

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board of Education Meeting
ELCO High School Library

September 5, 2017

The Committee-of-the-Whole Board of Education Meeting was called to order by President, Carrie Boyer at 6:01 p.m.

The Eastern Lebanon County School Board met in Committee-of-the-Whole Session in the ELCO High School Library with President Boyer presiding and leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Dr. Smith and Mrs. Souders; and Messrs. Ferrari, Houtz, Kahl, Mark, and Ondrusek. Absent from the meeting was Mr. Gardener. Also in attendance were the following from the administrative team: Mrs. Vicente, Dr. Sensenig, Ms. Haas, Mrs. Kassay, Mr. Gerhart, ~~Mrs. Hower~~, Mr. Cascarino, Mr. Soden, Mrs. Shoemaker, Mr. Seldomridge, Mr. Boltz, Mrs. Kunkelman, Mr. Dresch; Gloria Hill, Board Secretary; William Zee, Solicitor; and faculty and community members, and newly approved Assistant Superintendent, Mrs. Barbara Davis.

Board President Communications

- The Board met in an Executive Session today at 5:45 p.m. to discuss confidential personnel matters.

Instructional Focus for 2017-2018

Mrs. Julia Vicente, Superintendent, presented the Instructional Focus for the 2017-2018 school year to the Board and those in attendance. The presentation also featured a review of accomplishments during the 2016-2017 school year. The theme for this new school year is one of hope and promise.

Written Request to Address the Board

- Denise Tobias – Bus stop requested for children attending a daycare in Myerstown, requesting the District to provide busing from the daycare to Fort Zeller Elementary School.

Mrs. Boyer thanked Mrs. Tobias for addressing the Board, stating her request will be looked into.

Public Comments – Items On the Agenda

No comments were made.

Board Committee & Rep Reports

- Personnel Committee – Mrs. Boyer
 - No new items to report outside of the existing items on the agenda.
- Curriculum Committee – Mr. Kahl
 - The Board shares and supports the common purpose of the focus for this year presented by Mrs. Vicente.
- Policy Committee – Mrs. Souders
 - The Committee met on August 29, 2017 with discussion taking place on Policy 204 – Attendance, and revisions recommended for the 2nd Reading. The attendance policy is also noted in all Student/Parent Handbooks.
- Technology Committee – Mr. Mark
 - The deployment of the iPads occurred prior to the opening of school at the Middle School and High School, which was successful.
- General Services Committee – Mr. Houtz
 - No new items to report.
- Finance Committee – Mr. Mark
 - No new items to report. The budget process for the 2018-2019 school year will begin in the near future.
- IU13 Report – Mr. Ondrusek
 - The next meeting will occur on September 13, 2017. Information received will be shared by Mr. Ondrusek at a future ELCO School Board Meeting.
- PSBA Report – Mr. Ferrari
 - The Board will need to vote on their selection for PSBA officers at the next ELCO School Board Meeting; an update on the current status of the State Budget was given; and he gave additional information on Policy 204, regarding attendance and the law.

- CTC Report – Mrs. Souders
 - An update was given on the upcoming Parent Night at CTC, which will take place on September 27, 2017 at 6:00 p.m.; and reported the Director of the CTC appreciates the information that is shared by our counselors to our students.
- HACC Report – Mr. Kahl
 - The next meeting will take place later this month and information will be shared by Mr. Kahl.
- Lebanon County EIT & Tax Collection Report – Mr. Mark
 - Act 32 is finally leveling out with collections.

ACTION ITEMS

Personnel Committee – Mr. Thomas Ferrari, Acting Chair

On a motion by Mr. Ferrari, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved a “Letter of Resignation” from Shawn Mattocks, cafeteria employee, effective August 10, 2017.**

On a motion by Mr. Ferrari, seconded by Dr. Smith and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved a “Letter of Resignation” from Cheryl Szynal, Personal Care Assistant, effective August 14, 2017.**

On a motion by Mr. Ferrari, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item C was approved:

- C. Approved the employment of Kyler Burke on a “Letter of Temporary Employment” as a high school Social Studies teacher, retroactive to August 22, 2017, at a salary of Bachelor’s – Step 1 (\$44,669). (Board Attachment)**

**Mrs. Boyer noted Mr. Burke’s attendance and welcomed him to ELCO.*

On a motion by Mr. Ferrari, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item D was approved:

- D. Approved a change in employment status to Javier Lugo-Ramos from Paraprofessional to long-term High School Spanish substitute teacher, retroactive to August 28, 2017 through the end of the 1st semester of the 2017-2018 school year, at a salary of Bachelor’s – Step 1 (\$44,669 – prorated). (Board Attachment)**

On a motion by Mr. Ferrari, seconded by Dr. Smith and approved by Voice vote, all voting Aye, Item E was approved:

