

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting  
ELCO High School Library

July 10, 2017

The Regular Board of Education Meeting was called to order by President Boyer at 6:00 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Boyer presiding and leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders, ~~Dr. Smith~~; and Messrs. Ferrari, Houtz, ~~Gardener~~, Kahl, Mark and Ondrusek. Also in attendance were the following from the administrative team: ~~Dr. Sensenig~~, Ms. Haas, ~~Mrs. Kassay~~, Mr. Gerhart, Mrs. Hower, Mrs. Shoemaker, ~~Mr. Sweger~~, Mr. Soden, Mr. Cascarino, Mr. Sweigart, Mr. Rohrbaugh, Mr. Boltz, Mr. Dresch, and Mrs. Kunkelman; Mr. William Zee, Solicitor; Gloria Hill, Board Secretary; Christopher Kimmey, Admin Intern; and faculty and community residents.

Board President Communications

- Mrs. Vicente, incoming Superintendent, will begin on August 1, 2017.
- The Board met in an Executive Session at 5:50 p.m. today to discuss confidential personnel matters.

Public Comments for Items on the Agenda

- Tracy Hayes – Myerstown – Acting Assistant Superintendent motion and duration of term
  - Mrs. Boyer addressed the comment – Dr. Sensenig will serve as Acting Assistant Superintendent until a new Assistant Superintendent is hired and begins employment.

On a motion by Mr. Kahl, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, the Minutes of 06-12-17 were approved.

On a motion by Mr. Kahl, seconded by Mr. Ondrusek\_ and approved by Voice vote, all voting Aye, the Treasurer's Report of 05-31-17 was approved.

Personnel Committee – Mr. Jack Kahl, Acting Chair

On a motion by Mr. Kahl, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved a "Letter of Resignation" from Dennis Potteiger, full-time 2<sup>nd</sup> shift custodian, effective June 21, 2017.

On a motion by Mr. Kahl, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved Kathleen Marko as a long-term substitute administrative assistant, effective from July 5, 2017, at the rate of \$14.05 per hour (pending receipt of all required documents, clearances, and disclosures).

On a motion by Mr. Kahl, seconded by Mrs. Souders and approved by Voice vote, all voting Aye, Item C was approved:

- C. Approved a "Letter of Resignation" from Kerry Lengle, Sr., full-time maintenance employee, effective July 14, 2017.

On a motion by Mr. Kahl, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item D was approved:

- D. Approved the effective date of the resignation of Mr. Kurt Rohrbaugh as July 28, 2017.

On a motion by Mr. Kahl, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Item E was approved:

- E. Approved a change in employment status of Dr. Bruce Sensenig *from* Acting Superintendent *to* Acting Assistant Superintendent effective August 1, 2017.

On a motion by Mr. Kahl, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Item F was approved:

- F. Approved Mr. Kim Seldomridge as Interim Business Manager, as per PASBO agreement, for the ELCO School District, effective July 26, 2017 until a new Business Manager is hired and begins employment. (Board Attachment)

*Mrs. Boyer introduced Mr. Seldomridge and welcomed him to the District.*

*Mr. Seldomridge thanked the Board for the opportunity and looks forward to working with both Dr. Sensenig and Mrs. Vincente.*

On a motion by Mr. Kahl, seconded by Mr. Mark and approved by Voice vote, six (6) Ayes, with one (1) NO vote by Mr. Ondrusek Item G was approved:

- G. Approved the employment of Aleda Risser as School Social Worker for the ELCO School District, effective the 2017-2018 school year at a salary of Master's – Step 1 (pending receipt of all required documentation, clearances, and disclosures). (Board Attachment)

On a motion by Mr. Kahl, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item H was approved:

- H. Approved a change in employment status to Alana Clements, *from* a Personal Care Assistant *to* a Paraprofessional, effective August 23, 2017 at a rate decrease of \$1.00 per hour, at 7.5 hours per day.

On a motion by Mr. Kahl, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item I was approved:

- I. Approved a change in employment status to Michelle Hitz, *from* a Personal Care Assistant *to* a Paraprofessional, effective August 23, 2017 at a rate decrease of \$1.00 per hour, at 7.5 hours per day.

On a motion by Mr. Kahl, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item J was approved:

- J. Approved a change in employment status to Victoria Oswald, *from* 5.5 hours per day *to* 7.5 hours per day with benefits as a Paraprofessional, effective August 23, 2017.

On a motion by Mr. Kahl, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item K was approved:

- K. Approved a change in employment status to Melanie Kauffman, *from* a daily aide substitute *to* a part-time Lunchtime Aide/Paraprofessional, at 3.75 hours per day, at the rate of \$9.33 per hour effective the 2017-2018 school year.

