

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting  
ELCO High School Library

June 12, 2017

The Regular Board of Education Meeting was called to order by President Boyer at 6:03 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Boyer presiding and leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders, Dr. Smith; and Messrs. Ferrari, Houtz, Gardener, Kahl, Mark and Ondrusek. Also in attendance were the following from the administrative team: Dr. Sensenig, Ms. Haas, Mrs. Kassay, Mr. Gerhart, ~~Mrs. Hower~~, Mrs. Shoemaker, ~~Mr. Sweger~~, Mr. Soden, Mr. Cascarino, Mr. Rohrbaugh, Mr. Boltz, Mr. Dresch, and Mrs. Kunkelman; Mr. William Zee, Solicitor; Gloria Hill, Board Secretary; and faculty and community residents.

Board President Communications

- The Board met in an Executive Session at 5:50 p.m. today to discuss confidential personnel matters.
- The Board met in an Executive Session on June 5, 2017, following the adjournment of the Committee-of-the-Whole Board of Education Meeting to discuss confidential personnel matters.
- IU Ballots have been distributed tonight. Please complete and return to Mrs. Hill in the envelope provided.
- The Board will meet in an Executive Session immediately following the adjournment of tonight's Board of Education Meeting to discuss confidential personnel matters.

Public Comments for Items on the Agenda

No comments were made.

On a motion by Mr. Kahl, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, the Minutes of 05-08-17 and 06-05-17 were approved.

On a motion by Mr. Ondrusek, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, the Treasurer's Report of 04-30-17 was approved.

**CONSENT ITEMS (Items discussed 06-05-17)**

On a motion by Mr. Houtz, seconded by Mr. Mark and approved by Voice vote, all Consent Items were approved:

Personnel Committee

- A. Approved the following individuals as substitute teachers for the SPA (Summer Pre-Kindergarten Academy) Program to take place July 17 – August 10, 2017:
- Ruthanne Gray
  - Jamie Yocum
  - Sarah Stuart
  - Michelle Zurick
  - Heather Miller
  - Erin Marquette
- B. Approved the employment of the following individuals, pending receipt of all required documentation, clearances and disclosures):
1. Kaila Ober – Elementary Special Education teacher, on a “Temporary Professional Contract” at a salary of Bachelor’s – Step 1, effective the 2017-2018 school year. (Board Attachment)
  2. Kara Rossi - Elementary Art Long-term sub, on a “Letter of Temporary Employment” at a salary of Bachelor’s – Step 1, effective the 2017-2018 school year. (Board Attachment)
  3. Emily Marks - HS English Long-term sub, on a “Letter of Temporary Employment” at a salary of Bachelor’s – Step 1, effective the 2017-2018 school year. (Board Attachment)

