

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board Meeting
ELCO High School Library

April 3, 2017

The Committee-of-the-Whole Board of Education Meeting was called to order by President, Carrie Boyer at 6:05 p.m.

The Eastern Lebanon County School Board met in Committee-of-the-Whole Session in the ELCO High School Library with President Boyer presiding and leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer, Mrs. Souders and Mrs. Stahl; and Messrs. Houtz, Gardener, Kahl, Mark, Ondrusek and Ferrari (newly appointed member). Also in attendance were the following from the administrative team: Dr. Zuilkoski, Ms. Haas, Mrs. Kassay, Mr. Gerhart, ~~Mrs. Hower~~, ~~Mr. Sweger~~, Mr. Cascarino, Mr. Soden, Mrs. Shoemaker, Mr. Rohrbaugh, Mr. Boltz, Mrs. Kunkelman, Mr. Dresch; Gloria Hill, Board Secretary; William Zee, Solicitor; Laura LeBeau from WLBR; and faculty and community members.

Board President Communications

- Mrs. Boyer stated corrections to program costs associated with the Curriculum programs recently approved for the 2017-2018 school year.
- Continued deliberations for the Board Vacancy
 - Candidates for the vacancy are: Thomas Ferrari, Barbara Smith and Erin Stettler
 - Mrs. Boyer thanked all the candidates for their interest in serving on the School Board and proceeded with a Roll Call Vote by the Board asking each member, when called upon, state the name of the candidate of their selection.
- Roll Call Vote – Board Vacancy Appointment
 - Mr. Mark: Mr. Ferrari
 - Mr. Houtz: Mr. Ferrari
 - Mrs. Sioduers: Mr. Ferrari
 - Mr. Ondrusek: Ms. Stettler
 - Mr. Gardener: Mr. Ferrari
 - Mrs. Stahl: Ms. Stettler
 - Mr. Kahl: Mrs. Smith
 - Mrs. Boyer: Mr. Ferrari
- Mr. Ferrari was appointed as the 9th member of the Board by a majority of the Roll Call Vote; 5 votes for Mr. Ferrari, 2 votes for Ms. Stettler and 1 vote for Mrs. Smith.
- New Board Member Installation and Oath of Office
 - Mr. Ferrari was installed taking the Oath of Office as School Board Member, by Gloria J. Hill - Notary Public, for the vacancy that currently existed on the ELCO School Board; term running April 3, 2017 to December 4, 2017.

On a motion by Mrs. Souders, seconded by Mr. Gardener and approved by Voice vote, all voting Aye, the following motion passed:

- Approved Ray Ondrusek to fill the unexpired term of Mr. Bernard on the IU13 Board (term runs July 1, 2017 through June 30, 2018).

Public Comments – Items On the Agenda

No comments were made.

Board Committee & Rep Reports

- Personnel Committee – Mr. Gardener
 - Community Forum will be held April 10, 2017 at the Middle School beginning at 7:00 p.m. asking for the public's input on the Superintendent Search. Publication of the meeting will appear in local newspaper, local publications and radio stations.
- Curriculum Committee – Mr. Kahl
 - Teachers who recently visited another school district using the Math program that will be implemented next year at ELCO, will be present information gained from their visit on April 10, 2017.
- Policy Committee – Mrs. Souders

- The Committee met to continue their review of policies on March 30th, which will be recommended for 1st Reading on April 10th. Mrs. Souders expressed her appreciation and thanks to Mr. Ondrusek, Mr. Kahl and Dr. Zuilkoski for their continued work and efforts on this large task.
- Technology Committee – Mr. Mark
 - The Committee agreed at their last meeting to have Cisco come in for updating the phone system and data needs. Continued discussion took place among the Board regarding the live-streaming of meetings to the public. Mr. Zee, School Solicitor, was asked for legal opinion/recommendation. The Committee will continue the discussion at their next meeting to be held on April 10th. The meeting will take place after the adjournment of the Regular Board of Education Meeting, Finance Committee and Personnel Committee meetings.
- General Services Committee – Mr. Houtz
 - The Committee met prior to tonight's Committee-of-the-Whole Meeting to discuss the use of a Civil Engineer for the proposed High School project; the timeline from KCBA Architects on the proposed project; the current situation with scoreboards and advertising sponsorships; and parking lot lighting, which will all be ongoing discussions at future meetings. Mr. Houtz commented on the recent Open House for the community that took place at the High School, announcing the last opportunity for a tour to be held on April 5th.
- Finance Committee – Mr. Mark
 - No report
- IU13 Report –
 - Next IU Board Meeting is April 12th.
- PSBA Report – Mrs. Stahl
 - No Report
- CTC Report – Mr. Houtz
 - Update will be given at the next meeting.
- HACC Report – Mr. Kahl
 - Great things are happening at HACC! Fundraising efforts are ongoing; budget was submitted for approval, noting no increase of funding will be received next year; and grants available for students.
- Lebanon County EIT & Tax Collection Report – Mr. Mark
 - No Report

ACTION ITEMS

Personnel Committee – Mr. Edward Gardener, Chair

On a motion by Mr. Gardener, seconded by Mrs. Stahl and approved by Voice vote, all voting Aye, Item A was approved:

A. Approved “Letter of Resignation” from Dr. David Zuilkoski, ELCO Superintendent, effective June 11, 2017.

Mrs. Boyer thanked Dr. Zuilkoski for his service to the District over the last five years and wished him much success.

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item B was approved:

B. Approved a contract with Highmark to serve as Plan Administrator for the Lebanon County Health Care Consortium effective July 1, 2017 through June 30, 2020.

