held last week, with details shared from the opening of the new school term.
- HACC Report – Mr. Kahl
 - The next meeting will take place October 18, 2017.
- Lebanon County EIT & Tax Collection Report – Mr. Mark
 - No report at this time.

ACTION ITEMS

Personnel Committee – Mr. Edward Gardener, Chair

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved a “Letter of Resignation” from Zachary Young, 2nd shift custodian, effective September 12, 2017.**

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved a change in employment status of Lauren Ritchie*, from Personal Care Assistant to District Office Administrative Assistant/Receptionist, at a rate of \$11.50 per hour, 7.5 hours per day with applicable benefits; anticipated start date TBD.**

On a motion by Mr. Gardener, seconded by Mrs. Souders and approved by Voice vote, all voting Aye, Item C was approved:

- C. Approved employment of Sandra Hartman as a part-time Paraprofessional (subject to assignment, and pending receipt of all required documentation, clearances, and disclosures), at the rate of \$9.33 per hour, 5.75 hours per day; anticipated start date TBD.**

On a motion by Mr. Gardener, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Item D was approved:

- D. Approved a “Letter of Retirement” from Sue Rohr, Head Custodian at Fort Zeller, effective December 2, 2017.**

Mr. Houtz noted Mrs. Ritchie’s attendance and welcomed her to this new position with ELCO.

Finance Committee – Mr. Robert Mark, Chair

On a motion by Mr. Mark, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved a Linkage/Referral Agreement between the Eastern Lebanon County School District and WellSpan Philhaven, which will remain in effect for a two (2) year period, unless terminated in writing upon thirty (30) days notice. (Board Attachment)**

NON-ACTION ITEMS

Personnel Committee – Mr. Edward Gardener, Chair

The Board reviewed and discussed the following items:

- A. Recommend for approval the following individuals for the 2017-2018 Winter Sports season (*pending receipt of all required documentation, clearances, and disclosures):**

Boys Basketball:	Varsity Head Coach	Brad Connors
	Varsity Asst. Coach	Wes Soto
	JH Asst. Coach	Joe Kirsch, Earl Thomas, Jr.
	Varsity Vol. Coaches	Doug Strickler, Craig Coletti, Lyn Schaeffer
Girls Basketball:	Varsity Head Coach	Ashli Shay
	Varsity Asst. Coach	Karl Keath
	JH Asst. Coach	Rebekah Shanaman*, Amy Thome
	Varsity Vol. Coaches	Derek Fulk, Lisa Shucker
Wrestling:	Varsity Head Coach	Chad Miller
	Varsity Asst. Coach	Derek Thomas
	JH Asst. Coach	Chris Longstaff, Warren Zimmerman

	Varsity Vol. Coach	Brandon Lawrence
Bowling:	Varsity Head Coach	Frances Slabonik
Indoor Track & Field:	Varsity Head Coach	Michael Harnish
	Varsity Asst. Coach	Kelsey Thorley
	Varsity Vol. Coach	Holly Hartman
Cheerleading:	Varsity Head Coach	Alysha Burkholder
	Varsity Asst. Coach	Elizabeth Yearwood
	JH Asst. Coach	Vanessa Risser
	Varsity Vol. Coach	Lisa Fulton

B. Recommend for approval adding the following individuals to the ELCO sub listing (pending receipt of all required documentation/clearances/disclosures) as listed:

1. Sherry Brown – Paraprofessional sub
2. Jennifer Girvin – Art K-12 certified
3. Jennifer Lovell – IU sub, all areas
4. Steven Werner – IU sub, all areas
5. Monika Torres-Salinas – IU sub, all areas
6. Jeffrey Falk – IU sub, all areas
7. Brenda Potter – IU sub, all areas
8. Yvette Oskam – IU sub, all areas

C. Recommend for approval the following trip/travel requests:

1. Toni Mehaffey – MS Student Council Advisor, Brock Hoover - chaperone, and MS Student Council Officers (4), to travel and attend the Student Council State Conference, November 2-3, 2017, at Red Lion High School, Red Lion, PA. (Costs to the District are for substitute coverage.)
2. Amy Weddle - FBLA Advisor, Holly Hartman - chaperone, and eighteen (18) FBLA Club Members, to travel and attend the FBLA State Leadership Workshop, November 4-6, 2017, at the Kalahari Resorts and Conventions, Pocono Manor, PA. (Costs to the District are for substitute coverage.)

Curriculum Committee – Mr. Jack Kahl, Chair

The Board reviewed and discussed the following item:

- A. Recommend for approval an online Social Norms survey to be taken by ELCO 7th grade students, which is sponsored by the Community Health Council of Lebanon County. (Board Attachment)

Policy Committee – Mrs. Jadell Souders, Chair

The Board reviewed and discussed the following item. Discussion took place on Policy #001, in which PSBA recommends adding the phrase “of the students” under Purpose.

The Committee will continue discussion at the next Board meeting and has asked for this policy to be pulled from Consent on the agenda of October 16, 2017.

A. Recommend for approval the following new/revised Board Policies, 1st Reading (Public Attachments):

1. Policy #000 – Board Policy/Procedure/Administrative Regulations (new)
2. **Policy #001 – Name and Classification (revised)**
3. Policy #002 – Authority and Powers (revised)
4. Policy #003 – Functions (revised)
5. Policy #004 – Membership (revised)
6. Policy #005 – Organization (revised)
7. Policy #006 – Meetings (revised)
8. Policy #006.1 – Attendance at Meetings Via Electronic Communications (revised)
9. Policy #007 – Policy Manual Access (revised)

Superintendent’s Report

Mrs. Vicente reported on the recent activities held for Homecoming. The Hall of Fame recipient for 2017 was awarded to the late Mr. C. Walter Whitmoyer and received by his wife, Mrs. Jocelyn Whitmoyer. Mrs. Vicente was honored to present the award on behalf of the District. Our chorus sang the National Anthem, followed by an outstanding performance by our band at half-time. Also during half-time the announcement of the 2017 Homecoming King & Queen was made, with Katie Fields and Mason Bennetch crowned.

On behalf of PSBA, Mrs. Vicente presented the Honor Roll of School Board Service to those on our Board who have served for the past eight (8) years – Mrs. Jadell Souders, Mrs. Carrie Boyer (absent) Mrs. Scott Houtz, Mr. Edward Gardener, and Mr. Robert Mark. Mrs. Vicente thanked them for their service and dedication to the ELCO School District community and students.

Upcoming dates:

- October 6, 2017 – K-12 In-service; NO Students
- October 9, 2017 – DISTRICT IS CLOSED in observance of Columbus Day
- October 18-20, 2017 – PASA-PSBA School Leadership Conference in Hershey, PA

Public Comments – Items On/Off the Agenda

- Amber Weaver – asked for meeting dates of the Ad Hoc committee

Mr. Houtz replied to Mrs. Weaver's inquiry with the list of dates scheduled for this new committee.

Board Announcements/Comments

No comments were made.

Old Business

No Old Business was discussed.

New Business

No New Business was discussed.

Adjournment

On a motion by Mr. Ondrusek, seconded by Mr. Gardener and approved by a Voice vote, all voting Aye, Vice President Houtz adjourned the meeting at 6:44 p.m.

Respectfully submitted,

Gloria J. Hill
Board Secretary

Next School Board Meeting – Monday, October 16, 2017