

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Library

September 11, 2017

The Regular Board of Education Meeting was called to order by President Boyer at 6:04 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Boyer presiding and leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders, Dr. Smith; and Messrs. Ferrari, Gardener, Houtz, Kahl, Mark and Ondrusek. Also in attendance were the following from the administrative team: Mrs. Vicente, Mrs. Davis, Ms. Haas, Mrs. Kassay, Mr. Gerhart, Mrs. Hower, Mrs. Shoemaker, Mr. Soden, Mr. Cascarino, Mr. Seldomridge, Mr. Boltz, Mr. Dresch, and Mrs. Kunkelman; Mr. William Zee, Solicitor; Gloria Hill, Board Secretary; and faculty and community residents.

Board President Communications

On a motion by Mr. Kahl, seconded by Mr. Ferrari, the following motion was discussed:

1. Move to appoint Board Secretary, Gloria Hill, as the designated voter on behalf of the Board, to cast the Board's vote (electronically) for the following PSBA Offices:

President Elect (one-year term)

- David Hutchinson
- Otto W. Voit III

Vice President (one-year term)

- Eric Wolfgang
- Gary Michael Smedley

Treasurer (three-year term)

- Mike Gossert

Central At-Large Representative (for the remaining two years of a three-year term)

- Larry Augustine
- Clythera Hornung

Trustee (term ends December 31, 2020)

- Michael Faccinetto
- Marianne L. Neel

Discussion occurred on the candidates running for office. Mr. Ondrusek made a motion to Table the item, seconded by Mrs. Souders and approved by Voice Vote, all voting Aye, the motion was Tabled to the October meeting.

Mrs. Boyer informed the Board that Mrs. Vicente would be following up to a communication that was recently received by a community member.

Public Comments for Items on the Agenda

No comments were made.

Approval of Minutes

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by Voice vote, all voting Aye, the Minutes of 08-14-17 and 09-05-17 were approved.

Approval of Treasurer's Report

On a motion by Mr. Ondrusek, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, the Treasurer's Report of 07-31-17 was approved.

CONSENT ITEMS (Items discussed -09-05-17)

On a motion by Mr. Houtz, seconded by Mr. Mark and approved by Voice vote, all voting Aye, all Consent Items were approved:

Personnel Committee

- A. Approved Shawnta Fladd and Michael Simmons as Weight Room Monitors for the 2017 Fall season at a rate of \$250 per sports season.
- B. Approved adding the following individuals to the ELCO sub listing (pending receipt of all required documentation/clearances/disclosures):
 - 1. JoAnna Arena – Music K-12; Elementary Ed. K-6; Secretarial

Policy Committee

- A. Approved the following new/revised Board Policies, 2nd Reading (Public Attachment):
 - 1. Policy #011 – Principles for Governance and Leadership (Revised)
 - 2. Policy #202 – Eligibility of Nonresident Students (Revised)
 - 3. Policy #203 Vol II 2017 – Immunizations and Communicable Diseases (Revised)
 - 4. Policy #204 Vol II 2017 – Attendance (Revised)
 - 5. Policy #209.2 – Diabetes Management (New)
 - 6. Policy #226 – Searches (Revised)

NON-CONSENT ITEMSPersonnel Committee – Mr. Edward Gardener, Chair

On a motion by Mr. Gardener, seconded by Dr. Smith and approved by Voice vote, all voting Aye, Item A was approved:

- A. **Approved the employment of Jose Flores as a part-time cafeteria employee (subject to assignment, and pending receipt of all required documentation, clearances, and disclosures) at the rate of \$9.75 per hour, 4.5 hours per day, effective on or about September 12, 2017.**

On a motion by Mr. Gardener, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Item B was approved:

- B. **Approved the employment of Jeremy Althouse as a full-time “Skilled Maintenance” employee (subject to assignment, and pending receipt of all required documentation, clearances, and disclosures) at the rate of \$22.00 per hour, 8 hours per day, effective on or about September 12, 2017.**

**Mr. Althouse was in attendance and was welcomed by Mrs. Boyer and the Board.*

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item C was approved:

- C. **Approved a correction to the “Temporary Professional Contract” of Dianne Booth, elementary teacher, from a salary of Bachelor’s – Step 1 (\$44,669) to Bachelor’s – Step 2 (\$45,727) effective the 2017-2018 school year.**

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item D was approved:

- D. **Approved Jonathan Swift as a High School Band Staff volunteer for the 2017-2018 school year, noting all documentation and clearances are on file.**

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item E was approved:

