

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting  
ELCO High School Library

August 14, 2017

The Regular Board of Education Meeting was called to order by President Boyer at 6:01 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Boyer presiding and leading the Opening Exercises.

**Roll Call**

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders, Dr. Smith; and Messrs. Ferrari, Houtz, Gardener, Kahl, and Ondrusek. Absent from the meeting was Mr. Mark. Also in attendance were the following from the administrative team: Mrs. Vicente, Dr. Sensenig, Ms. Haas, Mrs. Kassay, Mr. Gerhart, Mrs. Hower, Mrs. Shoemaker, Mr. Soden, Mr. Cascarino, Mr. Sweigart, Mr. Seldomridge, Mr. Boltz, Mr. Dresch, and Mrs. Kunkelman; Mr. William Zee, Solicitor; Gloria Hill, Board Secretary; Tina Kunder, Acting Board Secretary, Christopher Kimmey, Admin Intern; and faculty and community residents.

**Board President Communications**

- An Executive Session will follow tonight's meeting to discuss confidential personnel matters.

**Public Comments for Items on the Agenda**

No comments were made.

**Approval of Minutes**

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, the Minutes of 07-10-17 were approved.

**Approval of Treasurer's Report**

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, the Treasurer's Report of 06-30-17 was approved.

**Personnel Committee** – Mr. Edward Gardener, Chair

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved the employment of Abram Kemble as a summer maintenance worker, retroactive to July 24, 2017, at a rate of \$8.00 per hour.

On a motion by Mr. Gardener, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved current 10-month employee, Lauren Ritchie, as a short-term District Office administrative assistant substitute, retroactive to August 1, 2017, at a rate of \$9.23 per hour.

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item C was approved:

- C. Approved the following resignations as listed:
  1. "Letter of Resignation" from Rachel Cairns, long-term substitute for High School Spanish effective July 31, 2017.
  2. "Letter of Resignation" from Kara Rossi, long-term substitute for Elementary Art effective August 1, 2017.
  3. "Letter of Resignation" from Julia Ansel, Personal Care Assistant, effective August 3, 2017.
  4. "Letter of Resignation" from Sandra McCloud, Building Nurse, effective August 11, 2017.
  5. "Letter of Resignation" from Ashley Keath, High School Assistant Field Hockey Coach, effective July 11, 2017.
  6. "Letter of Resignation" from Ashley Keath, Elementary teacher, effective August 18, 2017.
  7. "Letter of Resignation" from Kayle Gerchman, long-term substitute for High School Social Studies effective August 10, 2017.

On a motion by Mr. Gardener, seconded by Dr. Smith and approved by Voice vote, all voting Aye, Item D was approved:

- D. Approved a change in employment status of Melissa Rambler, LPN, *from* substitute nurse *to* full-time Building Nurse (subject to assignment) effective the 2017-2018 school year, at a rate of \$18.36 per hour, 7.5 hours per day.

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item E was approved:

- E. Approved a change in employment status of Kristi Kilheffer, *from* substitute *to* full-time Personal Care Assistant (subject to assignment) effective the 2017-18 school year, at a rate of \$11.02 per hour, 6.5 hours per day.

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item F was approved:

- F. Approved the employment of the following individuals, pending receipt of all required documentation, clearances, and disclosures:
1. Robert Gantz on a "Temporary Professional Contract" as an Elementary teacher, effective the 2017-2018 school year at a salary of Master's – Step 1, (\$50,348). (Board Attachment)
  2. Katie Null on a "Temporary Professional Contract" as a High School Chemistry teacher, effective the 2017-2018 school year at a salary of Master's – Step 1, (\$50,348). (Board Attachment)
  3. Ruth Johnson on a "Letter of Temporary Employment" as a long-term Elementary Art substitute teacher, effective the 2017-2018 school year at a salary of Bachelor's – Step 1 (\$44,669).
  4. Ashley Morgan as a full-time 2<sup>nd</sup> shift custodian, effective August 15, 2017 at a rate of \$10.90 per hour (8 hours per day – subject to assignment).
  5. Paula Plummer as a classroom paraprofessional, effective the 2017-18 school year, at a rate of \$11.40 per hour (5.75 hours per day, subject to assignment).