4. Rachel Cairns – HS Spanish Long-term sub, on a “Letter of Temporary Employment” at a salary of Bachelor’s – Step 1, effective the 1<sup>st</sup> Semester of the 2017-2018 school year. (Board Attachment)
- C. Approved a change in employment status for the following individuals:
1. Dianne Booth – *from* day-to-day substitute teacher, *to* a “Temporary Professional Contract” as an elementary teacher (subject to assignment), at a salary of Bachelor’s – Step 1, effective the 2017-2018 school year. (Board Attachment)
  2. Benedicta Duncan – *from* cafeteria substitute, *to* part-time cafeteria employee (subject to assignment), effective the 2017-2018 school year, at a rate of \$9.96 per hour, 3.5 hours per day.
- D. Approved the following individuals for extra-curricular positions for the 2017-2018 school year:
- |                                  |                      |
|----------------------------------|----------------------|
| Marching Band Director           | David Fair           |
| Assistant Marching Band Director | Craig DeVore         |
| Band Percussion Instructor       | Mark Doll            |
| Band Percussion Arranger         | Mark Doll            |
| Marching Band Instructor         | Melodie Fair         |
| Drill Instructor                 | Christopher Campbell |
- E. Approved the following individuals for the 2017 Fall Sports Season (\*pending receipt of all documentation, clearances, disclosures):
- |                   |                       |   |
|-------------------|-----------------------|---|
| Boys Soccer       | Head Coach            | Kirk Keppley  |
|                   | Asst. Varsity Coaches | John Mentzer, Sean Miller                             |
|                   | Vol. Coach            | Greg Gardner  |
| Cheerleading:     | Head Coach            | Alysha Burkholder                                     |
|                   | Asst. Varsity Coach   | Elizabeth Yearwood                                    |
|                   | Asst. JH Coach        | Vanessa Risser  |
|                   | Vol. Coach            | Lisa Fulton   |
| Cross Country:    | Head Coach            | Charles Gerberich                                     |
|                   | Asst. JH Coach        | Holly Hartman   |
|                   | Vol. Coaches          | Madelyn Husted, Michael Harnish                       |
| Cross Country:    | Vol. Coaches          | Drew Gerberich, Greg Gray                             |
| Field Hockey:     | Head Coach            | Lisa Kercher  |
|                   | Asst. Varsity Coaches | Ashley Keath, Ashley Weiler                           |
|                   | Asst. JH Coaches      | Brenda Beegle, Frannie Slabonik                       |
| Football:         | Head Coach            | Robert Miller   |
|                   | Asst. Varsity Coaches | John Carley, Earl Thomas, Robert Williams, Wyatt Hall |
|                   | Vol. Coaches          | Derek Fulk, Mathew Templin, Dave Piscitelli           |
|                   | Asst. JH Coaches      | Warren Zimmerman, Chad Miller, John Houk              |
|                   | Vol. JH Coach         | Derek Thomas  |
| Girls Soccer:     | Head Coach            | Derek Fulk  |
|                   | Asst. Varsity Coaches | Amy Thome, Allie Wagner                               |
|                   | Vol. Varsity Coach    | Robert Smith  |
| Girls Tennis:     | Head Coach            | Zachary Cook  |
|                   | Vol. Varsity Coaches  | Chris Gyorke, Cathy Shaak                             |
| Girls Volleyball: | Head Coach            | Paul Dissinger  |
|                   | Asst. Varsity Coach   | Scott Stone   |
|                   | Vol. Varsity Coaches  | Lindsay Sholl, Deb Petty, *William Behney             |
| Golf:             | Head Coach            | Dave Meyer  |
- F. Approved adding the following individual to the ELCO sub listing for the 2017-2018 school year (pending receipt of all required documentation, clearances, disclosures):
1. Karen Wagner – Elementary teacher sub
- G. Approved the following trip/travel requests:
1. Chad Miller and the ELCO Wrestling Team, to travel and attend team camp to be held June 24-28, 2017, at Lycoming College, Williamsport, PA. (There are NO costs to the District.)
  2. Charles Gerberich and the ELCO Cross Country team (approximately 15 students and 2 adults), to travel and participate in practice/pre-season training and team building activities to be held August 14-16, 2017, at Camp Kirchenwald, Cornwall, PA. (There are NO costs to the District.)
  3. David Fair, Melodie Fair, Craig DeVore and the High School Band and Chorus to travel, attend and perform at Disney World in Orlando, FL, April 12-16, 2018. (Cost to the District is for substitutes only.)

- A. Approved the following revised/new policies for 2<sup>nd</sup> Reading, as listed: (Public Attachments)
- #127 – Assessment of Instructional Programs (once approved, Policy 213 – Assessment of Student Progress will be deleted) (revised)
  - #210 – Medications (revised)
  - #210.1 – Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors (new)
  - #233 – Suspension and Expulsion (revised)
  - #234 – Pregnant/Parenting/Married Students (revised)
  - #235 – Student Rights (revised)
  - #235.1 – Surveys (new)
  - #236 – Student Assistance Program (revised)
  - #237 – Personal Electronic Devices (revised)
  - #239 – Foreign Exchange Students (revised)
  - #805.1 – Relations with Law Enforcement Agencies (once approved, Policy #225 – Students and the Police will be deleted) (revised)

#### Curriculum Committee

- A. Approved the administration of the PA Youth Survey (PAYS) to 6<sup>th</sup>, 8<sup>th</sup>, 10<sup>th</sup>, and 12<sup>th</sup> grade student in the Fall of 2017.

#### General Services Committee

- A. Approved the renewal of general property liability insurance and worker's compensation insurance packages in the total amount of \$212,943. (NOTE: The overall decrease was 1.53%.)

#### Finance Committee

- A. Approved Budget Transfers. (Board Attachment)
- B. Approved Budget Transfers for the 2016-2017 fiscal year that may be required by the local auditors subsequent to June 30, 2017.
- C. Approved a Special Education Contracting Agreement with Yellow Breeches Educational Center, Inc., effective July 1, 2017 to June 30, 2018, at the cost of \$32,612.00. (Board Attachment)
- D. Approved Modern Recovery Solutions as tax collector for Real Estate and Per Capita Taxes for 2017-2018 based on the Tax Collectors Rate of Compensation that runs through December 2021. (Board Attachment)
- E. Approved bank accounts and depositories for the 2017-2018 school year. (Board Attachment)
- F. Approved Resolution #06-12-17-I, concerning fund balance designations at June 30, 2017. (Board Attachment)
- G. Approved Resolution #06-12-17-II, setting homestead/farmstead exemptions for 2017-2018. (Board Attachment)
- H. Approved the transfer *from* the General Fund *to* the Capital Reserve Fund in the amount of \$300,000.

