

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
ELCO High School Library

April 10, 2017

The Regular Board of Education Meeting was called to order by President Boyer at 6:06 p.m.

The Eastern Lebanon County School Board met in a Regular Session in the ELCO High School Library with President Boyer presiding and leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders; and Messrs. Ferrari, Houtz, Gardener, Kahl, and Ondrusek. Absent from the meeting was Mr. Mark. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Ms. Haas, Mrs. Kassay, Mr. Gerhart, Mrs. Hower, Mrs. Shoemaker, Mr. Sweger, Mr. Soden, Mr. Cascarino, Mr. Rohrbaugh, Mr. Boltz, Mr. Dresch, and Mrs. Kunkelman; Mr. William Zee, Solicitor; Gloria Hill, Board Secretary; faculty and community residents; and Laura LeBeau of WLBR.

Board President Communications

- The Board met in an Executive Session at 5:00 p.m. today to discuss confidential personnel matters, and will continue in Executive Session immediately following the adjournment of tonight's Regular Session for further discussion of confidential personnel matters.

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Roll Call vote – 5 Ayes and 2 No votes by Mr. Kahl and Mr. Ondrusek, the following motion was approved:

Accepted a "Letter of Resignation" from School Board member, Jocelyn Stahl, effective April 3, 2017.

- April 25, 2017 – Special Board of Education Meeting, 6:00 p.m. in the HS Library for interviews of applicants for the current Board Vacancy.
- Statements of Financial Interests are due to Gloria Hill on or before May 1, 2017.

Students of the Month – presented by Mr. Ray Ondrusek

ELCO Intermediate School:	Carsyn Boyer & Aaron Plummer (*Mrs. Shappell's 5 th grade class)
ELCO Middle School:	Erika O'Neill & Jacob Sky
ELCO High School:	Emily Witmer & **Evan Gettler

*In attendance

**Student unable to attend and will be recognized in May.

Student Council Report

Elizabeth Palashnyuk reported on Student Council activities being planned for the remainder of the year, which include a Student Council team trip to Camp Refreshing Mtn., election of Officers for 2017-2018, the Lawn Lunch and Talent Show, and planning for 2017 Homecoming – with the theme "Through the Decades."

President Boyer acknowledged the students of the month and thanked parents, family and teachers for their support in the educational life of these young people. Each principal reported on the students, which included many activities, awards, and aspirations for the future. Mr. Ondrusek presented a plaque of recognition to each student.

Public Comments for Items on the Agenda

No comments were made.

On a motion by Mr. Ondrusek, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, the Minutes of 03-13-17, 03-23-17, and 04-03-17 were approved.

On a motion by Mr. Houtz, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, the Treasurer's Report of 02-28-17 was approved.

CONSENT ITEMS (discussed 04-03-17)

On a motion by Mr. Houtz, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, all Consent Items were approved:

Personnel Committee

- A. Approved a trip/travel request from Mr. Sandoe, FFA Advisor, and student participants (approx. 9), to travel and participate in activities at the FFA State Convention, to be held June 13-15, 2017 at Penn State University, State College, PA. (Cost to the District is for fuel for the school van.)
- B. Approved the following individuals for summer maintenance employment (*pending receipt of all required documentation/clearances/disclosures):
 1. *Garrett Hill, effective June 12, 2017, at the rate of \$8.00 per hour (40 hrs./week)
 2. Tanner Krueger, effective June 12, 2017, at the rate of \$8.00 per hour (40 hrs./week)
 3. William Petruska-Rhoads, effective June 12, 2017, at the rate of \$8.20 per hour (40 hrs./week)
 4. Dennis Morgan, effective April 11, 2017 at the rate of \$8.41 per hour (20 hrs./week) seasonal mowing
 5. *Terry Binkley, effective April 11, 2017 at the rate of \$8.00 per hour (20 hrs./week) seasonal mowing

Policy Committee

- A. Approved the following revised/new policies for 2nd Reading, as listed: (Public Attachments)
 - #209 – Health Examinations/Screenings (Revised)
 - #209.1 – Food Allergy Management (New)
 - #212 – Reporting Student Progress (Revised)
 - #214 – Class Rank (Revised)
 - #215 – Promotion and Retention (Revised)
 - #217 – Graduation (Revised)

NON-CONSENT ITEMS

Personnel Committee – Mr. Edward Gardener, Chair

On a motion by Mr. Gardener, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved the employment of James Cramer as a 2nd shift, part-time custodian (subject to assignment, pending receipt of all required documentation/clearances/disclosures), at a rate of \$10.69 per hour/4 hours per day, with a start date on or about April 17, 2017.

On a motion by Mr. Gardener, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved adding the following individuals to the ELCO sub listing (pending receipt of all required documentation/clearances/disclosures):

1. Kathleen Meadows, LPN – Nurse sub

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item C was approved:

- C. Approved a travel/trip request from Rebecca Zimmerman, HS Special Ed teacher, to travel and attend the Marine Corps Educator's Workshop, April 11-14, 2017 in Parris Island, SC. (Cost to the District is for a sub only.)

