

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board Meeting
ELCO High School Library

March 6, 2017

The Committee-of-the-Whole Board of Education Meeting was called to order by President, Carrie Boyer at 6:05 p.m.

The Eastern Lebanon County School Board met in Committee-of-the-Whole Session in the ELCO High School Library with President Boyer presiding and leading the Opening Exercises.

Roll Call

The Secretary called the roll. The following members were present: Mrs. Boyer and Mrs. Souders; and Messrs. Houtz, Gardener, Kahl, Mark and Ondrusek. Absent from the meeting were Mrs. Stahl and Mr. Bernard. Also in attendance were the following from the administrative team: Dr. Zuilkoski, Ms. Haas, ~~Mrs. Kassay~~, Mr. Gerhart, Mrs. Hower, ~~Mr. Sweger~~, Mr. Cascarino, Mr. Soden, Mrs. Shoemaker, Mr. Rohrbaugh, Mr. Boltz, Mrs. Kunkelman, Mr. Dresch; Gloria Hill, Board Secretary; William Zee, Solicitor; and faculty and community members.

Board President Communications

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved a "Letter of Resignation" from Brandon Bernard, ELCO Board member, effective March 6, 2017.

With the resignation of Mr. Bernard, the Board needed to nominate and appoint a representative to serve on the IU13 Board. President Boyer opened the floor for nominations. Mr. Gardener nominated Mr. Ondrusek.

On a Motion by Mr. Gardener, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Mr. Ondrusek was appointed as the IU Rep for the ELCO School District for a term to end June 30, 2017.

With the resignation of Mr. Bernard, President Boyer appointed Mr. Houtz as General Services Committee Chair, and Mr. Mark as Technology Committee Chair.

The following dates were announced by President Boyer:

- Special Board of Education Meeting – March 23, 2017, 6:00 p.m. in the High School Library
- High School Building Tours open to the public – March 28, 2017, 6:30 to 9:00 p.m.; and April 5, 2017, 6:30 to 9:00 p.m.

A special musical presentation was made by the cast and chorus of the High School Musical "Les Miserables." As part of their presentation the group extended an invitation, in song, to attend the musical, which will take place on Friday and Saturday, March 10 and 11.

Public Comments – Items On the Agenda

No comments were made.

Board Committee & Rep Reports

- Personnel Committee – Mr. Gardener
 - Will have more to report on March 13, 2017, after the Board meets in Executive Session to discuss confidential personnel matters.
- Curriculum Committee – Mr. Kahl
 - The Committee will be meeting immediately following the adjournment of tonight's Committee-of-the-Whole Board.
- Policy Committee – Mrs. Souders

- The next meeting of the Committee is scheduled for Thursday, March 9th at 6:00 p.m., and will be held in the High School LGI to continue the review of the 200 series of policies.
- Technology Committee – Mr. Mark
 - Mr. Boltz met with Apple reps and a meeting in the near future will be held to discuss information on what Apple is doing nationally in schools. Also, quotes are being received to update our current phone system district-wide; and info regarding the updating of the ELCO website will be shared in the near future.
- General Services Committee – Mr. Houtz
 - Mr. Houtz is now the Chair of the General Services Committee.
 - Tours of the High School are scheduled for the public; March 28 and April 5 from 6:30 to 9:00 p.m. Information to the public will be posted on the ELCO website, the newspaper, and flyers.
- Finance Committee – Mr. Mark
 - The Committee met at 5:00 p.m. tonight for an update on the 2017-18 Budget; information on the dissolving of the Lebanon County EIT was shared and will be acted on tonight.
- IU13 Report –
 - No report at this time.
 - Mr. Ondrusek was nominated and accepted the position to be the new rep to the IU13 Board. He looks forward to reporting information in the future.
- PSBA Report – Mrs. Stahl
 - No Report
- CTC Report – Mr. Houtz
 - Negotiations are ongoing with the support staff; a resignation from Mr. Custer, Director of the CTC, was received and accepted. Discussion on his replacement will begin soon.
- HACC Report – Mr. Kahl
 - Will have update at next meeting.
- Lebanon County EIT & Tax Collection Report – Mr. Mark
 - No Report

ACTION ITEMS

Personnel Committee – Mr. Edward Gardener, Chair

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved the termination of Alejandrina Mata, full-time 2nd shift custodian, effective February 15, 2017.**

On a motion by Mr. Gardener, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item B was approved:

- B. Approved the employment of Zachary Stuart on a “Temporary Professional Contract” as a Health and Physical Education teacher, at a salary of Bachelor’s – Step 1 (retroactive to October 21, 2017). (Board Attachment)**

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item C was approved:

- C. Approved a change in employment status of Billie Jean Martin *from Paraprofessional to PCA*, with a salary increase of \$1.00 per hour, retroactive to February 22, 2017.**

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item D was approved:

- D. Approved a change in employment status of Leann Clark *from PCA to Specialized Paraprofessional*, with a salary increase of \$1.00 per hour, 7.5 hours per day, retroactive to February 24, 2017.**

On a motion by Mr. Gardener, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item E was approved:

- E. **Approved a change in employment status of Cody Moyer *from* substitute instructional aide to Paraprofessional (subject to assignment), effective March 6, 2017 at the rate of \$9.15 per hour, 5.5 hours per day.**

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item F was approved:

- F. **Approved the temporary reassignment of Kelly Blakeslee *from* part-time paraprofessional to full-time administrative assistant at the Intermediate School, effective March 6, 2017 through approximately April 14, 2017, at a rate of \$13.77 per hour. (Mrs. Blakeslee will return to her regular position once the reassignment is completed.)**

On a motion by Mr. Gardener, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item G was approved:

- G. **Approved the following extra-curricular positions as listed (Winter season is retroactive):**