- E. Approved a change in employment status to Crystal Kimmel from part-time Paraprofessional to full-time Paraprofessional (7.5 hours/day, subject to assignment), retroactive to August 28, 2017 with applicable benefits.**

On a motion by Mr. Ferrari, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item F was approved:

- F. Approved the following individuals as Mentors for the 2017-2018 school year:**

1. **Martha Good as Mentor to Kyler Burke (HS Social Studies LTS teacher)**
2. **Judy Weik as Mentor to Javier Lugo-Ramos (HS Spanish LTS teacher)**

On a motion by Mr. Ferrari, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item G was approved:

- G. Approved Amy Weddle, certified in Accounting, Office Technologies and Data Processing, as a Virtual Academy teacher for the 2017-2018 school year.**

On a motion by Mr. Ferrari, seconded by Mrs. Souders and approved by Voice vote, all voting Aye, Item H was approved:

- H. Approved Resolution #09-05-17-I, regarding the use of an electronic signature of Mrs. Julia R. Vicente, on any and all contracts, agreements, grants and/or licenses with the Pennsylvania Department of Education. (Board Attachment)**

On a motion by Mr. Ferrari, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item I was approved:

- I. Approved the four-year contract of Mrs. Barbara Davis, Assistant Superintendent, effective September 11, 2017 to September 10, 2021.**

**Mrs. Boyer officially welcomed Mrs. Davis, who is excited to be part of the ELCO team.*

Finance Committee – Mr. Robert Mark, Chair

On a motion by Mr. Mark, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved 2017-2018 Supplemental Contract with Eastern Lancaster County School District (ELANCO) and Eastern Lebanon County School District (ELCO) for Student ID 2019256, at an annual cost of \$36,539, plus related services.**

NON-ACTION ITEMS**Personnel Committee – Mr. Thomas Ferrari, Acting Chair**

The Board reviewed and discussed the following items, noting Item B will be removed from Consent Items on the agenda of September 11, 2017 and placed under Non-Consent Items:

- A. Recommend for approval Shawnta Fladd and Michael Simmons as Weight Room Monitors for the 2017 Fall season at a rate of \$250 per sports season.
- B. Recommend for approval _____ as a part-time Paraprofessional (subject to assignment, and pending receipt of all required documentation, clearances, and disclosures), at the rate of _____ per hour, 5.75 hours per day.
- C. Recommend for approval adding the following individuals to the ELCO sub listing (pending receipt of all required documentation/clearances/disclosures):
1. JoAnna Arena – Music K-12; Elementary Ed. K-6; Secretarial

Policy Committee – Mrs. Jadell Souders, Chair

The Board reviewed and discussed the following item:

- A. Recommend for approval the following revised/new policies for 2nd Reading, as listed: (Public Attachments)
1. Policy #011 – Principles for Governance and Leadership (Revised)
 2. Policy #202 – Eligibility of Nonresident Students (Revised)
 3. Policy #203 Vol II 2017 – Immunizations and Communicable Diseases (Revised)
 4. Policy #204 Vol II 2017 – Attendance (Revised)
 5. Policy #209.2 – Diabetes Management (New)
 6. Policy #226 – Searches (Revised)

Superintendent's Report

Mrs. Vicente shared the opening of school was very positive and she was able to visit each school the first week. She thanked everyone for the "Tailgating" event planned by the Board for both Mrs. Davis and herself. Mrs. Davis will begin her Tenure on September 11, 2017 and is excited to begin the year together – a year of "Hope and Promise".

Mrs. Boyer reminded everyone of the upcoming dates listed on the agenda.

Upcoming dates:

- September 13, 2017 – 7:00 p.m., HS Back to School Night
- September 22, 2017 – Early Dismissal for students, ½ Day In-service for teachers
- September 29, 2017 – 6:30 p.m., HOMECOMING Football Game
- September 30, 2017 – 7:00 p.m., HS Homecoming Dance
- October 18-20, 2017 – PASA-PSBA School Leadership Conference in Hershey, PA

Public Comments – Items On/Off the Agenda

No comments were made.

Board Announcements/Comments

- Mrs. Souders – was unable to attend the Tailgating event, however she was able to attend the first football game and commented favorably on the new band uniforms.

- Mrs. Boyer – Opening Day was phenomenal, with the excitement evident on the faces of faculty and staff. She gave kudos to the ELCO Band for participating at the Opening Day for all faculty and staff, which added to the excitement and encouragement for a great and promising year.

Old Business

No Old Business was discussed.

New Business

No New Business was discussed.

Mrs. Boyer announced everyone was invited to stay for cake, thanking Dr. Sensenig for his Tenure at ELCO, which comes to an end this week.

Adjournment

On a motion by Mr. Ondrusek, seconded by Mrs. Souders and approved by a Voice vote, all voting Aye, President Boyer adjourned the meeting at 6:48 p.m.

Respectfully submitted,

Gloria J. Hill
Board Secretary

Next School Board Meeting – Monday, September 11, 2017