On a motion by Mr. Kahl, seconded by Mrs. Souders and approved by Voice vote, all voting Aye, Item L was approved:

- L. Approved Greg Gray as a volunteer coach for Cross Country for the 2017 Fall sports season.

On a motion by Mr. Kahl, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Item M was approved:

- M. Approved a trip/travel request for Mr. Jonathan Bickel, Yearbook Advisor, and four (4) students to travel and attend Walsworth's Yearbook Elite Conference Weekend, September 18-20, 2017, in Orlando, FL. (Costs to the District have been budgeted.)

On a motion by Mr. Kahl, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Item N was approved:

- N. Approved a trip/travel request for Mr. Greg Underkoffler, eighth grade students, and sixteen (16) teachers to travel to and visit sites in Washington, DC, October 20, 2017. (Cost to the District is for substitutes.)

On a motion by Mr. Kahl, seconded by Mrs. Souders and approved by Voice vote, all voting Aye, Item O was approved:

- O. Approved a trip/travel request for Mr. Greg Underkoffler, forty (40) eighth grade students, and four (4) teachers to travel to Williamsburg, VA, May 16-18, 2018, for the annual 8<sup>th</sup> Grade Trip. (Cost to the District is for substitutes.)

On a motion by Mr. Kahl, seconded by Mr. Mark and approved by Voice vote, six (6) voting Aye and one (1) NO vote by Mr. Ondrusek, Item P was approved:

- P. Granted Tenure to the following individuals:
  1. Craig Soden – HS Phys. Ed teacher
  2. Hillary Rights – Elementary Special Ed teacher
  3. Vincent Whitman – Elementary Music teacher
  4. Lauren Eltringham – HS Chemistry teacher
  5. Trista Gardner – IS Special Ed teacher
  6. Danielle Martin – IS 3<sup>rd</sup> Grade teacher
  7. Kelsey Moll – HS Special Ed teacher
  8. Amy Shade – IS 4<sup>th</sup> Grade teacher

Policy Committee – Mrs. Jadell Souders, Chair

On a motion by Mrs. Souders, seconded by Mr. Ondrusek, and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved the following new Board Policies, 1<sup>st</sup> Reading: (Public Attachment)

1. Policy #516 – School Police – Use of Force and Weapons
2. Policy# 705.1 – School Police Equipment

Curriculum Committee – Mr. Jack Kahl, Chair

No Report

General Services Committee – Mr. Scott Houtz, Chair

No Report

Finance Committee – Mr. Robert Mark, Chair

On a motion by Mr. Mark, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved payment of bills as found listed and attached to the July 10, 2017 Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$3,387,334.68
Cafeteria Fund payments in the amount of	\$112,542.58
Capital Reserve Fund payments in the amount of	\$111,601.00
Debt Service payments in the amount of	\$13,057.39

#### Superintendent's Report

- Carrie Boyer gave updates from Dr. Sensenig as follows:
  - Thanked Kurt Rohrbaugh for his service to the District.
  - Monday, August 28 – First Day for Students
  - August 18 & 21 – Induction & New Teacher Orientation
  - August 23 – First day for all staff
- Credit Rating update by Mr. Rohrbaugh – report will be placed on the district website
- Heat Acclimation for football will begin August 7, 2017
- Fall Sports begins – August 14, 2017
- Mr. Rohrbaugh – thanked the Board and Admin for his tenure at ELCO, stating he has enjoyed working with everyone and his success is due to the efforts of the team as a whole.

#### Public Comments – Items On/Off the Agenda

- Erin Stettler – Stadium lighting and decision to Table the motion in June.
  - Board replied – motion died on the Table and options were given to the General Services Committee today at the meeting at 5:00 p.m. Info and recommendations for a resolution will be given at a future meeting.
- Erin Stettler – Athletic locker rooms and lack of space, especially for girls.
  - Board replied – no physical space is available at this time, but a compromise has been made.
- Amber Weaver – Personnel motions, Item G and salary; Items H and I, and status in employment changes and reasoning involved; and Tenure.
  - Board replied – comments by Ms. Weaver were answered: salary items are part of the CBA; status changes were a result of resignations, retirements and student need; and Tenure is given when a teacher has completed three years of satisfactory teaching.

#### Old Business

No Old Business was discussed.

#### New Business

No New Business was discussed.

#### Adjournment

On a motion by Mr. Ondrusek, seconded by Mrs. Souders and approved by a Voice vote, all voting Aye, President Boyer adjourned the meeting at 6:34 p.m.

Respectfully submitted,

Gloria J. Hill  
Board Secretary