On a motion by Mr. Gardener, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item D was approved:

- D. Approved the revised job description for "Superintendent of Schools." (Board Attachment)

Policy Committee – Mrs. Jadell Souders, Chair

On a motion by Mrs. Souders, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved the following policy revisions for 1st Reading, as listed (Public Attachment):

- #211 – Student Accident Insurance (revision)
- #218 – Student Discipline (revision)
- #218.1 – Weapons (revision)
- #218.2 – Terroristic Threats (revision)
- #219 – Student Complaint Process (revision)
- #220 – Student Expression/Distribution and Posting of Materials (revision)
- #221 – Dress and Grooming (revision)
- #222 – Tobacco (revision)
- #223 – Use of Motor Vehicles (revision)
- #224 – Care of School Property (revision)
- #227 – Controlled Substances/Paraphernalia (revision)
- #228 – Student Government (revision)
- #229 – Student Fundraising (revision)
- #231 – Social Events and Class Trips (revision)
- #232 – Student Involvement in Decision-Making (revision)
- #808 – Food Services (revision)

Student Discipline

On a motion by Mr. Houtz, seconded by Mrs. Souders and approved by Voice vote, 7 Ayes and 1 Abstention by Mr. Ferrari, Item A was approved:

- A. Approved Student Discipline Case #16-17-03.

Finance Committee – Mr. Scott Houtz, Acting Chair

On a motion by Mr. Houtz, seconded by Mr. Gardener and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved payment of bills as found listed and attached to the April 10, 2017, Board Agenda in the amounts indicated (Board Attachment):

General Fund payments in the amount of	\$3,021,205.04
Cafeteria Fund payments in the amount of	\$84,886.59
Capital Reserve Fund payments in the amount of	\$0.00
Debt Service payments in the amount of	\$12,317.47

On a motion by Mr. Houtz, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item B was approved:

B. Approved Budget Transfers (Board Attachment).

Superintendent's Report

Dr. Zuilkoski made the following announcements, highlighting special events/activities:

Upcoming Dates/Announcements

- April 13 & 18 2017 – School IS in Session
 - Spring Break – April 14–17, 2017
- April 19, 2017 – IU13's First Reinventing Learning Showcase (formerly the IU13 Convention)
- April 20, 2017 – French Honor Society Induction – 7:00 p.m., HS Library
- May 5-6, 2017 – Intermediate School Musical – “The Aristocats” 7:00 p.m. (IS Auditorium)
- May 7, 2017 – HS Spring Concert – 2:00 p.m. (HS Auditorium)
- May 8, 2017 – Board Training on Schoology immediately following the adjournment of the 6:00 p.m. Board of Education Meeting
- May 9, 2017 – MS Spring Concert – 7:00 p.m. (HS Auditorium)
- May 11, 2017 – IS Spring Concert – 7:00 p.m. (HS Auditorium)

Public Comments – Items On/Off the Agenda

- Erin Stettler – expressed her thoughts by reading a statement on the process for filling the vacancy created by Mr. Bernard
- Mimi Shade – expressed her agreement with statement made by Ms. Stettler; and gave her opinion on the recent Board appointment of Mr. Ferrari

Mrs. Boyer thanked those making comments, noting all concerns expressed.

Board Reports/Announcements/Comments

Reports:

- Personnel Committee Report – Mr. Gardener
 - Committee will meet tonight to discuss proposed new positions for the 17-18 school year
- Curriculum Committee Report – Mr. Kahl
 - Update on Teacher Visit – Math Program
 - Elementary teachers, Mrs. Attivo and Mrs. Kleinfelter, updated the Board on their recent visit to Martic Elementary School in the Penn Manor School District. They thanked the Board for their support on the new Math program chosen (My Math) that will be implemented in the 2017-2018 school year. Mr. Kahl, Committee Chair, encourages teachers to communicate needs to the Board in order for the program to be successful.
- Policy Committee Report – Mrs. Souders
 - The Committee will hold their next meeting on Tuesday, April 18th - 6:00 to 7:30 p.m. in the High School LGI. Please enter through the High School main entrance. The Committee will continue their review of policies starting with #233.
- Technology Committee Report – Mr. Mark
 - Committee will meet tonight.
- General Services Committee Report – Mr. Houtz
 - Open House tour on April 5th was better attended, followed by good discussion during the Q&A session.
- Finance Committee Report – Mrs. Boyer
 - Committee will meet tonight.
- IU13 Rep Report – Mr. Ondrusek
 - The IU13's next meeting is set for Wednesday, April 12th. Mr. Ondrusek will update the Board in May.
- PSBA Rep Report –
 - No Report
- CTC Rep Report – Mr. Houtz

- The last meeting featured and honored the Occupational Advisory Committee; and standard reports were received.
- HACC Rep Report – Mr. Kahl
 - Upcoming date – HACC Day of Giving – April 20th
 - All benefits will help students that need financial aid
- Lebanon Co. EIT & Tax Collection Committee Rep Report – Mr. Mark
 - No Report

Announcements/Comments:

- Mrs. Boyer – commented on the recent PSSA testing, expressing thanks to principals for their enthusiastic efforts encouraging students to do their best.
- Mr. Ondrusek – continues to receive positive comments from residents on the talent of our students and the recent Spring Musical production.
- Mr. Ferrari – commented on the Trump Invitational Track Meet that was held at ELCO on Saturday, April 8th.
- Mr. Kahl – thanked Mr. Rohrbaugh for arranging a visit, by our Board, to Pottsgrove School District.

Old Business

- Mrs. Souders – commented on the surprise resignation of Mrs. Stahl, which was received after the Board Meeting on April 3rd. She commended Mrs. Stahl for putting her family obligations first.

New Business

Discussion on the process for the current board vacancy occurred. Mrs. Boyer will contact PSBA for input on interview guidelines and process. All applications of interest are due to Gloria Hill on or before April 18, 2017.

Adjournment

On a motion by Mr. Gardener, seconded by Mrs. Souders and approved by a Voice vote, all voting Aye, President Boyer adjourned the meeting at 7:19 p.m.

The Board went in to an Executive Session immediately following the adjournment to continue discussion on confidential personnel matters.

Respectfully submitted,

Gloria J. Hill
Board Secretary