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item G was approved:

- G. Approved Resolution #08-14-17-I regarding the employment of Daniel Gonzalez as the ELCO School District School Police Officer at a salary of \$42,000, effective the 2017-2018 school year with a start date to be determined, pending receipt of all required documentation, clearances, and disclosures. This designation is contingent upon satisfaction of the requirements set forth under Section 778 of the Public School Code of 1949, 24 P.S. § 7-778, and the appointment of said individual by a judge of the Lebanon County Court of Common Pleas and action necessary for approval of the ELCO School District Police. The Board hereby directs the Administration and counsel to take all actions necessary and proper to apply for this appointment, as required under Section 778 of the Public School Code of 1949, 24 P.S. § 7-778. (Board Attachment)

On a motion by Mr. Gardener, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Item H was approved:

- H. Approved the employment of Barbara Davis as Assistant Superintendent of the ELCO School District, on a four-year contract, at a salary of \$115,000, with a start date to be determined, pending receipt of all required documentation, clearances, and disclosures.

On a motion by Mr. Gardener, seconded by Dr. Smith and approved by Voice vote, all voting Aye, Item I was approved:

- I. Approved the following individuals in extra-curricular positions for the 2017-2018 school year:
- Senior Class Advisor – Ashli Shay
  - Junior Class Advisor – Melodie Fair
  - Sophomore Class Advisor – Kelsey Moll
  - Freshman Class Advisor – Jennifer Martin
  - Envirothon Advisor – Lynn Aponick
  - FBLA Advisor – Amy Weddle
  - FFA Advisor – Lucas Sandoe
  - Fitness Center Monitor – Adam Zurick
  - National Honor Society Advisor – Lynn Aponick
  - Quiz Bowl Advisor – Paul Dissinger (HS)
  - Quiz Bowl Advisor – Lisa Kercher (MS)
  - Student Council Advisor – David Fair
  - Yearbook Advisor – Jonathan Bickel
  - Yearbook Photographer – Jonathan Bickel
  - Behind the Wheel Instructor – TBD
  - Cafeteria Monitors (HS) – John Carley, Bradley Connors, Martha Good  
Michael Lucky, Kenneth Miller, Taryn Tenaglia
  - Cafeteria Monitors (MS) – Warren Zimmerman, Paul Zook, Chris Weidner, Craig DeVore  
Greg Underkoffler, Brenda Beegle

- Odyssey of the Mind Advisor – Andrea Novak
- Fall Play Director – Michael O'Neill
- Assistant Fall Play Director – David Fair
- Show Choir Director – Melodie Fair
- Show Choir Choreographer – Holly Serio
- Jazz Band Director – David Fair
- Musical Director – Tara Lutz
- Musical Choreographer – Ashley Gartner
- Musical Costume Design – Beth Faehling
- Musical Set/Stage – David Fair
- Musical Orchestra Director – David Fair
- Musical Vocal Music Director – Melodie Fair
- Rehearsal Accompanist – Melodie Fair

On a motion by Mr. Gardener, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Item J was approved:

- J. Approved the following individuals as Department Chairs/Grade Level Team Leaders for the 2017-2018 school year:

DEPARTMENTS	DEPT. REP.
Art	Kim Sandoe
Business Education	Amy Weddle
Family Consumer Science	Liz Yearwood
Health, Physical Education	Heather Gery
Language Arts	Amanda Templeton
Library	Wendy Kerst
Mathematics	Michael Simmons
Music	David Fair
Reading	Michelle Longenecker
Science	Lynn Aponick
Social Studies	Martha Good
Technology Education	Ken Miller
World Language	Jennifer Martin

K-5 GRADE LEVEL TEAM LEADERS	
K	Ruthanne Gray & Michelle Zurick
1st	Kim Eshleman & Allison Ebersole
2nd	Michelle Altland & Rebecca Kleinfelter
3rd	Erin Attivo
4th	Kristi Fields
5th	Laura Weaver
Special Ed K-2	Elizabeth Weidner
Special Ed 3-5	Tamara Showers
Special Ed 6-8	Jenny Wolgemuth
Special Ed 9-12	Kelsey Moll

On a motion by Mr. Gardener, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item K was approved:

- K. Approved the following individuals as Mentors for the 2017-2018 school year:

NEW TEACHER	TEACHER MENTOR
Jeffrey Bennett, MS Social Studies	Chris Weidner
Robert Gantz, 1 <sup>st</sup> Grade – FZ	Jan Ogurcak
TBD – HS Social Studies LTS	Martha Good
Emily Marks – HS English LTS	Tori Taylor
Kaila Ober – Special Ed – FZ	Sara Faust
Aleda Risser – School Social Worker	Lisa Fulton
Zachary Stuart – HS Phys. Ed.	Robert Miller
Katie Null – HS Chemistry	James Thomas
Ruth Johnson – IS Art LTS	Kim Sandoe

On a motion by Mr. Gardener, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item L was approved:

L. Approved the following individuals as Virtual Academy teachers for the 2017-2018 school year:

- Amanda Burris – English 7-12; Special Ed
- Ashley Deibler – Elem. K-6; Spec. Ed N-12; English 7-12; Mid-Level Math 7-9
- Martha Good – Social Studies; English
- Paul Kline – Mathematics
- Jennifer Martin – French; Program Specialist ESL
- Chad Miller – Biology
- Deborah Myers – Mathematics
- Ashli Shay – Health & Phys Ed.
- Hannah Sollenberger – English 7-12
- Wesley Soto – Social Studies
- Amanda Templeton – English 7-12; Library Science K-12
- Taryn Tenaglia – Art K-12
- James Thomas – Biology 7-12; Chemistry 7-12
- Emily Ziegler – English 7-12
- Rebecca Zimmerman – Mid-Level Math 7-9; Spec. Ed N-12

On a motion by Mr. Gardener, seconded by Mrs. Souders and approved by Voice vote, all voting Aye, Item M was approved:

M. Approved Emily Weiler as Assistant Field Hockey Coach for the Fall 2017 sports season.

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item N was approved:

N. Approved Mike Gettle as a volunteer coach for Girls' Soccer for the 2017 Fall sports season.

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item O was approved:

O. Approved adding the following individual to the ELCO sub listing for the 2017-2018 school year, pending receipt of all required documentation, clearances, and disclosures:

1. Jonathan Swift – Music PK-12

Policy Committee – Mrs. Jadell Souders, Chair

On a motion by Mrs. Souders, seconded by Mr. Ondrusek, and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved the following new Board Policies, 2<sup>nd</sup> Reading: (Public Attachment)
1. Policy #345 – School Police – Use of Force and Weapons
  2. Policy# 705.1 – School Police Equipment

On a motion by Mrs. Souders, seconded by Mr. Kahl, and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved the following new/revised Board Policies, 1<sup>st</sup> Reading (Public Attachment):
1. Policy #011 – Principles for Governance and Leadership (Revised)
  2. Policy #202 – Eligibility of Nonresident Students (Revised)
  3. Policy #203 Vol II 2017 – Immunizations and Communicable Diseases (Revised)
  4. Policy #204 Vol II 2017 – Attendance (Revised)
  5. Policy #209.2 – Diabetes Management (New)
  6. Policy #226 – Searches (Revised)

Curriculum Committee – Mr. Jack Kahl, Chair

On a motion by Mr. Kahl, seconded by Mrs. Souders and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved an 11<sup>th</sup> grade student as a parent paid tuition student for the 2017-2018 school year, per parent request. (Board Attachment)

On a motion by Mr. Kahl, seconded by Mr. Gardener and approved by Voice vote, all voting Nay, Item B was not approved:

- B. Denied a parent request to waive the tuition fee of 11<sup>th</sup> grade student for the 2017-2018 school year.

On a motion by Mr. Kahl, seconded by Mr. Gardener and approved by Voice vote, all voting Aye, Item C was approved:

- C. Approved Tam Hower, Michael Gerhart, Christine Kassay, Jamie Cascarino, Jennifer Haas, Craig Soden, and Daniel Gonzalez to serve as Attendance Officers of the ELCO School District for the 2017-2018 school year.

On a motion by Mr. Kahl, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Item D was approved:

- D. Approved the 2017-2018 student standardized testing schedule. (Board Attachment)

On a motion by Mr. Kahl, seconded by Mr. Gardener and approved by Voice vote, all voting Aye, Item E was approved:

- E. Approved revisions to the 2017-2018 Student/Parent Handbooks (Grades K-2, Grades 3-5, MS & HS), and Athletic Handbook. (Board Attachments)

#### General Services Committee – Mr. Scott Houtz, Chair

On a motion by Mr. Houtz, seconded by Mr. Gardener and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved a contract for the Transportation of School Pupils with Ephrata Mennonite School for the 2017-2018 school year, at the sum of \$38,239.20 effective August 23, 2017 to May 25, 2018. (Board Attachment)

On a motion by Mr. Houtz, seconded by Dr. Smith and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved authorizing the Interim Business Manager to solicit bids for supplies and equipment for the 2017-2018 school year, and to purchase from state contract or cooperative purchasing programs when it is advantageous to the District to do so.