#### NON-CONSENT ITEMS

##### Personnel Committee – Mr. Edward Gardener, Chair

On a motion by Mr. Gardener, seconded by Dr. Smith and approved by Voice vote, all voting Aye, Item A was approved:

- A. Removed from the Table the following motion Tabled on June 5, 2017:

Move to approve a change in employment status of Craig Soden *from* High School Dean of Students *to* High School Assistant Principal, effective July 1, 2017, at a salary of \$82,000. (Board Attachment)

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved a change in employment status of Craig Soden *from* High School Dean of Students *to* High School Assistant Principal, effective July 1, 2017, at a salary of \$82,000. (Board Attachment)

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item C was approved:

- C. Approved a change in employment status of Heather Miller, elementary teacher, *from part-time status to full-time status effective the 2017-2018 school year.*

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item D was approved:

- D. Approved the employment of Jeffrey Bennett on a "Temporary Professional Contract" as a Middle School Social Studies teacher, at a salary of Bachelor's – Step 1, effective the 2017-2018 school year (pending receipt of all required documentation, clearances and disclosures). (Board Attachment)

On a motion by Mr. Gardener, seconded by Mrs. Souders and approved by Voice vote, all voting Aye, Item E was approved:

- E. Approved the employment of Kayle Gerchman on a "Letter of Temporary Employment" as a Long-term High School Social Studies teacher, at a salary of Bachelor's – Step 1, effective the 2017-2018 school year (pending receipt of all required documentation, clearances and disclosures). (Board Attachment)

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item F was approved:

- F. Approved employment of Steven Ritter as Accounting Supervisor effective July 10, 2017, at a salary of \$54,000, pending receipt of all required documentation, clearances and disclosures. (Board Attachment)

On a motion by Mr. Gardener, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Item G was approved:

- G. Approved the election of Julia R. Vicente to the position of Superintendent of the Eastern Lebanon County School District for a term commencing on or before September 4, 2017 and ending August 30, 2022; in accordance with the terms of the Employment Agreement approved by the Board of School Directors through adoption of this Resolution.

Several members of the board expressed appreciation to the team of Dr. Barnhart and Mr. Steinour, from IU13, who ran the search for the District, which resulted in hiring of the next Superintendent, Mrs. Vicente. President Boyer also thanked the Board for their diligence and informed everyone that Mrs. Vicente could not be present tonight, due to other commitments at her present District. However, she looks forward to serving and working with everyone at ELCO.

#### General Services Committee – Mr. Scott Houtz, Chair

On a motion by Mr. Houtz, seconded by Mr. Kahl, the following motion was made:

Move to approve a contract with Musco Lighting for the replacement of the stadium light poles and new LED light fixtures at a cost of \$378,224, and a contingency fund of \$20,000 for any potential change orders encountered during construction. (This project will be funded through the Capital Reserve Fund. Musco Lighting is a participant in the Keystone Purchasing Network.) (Board Attachment)

Mr. Gardener made a motion to Table the motion made, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, the following motion was Tabled:

- A. Move to approve a contract with Musco Lighting for the replacement of the stadium light poles and new LED light fixtures at a cost of \$378,224, and a contingency fund of \$20,000 for any potential change orders encountered during construction. (This project will be funded through the Capital Reserve Fund. Musco Lighting is a participant in the Keystone Purchasing Network.) (Board Attachment)

On a motion by Mr. Houtz, seconded by Mr. Gardener and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved a contract with W.J. Strickler Signs for the replacement of the stadium and soccer scoreboards, and new scoreboards for field hockey and softball at a cost of \$223,202. (This project will be funded through the Capital Reserve Fund. W.J. Strickler Signs is a COSTARS participant.) (Board Attachment)

#### Finance Committee – Mr. Robert Mark, Chair

On a motion by Mr. Mark, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved payment of bills as found listed and attached to the June 12, 2017, Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$1,520,672.24
Cafeteria Fund payments in the amount of	\$109,302.08
Capital Reserve Fund payments in the amount of	\$0.00
Debt Service payments in the amount of	\$3,794,138.18

On a motion by Mr. Mark, seconded by Mr. Gardener and approved by Roll Call vote, seven (7) Ayes and two (2) NO votes by Mr. Ferrari and Mr. Ondrusek, Item B was approved:

**Roll Call Vote:**

Mr. Mark – Aye	Mr. Ondrusek – Nay	Mrs. Boyer – Aye
Mr. Gardener – Aye	Mr. Kahl – Aye	
Mr. Ferrari – Nay	Dr. Smith – Aye	
Mrs. Souders – Aye	Mr. Houtz – Aye	

- B. **Approved Resolution #06-12-17-III, adopting the 2017-2018 General Fund Budget. (Roll Call Vote) (Board Attachment)**

On a motion by Mr. Mark, seconded by Mrs. Souders and approved by Voice vote, all voting Aye, Item C was approved:

- C. **Approved Barbacane, Thornton & Company LLP, as the Local Auditor beginning July 1, 2017 through June 30, 2022, as per the Audit Services RFP. Rates for the contract are as listed below:**

2017-18	\$19,500	2019-20	\$19,500
2018-19	\$19,500	2020-21	\$20,000
		2021-22	\$20,500

President Boyer introduced several new teachers, in attendance, that were approved for employment.

Superintendent's Report

Dr. Sensenig commented on the State Audit Report that was recently approved by the Board, stating the District had zero findings and complimented the District's receiving an outstanding report. He also made comments on the successful year and closing of the school term, congratulating the seniors on their accomplishment. Dr. Sensenig continued giving praises to Mr. Dresch for planning the summer maintenance schedule in preparation for the new school year. A handout was given to board members of the Summer Academy schedule for teachers. He commended everyone for their hard work and efforts. A special note was made on summer hours for all buildings in the District are – Monday thru Thursday 7:00 a.m. to 3:00 p.m., which includes Jackson Elementary this year; all buildings will return to regular hours the week of August 14<sup>th</sup>. Finally, he thanked everyone for making him feel welcomed and looks forward to a smooth transition.

Public Comments – Items On/Off the Agenda

- Amber Weaver – concerns with the stadium lights; current lunch policy
- Melissa Newmanster – expressed concerns on the lunch policy
- Sherri Balderrama – survey for current Superintendent Search provided by the IU 13. She thanked the IU and the Board for allowing public input

Mrs. Boyer and other board members thanked each one who made comments, noting all concerns expressed.

Board Reports/Announcements/Comments

Reports:

- Personnel Committee Report – Mr. Gardener
  - No Report
- Curriculum Committee Report – Mr. Kahl
  - Mr. Kahl will be meeting with Dr. Sensenig regarding curriculum concerns.
- Policy Committee Report – Mrs. Souders
  - Mrs. Souders will be meeting with Dr. Sensenig and continuing the review process of policies. The next Policy Committee Meeting is unknown at this time.
- Technology Committee Report – Mr. Mark
  - The collection of iPads throughout the District went extremely well.
- General Services Committee Report – Mr. Houtz
  - No Report.
- Finance Committee Report – Mrs. Boyer
  - No Report
- IU13 Rep Report – Mr. Ondrusek
  - Mr. Ondrusek expressed his thanks to the IU for their hard work and successful Superintendent Search.
- PSBA Rep Report –
  - Mr. Ferrari informed the Board of House and Senate Bills currently in process.
- CTC Rep Report – Mr. Houtz
  - No Report
- HACC Rep Report – Mr. Kahl
  - No Report
- Lebanon Co. EIT & Tax Collection Committee Rep Report – Mr. Mark

- Next meeting of the Committee will take place in August.

Announcements/Comments:

- Mrs. Souders – announced programs and events being offered by the Myerstown Library
- Mr. Ferrari – commented on the stadium lighting issue; attended the Appreciation Program held the last student day and noted the community atmosphere seen at ELCO.
- Mr. Houtz – stated concerns on the stadium lights and moving forward; graduation and the professionalism of the evening was very evident.
- Mr. Kahl – public service announcement on safety of bicycle riders: Be aware of those riding bicycles in the community, keeping four feet between your vehicle and the rider.
- Mrs. Boyer – end-of-school activities at all buildings were incredible, commencement was amazing, and how proud we should be of faculty and staff; congratulations to everyone for a great year.
- Mr. Ondrusek – Maintenance issues should be handled in a timely manner.
- Mr. Gardener – gave his reasoning for addressing concerns he has with the lighting issues, scoreboards, etc.

Old Business

No Old Business was discussed.

New Business

No New Business was discussed.

Adjournment

On a motion by Mr. Gardener, seconded by Mrs. Souders and approved by a Voice vote, all voting Aye, President Boyer adjourned the meeting at 7:08 p.m.

The Board went in to an Executive Session immediately following the adjournment to discuss confidential personnel matters.

Respectfully submitted,

Gloria J. Hill  
Board Secretary