- **Weight Room Monitors – Winter season: Michael O'Neill & Bob Williams
Spring season: Derek Fulk & Bob Williams**

On a motion by Mr. Gardener, seconded by Mr. Mark and approved by Voice vote, all voting Aye, Item H was approved:

- H. **Approved a Memo of Understanding (MOU) regarding a change in the hourly rate, *from* \$20 to \$32 per hour, for professional staff providing the following services: Homebound Instruction, Extended School Year, and Curriculum Writing. (Board Attachment)**

On a motion by Mr. Gardener, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item I was approved:

- I. **Approved a "Letter of Resignation" from Renee Ream, part-time 2nd shift custodian, effective February 24, 2017.**

Finance Committee – Mr. Robert Mark, Chair

On a motion by Mr. Mark, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

- A. **Approved Resolution #03-06-17-I for the withdrawal and dissolution of the Lebanon County Earned Income Tax Bureau, effective June 30, 2017. (Board Attachments)**

Student Discipline

On a motion by Mr. Houtz, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Item A was approved:

- A. **Approved Student Discipline Case #16-17-01.**

NON-ACTION ITEMS

Personnel Committee – Mr. Edward Gardener, Chair

The Board reviewed and discussed the following items:

- A. Recommend for approval a "Letter of Resignation" from Tracy Giffin, part-time cafeteria employee, effective March 14, 2017.
- B. Recommend accepting a "Letter of Retirement" from Donna DelCollo, High School Social Studies teacher, effective the last teacher day of the 2016-2017 school year.

- C. Recommend for approval a trip/travel request from Mrs. Aponick, one adult chaperone and student participants (approx. 20), to travel and participate in activities at the Karen Noonan Center, Bishop's Head, MD, May 24-26, 2017. (Cost to the District is for a sub.)
- D. Recommend for approval adding the following individuals to the ELCO sub listing (pending receipt of all required documentation/clearances/disclosures) as listed:
 - 1. Pat Boyer – Café Sub
 - 2. Taylor Schmid – IU sub, all areas

Curriculum Committee – Mr. Jack Kahl, Chair

The Board reviewed and discussed the following item:

- A. Recommend for approval the following new textbooks for the 2017-2018 school year:

- Course: Spanish I
 - Español I (student licenses)
 - Publisher – Santillana
 - Grades – 8-12
- Course: Spanish II
 - Español II (student licenses)
 - Publisher – Santillana
 - Grades – 9-12
- Course: Entrepreneurship
 - Textbook – Entrepreneurship: Ideas in Action
 - Publisher – South-Western Cengage Learning
 - Grades – 11-12
- Course: Business Math
 - Textbook – Business Math
 - Publisher – South-Western Cengage Learning
 - Grades – 11-12
- Course: Accounting I, II, III
 - Textbook – Century 21 Accounting
 - Publisher – South-Western Cengage Learning
 - Grades – 10-12
- ***Course: Elementary Math Program**
 - **Textbook – My Math**
 - **Publisher – McGraw-Hill**
 - **Grades – K-5**

***Item to be placed under Non-Consent on the agenda of March 13, 2017.**

Policy Committee – Mrs. Jadell Souders, Chair

The Board reviewed and discussed the following item:

- A. Recommend for approval the following revised/new policies for 1st Reading, as listed: (Public Attachments)
 - #209 – Health Examinations/Screenings (Revised)
 - #209.1 – Food Allergy Management (New)
 - #212 – Reporting Student Progress (Revised)
 - #214 – Class Rank (Revised)
 - #215 – Promotion and Retention (Revised)
 - #217 – Graduation (Revised)

Superintendent's Report

Dr. Zuilkoski shared the following upcoming dates and information:

Upcoming dates:

- March 7, 2017 –Senior Citizen Breakfast sponsored by the ELCO Rotary 8:00 a.m., ticket required; Senior Citizen Presentation of “*Les Misérables*” at 9:30 a.m. (No Cost)
- March 10-11, 2017 – High School Musical, “*Les Misérables*” at 7:30 p.m. High School Auditorium
- March 13, 2017 – IU13 Legislative Breakfast, 7:30 – 9:45 a.m. (5 are attending from ELCO)
- March 15, 2017 – Parent Info Night: “I Got Your Back,” 6:30 p.m. HS Library
- March 16, 2017 – ACT 80 Day – NO Students
- March 17, 2017 – In-Service (Exchange Day) – NO Students
- March 31, 2017 – End of the 3rd Marking Period
- April 18, 2017 – Snow Make-up Day for Students K-12
- April 19, 2017 – IU13’s First Reinventing Learning Showcase (formerly the IU13 Convention) Deadline for RSVP to Gloria is March 31st

Public Comments – Items On/Off the Agenda

- No comments were made.

Board Announcements/Comments

- Mrs. Souders – the article and pictures posted in the Lebanon Daily News announcing the High School Musical were excellent; commended the winter sport teams and athletes; and very proud of the recent listing of ELCO graduates making Dean’s lists at various colleges.
- Mrs. Boyer – commended ELCO students involved in the recent musical festivals held.
- Mrs. Boyer – An Executive Session will be held on March 13, 2017, for personnel matters; and March 13, 2017 is the deadline for all interested persons applying for the Board vacancy, with interviews occurring at the Special Board Meeting scheduled for Thursday, March 23, 2017 at 6:00 p.m. in the High School Library.

Old Business

No Old Business was discussed.

New Business

No New Business was discussed.

Adjournment

On a motion by Mr. Ondrusek, seconded by Mr. Gardener and approved by a Voice vote, all voting Aye, President Boyer adjourned the meeting at 6:45 p.m.

Respectfully submitted,

Gloria J. Hill
Board Secretary

Next School Board Meeting – Monday, February 13, 2017