Curriculum Committee – Mr. Jack Kahl, Chair

On a motion by Mr. Kahl, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

A. Approved revisions to the 2016-2017 School Calendar as follows:

- April 13, 2017 – School in Session – Regular Student Day (originally an ACT 80 Day)
 - Spring Break – Friday, April 14 through Monday, April 17
- June 8, 2017 – Full Day for Students K-11
 - June 8th - Graduation (remains the same)
- June 9, 2017 – Last Student Day – 1/2 Day for Students K-11
- June 12, 2017 – ACT 80 Day for Teachers (originally scheduled April 13th)
- June 13, 2017 – Records & Reports Day (Last day for Teachers)

On a motion by Mr. Kahl, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item B was approved:

B. Approved the student survey of the High School Building Project. (Board Attachment)

Finance Committee – Mr. Robert Mark, Chair

On a motion by Mr. Mark, seconded by Mr. Gardener and approved by Roll Call vote, 8 Ayes and 1 Abstention by Mr. Ferrari, Item A was approved:

A. Approved Resolution #04-03-17-I, concerning the 2017-2018 Budget for Lancaster-Lebanon IU 13. (Board Attachments) (Roll Call vote)

Student Discipline

On a motion by Mr. Houtz, seconded by Mr. Kahl and approved by Voice vote, 8 Ayes and 1 Abstention by Mr. Ferrari, Item A was approved:

A. Approved Student Discipline Case #16-17-02.

NON-ACTION ITEMS

Personnel Committee – Mr. Edward Gardener, Chair

The Board reviewed and discussed the following items:

- A. Recommend for approval a trip/travel request from Mr. Sandoe, FFA Advisor, and student participants (approx. 9), to travel and participate in activities at the FFA State Convention, to be held June 13-15, 2017 at Penn State University, State College, PA. (Cost to the District is for fuel for the school van.)
- B. Recommend for approval the following individuals for summer maintenance employment (*pending receipt of all required documentation/clearances/disclosures):
 - 1. *Garrett Hill, effective June 12, 2017, at the rate of \$8.00 per hour (40 hrs./week)
 - 2. Tanner Krueger, effective June 12, 2017, at the rate of \$8.00 per hour (40 hrs./week)
 - 3. William Petruska-Rhoads, effective June 12, 2017, at the rate of \$8.20 per hour (40 hrs./week)
 - 4. Dennis Morgan, effective April 11, 2017 at the rate of \$8.41 per hour (20 hrs./week) seasonal mowing
 - 5. *Terry Binkley, effective April 11, 2017 at the rate of \$8.00 per hour (20 hrs./week) seasonal mowing

Policy Committee – Mrs. Jadell Souders, Chair

The Board reviewed and discussed the following item:

- A. Recommend for approval the following revised/new policies for 2nd Reading, as listed: (Public Attachments)
 - #209 – Health Examinations/Screenings (Revised)
 - #209.1 – Food Allergy Management (New)
 - #212 – Reporting Student Progress (Revised)
 - #214 – Class Rank (Revised)
 - #215 – Promotion and Retention (Revised)
 - #217 – Graduation (Revised)

Superintendent's Report

Dr. Zuilkoski shared the following upcoming dates and information:

Upcoming dates:

- April 5, 2017 – HS Building Tour – 6:30 to 8:00 p.m., followed by information session 8:00 to 9:00 p.m.
- April 19, 2017 – IU13's First Reinventing Learning Showcase (formerly the IU13 Convention)
- May 5-6, 2017 – Intermediate School Musical – "The Aristocats" 7:00 p.m. (IS Auditorium)
- May 7, 2017 – HS Spring Concert – 2:00 p.m. (HS Auditorium)
- May 8, 2017 – Board Training on Schoology immediately following the adjournment of the 6:00 p.m. Board of Education Meeting
- May 9, 2017 – MS Spring Concert – 7:00 p.m. (HS Auditorium)
- May 11, 2017 – IS Spring Concert – 7:00 p.m. (HS Auditorium)

Public Comments – Items On/Off the Agenda

- Erin Stettler – Thanked the Board for the opportunity to interview for the Board Vacancy; expressed opinion on the live-streaming/recording of board meetings and/or having a social media site.
- Cathie Walck – Shared information on the billboard unveiling of the winning entry by ELCO High School students; thanked the Board for the opportunity to interview for the Board Vacancy.
- Greg Underkoffler – Expressed opinion and concerns on live-streaming/recording of board meetings and Facebook.
- Amber Weaver – Expressed opinion on live-streaming/recording of board meetings and Facebook.
- Melissa Newmaster – Also expressed opinion on live-streaming/recording of board meetings and Facebook.

- Tracy Hayes – Expressed concerns of the comments made, making suggestion to develop a Community Relations Committee.

Mr. Zee was asked by President Boyer, for legal opinion regarding the live-streaming/recording of board meetings and possible Facebook page.

Mrs. Boyer and board members, thanked and noted concerns expressed on the issues stated.

Board Announcements/Comments

- Mrs. Boyer – Community Forum for Superintendent Search will be held April 10th in the Middle School Forum beginning at 7:00 p.m.; Wednesday, April 5th, is the last Open House Tour of the High School beginning at 6:30, with Q&A session 8:00 to 9:00 p.m.
- Mrs. Souders – appreciated the announcement that the Intermediate School Spring Concert will be relocated to the High School; calendar of events for April-June has been distributed to local libraries and post offices for the community.

Old Business

No Old Business was discussed.

New Business

No New Business was discussed.

Adjournment

On a motion by Mr. Gardener, seconded by Mr. Ondrusek and approved by a Voice vote, all voting Aye, President Boyer adjourned the meeting at 7:07 p.m.

Respectfully submitted,

Gloria J. Hill
Board Secretary

Next School Board Meeting – Monday, April 10, 2017