- E. **Approved adding the following individuals to the ELCO sub listing for the 2017-2018 school year (pending receipt of all required documentation, clearances, and disclosures):**
 - 1. Amani Antar – IU sub, all subject areas
 - 2. Matthew Boyer – IU sub, all subject areas
 - 3. Alicia Devitz – IU sub, all subject areas
 - 4. Mona Fern – IU sub, all subject areas
 - 5. Christine Risser – IU sub, all subject areas

Finance Committee – Mr. Robert Mark, Chair

On a motion by Mr. Mark, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

A. Approved payment of bills as found listed and attached to the September 11, 2017 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$1,671,006.00
Cafeteria Fund payments in the amount of	\$48,253.62
Capital Reserve Fund payments in the amount of	\$0.00
Debt Service payments in the amount of	\$13,245.99

Superintendent's Report

Mrs. Vicente gave a shout-out to Mr. Don Kilheffer, instructor for the ELCO EMT program. Our instructor and students in the course have had to respond to a number of incidents this year, which resulted in immediate action. ELCO's EMT program is ranked 4th in the Commonwealth. Mr. Kilheffer will be present the EMT Program during one of the October meetings to inform the Board and public of our successful and long-standing program.

Upcoming dates and information shared:

- September 13, 2017 – 7:00 p.m., HS Back to School Night
- September 22, 2017 – Early Dismissal for students, ½ Day In-service for teachers
- September 29, 2017 – 6:30 p.m., HOMECOMING Football Game
- September 30, 2017 – 7:00 p.m., HS Homecoming Dance
- October 18-20, 2017 – PASA-PSBA School Leadership Conference in Hershey, PA
 - Contact Gloria Hill if you are interested in attending

Mr. Ferrari recommended information about our EMT Program be sent to PSBA for their Daily Edition publication, which features PA Public Schools success stories. Everyone was in agreement with the recommendation.

Public Comments – Items On/Off the Agenda

No comments were made.

Board Reports

- Personnel Committee Report – Mr. Gardener
 - No Report given.
- Curriculum Committee Report – Mr. Kahl
 - No Report given.
- Policy Committee Report – Mrs. Souders
 - Meeting dates have been established for the continuation of reviewing policies. Meeting dates scheduled: September 18, 25; October 23, 30; November 13. All meetings will take place in the High School LGI Room beginning at 5:00 p.m.
 - The public will be informed of the policies to be reviewed and discussed.
 - Meeting dates will be advertised in the Lebanon Daily News and on the ELCO website.
- Technology Committee Report – Mr. Mark
 - No Report given.
- General Services Committee Report – Mr. Houtz
 - Mr. Jeff Steckbeck met with the Committee today at 5:00 p.m. to give an update on the possible conversion to public utilities, which is an ongoing discussion.
- Finance Committee Report – Mr. Mark
 - The search for the next Business Manager is ongoing, with the application submission due date of September 15th. The review process will begin thereafter.
- IU13 Rep Report – Mr. Ondrusek
 - The next meeting of the IU13 Board is September 13th.
- PSBA Rep Report – Mr. Ferrari
 - Leadership Conference will take place October 18-20, 2017.
 - Further discussion for the election of PSBA officers will take place at the next Board Meeting in October. Motion to elect officers was Tabled earlier in tonight's meeting.
- CTC Rep Report – Mr. Houtz
 - The next meeting is scheduled for next week and an update will be given in October.
- HACC Rep Report – Mr. Kahl
 - The next meeting is scheduled to take place October 18th.
- Lebanon Co. EIT & Tax Collection Committee Rep Report – Mr. Mark
 - No report given.

Board Announcements/Comments

No announcements or comments were made.

Old Business

No Old Business was discussed.

New Business

Mr. Houtz made a motion to add an agenda item under New Business for the creation of an Ad Hoc Committee, seconded by Dr. Smith and approved by Voice vote, all voting Aye, a motion was added to the agenda as follows:

- Motion to approve that the Board of School Directors establish an Ad Hoc Committee for the High School Renovation Project.

Function of the Committee – The Ad Hoc Committee will discuss topics and matters relating to the High School Renovation Project. This may include, but is not limited to the scope of the project, as well as process and timelines. This committee will make recommendations to the full board for its consideration and voting approval and will not take action separate from the full board.

Definition of the Committee – a Committee formed for a specific task or objective, and dissolved after the completion of the task or achievement of the objective.

On a motion by Mr. Houtz, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, the following motion was approved:

- Approved the Board of School Directors establish an Ad Hoc Committee for the High School Renovation Project.

Adjournment

On a motion by Mr. Gardener, seconded by Mrs. Souders and approved by a Voice vote, all voting Aye, President Boyer adjourned the meeting at 6:29 p.m.

Respectfully submitted,

Gloria J. Hill
Board Secretary