On a motion by Mr. Houtz, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Item C was approved:

- C. Approved the Consultative Services Agreement for safety and security with the Lancaster-Lebanon IU 13 in the amount of \$1,000 per school year or a portion of a school year (July 1, through June 30). (Board Attachment)

On a motion by Mr. Houtz, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item D was approved:

- D. Approved bus stops for the 2017-2018 school year, noting they are subject to change.

On a motion by Mr. Houtz, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Item E was approved:

- E. Approved bus drivers for the 2017-2018 school year, noting these individuals are employed directly by Brightbill Transportation Co. (Board Attachment)

On a motion by Mr. Houtz, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Item F was approved:

- F. Approved a contract with G.R. Sponaugle and Sons, Inc., for fusing the lighting fixtures in the high school stadium for a cost of \$19,400. (Sponaugle is a COSTARS participant; this project will be paid from the Capital Reserve Fund.) (Board Attachment)

#### Finance Committee – Mr. Edward Gardener, Acting Chair

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved payment of bills as found listed and attached to the August 14, 2017 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$1,555,596.61
Cafeteria Fund payments in the amount of	\$34,365.51
Capital Reserve Fund payments in the amount of	\$0.00
Debt Service payments in the amount of	\$16,452.32

#### Superintendent's Report

Mrs. Vicente expressed her thanks to the community, District, Admin Team, and Board, and is excited about getting the "team filled". She thanked Dr. Sensenig for his role in the transition that has occurred in the District this summer. Also, noted the upcoming dates on the school calendar. A special Thank You was given to Mr. Gerhart for his work on Induction. Training took place for the new math program. A great year is anticipated!

### Public Comments – Items On/Off the Agenda

- Amber Weaver – asked if Dr. Sensenig would be remaining now that Mrs. Davis was hired. Stated her appreciation for his help in the District during this time of transition; and welcomed both Mrs. Vicente and Mrs. Davis.

### Board Reports

- Personnel Committee Report – Mr. Gardener
  - No Report given.
- Curriculum Committee Report – Mr. Kahl
  - Wishing teachers and staff all the best!
- Policy Committee Report – Mrs. Souders
  - PSBA paperwork on table for anyone to pick up.
- Technology Committee Report – Mr. Mark
  - No Report given.
- General Services Committee Report – Mr. Houtz
  - Stadium lights addressed earlier.
- Finance Committee Report – Mr. Mark
  - No Report given.
- IU13 Rep Report – Mr. Ondrusek
  - Mr. Ondrusek attended the IU planning meeting at the Lebanon facility.
- PSBA Rep Report – Mr. Ferrari
  - Voting for PSBA Officers; and change in law – board members will need training.
- CTC Rep Report – Mr. Houtz
  - No Report given.
- HACC Rep Report – Mr. Kahl
  - No Report given.
- Lebanon Co. EIT & Tax Collection Committee Rep Report – Mr. Mark
  - No report given.

### Board Announcements/Comments

- Mrs. Souders – Bandapalooza – expressed her appreciation and complimented all involved; recognition of Amaya Phillips as All-State Softball
- Mr. Ferrari – expressed his thanks to the IU for search for new superintendent, Mrs. Vicente; and thanked Dr. Sensenig.
- Mrs. Boyer –commented on the Lebanon County Fair in which many students shined; and said thank you to both Mrs. Vicente and Dr. Sensenig, and welcomed Mrs. Davis.

### Old Business

No Old Business was discussed.

### New Business

No New Business was discussed.

### Adjournment

On a motion by Mr. Ondrusek, seconded by Mr. Gardener and approved by a Voice vote, all voting Aye, President Boyer adjourned the meeting at 6:58 p.m.

### Executive Session

The Board will meet in an Executive Session following the adjournment of the Regular Board of Education Meeting to discuss confidential personnel matters.

Respectfully submitted,

Tina Kunder for  
Gloria J. Hill, Board Secretary